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August 14, 2006

Cecilia Doran, Principal Sunrise Elementary School PO Drawer 70 Anthony, NM 88021

Subject: Welcome to the CATCH Program

Dear Principal Doran:

I have received confirmation from Carol Marr that your school will be joining the CATCH program. As the Field Director for your school, I am delighted to welcome Sunrise Elementary School on board. To make sure your school experiences a smooth transition into the new program, I must meet with you, your CATCH Champion, and all CATCH team members at your earliest convenience. The purpose of the meeting is to review your proposed plan of action as detailed on your application and clarify teacher training needs. As soon as you can, please notify me of a preferred date and time with I or 2 alternate selections. I will coordinate your request with the other schools under my direction. Your prompt response is appreciated. Contact me if you have concerns.

And while I have your attention, please assure that your Champion is prepared to attend the mandatory training scheduled for September 18 and 19 in Albuquerque. The training will focus on the minutiae of curriculum delivery and contract/agreement obligations. Your Champion should be ready to give me your school's finalized Action Plan at this time. I will be emailing a newsletter to your Champion regarding these details, please let Valerie know to watch for it. If you would like to be included on the mailing list, please send me your email address.

I am looking forward to working with your school this year and am confident that, with our working together, it will be a successful and enjoyable CATCH year. Let me hear from you soon.

Yours truly,

Edel L. Mayer, RD, MA, LD CATCH Program Field Director