



Gadsden Independent School District  
P.O. Drawer 70  
Anthony, New Mexico 88021

Date: May 2, 2007

**School Board Agenda Items**

Title of Agenda Item: ATCP MOU Between UTEP And GISD

- Consent Agenda
- Action
- Discussion Items

Board Meeting Date: May 10, 2007

Submitted By: Originator – Barbara A. Browder, Associate Superintendent of Human Resources  
Department – Human Resources  
Date – May 2, 2006

To Be Presented By: Barbara A. Browder, Associate Superintendent of Human Resources

Approved By: Ron Haugen, Superintendent Date – May 2, 2006

Background and Summary:

Memorandum of Understanding (MOU) establishes the Alternative Teacher Certification Program (ATCP) as an adjunct support system for the training and preparation of one or more ATCP teachers employed by Gadsden ISD during the 2007-2008 school year.

Recommendation:

Approve

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Assigned to Board Agenda for Meeting of (Date): May 10, 2006

**MEMORANDUM OF UNDERSTANDING**  
**University of Texas at El Paso and Gadsden Independent School District**

This Memorandum of Understanding (MOU) is between the University of Texas at El Paso (UTEP), on behalf of its Alternative Teacher Certification Program (ATCP), and the Gadsden Independent School District. The purpose of this MOU is to establish the ATCP as an adjunct support system for the training and preparation of one or more ATCP teachers employed by Gadsden I.S.D. during the 2007-2008 school year (July 1, 2007 – June 30, 2008).

Dr. Darlene Brown, ATCP Director, supported by Dr. Carolyn Awalt, ATCP online program advisor, and the University of Texas TeleCampus System, will provide teacher preparation and training services to support the implementation and delivery of instructional services by identified Program interns (alterns).

**Responsibilities of UTEP's ATCP Program:**

1. Screen all applicants and verify that alterns employed by a school district are in compliance with federal and state standards;
2. Provide course work, advisement and support necessary for alterns to complete their teacher certification program within specified time limits;
3. Communicate program objectives and procedures to employed alterns. Observe alterns in their classroom performance and provide constructive performance suggestions. Maintain effective communication with campus principals;
4. Monitor student progress towards final certification and completion of a masters degree program.
5. UTEP's "Altern Letter of Understanding" will direct that each Gadsden ISD altern is responsible for making quarterly payments on their ATCP Program fee. Quarterly payments will be due during the first week of October, January, April and July. Final payment must be made prior to the University's recommendation for teacher certification to Gadsden ISD.

**Responsibilities of the Employing School District:**

1. Be fully accredited by the New Mexico State Education Agency;
2. Provide the employed ATCP altern with a contract, employee benefits, staff development and curriculum training comparable to any other beginning teacher within the district;
3. Provide a teacher mentor who will implement guidance and support to the altern during his / her initial year of teaching experience;
4. Withhold final recommendation for New Mexico teacher certification on any UTEP Alternative Teacher Certification Program altern employed by Gadsden ISD until such clearance is provided by written correspondence from the University's ATCP certification officer or Director.
5. Assure the altern placement / teaching assignment is consistent with area of certification being pursued, so that classroom placement, probationary certification and testing for certification examinations coincide;
6. Assist ATCP certification officer in recommending the altern for final teacher certification with SBEC.

**Termination / Renewal**

This Memorandum of Understanding (MOU) shall be effective for the duration of the 2007-2008 school year. Either party may terminate this MOU upon thirty (30) days written notice. Either party may amend the terms of this MOU upon written mutual agreement. This MOU may not be assigned by either party without the prior written consent of the other party. Nothing contained in the MOU shall be construed as establishing a partnership or joint obligations among the parties hereto. This MOU shall be governed and construed in accordance with the laws of the State of Texas.

**Signatures**

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Ron Haugen, Superintendent

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Date

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Cynthia Vizcaino Villa, Vice President for Business Affairs

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Date

Submitted By,

*Barbara A. Browder*

Barbara A. Browder, Associate Superintendent for Human Resources

*5-2-07*

Date

Accepted and Approved,

Ron Haugen, Superintendent

Date