



August 7, 2009

Cynthia Nava, Superintendent  
Gadsden School District  
P.O. Drawer 70  
Anthony, NM 88021

Dear Senator Nava:

The New Mexico Higher Education Department is pleased to announce that the U.S. Department of Education has awarded continuation funding for the New Mexico *Gaining Early Awareness and Readiness for Undergraduate Programs* (NM GEAR UP). The purpose of the grant is to increase the number of low-income students who graduate from high school prepared to succeed in college.

This letter confirms that the Gadsden School District will receive \$358,603.00 to implement NM GEAR UP activities at Gadsden Schools during the 2009-2010 school-year. Santa Teresa HS will receive \$116,833.00 this amount includes carry-over of \$19,297.00; Gadsden HS \$155,443.00 this amount includes carry-over of \$33,523.00, and Chaparral HS \$86,327.00 including \$15,461.00 in carry-over. A school budget plan must be submitted to NM GEAR UP for approval by the U.S. Department of Education. The steps below outline the budget approval process.

- Complete the Budget Plan within the first 10 days of school start date (Regional Coordinator/High School Site Team)
- Present this letter to your School Board for approval
- Prepare a Budget Adjustment Request and submit to the New Mexico Public Education Department
- Submit the Budget Plan by email to LaVerne Ellerbe, NM GEAR UP State Director, for state and federal approval. [laverne.ellerbe@state.nm.us](mailto:laverne.ellerbe@state.nm.us).

If you have questions or concerns, please contact your Regional Coordinator, Corrina Trujillo at 575-882-6807 or LaVerne Ellerbe at 505-476-8424. Notification of budget approval by the U.S. Department of Education will be sent to you by email. Upon receipt, the school district may proceed to spend the funds.

Thank you for your work with NM GEAR UP,

LaVerne Ellerbe, State Director, NM GEAR UP  
New Mexico Higher Education Department  
2048 Galisteo  
Santa Fe, NM 87505

cc: Steve Suggs, District Finance; James Diggs, Principal; Carey Chambers, Principal  
James Kelch, Principal

Attachments: 2009-2010 Budget Plan  
Project Title and Award Information  
Budget and Reporting Requirements

2048 GALISTEO  
SANTA FE, NM 87505-210  
Phone: 505.476.8400  
[www.hed.state.nm.us](http://www.hed.state.nm.us)

# RECAP OF NM GEAR UP BUDGET

	2009-2010 ALLOCATION	2008-2009 CARRYOVER AWARD	CARRYOVER PREVIOUSLY APPROVED JULY 23, 2009	TOTAL BUDGET AS PER AWARD LETTER
CHAPARRAL HIGH SCHOOL	70,866.00	15,461.00	15,010.00	86,327.00
GADSDEN HIGH SCHOOL	121,920.00	33,523.00	36,561.00	155,443.00
SANTA TERESA HIGH SCHOOL	97,536.00	19,297.00	22,400.39	116,833.00
<b>TOTAL</b>	<b>290,322.00</b>	<b>68,281.00</b>		<b>358,603.00</b>

**TOTAL  
AMOUNT OF  
AWARD**