



**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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**HANNA SKANDERA
SECRETARY OF EDUCATION**

**SUSANA MARTINEZ
GOVERNOR**

November 2, 2011

**Mr. Efren Yturralde
Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021**

Dear Mr. Yturralde:

Congratulations on your participation in the state's Autism Spectrum Disorder Project. The purpose of the project is to provide consultants to train a select interdisciplinary team from local education agencies to provide consultation and support to teachers and staff of students with autism spectrum disorders. The team will work with one of the consultants throughout the school year. The consultant will train the team in evidence-based practices relating to autism, observe classrooms, and troubleshoot issues identified by the team. While consultants may work directly with a student to help demonstrate a concept, consultation is meant to benefit the school system as a whole and not any specific individual.

As a result of your agreement to participate in this research-based model program, the New Mexico Public Education Department (NMPED) Special Education Bureau (SEB) is issuing you this Sub-Grant Award for the purpose of supporting your district's implementation of this project. The details of the project are outlined in the attached scope of work and budget. The total amount allowed shall not exceed \$5,000.00 for the 2011-2012 school year. All funds must be encumbered by June 30, 2012 and expended no later than September 30, 2012.

Please be sure to regularly send your invoices for payment directly to:

**Francis Chang, Business Operations Specialist
Special Education Bureau
120 S. Federal Place, Room 206
Santa Fe, New Mexico 87501**

Autism Sub-Grant Letter
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I hope that you find your district's participation in this project both useful and beneficial for your staff and students. I appreciate your participation in this project and making a difference in the lives of students with autism spectrum disorders.

If you should have any additional questions, please contact Ms. Sandra Schwarz, Education Administrator at (505) 827-1460 or via email: sandra.schwarz@state.nm.us.

Warm regards,



Hanna Skandera

Secretary-designate of Education, New Mexico Public Education Department

HS/dk/ss

Enclosures (2)

cc: Paul Aguilar, Deputy Secretary, Finance and Operations
Leighann Lenti, Director of Policy, Public Education Department
Denise Koscielniak, Special Education Director, Special Education Bureau
Michael Vallejo, Deputy Director, Special Education Bureau
Sandra Schwarz, Education Administrator, Special Education Bureau
Julia Hinojosa, Special Education Director

**Statement of Work
 Exhibit A
 New Mexico Public Education Department
 Special Education Bureau
 New Mexico Autism Project**

The Special Education Bureau wants to assure that IDEA funds allocated to support state goals, NMPED goals, and the State Performance Plan's Indicators, Target Measures and activities.

State Performance Plan Goal(s) and/or Improvement Activities funds will support:
Indicator 1: Increase the percent of youth with Individualized Education Plans (IEPs) graduating from high school with a regular diploma compared to percent of all youth in the state graduating with a regular diploma.
Indicator 3: Increase participation and performance of children with disabilities on statewide assessment.
Indicator 5: Increase percent of children with IEPs aged 6 through 21 (receiving services in the Least Restrictive Environment).
Indicator 6: Increase the percent of preschool children with IEPs who received special education and related services in settings with typically developing peers.
Indicator 7: Increase the percent of preschool children with IEPs who demonstrate improved positive social-emotional skills, acquisition and use of knowledge, and use of appropriate behaviors to meet their needs.
Indicator 8: Increase the percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities.
Indicator 13: Increase the percent of youth with disabilities aged 16 and above with an IEP that included coordinated, measurable annual IEP goals and transition services that will reasonably enable the student to meet the post-secondary goals.

Scope of Work	Deliverables	Measurable Outcomes
By June 30, 2012 the district will complete the scope of work outlined below.		
A. The local education agency will send participants to attend and participate in a technical assistance team in the area of Autism Spectrum Disorder (ASD).	I. The district will establish a technical assistance team of a minimum of four members. II. Participants will attend meetings/trainings held by the consultant(s), as well as meeting as a team without the consultant(s).	a. List of individuals who have committed to membership on the technical assistance team. b. Schedule for future team meetings. c. Attendance list for all team meetings with and without the consultant. d. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.
B. The technical assistance team will develop a 5 year plan including goals and objectives, to help maintain and sustain their autism program. Include how the district will build capacity and track progress.	I. The district will develop a 5 year plan for maintaining and sustaining the autism program. II. The plan will include goals and objectives, in which progress will be tracked over time.	a. Technical assistance teams will submit a copy of their plan to the SEB, and update annually. b. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.
C. The technical assistance team members will attend professional development, at the district site, in the area of Autism Spectrum Disorder on assessment strategies presented by Dr. Egel, Dr. Barthold,	I. The district will register participants with the Special Education Bureau at least one week prior to the training. II. Participants will complete an evaluation at the end of	a. The technical assistance teams will report increased knowledge and an increase in number of assessments completed in a timely manner. b. Technical assistance teams will report an increase in technical assistance provided to other district

Scope of Work	Deliverables	Measurable Outcomes
and/or Dr. Haughness.	year meeting.	staff. c. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.
D. The technical assistance team will assist in coordination of site visits/conference calls for Dr. Egel, Dr. Barthold, and/or Dr. Haughness to gather data and information and to provide feedback to the technical assistance team through school observations and interviews with staff, parents, and students.	I. Provide schedules and agendas to the Special Education Bureau and Drs. Egel, Barthold, and Haughness at least one week prior to the visit.	a. The technical assistance team will report an increase in technical assistance provided in their district. b. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.
E. The technical assistance team will assist in coordinating presentations on Autism Spectrum Disorder for parents and families of students with Autism Spectrum Disorder.	I. Provide an agenda. II. Include an evaluation instrument.	a. Parents and families will report an increase in knowledge about Autism Spectrum Disorder. b. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.
F. The technical assistance team will participate in the project's end of year presentations and evaluation process to determine progress and satisfaction with the overall project.	I. The district will register participants at least two weeks prior to the meeting. II. Team members will present a PowerPoint at the end of year meeting. III. Provide feedback to Special Education Bureau and Dr. Egel, Dr. Barthold, and/or Dr. Haughness on a timely basis.	a. The technical assistance teams will report positive outcomes for students. b. PowerPoint Presentation on accomplishments and future directions. c. Compliance with State Performance Plan Indicators as listed on page one of the scope of work.

**EXHIBIT B
FINANCIAL INFORMATION SHEET**

Travel/Per Diem/Stipends

\$ Determined by District

The project requires districts to send team members to trainings and to present at SEB sponsored trainings/meetings

2,205 -

Supplies

\$ Determined by District

Printing cost for onsite trainings and meetings, to include agendas, evaluations, training materials.

2,795 -

Project Total:

\$5,000

BAR CODE: 24107

REVENUE CODE: 44500

BAR ACTIONS:

019-000-1112-0033-16

BAR ENTRY: