



2012 EL PASO ELECTRIC SCORESM PLUS PROGRAM
PROJECT APPLICATION FORM
PUBLIC PARTICIPANTS (CITY, COUNTY, SCHOOL, UNIVERSITY)



By signing this Project Application Form, the Participant acknowledges and agrees to the following:

- 1) Participant is actively participating in the **2012 El Paso Electric SCORE Plus Program**, has reviewed the Program Manual and/or discussed program details with a CLEAResult Account Lead, and understands the following key elements of the Project Application process as described in the Program Manual.
- 2) Only public project sites served by El Paso Electric in **New Mexico** are eligible for inclusion on this Form.
- 3) The Participant allows the Program access to project site(s) for the purpose of pre-installation and post-installation inspections.
 - A) For retrofit projects:
 - i) A pre-installation inspection must be conducted (and approved) before any demolition or installation work has begun.
 - ii) Any areas not reviewed at the time of the pre-inspection are ineligible to participate in the Program.
 - iii) A post-installation inspection must be conducted (and approved) before project can receive financial incentives.
 - B) For new construction projects:
 - i) A post-installation inspection must be conducted (and approved) before project can receive financial incentives.
- 4) **Program staff can assist Participant to complete the information requested on the Project Application Form. In particular, the estimated demand savings (kW), energy savings (kWh/yr), and incentive amounts are for Program staff to complete. In order for the Program to estimate the savings (and incentives) for your projects, Participant must complete step 5) below. Please note that all calculated savings/incentive amounts are estimates and are based on best available information provided by the participant at the time of this application.**
- 5) Approval of Project Application Forms, applicability of required documentation, and resulting reservations of incentive funds are solely within the discretion of the Program.
 - A. Projects will be considered in "APPLIED" status only when:
 1. Retrofit: Pre-inspection has been approved, post installation equipment has been confirmed and estimated kWh savings have been calculated.
 2. New Construction: Construction Drawings have been received and estimated kWh savings have been calculated.
 - B. Program incentives will be considered in "RESERVED" status only when the Program has approved, signed and returned the Application Form to the Participant.
- 6) The incentive funds offered under the Program are limited to a Program budget, and are available on a "first come, first served" basis using the time/day a specific Application was received by the Program. If the Program's budget is fully reserved, Project Application Forms will be placed on a waitlist in the order they are received. When/if additional budget becomes available, waitlisted Forms will be reviewed in order of receipt by CLEAResult.
- 7) Reserved incentive funds, as estimated on the Project Application Form, are valid for **(90) calendar days** from the application approval date. Within the **(90) days**, the Participant must provide written documentation of project progress (e. g. Purchase Order, Invoice, Contractor Bid, RFP, Contract Award letter, etc.) to maintain the project's reserved incentive funds. If this documentation is not provided within the **(90) days**, the project will expire and reserved funds will be released for other projects applying to the Program. The Participant may re-apply for expired incentive funds at a later date, but will again be subject to the "first come, first served" availability as described above.
- 8) If a Reserved project is not complete by **June 30, 2012**, the Participant must confirm the approved project(s) will complete installation by **November 30, 2012** and provide written documentation of project progress (e.g. Purchase Order, Invoice, Contractor bid, Contract Award Letter, etc.). This documentation of project progress must be provided to the Program by **August 31, 2012** or the project will expire and reserved funds will be released for other projects applying to the Program. The Participant may re-apply for expired incentive funds at a later date, but will again be subject to the "first come, first serve" availability as described above.
- 9) El Paso Electric is under no obligation to provide Participant with incentives exceeding those reserved by the approved Project Application Form for any project, even if the project achieves greater demand/energy savings than were estimated. If budget is available when a project achieves greater demand/energy savings than estimated, El Paso Electric has the option to pay Participant more than the amount reserved, up to the incentive calculated by the achieved savings.
- 10) While the Program will assist the Participant to the best of its ability, the Participant is solely responsible to confirm Application Form project data accuracy, schedule required inspections, provide required documents and confirm Program receipt of submitted Application Forms.

Please initial and sign the Project Application Form on the next worksheet. Return the completed Form to Angie Boone: aboone@CLEAResult.com

2012 EPE SCORE PLUS PROJECT APPLICATION FORM

PARTICIPANT INFORMATION		PROGRAM INFORMATION	
Organization Name:		Utility Program Name:	2012 El Paso Electric SCORE Plus Program
Primary Contact:		CLEAResult Representative:	Angie Boone
Title:		Mailing Address 1 (Street):	5822 Cromo Dr. Suite 201
Mailing Address 1 (Street):		Mailing Address 2 (City, State Zip):	El Paso, TX 79912
Mailing Address 2 (City, State Zip):		Phone:	(915) 255-4283
Phone:		Email:	aboone@CLEAResult.com
Email:		Fax:	(866) 379-5583

PROJECT INFORMATION											
	Building Name/ Address	Measure/ Project Type	Project Scope - Existing Equip/Technologies	Project Scope - New Equip/Technologies	Project Size (Sq. Ft.)	Est. Project Start Date	Est Project Completion Date	Est Demand Reduction (kW)	Est Usage Reduction (kWh)	Total Incentive Applied For	Authorized Initials (Participant)
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
TOTAL											

PARTICIPANT SIGNATURE		PROGRAM APPROVAL	
I have initialed each project listed above (in the right column). All information included here is true and correct to the best of my knowledge. I am authorized to commit my organization to applying for incentive funds for these projects in this Program.		The incentive funds estimated in this Project Application Form are not officially reserved for the Participant until a Program representative has approved this Form by signing below.	
Signature		Signature	
Printed Name		Printed Name	
Date		Date	

Please return the completed form to Angie Boone/CLEAResult at the contact information listed in the top right of this page.