

New Mexico Public Education Department  
**Kindergarten through Third Grade Plus Pilot Project**  
**JULY- AUGUST 2012 Application**

**DISTRICT/CHARTER COVER SHEET**

Application Due: 4:00 PM April 30, 2012

District /Charter Name: Gadsden ISD Address: PO Drawer 70 Anthony, NM 88021		Superintendent: Name: Efren Yturralde Telephone: 575-882-6203 Fax: 575-882-6257 Email: eyturralde@gisd.k12.nm.us		District Contact (K-3 Plus Coordinator): Name: Ann Steinhoff Position: Director Telephone: 575-882-6758 Fax: 575-882-6257 Email: asteinhoff@gisd.k12.nm.us								
A. Schools for which this district is applying:	B. School Grade	C. School's Free/ Reduced Lunch %	D. Begin and End Dates	E. Start Date for Regular School Year	F. Number of K-3 Plus Student Days in July- August 2012	G. Number of Students to be Served	H. *Daily Rate per student	I. **Salary and Benefit Costs	J. Supply and Other Costs	K. Recruitment and Incentives for Attendance Costs (2% limit)	L. Transportation Costs*	M. JUNE, 2012 Funding Requested for this School (MUST EQUAL F x G x H)
Chaparral Elem.	K-6	92.3%	6/12/12 7/25/12	7/26/12	14	72	\$44.00	22,046	5000	600	20,000	\$44,352 (\$47,646))
Desert View Elem.	K-6	99%	6/13/12 7/26/12	7/30/12	15	100	\$44.00	39,548	5000	0	0	\$66,000 (\$44,458)
Gadsden Elem.	K-6	97.7%	6/13/12 7/26/12	7/30/12	15	58	\$44.00	18,751	5000	0	20,000	\$38,280 (\$43,751)
Vado Elem.	K-6	88.1%	6/12/12 7/25/12	7/26/12	14	150	\$44.00	49,600	5000	1155	20,000	\$92,400 (75,755)
Sunland Park Elem.	K-6	94%	6/13/12 7/26/12	7/30/12	15	125	\$44.00	40,619	5000	9000	20,000	\$82,500 (\$82,110)
<b>TOTALS:</b>						<b>505</b>		<b>\$170,564</b>	<b>\$25000</b>	<b>\$10755</b>	<b>\$80,000</b>	<b>\$323,532 (\$293,720)</b>
Total Amount of All District/Charter Funding Requested for July-August, 2012											<b>\$ 323,532</b>	
Superintendent's Signature: <i>Efren Yturralde</i>											Date: <i>7/25/12</i>	

*Chaparral - July*

\*Daily rate per student is based on 30% of the FY13 Initial Unit Value of \$3668.18 divided by 25 days.  
 \*\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program and providing direct services to students. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.







**JULY, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application  
SCHOOL BUDGET REQUEST FORM**

**(MUST BE PROVIDED FOR EACH SCHOOL)**

**PROJECTED EXPENDITURES**

**SALARIES**

Name and grade level (add lines as needed)	# of students	Annual Salary	Benefits (Do Not Include Insurance)	Teacher's Daily Rate for K-3 Plus	# of Days in June	Total
<b>Teachers:</b>						
Maria Nelson -2 <sup>nd</sup>		45232	9657.67	299.94	14	4199.16
Maria del Pilar Jimenez -3 <sup>rd</sup>		45237	9658.10	299.97	14	4199.58
Adela Rodriguez - 1 <sup>st</sup>		52422	11192.10	347.62	14	4866.68
Rachael Sepulveda - K		35003	7473.14	232.11	14	3249.54
<b>Educational Assistants:</b>						
Angelina Diaz - K		13002.27	2776.99	86.22	14	1207.08
<b>"Specials"</b>						
Brad Hirsch - PE		45244	9659.59	300.02	3.25	975.06
Rdg & Math Interventionist		47460.48	10132.81	314.72	3.25	1022.84
<b>Administration:</b>						
Vicki Arnold, Asst Principal		55000	11742.50	332.36	7	2326.53
<b>TOTAL AMOUNT FOR SALARIES/BENEFITS</b>						<b>\$22,046</b>

**MATERIALS AND SUPPLIES**

Product/ Description	Subject Area	Units	Amount @	Total Amount	
Wireless Generation				5000	
<b>TOTAL AMOUNT FOR MATERIALS &amp; SUPPLIES</b>					<b>\$5000</b>

**RECRUITMENT AND INCENTIVES FOR ATTENDANCE:**

Item or Service	Justification	Units	Amount @	Total Amount	
Transportation for Field Trip	Incentive for Attendance /integrated into instruction	2 buses	300.00	600.00	<b>600.00</b>

**TOTAL AMOUNT FOR RECRUITMENT and INCENTIVES FOR ATTENDANCE:**

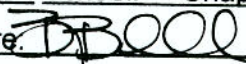
**OTHER COSTS - LIST ONLY NON YEAR AROUND SERVICES (do not supplant).**

Item or Service	Justification	Units	Amount
None			
<b>TOTAL AMOUNT FOR OTHER COSTS</b>			

Funding for transportation is not available through categorical funds so must be covered using K-3 Plus funds - Please work with your district transportation to establish this budget projection.

<b>TOTAL BUDGET FOR TRANSPORTATION</b>	20,000
<b>TOTAL BUDGET REQUEST FOR THIS SCHOOL</b>	<b>\$47646.47</b>
<b>(Total Budget must equal the daily student rate of \$44.00 X number of students X the number of student days in June for this school on page 1)</b>	

District: GISD School: Chaparral Elementary Principal: Brenda E. Ballard

Principal's Signature:  Phone #: (575) 824-4722 Date: April 23, 2012

**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**



**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**

**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**

**PROGRAM NARRATIVE**

Schools that applied for June, 2012 funding may copy and paste the previously submitted June narrative. Please update if applicable

Please answer the following questions about your K-3 Plus Program:

1. Describe your curricular approach for the K-3 Plus program. List core curriculum programs, supplemental and intervention programs on the chart below. Add lines as needed. Indicate if supplemental or intervention programs are delivered by a teacher or are computer-based. How will this program differ from the regular school year?
  - a. Core programs for literacy and numeracy will remain consistent between the K-3 + program and the regular school year. The Lexia program intervention may not continue if a funding source for the regular school year is not identified. The math supplemental programs will be new for the upcoming year, but will be available for K-3+ teachers to utilize throughout the year.
  
2. What is your plan to increase student achievement in math and reading during the K-3 Plus program? Describe any intervention services, especially highlighting plans for the lowest 25% of students. Who will provide the intervention services? Are these services included in your EPSS? Please see Item #5 in the Assurances on page 5.
  - a. In addition to the core curriculum, teachers will provide direct instruction for math and reading through strategy grouping. Based on progress monitoring data (DIBELS, IDEL, DRA, EDL), student's instructional needs will be identified and will guide instruction. We will identify the lowest 25% of students and those below grade level using the results from the initial these assessments, and those students will be referred to the interventionist for specific guided instruction in math and reading.

Grade Level	<u>Reading Core Program</u>	<u>Reading Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Reading Supplemental Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	Balanced Literacy	Sonday/Interventionist Leveled Literacy Intervention (LLI)/ Interventionist	/
First	Balanced Literacy	Lexia/C LLI/ Interventionist	/
Second	Balanced Literacy	Lexia/C LLI/ Interventionist	/
Third	Balanced Literacy	Lexia/C LLI/Interventionist	/

Grade Level	<u>Math Core Program</u>	<u>Math Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Math Supplemental Program (s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	Investigations	/	The Supersource (Quisinaire)/ Teacher Hands on Standards/ Teacher



First	Investigations	/	The Supersource (Quisinaire)/ Teacher Hands on Standards/ Teacher /
Second	Investigations	Navigator/Interventionist	The Supersource (Quisinaire)/ Teacher Hands on Standards/ Teacher /
Third	Investigations	Navigator/Interventionist	The Supersource (Quisinaire)/ Teacher Hands on Standards/ Teacher /

If any administrators or support staff are funded by K-3 Plus, please describe their duties. These duties must include direct services to students. If these persons will have other duties in addition to K-3 Plus, including administering other programs, you must include a cost allocation plan. (Personnel who are already under contract for the days K-3 Plus is held may not be paid with K-3 Plus funds.)

3.
  - a. Administrators will be paid through K-3 plus funds only for days not on a regular school year contract. Administrators will be responsible for keeping daily schedules, reviewing data and lesson plans weekly, and conducting classroom observations. Administrators will be responsible for all clerical duties including keeping attendance records, making copies as needed, answering telephone calls. Additionally, the administrator will be responsible for administering DIBELS progress monitoring assessments and supervising "breakfast in the classroom" time during which teachers will be able to plan together.
  
4. Parents must be informed of their child's progress. How will your school fulfill this requirement?
  - a. Templates will be generated in English and Spanish to inform parents about the DIBELS assessment and the levels at which their children are performing. Additionally, we will be utilizing the district's short cycle assessments for progress monitoring. Parents will be notified in writing any time their child is given the assessment with the current performance level of their child.
  
5. You may use up to 2% of your award for recruitment and attendance incentives. What is your recruitment plan? How will you encourage attendance? Please remember that all field trips must have an educational purpose.
  - a. We will be advertising the K-3+ program during the Spring 2012 semester in writing and verbally. Additionally, teachers will be collaborating with the NM Museum of Natural History and utilizing teaching toolkits to assist in developing thematic units for instruction which integrate science and social studies into literacy. Examples of these themes are: space, wildlife, prehistoric life, and insect life. We will be taking a field trip to the NM Museum of Natural History in Las Cruces, NM during the last week of K-3+ Instruction and will provide this information as a recruitment and attendance incentive. We will have a minimum attendance requirement for participation in the field trip. Additionally, teachers will provide weekly incentives (certificates/ribbons) for each student who attended K-3+ classes for each day of that week. The cost included in the budget will be only for bus transportation.
  
6. The PED sponsored Professional Development in Literacy will be offered on-line. **New K-3 PLUS teachers** are required to register through the website: [www.rec9nm.org](http://www.rec9nm.org) and to complete the 2011/2012 literacy module for the appropriate grade level (K-1 or 2-3). Please describe your plan to ensure completion of these modules by new K-3 Plus teachers. Each new teacher must register and sign in individually to document course completion. Modules from the 2010 program are also available for any K-3 Plus teachers as a resource to complete the appropriate courses for their grade level.
  - a. Three k-3+ teachers have been trained using the PED modules for the K-3+ program. Only one teacher must complete this training module prior to the start of the June 2012 K-3+ program. This teacher has already been provided with the website and will complete training no later than May 30, 2012.



## July - August 2012 K-3 Plus DISTRICT/SCHOOL ASSURANCES

(MUST BE PROVIDED FOR EACH SCHOOL)

As the principal for this K-3 Plus school, please meet with your superintendent and business manager to review and certify the following district assurances with regard to the implementation of the K-3 Plus Extended School Year Program:

1. The district/school agrees to provide services with this grant of award for the K-3 Plus Pilot project to only approved sites.
2. The district/school agrees to start the core literacy, intervention or supplemental program(s), and math programs at the beginning of the K-3 Plus Extended School year program offering 25 additional days of instruction during Summer 2012, thus conducting the classrooms in the K-3 Plus program as a 205-day school year.
3. The district/school agrees that the summer 2012 K-3 Plus Program may not start earlier than 2 months prior to the beginning of the regular school year.
4. The district/school agrees to make every effort to progress the entire classroom of students with the same teacher during the regular school year.
5. The district/school agrees to provide intervention services in Reading and Mathematics during the K-3 Plus extended school year program for students who are not meeting grade level requirements and to particularly target the lowest 25% of students.
6. All K-12 public schools in New Mexico are required to implement the state's Response to Intervention (RtI) framework known as *The Three-Tier Model of Student Intervention*. (See Subsection D of 6.29.1.9 NMAC.) Thus, the school must continue to implement the state's RtI framework during the 25 days of K-3 Plus. In addition, state rule requires that the state guidance manual entitled *The Student Assistance Team and the Three-Tier Model of Student Intervention* shall be the guiding document for districts/schools to use in the implementation of student intervention for academics and behavior for each tier. You will be required to report this information in STARS.
7. The district/school agrees that the funds are awarded on a "per student" basis using \$44.00 as the daily rate for July-August, 2012. The district/school agrees to enter accurate K-3 Plus data into STARS, including teacher, enrollment and attendance. Final funding is based on STARS data.
8. The district/school agrees to comply with the Individual Education Plan (IEP) of any student enrolled in the K-3 Plus program. Costs for implementing the IEP can be provided through Special Education funds.
9. The district/school understands that all funds under the July-August 2012 award letter must be fully expended by **June 30, 2013**. The deadline for Requests for Reimbursements (RfRs) is **July 6, 2013**. "Carryover" to the next fiscal year is not allowed.
10. This district/school agrees to use the state adopted assessment, *DIBELS Next*, including the **progress monitoring tool**, to evaluate the progress of all K-3 Plus students in early literacy as detailed in the application and the K-3 Plus legislation.
11. The district/school agrees to participate in the state-wide network of K-3 Plus schools by conforming to the program requirements included in this application and by insuring that all teachers complete the online professional development modules developed by REC IX.
12. The district/school agrees to participate in any external or internal evaluation process governed by a legislative appropriation or as directed by the Public Education Department or any other Executive or Legislative Initiative.
13. The district/school agrees to cost allocate the salaries and benefits of any person who is serving other programs during the K-3 Plus session and to include the cost allocation plan in this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.
14. The district/school agrees to include the K-3 Plus program in the district/school calendar and to expand advertising and recruitment of students throughout the school year. The program must be listed by name on the calendar and on the district/school website. The district/school may use up to 2% of K-3 Plus funds for recruitment and incentives for attendance. All field trips must have an educational purpose.

By signing this document each person below agrees to ensure that the K-3 Plus program is complying with the district and school assurances.

J. Stenale 4/24/12  
Superintendent Date

[Signature] 4/25/12  
Business Manager Date

Ann Steinhoff 4/24/2012  
K-3 Plus District Administrator (Coordinator) Date

[Signature] 4-23-12  
K-3 Plus Principal Date



New Mexico Public Education Department  
**Kindergarten through Third Grade Plus Pilot Project**  
**JULY- AUGUST 2012 Application**

**DISTRICT/CHARTER COVER SHEET**

Application Due: 4:00 PM April 30, 2012

District /Charter Name: Gadsden ISD Address: PO Drawer 70 Anthony, NM 88021		Superintendent: Name: Efre Yturralde Telephone: 575-882-6203 Fax: 575-882-6257 Email: eyturralde@gisd.k12.nm.us				District Contact (K-3 Plus Coordinator): Name: Ann Steinhoff Position: Director Telephone: 575-882-6758 Fax: 575-882-6257 Email: asteinhoff@gisd.k12.nm.us						
A.	B.	C.	D.	E.	F.	G.	H.	I.	J.	K.	L.	M.
Schools for which this district is applying:	School Grade	School's Free/Reduced Lunch %	Begin and End Dates	Start Date for Regular School Year	Number of K-3 Plus Student Days in July-August 2012	Number of Students to be Served	*Daily Rate per student	**Salary and Benefit Costs	Supply and Other Costs	Recruitment and Incentives for Attendance Costs (2% limit)	Transportation Costs*	JUNE, 2012 Funding Requested for this School (MUST EQUAL F x G x H)
Chaparral Elem.	K-6	92.3%	6/12/12 7/25/12	7/26/12	14	72	\$44.00	22,046	5000	600	20,000	\$44,352 (\$47,646))
Desert View Elem.	K-6	99%	6/13/12 7/26/12	7/30/12	15	100	\$44.00	39,548	5000	0	0	\$66,000 (\$44,458)
Gadsden Elem.	K-6	97.7%	6/13/12 7/26/12	7/30/12	15	58	\$44.00	18,751	5000	0	20,000	\$38,280 (\$43,751)
Vado Elem.	K-6	88.1%	6/12/12 7/25/12	7/26/12	14	150	\$44.00	49,600	5000	1155	20,000	\$92,400 (75,755)
Sunland Park Elem.	K-6	94%	6/13/12 7/26/12	7/30/12	15	125	\$44.00	40,619	5000	9000	20,000	\$82,500 (\$82,110)
<b>TOTALS:</b>										\$10755	\$80,000	\$323,532 (\$293,720)
Total Amount of All District/Charter Funding Requested for July-August, 2012 <b>\$ 323,532</b>												
Superintendent's Signature: <i>Efre Yturralde</i>											Date: 7/25/12	

\*Daily rate per student is based on 30% of the FY13 Initial Unit Value of \$3668.18 divided by 25 days.  
 \*\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program and providing direct services to students. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.

*Desert View - July*





**JULY, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application  
SCHOOL BUDGET REQUEST FORM**

**(MUST BE PROVIDED FOR EACH SCHOOL)**

**PROJECTED EXPENDITURES**

**SALARIES**

Name and grade level (add lines as needed)	# of students	Annual Salary	Benefits (Do Not Include Insurance)	Teacher's Daily Rate for K-3 Plus	# of Days in June	Total
<b>Teachers:</b>						
Maria Mack	20	45246	9660.02	300.03	15	4500.45
Lois Hope	20	45236	9657.89	299.97	15	4499.55
Marisela Cordero	20	35000	7472.50	232.09	15	3481.35
Elva Autry	20	45244	9659.59	300.02	15	4500.30
Lynette Ortiz	20	35000	7472.50	232.09	15	3481.35
<b>Educational Assistants:</b>						
Kindergarten TBA		15000	3020.50	99.47	15	1492.05
<b>"Specials" Teachers will work with 3 schools during the 15 days</b>						
TBA – PE		37691	8047.03	249.93	2.5	3748.95
TBA - Art		37691	8047.03	249.93	2.5	3748.95
TBA-- Music		37691	8047.03	249.93	2.5	3748.95
TBA - Nurse		37691	8047.03	249.93	2.5	3748.95
<b>Administration:</b>						
Jorge Araujo		61150	13055.53	371.03	7	2597.21
<b>TOTAL AMOUNT FOR SALARIES/BENEFITS</b>						<b>\$39,548.06</b>

**MATERIALS AND SUPPLIES**

Product/ Description	Subject Area	Units	Amount @	Total Amount
Wireless Generation	Reading	5		5000
<b>TOTAL AMOUNT FOR MATERIALS &amp; SUPPLIES</b>				<b>\$5,000</b>

**RECRUITMENT AND INCENTIVES FOR ATTENDANCE:**

Item or Service	Justification	Units	Amount @	Total Amount
<b>TOTAL AMOUNT FOR RECRUITMENT and INCENTIVES FOR ATTENDANCE:</b>				

**OTHER COSTS – LIST ONLY NON YEAR AROUND SERVICES (do not supplant).**

Item or Service	Justification	Units	Amount
None			
<b>TOTAL AMOUNT FOR OTHER COSTS</b>			

Funding for transportation is not available through categorical funds so must be covered using K-3 Plus funds – Please work with your district transportation to establish this budget projection.

<b>TOTAL BUDGET FOR TRANSPORTATION</b>	0
<b>TOTAL BUDGET REQUEST FOR THIS SCHOOL</b>	<b>\$44,548.06</b>

**(Total Budget must equal the daily student rate of \$44.00 X number of students X the number of student days in June for this school on page 1)**

District: GISD      School: \_\_\_\_\_      Principal: Jorge Araujo



Principal's Signature: Jose Aram Phone #: (575) \_\_\_\_\_ Date: April 23, 2012

**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**

**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**  
**PROGRAM NARRATIVE**

Schools that applied for June, 2012 funding may copy and paste the previously submitted June narrative. Please update if applicable

Please answer the following questions about your K-3 Plus Program:

1. Describe your curricular approach for the K-3 Plus program. List core curriculum programs, supplemental and intervention programs on the chart below. Add lines as needed. Indicate if supplemental or intervention programs are delivered by a teacher or are computer-based. How will this program differ from the regular school year?

**The curricular approach for the K-3 Plus program will be aligned with NM's grade specific performance standards. The reading curriculum is the Balanced Literacy Approach and for Math, Investigations will be used. This program allows the teachers to use progress monitoring data to inform their phonics/word analysis instruction through strategic instructional grouping. This will facilitate the implementation of small group instruction as an intervention using Words Their Way for phonics, vocabulary, and spelling instruction. This program differs from the regular school year by allowing the teachers more time to focus on specific content areas for an extended period of time which is beneficial to student success.**

2. What is your plan to increase student achievement in math and reading during the K-3 Plus program? Describe any intervention services, especially highlighting plans for the lowest 25% of students. Who will provide the intervention services? Are these services included in your EPSS? Please see Item #5 in the Assurances on page 5.

**Our plan to increase student achievement is to implement DIBELS enabling us to identify student academic weaknesses and strengths which will assist us in differentiating the instruction in areas of reading and writing. Other assessments will assist in the implementation of appropriate math instruction. We will be able to address many learning deficiencies using small group instruction which will enhance student success for the following year.**

**The use of math interventions and games designed by Investigations will be used in small group instruction for the lowest 25% of students. Using the data from DIBELS and IDEL, we will be using Words Their Way word study for intervention related to phonics, vocabulary, spelling, reading and writing instruction. All interventions will be provided by the classroom teacher.**

Grade Level	<u>Reading Core Program</u>	<u>Reading Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Reading Supplemental Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	Balanced Literacy	Words Their Way / teacher	Imagine Learning / Teacher
First	Balanced Literacy	Words Their Way / teacher	Imagine Learning / Teacher
Third	Balanced Literacy	Words Their Way / teacher	Imagine Learning / Teacher



Grade Level	<u>Math Core Program</u>	<u>Math Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Math Supplemental Program (s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	Investigations	Investigations math games/teacher	Calendar Math/Teacher
First	Investigations	Investigations math games/teacher	Calendar Math/Teacher
Third	Investigations	Investigations math games/teacher	Calendar Math/Teacher

3. If any administrators or support staff are funded by K-3 Plus, please describe their duties. These duties must include direct services to students. If these persons will have other duties in addition to K-3 Plus, including administering other programs, you must include a **cost allocation plan.** (Personnel who are already under contract for the days K-3 Plus is held may not be paid with K-3 Plus funds.)

**The site administrator will be responsible to start and continue the program with office support. The administrator will monitor classroom delivery of services daily, work with parents and the community and make sure the building is conducive to an utmost educational experience for the students.**

4. Parents must be informed of their child's progress. How will your school fulfill this requirement?  
**During the K-3 Plus program and throughout the year, parents will be welcomed and encouraged to request updated student progress. Parents will be informed of student scores and grade level proficiency at the end of the K-3 Plus program via personal delivery of written individual progress reports.**

5. You may use up to 2% of your award for recruitment and attendance incentives. What is your recruitment plan? How will you encourage attendance? Please remember that all field trips must have an educational purpose.

**Throughout the year, the school holds family events in which the K-3 Plus program will be promoted. Additionally, the previous teachers and students hold a meeting to share the positive learning experiences/benefits that come with participating in this program. To encourage attendance, the school offers parents and students the opportunity to participate in engaging educational activities and an end of the year celebration. The K-3 Plus program at Desert View Elementary will promote working together as a school-family-community partnership.**

6. The PED sponsored Professional Development in Literacy will be offered on-line. **New K-3 PLUS teachers** are required to register through the website: [www.rec9nm.org](http://www.rec9nm.org) and to complete the 2011/2012 literacy module for the appropriate grade level (K-1 or 2-3). Please describe your plan to ensure completion of these modules by new K-3 Plus teachers. Each new teacher must register and sign in individually to document course completion. Modules from the 2010 program are also available for any K-3 Plus teachers as a resource to complete the appropriate courses for their grade level. In addition, regional training will be held the first two weeks in June.

**This has already been discussed with our participating teachers. They are aware of registering online and we are working collaboratively as a group to meet and complete all the requirement of this program.**

### **July - August 2012 K-3 Plus DISTRICT/SCHOOL ASSURANCES**

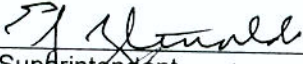
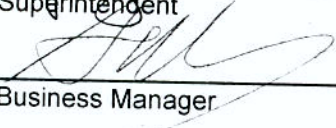
(MUST BE PROVIDED FOR EACH SCHOOL)



As the principal for this K-3 Plus school, please meet with your superintendent and business manager to review and certify the following district assurances with regard to the implementation of the K-3 Plus Extended School Year Program:



1. The district/school agrees to provide services with this grant of award for the K-3 Plus Pilot project to only approved sites.
2. The district/school agrees to start the core literacy, intervention or supplemental program(s), and math programs at the beginning of the K-3 Plus Extended School year program offering 25 additional days of instruction during Summer 2012, thus conducting the classrooms in the K-3 Plus program as a 205-day school year.
3. The district/school agrees that the summer 2012 K-3 Plus Program may not start earlier than 2 months prior to the beginning of the regular school year.
4. The district/school agrees to make every effort to progress the entire classroom of students with the same teacher during the regular school year.
5. The district/school agrees to provide intervention services in Reading and Mathematics during the K-3 Plus extended school year program for students who are not meeting grade level requirements and to particularly target the lowest 25% of students.
6. All K-12 public schools in New Mexico are required to implement the state's Response to Intervention (RtI) framework known as *The Three-Tier Model of Student Intervention*. (See Subsection D of 6.29.1.9 NMAC.) Thus, the school must continue to implement the state's RtI framework during the 25 days of K-3 Plus. In addition, state rule requires that the state guidance manual entitled *The Student Assistance Team and the Three-Tier Model of Student Intervention* shall be the guiding document for districts/schools to use in the implementation of student intervention for academics and behavior for each tier. You will be required to report this information in STARS.
7. The district/school agrees that the funds are awarded on a "per student" basis using \$44.00 as the daily rate for July-August, 2012. The district/school agrees to enter accurate K-3 Plus data into STARS, including teacher, enrollment and attendance. Final funding is based on STARS data.
8. The district/school agrees to comply with the Individual Education Plan (IEP) of any student enrolled in the K-3 Plus program. Costs for implementing the IEP can be provided through Special Education funds.
9. The district/school understands that all funds under the July-August 2012 award letter must be fully expended by **June 30, 2013**. The deadline for Requests for Reimbursements (RfRs) is **July 6, 2013**. "Carryover" to the next fiscal year is not allowed.
10. This district/school agrees to use the state adopted assessment, *DIBELS Next*, including the **progress monitoring tool**, to evaluate the progress of all K-3 Plus students in early literacy as detailed in the application and the K-3 Plus legislation.
11. The district/school agrees to participate in the state-wide network of K-3 Plus schools by conforming to the program requirements included in this application and by insuring that all teachers complete the online professional development modules developed by REC IX.
12. The district/school agrees to participate in any external or internal evaluation process governed by a legislative appropriation or as directed by the Public Education Department or any other Executive or Legislative Initiative.
13. The district/school agrees to cost allocate the salaries and benefits of any person who is serving other programs during the K-3 Plus session and to include the cost allocation plan in this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.
14. The district/school agrees to include the K-3 Plus program in the district/school calendar and to expand advertising and recruitment of students throughout the school year. The program must be listed by name on the calendar and on the district/school website. The district/school may use up to 2% of K-3 Plus funds for recruitment and incentives for attendance. All field trips must have an educational purpose.

By signing this document each person below agrees to ensure that the K-3 Plus program is complying with the district and school assurances.

  
 Superintendent \_\_\_\_\_ Date 4/24/12  
  
 Business Manager \_\_\_\_\_ Date 4/25/12


  
 K-3 Plus District Administrator (Coordinator) \_\_\_\_\_ Date 4/24/2012  
  
 K-3 Plus Principal \_\_\_\_\_ Date 4/23/12



New Mexico Public Education Department  
**Kindergarten through Third Grade Plus Pilot Project**  
**JULY - AUGUST 2012 Application**

**DISTRICT/CHARTER COVER SHEET**

Application Due: 4:00 PM April 30, 2012

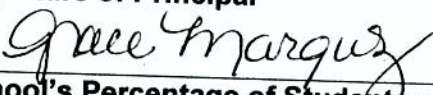
District /Charter Name: Gadsden ISD Address: PO Drawer 70 Anthony, NM 88021		Superintendent: Name: Efren Yturralde Telephone: 575-882-6203 Fax: 575-882-6257 Email: eyturralde@gisd.k12.nm.us					District Contact (K-3 Plus Coordinator): Name: Ann Steinhoff Position: Director Telephone: 575-882-6758 Fax: 575-882-6257 Email: asteinhoff@gisd.k12.nm.us					
A.	B.	C.	D.	E.	F.	G.	H.	I.	J.	K.	L.	M.
Schools for which this district is applying:	School Grade	School's Free/Reduced Lunch %	Begin and End Dates	Start Date for Regular School Year	Number of K-3 Plus Student Days in July-August 2012	Number of Students to be Served	*Daily Rate per student	**Salary and Benefit Costs	Supply and Other Costs	Recruitment and Incentives for Attendance Costs (2% limit)	Transportation Costs*	JUNE, 2012 Funding Requested for this School (MUST EQUAL F x G x H)
Chaparral Elem.	K-6	92.3%	6/12/12 7/25/12	7/26/12	14	72	\$44.00	22,046	5000	600	20,000	\$44,352 (\$47,646))
Desert View Elem.	K-6	99%	6/13/12 7/26/12	7/30/12	15	100	\$44.00	39,548	5000	0	0	\$66,000 (\$44,458)
Gadsden Elem.	K-6	97.7%	6/13/12 7/26/12	7/30/12	15	58	\$44.00	18,751	5000	0	20,000	\$38,280 (\$43,751)
Vado Elem.	K-6	88.1%	6/12/12 7/25/12	7/26/12	14	150	\$44.00	49,600	5000	1155	20,000	\$92,400 (75,755)
Sunland Park Elem.	K-6	94%	6/13/12 7/26/12	7/30/12	15	125	\$44.00	40,619	5000	9000	20,000	\$82,500 (\$82,110)
<b>TOTALS:</b>						<b>505</b>		<b>\$170,564</b>	<b>\$25000</b>	<b>\$10755</b>	<b>\$80,000</b>	<b>\$323,532 (\$293,720)</b>
Total Amount of All District/Charter Funding Requested for July-August, 2012												<b>\$ 323,532</b>
 Superintendent's Signature:												Date: 7/25/12

*Gadsden E July*

\*Daily rate per student is based on 30% of the FY13 Initial Unit Value of \$3668.18 divided by 25 days.  
 \*\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program and providing direct services to students. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.



**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application  
(MUST BE PROVIDED FOR EACH SCHOOL)**

<b>SCHOOL PROGRAM COVER SHEET</b>						
<b>District/Charter Name:</b> Gadsden Independent School District <b>School Name:</b> Gadsden Elementary School	<b>School Contact Person</b> Name: Grace Marquez Position: Principal Telephone: 575-882-3050 Email: gmarquez@gisd.k12.nm.us Fax: 575-882-3415					
<b>School Address:</b> 1440 Highway 478 Anthony, New Mexico 88021						
<b>Name of Principal</b> Grace Marquez		<b>Telephone Number:</b> 575-882-3050				
<b>Signature of Principal</b> 		<b>Date:</b> April 20, 2012				
<b>School's Percentage of Students on Free and Reduced Lunch:</b> 97.7 %		<b>School Grade:</b> Kinder to 6 <sup>th</sup> grade				
<b>Total Number of Days of K-3 Plus:</b> ___ 10 ___ (June)* ___ 15 ___ (July)* ___ 0 ___ (August)* ___ 25 ___ Total Summer <b>2012 K-3 Plus Program(student) days</b>	<b>K-3 Plus Program Implementation Dates</b> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:50%;">Begin</th> <th style="width:50%;">End</th> </tr> <tr> <td style="text-align: center;">                             JUNE _13_, 2012                              (Reminder: cannot be more than 2 months prior to the start of the regular school year)                         </td> <td style="text-align: center;">                             _July 26_, 2012                         </td> </tr> </table>		Begin	End	JUNE _13_, 2012 (Reminder: cannot be more than 2 months prior to the start of the regular school year)	_July 26_, 2012
Begin	End					
JUNE _13_, 2012 (Reminder: cannot be more than 2 months prior to the start of the regular school year)	_July 26_, 2012					

**\*June + July-August days must equal 25**

Summer 2012 K-3 Plus Personnel	Number of Students to be Served	Number of Classes	Number of Classroom Teachers K-3 Plus	Number of Educational Assistants	Number of Reading Interventionists	List by name any classroom teachers who <b>will not</b> continue with students for the regular school year and state the reason
KINDERGARTEN	na	na	na	na	na	na
FIRST GRADE	18	1	1	0	0	na
SECOND GRADE	15	1	1	0	0	na
THIRD GRADE	25	1	1	0	0	na
<b>TOTALS:</b>	58	3	3	0		



**JULY, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**  
**SCHOOL BUDGET REQUEST FORM**

**(MUST BE PROVIDED FOR EACH SCHOOL)**

**PROJECTED EXPENDITURES**

**SALARIES**

Name and grade level (add lines as needed)	# of students	Annual Salary	Benefits (Do Not Include Insurance)	Teacher's Daily Rate for K-3 Plus	# of Days in June	Total
<b>Teachers:</b>						
Gerardo Flores	18	35003	7473.14	232.11	15	3481.65
Carrie Chastain	15	51296	10951.70	340.15	15	5102.25
Isadora Palomares	25	45236	9657.89	299.97	15	4499.55
<b>Educational Assistants:</b>						
<b>"Specials" Teachers will work with 5 schools during the 15 days</b>						
Nicolas Uribe - PE		35896	7663	238.03	2.5	595.08
Patricia Gosnell - Art		45242	9659.17	300.00	2.5	750.00
Mario Hernandez - Music		37691	8047.03	249.93	2.5	624.83
Faye Sanders - Nurse		34222.81	7306.57	226.93	2.5	567.32
<b>Administration:</b>						
Grace Marquez		64500	13770.75	391.35	8	3130.80

**TOTAL AMOUNT FOR SALARIES/BENEFITS \$18,751.48**

**MATERIALS AND SUPPLIES**

Product/ Description	Subject Area	Units	Amount @	Total Amount
Wireless Generation	Reading			5,000

**TOTAL AMOUNT FOR MATERIALS & SUPPLIES \$5,000.**

**RECRUITMENT AND INCENTIVES FOR ATTENDANCE:**

Item or Service	Justification	Units	Amount @	Total Amount

**TOTAL AMOUNT FOR RECRUITMENT and INCENTIVES FOR ATTENDANCE:**

**OTHER COSTS – LIST ONLY NON YEAR AROUND SERVICES (do not supplant).**

Item or Service	Justification	Units	Amount
None			

**TOTAL AMOUNT FOR OTHER COSTS**

Funding for transportation is not available through categorical funds so must be covered using K-3 Plus funds – Please work with your district transportation to establish this budget projection.



TOTAL BUDGET FOR TRANSPORTATION	20,000
TOTAL BUDGET REQUEST FOR THIS SCHOOL	\$43,751.48
(Total Budget must equal the daily student rate of \$44.00 X number of students X the number of student days in June for this school on page 1)	

District: GISD      School: \_\_\_\_\_      Principal: \_\_\_\_\_  
 Principal's Signature: *Grace Morgan*      Phone #: (575) \_\_\_\_\_      Date: April 23, 2012

**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**



**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**

**PROGRAM NARRATIVE**

Schools that applied for June, 2012 funding may copy and paste the previously submitted June narrative. Please update if applicable

Please answer the following questions about your K-3 Plus Program:

1. Describe your curricular approach for the K-3 Plus program. List core curriculum programs, supplemental and intervention programs on the chart below. Add lines as needed. Indicate if supplemental or intervention programs are delivered by a teacher or are computer-based. How will this program differ from the regular school year? This program will differ from the regular school year by incorporating Science into all core areas of instruction.
2. What is your plan to increase student achievement in math and reading during the K-3 Plus program? Describe any intervention services, especially highlighting plans for the lowest 25% of students. Who will provide the intervention services? Are these services included in your EPSS? Please see Item #5 in the Assurances on page 5.

Grade Level	<u>Reading Core Program</u>	<u>Reading Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Reading Supplemental Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	na	/	/
First	Balanced Literacy will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. Classroom teachers will implement "Balanced Literacy" instructional processes and strategies with fidelity and rigor to increase student fluency and comprehension in reading thru science. Running records will be done weekly for student reading fluency. DRA end of year level will be the beginning start up reading level groups. DIBELS assessments progress monitoring measures; administer the same measures that appear in the Beginning of the year Benchmark in the first 5 days of the K-3 Plus Extended School Year and uploaded to Wireless Generation by 9/14/2012 .Week 3 of K-3 Plus progress Monitoring for intensive students to monitor instructional success and influence instruction. Week 5 of K-3 Plus Progress	Within the school year Leveled Literacy Intervention (LLI) will be made available for the students that qualify.  Tier 1 Classroom Intervention for Literacy will be used for students that require focused instruction (phonics, comprehension, fluency and letter recognition.  First grade teacher will implement core curriculum.	na/



	<p>Monitoring for Intensive and Strategic level students to monitor instructional success and influence instruction. First 10 Days of regular school year beginning of the year Benchmark for K-3 Plus students. Fourth week of regular school year and continuing throughout the school year. Begin progress monitoring Cycle for all students scoring at Intensive and Strategic levels to monitor instructional success and influence instruction. Schedule: every TWO weeks for students scoring at intensive level and every FOUR weeks for students scoring at Strategic level. Middle of the year Benchmark : January 7-18 , 2013. End of year Benchmark April 29-May 10, 2013. Heinemann Reading Tool kit for Level 1 students that need intervention. Using A+Rise Strategies daily for one hour of English Language Development in Science and Social Studies. Within Balanced Literacy 120 to 150 minutes will be used to address the following: Shared Reading, Read Aloud, Word Study, Focus Poem, Reader's Workshop, Guided Reading, Independent Reading and Writers Workshop. All of these services are linked to our EPSS.</p>		
Second	<p>. Balanced Literacy will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. Classroom teachers will implement "Balanced Literacy" instructional processes and strategies with fidelity and rigor to increase student fluency and comprehension in reading thru science. Running records will be done weekly for student reading fluency. DRA end of year level will be the beginning start up reading level groups. DIBELS assessments progress monitoring measures; administer the same measures that</p>	<p>Within the school year Leveled Literacy Intervention (LLI) will be made available for the students that qualify.</p> <p>Tier 1 Classroom Intervention for Literacy will be used for students that require focused instruction (phonics, comprehension, fluency and letter recognition.</p> <p>Second grade teacher</p>	/



	<p>appear in the Beginning of the year Benchmark in the first 5 days of the K-3 Plus Extended School Year and uploaded to Wireless Generation by 9/14/2012 .Week 3 of K-3 Plus progress Monitoring for intensive students to monitor instructional success and influence instruction. Week 5 of K-3 Plus Progress Monitoring for Intensive and Strategic level students to monitor instructional success and influence instruction. First 10 Days of regular school year beginning of the year Benchmark for K-3 Plus students. Fourth week of regular school year and continuing throughout the school year. Begin progress monitoring Cycle for all students scoring at Intensive and Strategic levels to monitor instructional success and influence instruction. Schedule: every TWO weeks for students scoring at intensive level and every FOUR weeks for students scoring at Strategic level. Middle of the year Benchmark : January 7-18 , 2013. End of year Benchmark April 29-May 10, 2013. Heinemann Reading Tool kit for Level 1 students that need intervention. Using A+Rise Strategies daily for one hour of English Language Development in Science and Social Studies. Within Balanced Literacy 120 to 150 minutes will be used to address the following: Shared Reading, Read Aloud, Word Study, Focus Poem, Reader's Workshop, Guided Reading, Independent Reading and Writers Workshop. All of these services are linked to our EPSS.</p>	<p>will implement core curriculum.</p>	
<p>Third</p>	<p>. Balanced Literacy will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. Classroom teachers will implement "Balanced Literacy" instructional processes and strategies with fidelity and rigor to</p>	<p>Within the school year Leveled Literacy Intervention (LLI) will be made available for the students that qualify.</p> <p>Tier 1 Classroom Intervention for</p>	<p>/</p>



increase student fluency and comprehension in reading thru science. Running records will be done weekly for student reading fluency. DRA end of year level will be the beginning start up reading level groups. DIBELS assessments progress monitoring measures; administer the same measures that appear in the Beginning of the year Benchmark in the first 5 days of the K-3 Plus Extended School Year and uploaded to Wireless Generation by 9/14/2012 . Week 3 of K-3 Plus progress Monitoring for intensive students to monitor instructional success and influence instruction. Week 5 of K-3 Plus Progress Monitoring for Intensive and Strategic level students to monitor instructional success and influence instruction. First 10 Days of regular school year beginning of the year Benchmark for K-3 Plus students. Fourth week of regular school year and continuing throughout the school year. Begin progress monitoring Cycle for all students scoring at Intensive and Strategic levels to monitor instructional success and influence instruction. Schedule: every TWO weeks for students scoring at intensive level and every FOUR weeks for students scoring at Strategic level. Middle of the year Benchmark : January 7-18 , 2013. End of year Benchmark April 29-May 10, 2013. Heinemann Reading Tool kit for Level 1 students that need intervention. Using A+Rise Strategies daily for one hour of English Language Development in Science and Social Studies. Within Balanced Literacy 120 to 150 minutes will be used to address the following: Shared Reading, Read Aloud, Word Study, Focus Poem, Reader's Workshop, Guided Reading, Independent Reading and Writers Workshop. All of these services are linked to our EPSS.

Literacy will be used for students that require focused instruction (phonics, comprehension, fluency and letter recognition).

Third grade teacher will implement core curriculum.



Grade Level	<u>Math Core Program</u>	<u>Math Intervention Program(s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)	<u>Math Supplemental Program (s)</u> / title of person who delivers this instruction (also indicate "C" if computer-based)
K	na	/	/
First	<p>Math Investigations will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. First grade will have to Master Operations and Algebraic Thinking, Numbers and Operations in Base Ten, Measurement and Data, plus Geometry. End of unit assessments will be used. Classroom teachers will implement "math Investigations" instructional processes and strategies with fidelity and rigor to increase student fluency and critical thinking skills in applying math strategies thru science. Math core instruction will be daily for 90 minutes and daily 30 minutes of differentiated benchmark instruction. All of these services are linked to our EPSS.</p>	FASTT Math "C"/1 <sup>st</sup> grade teacher	na/
Second	<p>Math Investigations will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. Second grade will have to master Algebraic Thinking, Number Operations, Measurement Data and Geometry. End of Unit assessments will be used. Classroom teachers will implement "math Investigations" instructional processes and strategies with fidelity and rigor to increase student fluency and critical thinking skills in applying</p>	FASTT Math "C"/2nd grade teacher	na/



	<p>math strategies thru science. Math core instruction will be daily for 90 minutes and daily 30 minutes of differentiated benchmark instruction. All of these services are linked to our EPSS .</p>		
Third	<p>Math Investigations will be incorporated into Science for the program to be more challenging. Common Core State Standards Initiative will be implemented to address the curriculum. Third grade will have to master Operations and Algebraic Thinking, Number and Operations in Base Ten, Number and Operations- Fractions, Measurement and Data and Geometry. End of unit assessments will be used. Classroom teachers will implement "Math Investigations" instructional processes and strategies with fidelity and rigor to increase student fluency and critical thinking skills in applying math strategies thru science. Math core instruction will be daily for 90 minutes and daily 30 minutes of differentiated benchmark instruction. All of these services are linked to our EPSS .</p>	FASTT Math "C"/3rd grade teacher	na/

3. If any administrators or support staff are funded by K-3 Plus, please describe their duties. These duties must include direct services to students. If these persons will have other duties in addition to K-3 Plus, including administering other programs, you must include a cost allocation plan. (Personnel who are already under contract for the days K-3 Plus is held may not be paid with K-3 Plus funds.) Administrator will be in charge of monitoring daily student attendance. Principal will develop a letter to parents to explain and recruit students. Principal will develop a Tiger Point process as an incentive for students to come to school. Principal will ensure that all data is data driven and to allow ample time for teachers to analyze data. Principal will do "walk through" by using PD 360. Principal will provide services to groups of students in the core instruction either in math and or reading. Principal will ensure that the students assigned to a k3+ teacher will continue to be service through- out the school year. Principal will ensure that DIBELS and all other district and state mandated assessments be performed.
  
4. Parents must be informed of their child's progress. How will your school fulfill this requirement? A progress report will be sent out every two weeks to parents in both English and Spanish.



5. You may use up to 2% of your award for recruitment and attendance incentives. What is your recruitment plan? How will you encourage attendance? Please remember that any field trips must have an educational purpose. **This year's teachers will talk to the students and parents informing them of the program. Attendance will be enforced by having a final field trip for students that have participated for 25 days of added instruction by giving them Tiger Points at the end of each week.**
  
6. The PED sponsored Professional Development in Literacy will be offered on-line. **New K-3 PLUS teachers** are required to register through the website: [www.rec9nm.org](http://www.rec9nm.org) and to complete the 2011/2012 literacy module for the appropriate grade level (K-1 or 2-3). Please describe your plan to ensure completion of these modules by new K-3 Plus teachers. Each new teacher must register and sign in individually to document course completion. Modules from the 2010 program are also available for any K-3 Plus teachers as a resource to complete the appropriate courses for their grade level. In addition , regional training will be held the first two weeks in June. **Principal will monitor that all teachers take the PED sponsored Professional Development in Literacy on line modules. Teachers will begin their professional development on June 12, 2012 where time will be allotted for them to complete the module.**







New Mexico Public Education Department  
**Kindergarten through Third Grade Plus Pilot Project**  
**JULY- AUGUST 2012 Application**

**DISTRICT/CHARTER COVER SHEET**

Application Due: 4:00 PM April 30, 2012

**District /Charter Name:**  
**Gadsden ISD**  
**Address:**  
 PO Drawer 70  
 Anthony, NM 88021

**Superintendent:**  
**Name: Efren Yturralde**  
 Telephone: 575-882-6203  
 Fax: 575-882-6257  
 Email: eyturralde@gisd.k12.nm.us

**District Contact (K-3 Plus Coordinator):**  
**Name: Ann Steinhoff**  
 Position: Director  
 Telephone: 575-882-6758 Fax: 575-882-6257  
 Email: asteinhoff@gisd.k12.nm.us

A. Schools for which this district is applying:	B. School Grade	C. School's Free/Reduced Lunch %	D. Begin and End Dates	E. Start Date for Regular School Year	F. Number of K-3 Plus Student Days in July-August 2012	G. Number of Students to be Served	H. *Daily Rate per student	I. **Salary and Benefit Costs	J. Supply and Other Costs	K. Recruitment and Incentives for Attendance Costs (2% limit)	L. Transportation Costs*	M. JUNE, 2012 Funding Requested for this School (MUST EQUAL F x G x H)
Chaparral Elem.	K-6	92.3%	6/12/12 7/25/12	7/26/12	14	72	\$44.00	22,046	5000	600	20,000	\$44,352 (\$47,646))
Desert View Elem.	K-6	99%	6/13/12 7/26/12	7/30/12	15	100	\$44.00	39,548	5000	0	0	\$66,000 (\$44,458)
Gadsden Elem.	K-6	97.7%	6/13/12 7/26/12	7/30/12	15	58	\$44.00	18,751	5000	0	20,000	\$38,280 (\$43,751)
Vado Elem.	K-6	88.1%	6/12/12 7/25/12	7/26/12	14	150	\$44.00	49,600	5000	1155	20,000	\$92,400 (75,755)
Sunland Park Elem.	K-6	94%	6/13/12 7/26/12	7/30/12	15	125	\$44.00	40,619	5000	9000	20,000	\$82,500 (\$82,110)
<b>TOTALS:</b>						<b>505</b>		<b>\$170,564</b>	<b>\$25000</b>	<b>\$10755</b>	<b>\$80,000</b>	<b>\$323,532 (\$293,720)</b>

Total Amount of All District/Charter Funding Requested for July-August, 2012  
**\$ 323,532**

*Efren Yturralde*  
 Superintendent's Signature:

Date: 7/25/12

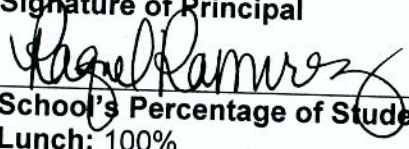
\*Daily rate per student is based on 30% of the FY13 Initial Unit Value of \$3668.18 divided by 25 days.  
 \*\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program and providing direct services to students. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.

*Sunland - July*



**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application  
(MUST BE PROVIDED FOR EACH SCHOOL)**

**SCHOOL PROGRAM COVER SHEET**

<b>District/Charter Name:</b> School Name: Sunland Park Elementary		<b>School Contact Person</b> Name: Raquel Ramirez Position: Principal Telephone: 575-589-1114 Email: raramirez@gisd.k12.nm.us Fax: 575-874-9442	
<b>School Address:</b> 305 Alto Vista Sunland Park, NM 88063		<b>Name of Principal</b> Raquel Ramirez	
<b>Signature of Principal</b> 		<b>Telephone Number:</b> 575-589-114	
<b>School's Percentage of Students on Free and Reduced Lunch:</b> 100%		<b>Date:</b> April 25, 2012	
<b>Total Number of Days of K-3 Plus:</b> 10 (June)* 15 (July)* 25 (August)* <b>Total Summer 2012 K-3 Plus Program days</b>		<b>School Grade:</b> K-6	
		<b>K-3 Plus Program Implementation Dates</b>	
		<b>Begin</b>	<b>End</b>
		JUNE <u>13</u> , 2012 (Reminder: cannot be more than 2 months prior to the start of the regular school year)	<u>July 26</u> , 2012

**\*June + July + August 2012 days must equal 25**

Summer 2012 K-3 Plus Personnel	Number of Students to be Served	Number of Classes	Number of Classroom Teachers K-3 Plus	Number of Educational Assistants	Number of Reading Interventionists	List by name any classroom teachers who <b>will not</b> continue with students for the regular school year and state the reason
KINDERGARTEN	30	2	2	2		
FIRST GRADE	33	2	2			
SECOND GRADE	31	2	2			
THIRD GRADE	31	2	2			
<b>TOTALS:</b>	125	8	8			







**TOTAL BUDGET REQUEST FOR THIS SCHOOL**

**\$82,110.19**

**(Total Budget must equal the daily student rate of \$44.00 X number of students X the number of student days in June for this school on page 1)**

District: GISD School: Sunland Park Elementary Principal: Raquel Ramirez

Principal's Signature: \_\_\_\_\_ Phone #:575-589-1114 Date: April 25, 2012

**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**



**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**

**PROGRAM NARRATIVE**

Schools that applied for June, 2012 funding may copy and paste the previously submitted June narrative. Please update if applicable

Please answer the following questions about your K-3 Plus Program:

1. Describe your curricular approach for the K-3 Plus program. List core curriculum programs, supplemental and intervention programs on the chart below. Add lines as needed. Indicate if supplemental or intervention programs are delivered by a teacher or are computer-based. How will this program differ from the regular school year?

Sunland Park Elementary follows the Gadsden Independent School District's EPSS, which addresses the enhancement of reading and mathematics as academic goals. The additional days offered through the Kindergarten through Third Grade Program are structured around literacy and numeracy development.

Sunland Park Elementary follows the Balanced (Comprehensive) Literacy as it's literacy program throughout the year. Balanced Literacy is a framework built upon the findings of the National Reading Panel (2000). The program uses research based best practices to offer students a differentiated approach to literacy instruction.

Sunland Park Elementary also follows the K – 5-mathematics curriculum, Investigation in Number, Data, and Space to enhance mathematic achievement. The K-5 Mathematics curriculum is based on Investigations in Number, Data, and Space, which develops student ideas of number and operations, geometry, data, measurement and early algebra. Math investigations also allows opportunity for the differentiation of instruction and assessments are designed to drive instruction allowing for students to be academically successful.

Sunland Park Elementary has been successful in implementing the K-3 Plus Program. The participation of teachers and students has been successful academically. Current third grade students who have participated in K-3 Plus are 72% proficient in Reading and over 70% in Math. Of those 72%, approximately 60% are above grade level in reading, according to the DRA Fountas & Pinnell reading assessment. Sunland Park Elementary data indicates increased student achievement in all indicators measured, which demonstrates the positive academic achievement in reading and mathematics.

The 25 additional days allow the school to focus on literacy and numeracy development through the twenty five additional instructional days. During the twenty five days Balanced Literacy is implemented as the literacy program, incorporating key components and guided reading sequence designed to provide students with essential reading and writing strategies and skills. The twenty-five Instructional differs from the regular school year, in that students are introduced to key concepts in core curriculum in reading and math ahead of students not enrolled in the program. This essentially provides students who are ready for advancement with challenging instruction that meets their needs, and at the same time provides who are not ready with additional focus on deficiencies.

2. What is your plan to increase student achievement in math and reading during the K-3 Plus program? Describe any intervention services, especially highlighting plans for the lowest 25% of students. Who will provide the intervention services? Are these services included in your EPSS? Please see Item #5 in the Assurances on page 5.

Sunland Park Elementary will continue to focus on academic success as a priority to our school. In order to increasing student achievement teachers will continue to administer the required Dynamic Indicators of Early Literacy Skills (DIBELS/IDEL) and adhere accordingly to program deadlines. The DIBELS/IDEL assessments will provide teachers with immediate feedback,

allowing teachers to address student differentiated instructional needs.

In addition to the DIBELS/IDEL assessments, the participating classrooms in the Kindergarten through Third Grade Program will also administer the following assessments:

- a) **Primary Qualitative Spelling Inventory – August, December, March and May**



- b) Collected “authentic” writing samples – August, December, March and May
- c) High Frequency Word List – August, December, March and May
- d) DRA / EDL – December and May
- e) Fluency check – January and each 9 weeks thereafter
- f) Running Record – weekly
- g) Rigby Benchmark Assessment – as indicated by the running record so that instruction is maintained at the student’s instructional reading level.
- h) Reading Units of Study and Math teacher created Benchmark Assessments developed from State of New Mexico Standards and Benchmarks, and Common Core Standards-September, November, December, January, February, and March.

The assessments listed will provide teachers with the data they need to drive the instruction of all students within their classroom. The data derived will identify the 25% population of students within their classroom whom are below grade level and will allow teachers to intervene instructional strategies that will accommodate their needs. In math, Math Navigator will be implemented to address numeracy recognition and fluency for the 25% population of students below grade level in math. To address reading, additional intervention will be provided through Leveled Literacy Intervention (Heinemann/Fountas & Pinnell) in English and Estrellita in Spanish will be provided by the Reading Intervention teacher. The additional intervention encompasses 30-45 minutes of instruction outside of the regular classroom.

Teachers have also been trained in Tier I Classroom Intervention, which allow them to implement the toolkit designed to assist those students reading below grade level proficiency. Strategy lessons are geared to effectively teach students to read a variety of text utilizing strategies to improve their understanding of the text as well as to explicitly teach skills to become proficient readers.

Our Educational Plan for Student Success sets forth the annual goals and objectives for the school year including high standards and expectations on behalf of administration, teachers and support staff. Sunland Park Elementary will work collaboratively for the academic success of all students.

Grade Level	<u>Reading Core Program</u>	<u>Reading Intervention Program(s)</u> / title of person who delivers this instruction (also indicate “C” if computer-based)	<u>Reading Supplemental Program(s)</u> / title of person who delivers this instruction (also indicate “C” if computer-based)
K	Balanced Literacy	Leveled Literacy Intervention/ Betty Flores	/
First	Balanced Literacy	Leveled Literacy Intervention/Betty Flores	/
Second	Balanced Literacy	Leveled Literacy Intervention/Betty Flores	/
Third	Balanced Literacy	Leveled Literacy Intervention/Betty Flores	/

Grade Level	<u>Math Core Program</u>	<u>Math Intervention Program(s)</u> / title of person who delivers this instruction (also indicate “C” if computer-based)	<u>Math Supplemental Program (s)</u> / title of person who delivers this instruction (also indicate “C” if computer-based)
K	Math Investigation in Number, Data, and Space	Math Navigator/Betty Flores	/
First	Math Investigation in Number, Data,	Math Navigator/Betty Flores	/



	and Space		
Second	Math Investigation in Number, Data, and Space	Math Navigator/Betty Flores	/
Third	Math Investigation in Number, Data, and Space	Math Navigator/Betty Flores	/

3. If any administrators or support staff are funded by K-3 Plus, please describe their duties. These duties must include direct services to students. If these persons will have other duties in addition to K-3 Plus, including administering other programs, you must include a cost allocation plan. (Personnel who are already under contract for the days K-3 Plus is held may not be paid with K-3 Plus funds.)

Sunland Park Elementary will request funding for an administrator and one support staff to enhance the success of the K-3 Plus Program. The administrator will assist with the overall operation of the school and the program. The administrator will also monitor classroom instruction. The administrator will also be responsible for facilitating the school's interactions with parents and others in the school community. The administrator will work with parents when disciplinary issues arise, when students are not succeeding academically, and when parents have concerns. This collaboration will encourage the success of the program.

The support staff needed will be placed in Kindergarten classrooms. This will allow for the differentiation of instruction as well as meeting the needs of all students participating in the program. The instructional assistants will provide assistance to the teacher. In order to facilitate optimal learning conditions instructional assistants are a vital component in these classrooms. This will allow for individualized instruction and will assist those students with a great need. The instructional assistant will also provide assistance in the preparation of materials needed to implement instruction. This will allow for teacher and instructional assistant to share successes and challenges experienced by students

4. Parents must be informed of their child's progress. How will your school fulfill this requirement?

Sunland Park Elementary will continue to monitor progress. Parents will be kept informed of their child's progress. As K-3 Plus begins Kindergarten home visits will be made prior to students first day of school. At these visits teachers will share the school's calendar, parent information (e.g. student handbook), expectations and other information to make the transition from home to school easier.

Throughout the year, the school holds family events such as literacy nights, math nights, student presentations, program informational meetings, PTO meetings and other information meetings. Additionally the school offers parents the opportunity to engage with their child's teacher at two set dates for Parent-Teacher conference. Sunland Park Elementary welcomes parents and their participation in their child's education therefore meetings to inform themselves about their child's progress can be scheduled at any given time as long as the teacher is available.

At the end of the twenty-five additional days parents will be given a progress report notifying them of the progress their child has made during the additional days of instruction. Parents are also notified in writing regarding third grade student test scores on the New Mexico Standardized Based Assessment. Parents are also informed of the language placement assessment scores for ELLs, known as the ACCESS only for those students whom are administered the assessment. These notifications provided an explanation of scores and clarification is made during parent-teacher conferences. Constant communication is vital to parents' fully understanding assessments and the implication they may have on their child's academic achievement.



5. You may use up to 2% of your award for recruitment and attendance incentives. What is your recruitment plan? How will you encourage attendance? Please remember that all field trips must have an educational purpose.

The recruitment plan for Sunland Park Elementary will be as follows:

Program Presentation Night in May to provide an outline of expectations, as well as shared successes from teachers to inform parents of the program.

Flyers sent to parents in grades Kinder through Second outlining the K-3 Plus program and encourage sign up. No less than three invitations will be sent home from March to May.

All parents in grades Kinder through Second were provided with detailed information of the program during the February Parent/Teacher Conference.

Teachers and administration will confirm program participation through personal contact with parents either in person or by phone providing parents with detailed calendars of start/end times, days off and other important information about the program.

To encourage Kindergarten participation, a pre-registration sign-up will be held at which time all parents pre-registering will be informed and immediately signed up for the program.

Kindergarten teachers will confirm commitment to the program by conducting home visits the week prior to the start of the program.

To encourage student attendance a backpack with supplies will be offered to students who complete the program with no more than three tardies.

To further encourage student attendance a free dress day will be offered on a weekly basis for students that attend the entire week without tardies.

6. The PED sponsored Professional Development in Literacy will be offered on-line. **New K-3 PLUS teachers** are required to register through the website: [www.rec9nm.org](http://www.rec9nm.org) and to complete the 2011/2012 literacy module for the appropriate grade level (K-1 or 2-3). Please describe your plan to ensure completion of these modules by new K-3 Plus teachers. Each new teacher must register and sign in individually to document course completion. Modules from the 2010 program are also available for any K-3 Plus teachers as a resource to complete the appropriate courses for their grade level. In addition, regional training will be held the first two weeks in June.

There will be no new K-3 Plus teachers instructing in the 2012-2013. All teachers that will be teaching the K-3 Plus Program have completed all prior trainings required.



## July - August 2012 K-3 Plus DISTRICT/SCHOOL ASSURANCES

(MUST BE PROVIDED FOR EACH SCHOOL)

As the principal for this K-3 Plus school, please meet with your superintendent and business manager to review and certify the following district assurances with regard to the implementation of the K-3 Plus Extended School Year Program:

1. The district/school agrees to provide services with this grant of award for the K-3 Plus Pilot project to only approved sites.
2. The district/school agrees to start the core literacy, intervention or supplemental program(s), and math programs at the beginning of the K-3 Plus Extended School year program offering 25 additional days of instruction during Summer 2012, thus conducting the classrooms in the K-3 Plus program as a 205-day school year.
3. The district/school agrees that the summer 2012 K-3 Plus Program may not start earlier than 2 months prior to the beginning of the regular school year.
4. The district/school agrees to make every effort to progress the entire classroom of students with the same teacher during the regular school year.
5. The district/school agrees to provide intervention services in Reading and Mathematics during the K-3 Plus extended school year program for students who are not meeting grade level requirements and to particularly target the lowest 25% of students.
6. All K-12 public schools in New Mexico are required to implement the state's Response to Intervention (RtI) framework known as *The Three-Tier Model of Student Intervention*. (See Subsection D of 6.29.1.9 NMAC.) Thus, the school must continue to implement the state's RtI framework during the 25 days of K-3 Plus. In addition, state rule requires that the state guidance manual entitled *The Student Assistance Team and the Three-Tier Model of Student Intervention* shall be the guiding document for districts/schools to use in the implementation of student intervention for academics and behavior for each tier. You will be required to report this information in STARS.
7. The district/school agrees that the funds are awarded on a "per student" basis using \$44.00 as the daily rate for July-August, 2012. The district/school agrees to enter accurate K-3 Plus data into STARS, including teacher, enrollment and attendance. Final funding is based on STARS data.
8. The district/school agrees to comply with the Individual Education Plan (IEP) of any student enrolled in the K-3 Plus program. Costs for implementing the IEP can be provided through Special Education funds.
9. The district/school understands that all funds under the July-August 2012 award letter must be fully expended by **June 30, 2013**. The deadline for Requests for Reimbursements (RfRs) is **July 6, 2013**. "Carryover" to the next fiscal year is not allowed.
10. This district/school agrees to use the state adopted assessment, *DIBELS Next*, including the **progress monitoring tool**, to evaluate the progress of all K-3 Plus students in early literacy as detailed in the application and the K-3 Plus legislation.
11. The district/school agrees to participate in the state-wide network of K-3 Plus schools by conforming to the program requirements included in this application and by insuring that all teachers complete the online professional development modules developed by REC IX.
12. The district/school agrees to participate in any external or internal evaluation process governed by a legislative appropriation or as directed by the Public Education Department or any other Executive or Legislative Initiative.
13. The district/school agrees to cost allocate the salaries and benefits of any person who is serving other programs during the K-3 Plus session and to include the cost allocation plan in this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.
14. The district/school agrees to include the K-3 Plus program in the district/school calendar and to expand advertising and recruitment of students throughout the school year. The program must be listed by name on the calendar and on the district/school website. The district/school may use up to 2% of K-3 Plus funds for recruitment and incentives for attendance. All field trips must have an educational purpose.

By signing this document each person below agrees to ensure that the K-3 Plus program is complying with the district and school assurances.

Efra Yuvall 4/25/12  
Superintendent Date

Anna Steinberg 4/24/12  
K-3 Plus District Administrator (Coordinator) Date

[Signature] 4/25/12  
Business Manager Date


Raquel Ramirez 4-24-12  
K-3 Plus Principal Date



New Mexico Public Education Department  
**Kindergarten through Third Grade Plus Pilot Project**  
**JULY- AUGUST 2012 Application**

**DISTRICT/CHARTER COVER SHEET**

Application Due: 4:00 PM April 30, 2012

District /Charter Name: Gadsden ISD Address: PO Drawer 70 Anthony, NM 88021		Superintendent: Name: Efren Yturralde Telephone: 575-882-6203 Fax: 575-882-6257 Email: eyturralde@gisd.k12.nm.us		District Contact (K-3 Plus Coordinator): Name: Ann Steinhoff Position: Director Telephone: 575-882-6758 Fax: 575-882-6257 Email: asteinhoff@gisd.k12.nm.us								
A. Schools for which this district is applying:	B. School Grade	C. School's Free/ Reduced Lunch %	D. Begin and End Dates	E. Start Date for Regular School Year	F. Number of K-3 Plus Student Days in July- August 2012	G. Number of Students to be Served	H. *Daily Rate per student	I. **Salary and Benefit Costs	J. Supply and Other Costs	K. Recruitment and Attendance Costs (2% limit)	L. Transportation Costs*	M. JUNE, 2012 Funding Requested for this School (MUST EQUAL F x G x H)
Chaparral Elem.	K-6	92.3%	6/12/12 7/25/12	7/26/12	14	72	\$44.00	22,046	5000	600	20,000	\$44,352 (\$47,646))
Desert View Elem.	K-6	99%	6/13/12 7/26/12	7/30/12	15	100	\$44.00	39,548	5000	0	0	\$66,000 (\$44,458)
Gadsden Elem.	K-6	97.7%	6/13/12 7/26/12	7/30/12	15	58	\$44.00	18,751	5000	0	20,000	\$38,280 (\$43,751)
Vado Elem.	K-6	88.1%	6/12/12 7/25/12	7/26/12	14	150	\$44.00	49,600	5000	1155	20,000	\$92,400 (75,755)
Sunland Park Elem.	K-6	94%	6/13/12 7/26/12	7/30/12	15	125	\$44.00	40,619	5000	9000	20,000	\$82,500 (\$82,110)
<b>TOTALS:</b>						<b>505</b>		<b>\$170,564</b>	<b>\$25000</b>	<b>\$10755</b>	<b>\$80,000</b>	<b>\$323,532 (\$293,720)</b>
Total Amount of All District/Charter Funding Requested for July-August, 2012											<b>\$ 323,532</b>	
 Superintendent's Signature:											Date: 7/25/12	

Vado - July

\*Daily rate per student is based on 30% of the FY13 Initial Unit Value of \$3668.18 divided by 25 days.  
 \*\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program and providing direct services to students. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.







**JULY-AUGUST, 2012 KINDERGARTEN THROUGH THIRD GRADE PLUS Application**  
**SCHOOL BUDGET REQUEST FORM**

**(MUST BE PROVIDED FOR EACH SCHOOL)**

**PROJECTED EXPENDITURES**

**SALARIES**

Name and grade level (add lines as needed)	# of students	Annual Salary	Benefits (Do Not Include Insurance)	Teacher's Daily Rate for K-3 Plus	# of Days in June	Total
<b>Teachers:</b>						
Lee Anna Vasquez		45,239	9658.53	299.99	14	4,199.86
Rosa Navaro		45,236	9657.89	299.97	14	4,199.58
Silva Word		45,234	9647.46	299.90	14	4,198.60
Guadalupe Garcia		57,057	12,181.67	378.46	14	5,298.44
Daniel Paz		35,037	7480.40	232.34	14	3,252.76
Teresa Zamora		45,234	9656.39	299.92	14	4,198.88
Lucinda Carrasco		45,237	9658.10	299.97	14	4,199.58
Sonia Chavez		45,235	9658.10	299.97	14	4,199.58
Lydia Vigil		59,226	12,644.75	392.74	14	5,498.35
Laura Levario		35,005	7473.57	232.12	14	3,249.68
<b>Educational Assistants:</b>						
Normalinda Marquez		16,128		88.13	14	1,233.82
Aurora Nunez		16,128		88.13	14	1,233.82
<b>"Specials" Teachers will work with 5 schools during the 14 days</b>						
Nicolas Uribe – PE		35,896	7663	238.03	2.5	595.08
Patricia Gosnell - Art		45,242	9659.17	300.00	2.5	750.00
Mario Hernandez – Music		37,691	8047.03	249.93	2.5	624.83
Faye Sanders - Nurse		34,222.81	7306.57	226.93	2.5	567.32
<b>Administration:</b>						
Lisa Dominguez, Adm Intern		47,460.48	10132.81	299.97	7	2,099.79
<b>TOTAL AMOUNT FOR SALARIES/BENEFITS</b>						<b>\$49,599.97</b>

**MATERIALS AND SUPPLIES**

Product/ Description	Subject Area	Units	Amount @	Total Amount
Wireless Generation	Reading			5,000
<b>TOTAL AMOUNT FOR MATERIALS &amp; SUPPLIES</b>				<b>\$5,000</b>

**RECRUITMENT AND INCENTIVES FOR ATTENDANCE:**

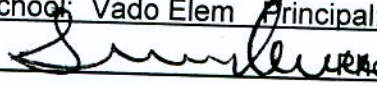
Item or Service	Justification	Units	Amount @	Total Amount
Field Trip	Attendance	150	4.00	600.00
Bus transportation		3	185.00	555.00
<b>TOTAL AMOUNT FOR RECRUITMENT and INCENTIVES FOR ATTENDANCE:</b>				<b>\$1,155.00</b>

**OTHER COSTS – LIST ONLY NON YEAR AROUND SERVICES (do not supplant).**



Item or Service	Justification	Units	Amount
None			
<b>TOTAL AMOUNT FOR OTHER COSTS</b>			
<b>Funding for transportation is not available through categorical funds so must be covered using K-3 Plus funds – Please work with your district transportation to establish this budget projection.</b>			
<b>TOTAL BUDGET FOR TRANSPORTATION</b>			20,000
<b>TOTAL BUDGET REQUEST FOR THIS SCHOOL</b>			<b>\$75,754.97</b>
<b>(Total Budget must equal the daily student rate of \$44.00 X number of students X the number of student days in June for this school on page 1)</b>			

District: GISD School: Vado Elem Principal: Teresa Navarro

Principal's Signature:  Phone #: (575) 233-2861 Date: April 23, 2012

**\*NOTE: Administrators and support staff funded under K-3 Plus must be actively engaged with the K-3 Plus program. If the person is serving other programs, salaries and benefits must be cost allocated and the cost allocation plan must be included in the narrative of this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.**



## PROGRAM NARRATIVE

Please answer the following questions about your K-3 Plus Program:

1. Describe your curricular approach for the K-3 Plus program. List core curriculum programs, supplemental and intervention programs on the chart below. Add lines as needed. Indicate if supplemental or intervention programs are delivered by a teacher or are computer-based. How will this program differ from the regular school year?

Vado Elementary follows the Gadsden Independent School District's EPSS, which addresses the enhancement of reading and mathematics as academic goals. The additional days offered through the Kindergarten through Third Grade Program are structured around literacy and numeracy development.

Vado Elementary follows the Balanced (Comprehensive) Literacy as it's literacy program throughout the year. Balanced Literacy is a framework built upon the findings of the National Reading Panel (2000). The program uses research based best practices to offer students a differentiated approach to literacy instruction.

Vado Elementary also follows the K – 5-mathematics curriculum, Investigation in Number, Data, and Space to enhance mathematic achievement. The K-5 Mathematics curriculum is based on Investigations in Number, Data, and Space, which develops student ideas of number and operations, geometry, data, measurement and early algebra. Math investigations also allows opportunity for the differentiation of instruction and assessments are designed to drive instruction allowing for students to be academically successful.

Vado Elementary has been successful in implementing the K-3 Plus Program. The participation of teachers and students has been successful academically. Current third grade students who have participated in K-3 Plus are 70% proficient in Reading and over 70% in Math. Of those 70%, approximately 30% are above grade level in reading, according to the DRA Fountas & Pinnell reading assessment. Vado Elementary data indicates increased student achievement in all indicators measured, which demonstrates the positive academic achievement in reading and mathematics.

The 25 additional days allow the school to focus on literacy and numeracy development through the twenty five additional instructional days. During the twenty five days Balanced Literacy is implemented as the literacy program, incorporating key components and guided reading sequence designed to provide students with essential reading and writing strategies and skills. The twenty-five Instructional differs from the regular school year, in that students are introduced to key concepts in core curriculum in reading and math ahead of students not enrolled in the program. This essentially provides students who are ready for advancement with challenging instruction that meets their needs, and at the same time provides who are not ready with additional focus on deficiencies.

2. What is your plan to increase student achievement in math and reading during the K-3 Plus program? Describe any intervention services, especially highlighting plans for the lowest 25% of students. Who will provide the intervention services? Are these services included in your EPSS? Please see Item #5 in the Assurances on page 5.

Vado Elementary will continue to focus on academic success as a priority to our school. In order to increasing student achievement teachers will continue to administer the required Dynamic Indicators of Early Literacy Skills (DIBELS/IDEL) and adhere accordingly to program deadlines. The DIBELS/IDEL assessments will provide teachers with immediate feedback, allowing teachers to address student differentiated instructional needs. In addition to the DIBELS/IDEL assessments, the participating classrooms in the Kindergarten



through Third Grade Program will also administer the following assessments:

- a) **Primary Qualitative Spelling Inventory – August, December, March and May**
- b) **Collected “authentic” writing samples – August, December, March and May**
- c) **High Frequency Word List – August, December, March and May**
- d) **DRA / EDL – December and May**
- e) **Fluency check – January and each 9 weeks thereafter**
- f) **Running Record – weekly**
- g) **Rigby Benchmark Assessment – as indicated by the running record so that instruction is maintained at the student’s instructional reading level.**
- h) **Reading Units of Study and Math teacher created Benchmark Assessments developed from State of New Mexico Standards and Benchmarks, and Common Core Standards- September, November, December, January, February, and March.**

The assessments listed will provide teachers with the data they need to drive the instruction of all students within their classroom. The data derived will identify the 25% population of students within their classroom whom are below grade level and will allow teachers to intervene instructional strategies that will accommodate their needs. In math, Math Navigator will be implemented to address numeracy recognition and fluency for the 25% population of students below grade level in math. To address reading, additional intervention will be provided through Leveled Literacy Intervention (Heinemann/Fountas & Pinnell) in English and Estrellita in Spanish will be provided by the Reading Intervention teacher. The additional intervention encompasses 30-45 minutes of instruction outside of the regular classroom.

Teachers have also been trained in Tier I Classroom Intervention, which allow them to implement the toolkit designed to assist those students reading below grade level proficiency. Strategy lessons are geared to effectively teach students to read a variety of text utilizing strategies to improve their understanding of the text as well as to explicitly teach skills to become proficient readers.

Our Educational Plan for Student Success sets forth the annual goals and objectives for the school year including high standards and expectations on behalf of administration, teachers and support staff. Vado Elementary will work collaboratively for the academic success of all students.

Grade Level	<u>Reading Core Program</u>	<u>Reading Intervention Program(s) /</u> title of person who delivers this instruction (also indicate “C” if computer-based)	<u>Reading Supplemental Program(s) /</u> title of person who delivers this instruction (also indicate “C” if computer-based)
K	Balanced Literacy	Leveled Literacy Intervention/ C. Lujan/M. Najera	Title1 Intervention Teacher
First	Balanced Literacy	Leveled Literacy Intervention/ C. Lujan/M. Najera	Title1 Intervention Teacher
Second	Balanced Literacy	Leveled Literacy Intervention/ C. Lujan/M. Najera	Title1 Intervention Teacher
Third	Balanced Literacy	Leveled Literacy Intervention/ C. Lujan/M. Najera	Title1 Intervention Teacher

Grade Level	<u>Math Core Program</u>	<u>Math Intervention Program(s) /</u> title of person who delivers this instruction (also indicate “C” if computer-based)	<u>Math Supplemental Program (s) /</u> title of person who delivers this instruction (also indicate “C” if computer-based)
K	Math Investigation in Number, Data, and Space	Math Navigator/M. Najera	/



First	Math Investigation in Number, Data, and Space	Math Navigator/M. Najera	Title1 Intervention Teacher
Second	Math Investigation in Number, Data, and Space	Math Navigator/M. Najera	Title1 Intervention Teacher
Third	Math Investigation in Number, Data, and Space	Math Navigator/M. Najera	Title1 Intervention Teacher

3. If any administrators or support staff are funded by K-3 Plus, please describe their duties. These duties must include direct services to students. If these persons will have other duties in addition to K-3 Plus, including administering other programs, you must include a cost allocation plan. (Personnel who are already under contract for the days K-3 Plus is held may not be paid with K-3 Plus funds.)

Vado Elementary will request funding for an administrator to enhance the success of the K-3 Plus Program. The administrator will assist with the overall operation of the school and the program. The administrator will also monitor classroom instruction. The administrator will also be responsible for facilitating the school's interactions with parents and others in the school community. The administrator will work with parents when disciplinary issues arise, when students are not succeeding academically, and when parents have concerns. This collaboration will encourage the success of the program.

The support staff needed will be placed in Kindergarten classrooms. This will allow for the differentiation of instruction as well as meeting the needs of all students participating in the program. The instructional assistants will provide assistance to the teacher. In order to facilitate optimal learning conditions instructional assistants are a vital component in these classrooms. This will allow for individualized instruction and will assist those students with a great need. The instructional assistant will also provide assistance in the preparation of materials needed to implement instruction. This will allow for teacher and instructional assistant to share successes and challenges experienced by students

4. Parents must be informed of their child's progress. How will your school fulfill this requirement?

Vado Elementary will continue to monitor progress. Parents will be kept informed of their child's progress. As K-3 Plus begins Kindergarten home visits will be made prior to students first day of school. At these visits teachers will share the school's calendar, parent information (e.g. student handbook), expectations and other information to make the transition from home to school easier.

Throughout the year, the school holds family events such as literacy nights, math nights, student presentations, program informational meetings, PTO meetings and other information meetings. Additionally the school offers parents the opportunity to engage with their child's teacher at two set dates for Parent-Teacher conference. Vado Elementary welcomes parents and their participation in their child's education therefore meetings to inform themselves about their child's progress can be scheduled at any given time as long as the teacher is available.

At the end of the twenty-five additional days parents will be given a progress report notifying them of the progress their child has made during the additional days of instruction. Parents are also notified in writing regarding third grade student test scores on the New Mexico Standardized Based Assessment. Parents are also informed of the language placement assessment scores for ELLs, known as the ACCESS only for those students whom are administered the assessment. These notifications provided an explanation of scores and clarification is made during parent-teacher conferences. Constant communication is vital to parents' fully understanding assessments and the implication they may have on their child's



academic achievement.

5. What is your recruitment plan? How will you encourage attendance? Please remember that any field trips must have an educational purpose.

The recruitment plan for Vado Elementary will be as follows:

- Program Presentation Night in May to provide an outline of expectations, as well as shared successes from teachers to inform parents of the program.
  - Flyers sent to parents in grades Kinder through Second outlining the K-3 Plus program and encourage sign up. No less than three invitations will be sent home from March to May.
  - All parents in grades Kinder through Second were provided with detailed information of the program during the February Parent/Teacher Conference and during Breakfast with the Principal in February 2012.
  - Teachers and administration will confirm program participation through personal contact with parents either in person or by phone providing parents with detailed calendars of start/end times, days off and other important information about the program.
  - To encourage Kindergarten participation, a pre-registration sign-up will be held at which time all parents pre-registering will be informed and immediately signed up for the program.
  - Kindergarten teachers will confirm commitment to the program by conducting home visits the week prior to the start of the program.
  - To encourage student attendance a backpack with supplies will be offered to students who complete the program with no more than three tardies.
  - To further encourage student attendance a Field Trip be offered at the end of the K-3 Plus Program.
6. The PED sponsored Professional Development in Literacy will be offered on-line. **New K-3 PLUS teachers** are required to register through the website: [www.rec9nm.org](http://www.rec9nm.org) and to complete the 2011/2012 literacy module for the appropriate grade level (K-1 or 2-3). Please describe your plan to ensure completion of these modules by new K-3 Plus teachers. Each new teacher must register and sign in individually to document course completion. Modules from the 2010 program are also available for any K-3 Plus teachers as a resource to complete the appropriate courses for their grade level.

There will be two new K-3 Plus teachers instructing in the 2012-2013. They will be attending the mini institutes offered. All other teachers that will be teaching the K-3 Plus Program have completed all prior trainings required.



# July-August 2012 K-3 Plus DISTRICT/SCHOOL ASSURANCES

(MUST BE PROVIDED FOR EACH SCHOOL)

As the principal for this K-3 Plus school, please meet with your superintendent and business manager to review and certify the following district assurances with regard to the implementation of the K-3 Plus Extended School Year Program:

1. The district/school agrees to provide services with this grant of award for the K-3 Plus Pilot project to only approved sites.
2. The district/school agrees to start the core literacy, intervention or supplemental program(s), and math programs at the beginning of the K-3 Plus Extended School year program offering 25 additional days of instruction during Summer 2012, thus conducting the classrooms in the K-3 Plus program as a 205-day school year.
3. The district/school agrees that the June 2012 K-3 Plus Program may not start earlier than 2 months prior to the beginning of the regular school year.
4. The district/school agrees to make every effort to progress the entire classroom of students with the same teacher during the regular school year.
5. The district/school agrees to provide intervention services in Reading and Mathematics during the K-3 Plus extended school year program for students who are not meeting grade level requirements and to particularly target the lowest 25% of students.
6. All K-12 public schools in New Mexico are required to implement the state's Response to Intervention (RtI) framework known as *The Three-Tier Model of Student Intervention*. (See Subsection D of 6.29.1.9 NMAC.) Thus, the school must continue to implement the state's RtI framework during the 25 days of K-3 Plus. In addition, state rule requires that the state guidance manual entitled *The Student Assistance Team and the Three-Tier Model of Student Intervention* shall be the guiding document for districts/schools to use in the implementation of student intervention for academics and behavior for each tier. You will be required to report this information in STARS.
7. The district/school agrees that the funds are awarded on a "per student" basis using \$44.00 as the daily rate for June 2012. The district/school agrees to enter accurate K-3 Plus data into STARS, including teacher, enrollment and attendance.
8. The district/school agrees to comply with the Individual Education Plan (IEP) of any student enrolled in the K-3 Plus program. Costs for implementing the IEP can be provided through Special Education funds.
9. The district/school understands that all funds under the June 2012 award letter must be fully expended by **June 30, 2012**. The deadline for Requests for Reimbursements (RfRs) is **July 6, 2012**. "Carryover" to the next fiscal year is not allowed.
10. This district/school agrees to use the state adopted assessment, *DIBELS Next*, including the **progress monitoring tool**, to evaluate the progress of all K-3 Plus students in early literacy as detailed in the application and the K-3 Plus legislation.
11. The district/school agrees to participate in the state-wide network of K-3 Plus schools by conforming to the program requirements included in this application and by insuring that all teachers complete the online professional development modules developed by REC IX.
12. The district/school agrees to participate in any external or internal evaluation process governed by a legislative appropriation or as directed by the Public Education Department or any other Executive or Legislative Initiative.
13. The district/school agrees to cost allocate the salaries and benefits of any person who is serving other programs during the K-3 Plus session and to include the cost allocation plan in this application. Persons cannot be paid with K-3 Plus funds for days they are already under contract with the district.
14. The district/school agrees to include the K-3 Plus program in the district/school calendar and to expand advertising and recruitment of students throughout the school year. The program must be listed by name on the calendar and on the district/school website. The district/school may use a portion of K-3 Plus funds for recruitment and incentives for attendance. All field trips must have an educational purpose.

By signing this document each person below agrees to ensure that the K-3 Plus program is complying with the district and school assurances.

Egon Guenale 7/25/12  
Superintendent Date

[Signature] 7/25/12  
Business Manager Date

Ann Stepphoff 4/25/2012  
K-3 Plus District Administrator (Coordinator) Date

[Signature] 4-25-12  
K-3 Plus Principal Date