

STATEWIDE DUAL CREDIT MASTER AGREEMENT

September 2010

NEW MEXICO SECONDARY AND POSTSECONDARY DUAL CREDIT PROGRAM

MEMORANDUM OF AGREEMENT

Between NEW MEXICO STATE UNIVERSITY (POSTSECONDARY INSTITUTION)

and GADSDEN INDEPENDENT SCHOOLS (LEA)

Note: SB 943 (Laws 2007, Chapter 227) creates a dual credit program in state statute. Postsecondary institutions and Local Education Agencies (LEAs) must refer to 6.30.7 New Mexico Administrative Code (NMAC) for rules regarding dual credit program implementation.

TERMS OF AGREEMENT

PART 1 – GENERAL PROVISIONS OF AGREEMENT

A. SCOPE

Dual credit shall be provided in accordance with the terms and conditions of this uniform Master Agreement (*hereafter* Agreement), which supersedes all previous agreements, versions and addenda. This Agreement applies to local education agencies (public school districts, locally chartered and state chartered charter schools, state-supported schools, and bureau of Indian education-funded high schools) (*hereafter* LEA), high school students who attend secondary schools, and public postsecondary institutions in New Mexico including tribal colleges (*hereafter* Postsecondary Institution). The LEA may complete agreements with multiple postsecondary institutions. The Postsecondary Institution may complete agreements with multiple LEAs.

B. DEFINITION OF DUAL CREDIT PROGRAM

“Dual credit program” means a program that allows high school students to enroll in college-level courses offered by a POSTSECONDARY INSTITUTION that may be academic or career technical but not remedial or developmental, and simultaneously to earn credit toward high school graduation and a postsecondary degree or certificate.

C. AUTHORIZATION

Dual Credit Programs are authorized by Sections 21-1-1.2, 21-1B-3, 21-13-19 and 22-13-1.4 NMSA 1978 and 6.30.7 NMAC.

D. PURPOSES

The primary purposes of a dual credit program are to increase the educational options and opportunities for high school students and increase the overall quality of instruction and learning available through secondary schools. Fundamentally, dual credit programs allow students to earn credit at the secondary and postsecondary levels simultaneously. The programs may also encourage more students to consider academic or career technical higher education, especially students from underrepresented groups. Research indicates that dual credit programs can lead to better completion rates for both high school and college; reduce the need for remediation; shorten time to a diploma or degree completion; reduce the cost of higher education; reinforce the concept of life-long learning through an educational continuum; provide an alternative for students tempted to leave high school to enter the workforce; and, especially when offered through distance learning, provide equal access to higher education opportunities to students, whether rural or urban.

E. ELIGIBILITY AND APPROVAL

The following general eligibility and approval requirements shall apply to all Agreements. The Agreement specifies the means by which the state will provide equal opportunities to all high school

students who wish to participate in the dual credit program. The Agreement: 1) specifies eligible courses, academic quality of dual credit courses, student eligibility, course approval, course requirements, required content of the form, state reporting, liabilities of parties, and student appeals; and 2) states the roles, responsibilities, and liabilities of the LEA, the postsecondary institution, student, and the student's family.

1. Eligible Courses

College courses that are academic or career technical and that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for dual credit. Remedial, developmental and physical education activity courses are not eligible for dual credit. Dual credit courses may be taken as elective or core course (except physical education activity course) high school credits. Core course means a course required for high school graduation as defined in 22-13-1.1 NMSA.

The LEA in collaboration with the POSTSECONDARY INSTITUTION shall determine a list of academic and career technical courses eligible for dual credit for inclusion into the appendix. The appendix shall indicate the name of the postsecondary institution, the name of the LEA, the date, course subject and number, course title, location of course delivery and semester offered. The LEA shall submit the appendix electronically to NMHED and PED when the Master Agreement is signed and at the end of each semester prior to its application for which the appendix is modified.

Dual credit courses may be offered at LEAs, POSTSECONDARY INSTITUTIONS, and off-campus centers as determined by the LEA in collaboration with the POSTSECONDARY INSTITUTION offering the courses. Dual credit courses may be delivered during or outside of LEA hours.

The POSTSECONDARY INSTITUTION may offer dual credit courses via distance learning (online, hybrid, correspondence, Cyber Academy [IDEAL-NM]) in accordance with 6.30.7.8 NMAC as this option becomes available and cost-effective. All dual credit course rules apply (6.30.7 NMAC). The LEA and POSTSECONDARY INSTITUTION participating in the Cyber Academy shall be subject to applicable rules pertaining to distance learning (6.30.8 NMAC).

2. Academic Quality of Dual Credit Courses

College courses eligible for dual credit shall meet the rigor for POSTSECONDARY INSTITUTION credit and be congruent with the POSTSECONDARY INSTITUTION's normal offerings. Classes offered in LEA settings shall conform to the POSTSECONDARY INSTITUTION's academic standards. Faculty for all dual credit courses shall be approved by the POSTSECONDARY INSTITUTION.

Dual credit courses must meet the public education department standards and benchmarks.

Dual credit courses that are part of the general education common core for postsecondary institutions are eligible for transfer among New Mexico postsecondary institutions pursuant to Subsection D of 21-1B-3 NMSA 1978. Credit is eligible for transfer from one public postsecondary institution to another and is applied toward requirements for postsecondary graduation and receipt of a degree.

3. Student Eligibility

The LEA and POSTSECONDARY INSTITUTION shall qualify and advise candidates for dual credit from the pool of eligible high school students. A candidate for dual credit is eligible for consideration for fall, winter and summer semesters if he or she:

1. is enrolled during the fall and winter in a LEA in one-half or more of the minimum course requirements approved by PED for public school students under its jurisdiction or by being in physical attendance at a bureau of Indian education-funded high school at least three documented contact hours per day pursuant to 25 CFR 39.211(c);

2. obtains permission from the LEA representative (in consultation with the student's individualized education program team, as needed), the student's parent or guardian if the student is under 18 years old, and POSTSECONDARY INSTITUTION representative prior to enrolling in a dual credit course; and
3. meets POSTSECONDARY INSTITUTION requirements to enroll as a dual credit student.

4. Course Approval

Approval for dual credit shall be by the LEA and POSTSECONDARY INSTITUTION representatives on a course-by-course basis each semester based on the student's prior coursework, career pathway, and/or academic readiness. There is no state limit to the number of credits a student may earn through dual credit in an academic term; however, the student must meet eligibility requirements.

5. Course Requirements

The course requirements for high school students enrolled in dual credit courses shall be the same as those of regular college students. Course requirement information shall include the course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information.

6. Eligible Semesters

Eligible students may enroll in dual credit courses year-round.

7. Course Transcribing Ratios

Unless otherwise approved by the cabinet secretaries of higher education and public education departments, successful completion of three credit hours of postsecondary instruction shall result in the awarding of one high school unit for said completed postsecondary course. If the LEA and POSTSECONDARY INSTITUTION determine that a different ratio is warranted for a particular dual credit course comparable to LEA core courses in order to meet PED standards and benchmarks, they may appeal to the Council, which may recommend a different ratio to the cabinet secretaries. The joint decision of the cabinet secretaries shall be final.

8. Required Content of Dual Credit Request Form

Each semester, the Dual Credit Request Form (hereafter Form) shall be used to document each student request for enrollment in dual credit courses and the review and approval process within the LEA and POSTSECONDARY INSTITUTION. LEAs and POSTSECONDARY INSTITUTIONS shall provide the form to eligible students and appropriate LEA staff online and in hard copy. The form appears at the end of this Agreement. 6.30.7.12 NMAC specifies Form content.

9. State Reporting

The LEA and POSTSECONDARY INSTITUTION shall retain educational records in accordance with New Mexico or Federal statutes and record retention regulations as per 1.20.2 NMAC and 1.20.3 NMAC, or 25 CFR, Part 43, as applicable. NMHED and PED shall verify and reconcile the respective dual credit records at the end of each academic year. Students enrolled in dual credit courses shall be classified as such and reported to NMHED and PED as per 6.30.7.12 NMAC.

10. Liabilities of Parties

Dual credit status shall neither enhance nor diminish on-campus liabilities for the LEA or POSTSECONDARY INSTITUTION. Management of risk and liabilities shall be in accordance with the LEA and POSTSECONDARY INSTITUTION policies and codes of conduct.

Personal liabilities for the student shall be equal to those of POSTSECONDARY INSTITUTION students.

11. Appeals Each STUDENT, LEA, and POSTSECONDARY INSTITUTION has the right to appeal decisions concerning the dual credit program.

The LEA and POSTSECONDARY INSTITUTION shall have a student appeals process pertaining to student enrollment in dual credit programs. LEA and POSTSECONDARY INSTITUTION decisions are final.

The Dual Credit Council (Council) shall administer an appeals process for LEA and POSTSECONDARY INSTITUTION representatives to address issues outside the scope of the Agreement, including the determination of alignment of course content to determine the appropriate credit ratio. The Council is an advisory group consisting of NMHED and PED staff that issues recommendations to the cabinet secretaries. The cabinet secretaries shall act jointly upon Council recommendations; their joint decisions shall be final.

PART 2 – SPECIFIC PROVISIONS OF AGREEMENT

The following provisions outline the specific responsibilities and duties that apply to the POSTSECONDARY INSTITUTION, SECONDARY SCHOOL, and STUDENTS participating in the dual credit program to ensure adequate participation by each party.

A. RESPONSIBILITIES AND DUTIES OF THE POSTSECONDARY INSTITUTION

1. Admission and Enrollment of Students

The POSTSECONDARY INSTITUTION shall:

1. designate a representative to review and sign the completed Form with the understanding that only a form endorsed by all parties shall constitute a dual credit approval request;
2. determine, in collaboration with the LEA, the required academic standing of each student eligible to participate in the dual credit program.
3. collaborate with the LEA to reach agreement on admission and registration of eligible dual credit students for the stated semester;
4. employ a method of qualifying the student for dual credit that demonstrates that the student has the appropriate skills and maturity to benefit from the instruction requested;
5. provide advisement to review the appropriateness of each student's enrollment in a course prior to registration in terms of academic readiness, age requirements, and programmatic issues;
6. provide the Form to eligible students and appropriate LEA staff online and in hard copy;
7. approve the Form each semester based on each student's prior coursework, career pathway, and/or academic readiness;
8. provide a copy of each approved Form to the appropriate LEA representative;
9. provide course placement evaluation services and consider a high school college readiness assessment to verify a student's academic skill level and to ensure compliance with course prerequisites;
10. provide information and orientation, in collaboration with the LEA, to the student and parent or guardian regarding the responsibilities of dual credit enrollment including academic rigor, time commitments, and behavioral expectations associated with taking POSTSECONDARY INSTITUTION courses and the importance of satisfactorily completing the POSTSECONDARY INSTITUTION credits attempted in order for dual credit to be awarded;

11. inform students of course requirement information, which includes course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information; and
12. advise parents of federal Family Educational Rights and Privacy Act (FERPA) rules.

2. Responsibility for Funding Dual Credit

The POSTSECONDARY INSTITUTION shall:

1. waive all general fees for dual credit courses;
2. waive tuition for high school students taking dual credit courses; and
3. make every effort to adopt textbooks for at least three years.

3. Reporting of Student Records

The POSTSECONDARY INSTITUTION shall:

1. provide the LEA, within the first thirty days of the academic term, access to each student's official schedule of classes as verification of registration. The LEA shall notify the POSTSECONDARY INSTITUTION if the report is in conflict with the school endorsed registration;
2. track progress of dual credit enrolled students on the issue of academic performance and provide reports, as needed, to the LEA;
3. retain the official transcript or grade report of the dual credit student that records the term of enrollment, courses/credits attempted, courses/credits completed, grades and grade point average earned;
4. release, at the request of the student, official POSTSECONDARY INSTITUTION transcripts in accordance with the POSTSECONDARY INSTITUTION transcript request practices; and
5. provide final grades to the LEA for each dual credit student;
6. deliver final grades for all dual credit students to the LEA with sufficient time to be included with final grades; this schedule shall be defined by the parties in the agreement and shall address the time frame appropriate for determining student graduation from high school; and
7. comply with data collection and reporting provisions in 6.30.7.12 NMAC.

B. RESPONSIBILITIES AND DUTIES OF THE LEA

1. Admission and Enrollment of Students

The LEA shall:

1. designate a representative to collaborate with the POSTSECONDARY INSTITUTION to reach agreement on admission and registration of eligible dual credit students for the stated semester;
2. determine, in collaboration with the POSTSECONDARY INSTITUTION, the required academic standing for students eligible to participate in the dual credit program;
3. collaborate with the POSTSECONDARY INSTITUTION to reach agreement on admission and registration of eligible dual credit students for the stated semester;
4. employ a method of qualifying the student for dual credit based on factors which may include academic performance review, use of Next Step Plan, assessments, advisement and career guidance, and therefore recommend enrollment at the POSTSECONDARY INSTITUTION with evidence that the student has the appropriate skills and maturity to benefit from the instruction requested;
5. provide information and orientation to students about opportunities to participate in dual credit programs during student advisement, academic support, and, where applicable, formulation of annual Next Step Plans;
6. provide the Form to eligible STUDENTS and appropriate LEA staff online and in hard copy;

7. approve the Form each semester based on each student's prior coursework, career pathway, and/or academic readiness;
8. provide information and orientation, in collaboration with the POSTSECONDARY INSTITUTION, to the STUDENT and STUDENT's family regarding the responsibilities of dual credit enrollment, including academic rigor, time commitments, and behavioral expectations associated with taking college courses and the importance of satisfactorily completing the college credits attempted in order for dual credit to be awarded and lottery scholarship eligibility to be maintained;
9. inform students of course requirement information which includes course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information;
10. notify the POSTSECONDARY INSTITUTION if the student's official schedule of classes is in conflict with the school endorsed registration;
11. provide appropriate accommodations and services for special education students while the students are enrolled in dual credit classes, including academic adjustments and auxiliary aids and services for eligible students across educational activities and settings (e.g. equipping school computers with screen-reading, voice recognition or other adaptive hardware or software and providing note-takers, recording devices, or sign language interpreters, or other adaptation as required by law);
12. inform students in need of accommodations or other arrangements of the need to speak directly with the disabilities coordinator at the POSTSECONDARY INSTITUTION;
13. work collaboratively with the POSTSECONDARY INSTITUTION to submit a student's request for change in registration according to POSTSECONDARY INSTITUTION policies and within officially published deadlines (e.g. add, drop, withdrawal); and
14. make it clear to students that if they fail or withdraw from dual credit classes that they were intending to use to substitute for a high school requirement that they will have to make up those credits in order to graduate. The dual credit course grade will appear on the student high school transcript.

2. Responsibility for Funding Dual Credit

The LEA shall:

Pay the cost of the required textbooks and other course supplies for the postsecondary course the dual credit student is enrolled in through purchase arrangements with the bookstore at the POSTSECONDARY INSTITUTION or other cost-efficient methods.

3. Dual Credit Courses Offered at High School

Upon the agreement of the LEA and the POSTSECONDARY INSTITUTION, courses may be offered at high school sites. In these instances, courses shall follow established LEA site time blocks.

4. Reporting of Student Records

The LEA shall:

1. furnish an official high school transcript to the POSTSECONDARY INSTITUTION if required by the POSTSECONDARY INSTITUTION;
2. record, unchanged, the grade given to the dual credit student by the POSTSECONDARY INSTITUTION on each student high school transcript;
3. retain educational records in accordance with New Mexico and Federal statutes and record retention regulations as per 1.20.2 NMAC or 25 CFR, Part 43, as applicable; and
4. comply with data collection and reporting provisions in 6.30.7.12 NMAC.

C. RESPONSIBILITIES AND DUTIES OF STUDENTS AND PARENTS

1. Admission and Enrollment of Students

For a student to be accepted and enrolled into a dual credit program, the STUDENT shall:

1. discuss potential dual credit courses with the appropriate LEA and POSTSECONDARY INSTITUTION staff, including POSTSECONDARY INSTITUTION admission and registration requirements, course requirements, credits to be attempted, credits to be awarded, scheduling under dual credit, and implications for failure to successfully complete the course;
2. obtain course requirements for each course, including course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information;
3. meet the prerequisites and requirements of the course(s) to be taken;
4. complete the Form available online or in hard copy from the LEA or POSTSECONDARY INSTITUTION;
5. obtain approval for enrolling in the dual credit program each semester by acquiring all necessary signatures on the Form;
6. register for courses during the POSTSECONDARY INSTITUTION standard registration periods (*Note: enrollments shall not be permitted after the close of posted late registration*);
7. discuss any request for a change in registration (add, drop, withdrawal) and complete all necessary forms and procedures with appropriate LEA and POSTSECONDARY INSTITUTION staff; and
8. comply with the POSTSECONDARY INSTITUTION and LEA student code of conduct and other institutional policies.

2. Rights and Privileges of Student

The right and privileges of STUDENTS participating in Dual Credit include:

1. the rights and privileges equal to those extended to LEA and POSTSECONDARY INSTITUTION students, unless otherwise excluded by any section of this Agreement;
2. the use of the POSTSECONDARY INSTITUTION library, course-related labs and other instructional facilities, use of the POSTSECONDARY INSTITUTION programs and services such as counseling, tutoring, advising, and special services for the students with disabilities, and access to POSTSECONDARY INSTITUTION personnel and resources as required; and
3. the right to appeal, in writing to the LEA or POSTSECONDARY INSTITUTION, as applicable, any decision pertaining to enrollment in the dual credit program.

3. Financial Responsibility for Funding Dual Credit

The STUDENT shall:

1. return the textbooks and unused course supplies to the LEA when the student completes the course or withdraws from the course (subject to provisions in Subsection B of Section 22-15-10 NMSA 1978 regarding lost or damaged instructional material);
2. arrange transportation to the site of the dual credit course. Depending upon the time and course location, the student may have access to transportation through the LEA if the dual credit course is offered during the school day; and
3. be responsible for course-specific (e.g. lab, computer) fees.

4. Confidentiality of Student Records

1. Student educational records created as a result of this Agreement shall be retained and disseminated in accordance with Family Educational Rights and Privacy Act (FERPA) requirements.

2. Participation in dual credit courses requires STUDENT and, if applicable, PARENT/GUARDIAN signatures on the Form for compliance with FERPA regulations.

5. Secondary School and Postsecondary Institution Calendars

STUDENTS earning dual credits shall abide by the regular operating calendars, schedules and associated requirements of the LEA and POSTSECONDARY INSTITUTION. In instances in which the calendars are incongruent, the dual credit STUDENT is required to independently satisfy both calendar requirements and may consult with LEA counselors for assistance.

PART 3 – TERM AND FILING OF AGREEMENT

A. TERMS AND CONDITIONS

The initial term of this Agreement shall be from July 1, 2012 to June 30, 2013. With the exception of the appendix, this Agreement may not be altered or modified by either party. This Agreement shall automatically renew for additional fiscal years unless either party notifies the other party of their intent not to renew 60 days before the end of the fiscal year. The LEA in collaboration with the POSTSECONDARY INSTITUTION, may modify the list of dual credit courses in the Appendix of the Agreement. Modifications to the Appendix must be submitted to NMHED and PED by the end of each semester.

The LEA and POSTSECONDARY INSTITUTION providing dual credit programs shall complete the Agreement and the LEA shall submit the completed Agreement to PED.

A completed Agreement shall contain signatures from all parties and includes an Appendix developed collaboratively by the LEA and POSTSECONDARY INSTITUTION that specifies eligible dual credit courses.

B. FILING

A fully executed copy of this Agreement shall be submitted by the LEA to PED within 10 days of approval.

APPROVED	
POSTSECONDARY INSTITUTION	LEA
NEW MEXICO STATE UNIVERSITY	GADSDEN INDEPENDENT SCHOOLS
Postsecondary Name	LEA Name
DR. BERNADETTE MONTOYA	EFREN YTURRALDE
Postsecondary Representative Name	LEA Representative Name
VICE PRESIDENT FOR STUDENT AFFAIRS AND ENROLLMENT MANAGEMENT	SUPERINTENDENT
Postsecondary Representative Title	LEA Representative Title
Postsecondary Representative Signature	LEA Representative Signature
Date	Date

APPENDIX

(List Updated March 2012)

For Dual Credit Program Master Agreement

Between Gadsden Independent Schools (LEA) and New Mexico State University (Postsecondary)

Listing of Authorized Dual Credit Courses and Location of Delivery as of March 2012 (Date).

The appendix shall indicate the higher education common course number, if applicable, course subject and number, course title, location of course delivery and semesters offered.

As available, STARS course code and title shall also be included.

College Common Course #	College Course Subject-# (e.g. ENG-102)	College Course Title	Location(s) of Course Delivery	Semester(s) Offered	STARS Course Code	STARS Course Title
ACCT 2123	ACCT 251	Management Accounting (3 cr.)	NMSU-Las Cruces	F, Sp, Su,	0207	Accounting
ACCT 2113	ACCT 252	Financial Accounting (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0212	Cost Accounting
None	A E 102	Introduction to Aerospace Engineering (1 cr.)	NMSU-Las Cruces	F, Sp	1621	Aerospace Engineering
None	AG E 100	Intro Agricultural Economics & Business (3 cr.)	NMSU-Las Cruces	F, Sp	0133	Intro to Sci. of Ag.
None	AG E 200	Special Topics: Youth Entrepreneurship Summer Camp (YES Camp) (3 cr.)	NMSU-Las Cruces	Su	0224	Bus. Entrepreneurship
None	AG E 210G	Survey of Food and Agricultural Issues (3 cr.)	NMSU-Las Cruces	F, Sp	0173	Ag. Food
None	AG E 236	Agribusiness Management Principles (3 cr.)	NMSU-Las Cruces	F, Sp	0171	Ag. Business
None	AG E 250	Life with Microcomputers (3 cr.)	NMSU-Las Cruces	F, Sp	0302	Computer Appl.
None	AGRO 100G	Introduction to Plant Science (4 cr.); course fee=\$50	NMSU-Las Cruces	F, Sp	0141	Horticulture/Botany
None	ANSC 100	Introductory Animal Science (3 cr.)	NMSU-Las Cruces	F, Sp	0142	Ag. Animals
None	ANTH 115	Native Peoples of North America (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2719	Native Amer. Stud.
ANTH 2113	ANTH 125G	Introduction to World Cultures (3 cr.)	NMSU-Las Cruces	F, Sp, SU	2788	Topics in Anthro.
None	ANTH 130G/130GL	Human's Place in Nature: Intro to Biological Anthropology (3 cr. + 1 cr. L)	NMSU-Las Cruces	F, Sp, Su	2788	Topics in Anthro.
ANTH 1113	ANTH 201G	Introduction to Anthropology (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2777	Anthropology
None	ARAB 111	Elementary Arabic 1 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	ARAB 112	Elementary Arabic 2 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	ARAB 211	Intermediate Arabic 1 (3 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	ARAB 212	Intermediate Arabic 2 (3 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	ASTR 105G	The Planets (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1761	Astronomy
ASTR 1114	ASTR 110G	Introduction to Astronomy (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1761	Astronomy
None	AXED 100	Intro to Agricultural, Extension, and Tech Ed (3 cr.)	NMSU-Las Cruces	F, Sp	0134	Intro. to Sci. of Ag.
BCIS 1113	BCIS 110	Introduction to Computerized Info Systems (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0316	Computing Sys.
None	BCIS 122	Intro to Information Systems Programming (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0323	Computer Prog.

College Common Course #	College Course Subject-# (e.g. ENG-102)	College Course Title	Location(s) of Course Delivery	Semester(s) Offered	STARS Course Code	STARS Course Title
BUSA 1113	BUSA 111	Business in a Global Society (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0221	Intro. to Bus.
None	C E 151	Intro to Civil Engineering (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2543	Civil Eng.
None	C E 231	Intro to Fluid Mechanics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2543	Civil Eng.
None	C EP 110G	Human Growth and Behavior (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2772	Topics in Psyc.
None	C EP 210	Educational Psychology (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2772	Topics in Psyc.
None	C EP 215	The Preschool Child (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0505	Child Development
CRJI 1113	C J 101G	Introduction to Criminal Justice (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2513	Criminal Justice
BCIS 1113	C S 110	Computer Literacy (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0302	General Computer
None	C S 117	Introduction to Computer Animation (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0315	Computer Graphics
None	C S 171G	Introduction to Computer Sciences (4 cr.)	NMSU-Las Cruces	F, Sp, Su	0323	Comp Sci/Prog.
None	C S 172	Computer Science I (4 cr.)	NMSU-Las Cruces	F, Sp, Su	0323	Computer Sci.
None	CH E 111	Intro to Computer Calculations in Chemical Engineering (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1618	Computer Int. Man.
None	CH E 201	Material and Energy Balances (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1612	Materials and Proc.
None	CHIN 111	Elementary Chinese 1 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	CHIN 112	Elementary Chinese 2 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	CHIN 211	Intermediate Chinese 1 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	CHIN 212	Intermediate Chinese 2 (4 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
COMM 1113	COMM 265G	Principles of Human Communication (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1073	Comm. Skills
None	E E 161	Computer Aided Problem Solving (4 cr.)	NMSU-Las Cruces	F, Sp, Su	0399	Computer-Other
None	E E 162	Digital Circuit Design (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1616	Digital Electronics
None	E E 201	Networks I (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1616	Digital Electronics
None	E E 210	Engineering Anaysis I (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1617	Engineering
None	E E 260	Embedded Systems (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1617	Engineering
None	E E 280	DC and AC Circuits (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1616	Digital Electronics
ENVS 1114	E S 110G	Introduction to Environmental Science (4 cr.); course fee=\$50	NMSU-Las Cruces	F, Sp	1751	Environmental Science
None	E T 109	Computer Drafting Fundamentals (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0707	CAD Design and Software
None	E T 154	Construction Methods and Communications (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1617	Engineering
None	E T 182	Digital Logic (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1616	Digital Electronics

College Common Course #	College Course Subject-# (e.g. ENG-102)	College Course Title	Location(s) of Course Delivery	Semester(s) Offered	STARS Course Code	STARS Course Title
None	E T 254	Concrete Technology (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1617	Engineering
ECED 1113	ECED 115	Child Growth, Development, and Learning (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0505	Child Development
ECED 1122	ECED 125	Health, Safety, and Nutrition (2 cr.)	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
ECED 1133	ECED 135	Family and Community Collaboration (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
None	ECON 201G	Introduction to Economics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2742	Economics
ECON 2113	ECON 251G	Principles of Macroeconomics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2744	Macroeconomics
ECON 2123	ECON 252G	Principles of Microeconomics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2743	Microeconomics
None	EDUC 168	Educational Uses of Computers (2 cr.)	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
None	EDUC 181	Field Experience I (1 cr.) [prereq:Pre-Teaching I, II /completion of FEA program]	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
None	EMD 101	Freshmen Orientation (1 cr.) [prereq:Pre-Teaching I, II /completion of FEA program]	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
None	EMD 250	Introduction to Education (2 cr.)	NMSU-Las Cruces	F, Sp, Su	2534	Educational Methodology
None	ENGL 115G	Perspectives on Literature (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1010	Literature
None	ENGL 203G	Business and Professional Communication (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1073	Communication Skills
None	ENGL 211G	Writing in the Humanities and Soc Sciences (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1011	Composition
None	ENGL 218G	Technical and Scientific Communication (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1022	Technical Writing
ENGL 2123	ENGL 220G	Introduction to Creative Writing (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1021	Creative Writing
None	ENGL 244G	Literature and Culture (must meet prereq) (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1010	Literature
None	EPWS 100	Introduction to Pest Management (3 cr.)	NMSU-Las Cruces	F	0141	Horticulture/Botany
None	FCS 181	Interpersonal Skills in Intimate Relationships (3 cr.)	NMSU-Las Cruces	F, Sp	2775	Sociology
None	FSTE 263G	Food Science I (4 cr.); course fee=\$75	NMSU-Las Cruces	F, Sp	0512	Advanced Foods
None	FWCE 110	Introduction to Natural Resource Mgmt (3 cr.)	NMSU-Las Cruces	F, Sp	0181	Env. Sci./Natural Resources

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GEOG 1114	GEOG 111G	Geography of the Natural Environment (4 cr.)	NMSU-Las Cruces	F, Sp, Su	2702	Geography
None	GEOG 120G	Culture and Environment (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2702	Geography
None	GEOL 111G	Survey of Geology (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1702	Geology
HIST 1053	HIST 101G	Roots of Modern Europe (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2709	Modern European Hist.
None	HIST 211G	East Asia to 1600 (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HIST 212G	East Asia since 1600 (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HL S 150G	Personal Health and Wellness (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1402	Health and Fitness
None	HL S 275	Foundation of Health Education (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1401	Health Education
None	HNDS 163	Nutrition for Health (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0504	Nutrition
None	HON 110	Window on the World (1 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HON 111	Computers and the Information Society (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0399	Computer-Other
None	HON 115	Journeys of Discovery (1 cr.)	NMSU-Las Cruces	F, Sp, Su	2752	Contemporary World Issues
None	HON 200	Cognitive Science (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2772	Topics in Psychology
CRJI 1113	HON 203G	Understanding the Science of Human Behavior (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2772	Topics in Psychology
None	HON 205G	Life, Energy and Evolution (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1782	Origins of Science
None	HON 208G	Music in Time and Space (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1144	Music Hist/Appreciation
None	HON 210G	The Accidental Mathematician (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2099	Math-Other
None	HON 216G	Encounters with Art (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1151	Art Appreciation
None	HON 219G	Earth, Time, and Life (4 cr.)	NMSU-Las Cruces	F, Sp, Su	2776	Topics in Sociology
None	HON 220G	The World of the Renaissance: Discovering the Modern (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HON 221G	Seeking the Way: Spirit and Intellect in Premodern China (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HON 222G	Foundations of Western Culture (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2714	World Area Studies
None	HON 223	Evolution of Human Sexuality (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2776	Topics in Sociology
None	HON 224	God and Nature (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2695	Religious Educ/Theology
None	HON 225G	History of Ethics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2799	Social Sci. and History-Other
None	HON 226G	Puzzles, Paradoxes, and Truth (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2799	Social Sci. and History-Other
None	HON 227G	Plato and the Discovery of Philosophy (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2783	Philosophy
None	HON 228G	Religion and the State (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2695	Religious Educ/Theology
None	HON 229G	The New Testament as Literature (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2695	Religious Educ/Theology
None	HON 230G	Bamboo and Silk: The Fabric of Chinese Literature (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1042	Literature/Fine Arts
None	HON 232G	The Human Mind (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2772	Topics in Psychology
None	HON 233	Social Problems (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2776	Topics in Sociology
None	HON 234G	The Worlds of Arthur (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2799	Social Sci. and History-Other
None	HON 235G	The World of Anthropology (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2778	Topics in Anthropology

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None	HON 237G	Archaeology and the Search for the Past (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2799	Social Sci. and History-Other
None	HON 239G	Medieval Understandings: Literature and Culture in the Middle Ages (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2713	Ancient and Medieval Hist.
None	HON 240	The Essentials of Relativity (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1734	Physics-Specific Topics
None	HON 241G	Telling American Stories: Society and Culture in Early America (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2729	US History/Geog.
None	HON 242G	Claiming an American Past (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2729	US History/Geog.
None	HON 244G	Masterpieces of World Literature (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1042	Literature/Fine Arts
None	HON 245	Chemistry: Experiments, Laws and Theories (4 cr.)	NMSU-Las Cruces	F, Sp, Su	1724	Chemistry-Specific Topics
None	HON 248G	The Citizen and the State: Great Political Issues (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2740	Govt. and Politics
None	HON 249G	American Politics in a Changing World (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2740	Govt. and Politics
COMM 1213	HON 265G	Principles of Human Communication Honors (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1073	Comm. Skills
None	HON 270G	Theatre: Beginnings to Broadway (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1117	Hist. and Lit. of Theater
None	HON 275G	Spirit and Evolution of Mathematics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2072	History of Math
None	HON 283	From Counting to Coding (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2099	Math-Other
None	HORT 100G	Introductory Plant Science (4 cr.); course fee=\$50	NMSU-Las Cruces	F, Sp	0141	Sci-Horticulture/Botany
None	HORT 240	Floral Quality Evaluation and Design (2 cr.); course fee=\$85	NMSU-Las Cruces	F, Sp	0145	Floriculture
None	HORT 250	Plant Propagation (3 cr.)	NMSU-Las Cruces	F, Sp	0141	Sci-Horticulture/Botany
None	HORT 303	Genetics and Society (3 cr.)	NMSU-Las Cruces	F, Sp	0141	Sci-Horticulture/Botany
None	HRTM 201	Introduction to Tourism (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0528	Hospitality/Tourism
None	HRTM 221	Introduction to Hospitality Management (3 cr.)	NMSU-Las Cruces	F, Sp, Su	0528	Hospitality/Tourism
None	HRTM 231	Safety, Sanitation and Health in the Hospitality Industry (2 cr.)	NMSU-Las Cruces	F, Sp, Su	0528	Hospitality/Tourism
None	I E 151	Computational Methods in Industrial Engineering (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1617	Engineering
None	JPNS 111	Elementary Japanese 1 (4 cr.)	NMSU-Las Cruces	F, Sp	1264	Japanese I
None	JPNS 112	Elementary Japanese 2 (4 cr.)	NMSU-Las Cruces	F, Sp	1265	Japanese II
None	JPNS 211	Intermediate Japanese 1 (3 cr.)	NMSU-Las Cruces	F, Sp	1265	Japanese
None	JPNS 212	Intermediate Japanese 2 (3 cr.)	NMSU-Las Cruces	F, Sp	1265	Japanese
None	M E 102	Mechanical Engineering Orientation (1 cr.)	NMSU-Las Cruces	F, Sp	1617	Engineering
None	MATH 142G	Calculus for the Biological Mgmt Sciences (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2055	Calculus
None	MATH 151/CE	Mathematics of Hydraulic	On Line Only	F, Sp, Su	2099	Math-Other

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	141	Engineering (3 cr.)	NMSU-Las Cruces			
None	MATH 152/CHEM 152	Chemistry and Mathematics of The Molecular World (3 cr.)	On Line Only NMSU-Las Cruces	F, Sp, Su	2099	Math-Other
None	MATH 153/BIOL 153	Population Models (3 cr.)	On Line Only NMSU-Las Cruces	F, Sp, Su	2099	Math-Other
MATH 1213	MATH 190G	Trigonometry & Precalculus (4 cr.)	NMSU-Las Cruces	F, Sp, Su	2048	Trigonometry/An. Geom.
MATH 1613	MATH 191G	Calculus and Analytic Geometry I (4 cr.)	NMSU-Las Cruces	F, Sp, Su	2058	AP Calculus AB
MATH 1623	MATH 192G	Calculus and Analytic Geometry II (4 cr.)	NMSU-Las Cruces	F, Sp, Su	2059	AP Calculus BC
None	MATH 210G	Mathematics Appreciation (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2099	Math-Other
None	MATH 235	Calculus for the Tech Student I (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2055	Calculus
None	MATH 236	Calculus for the Tech Student II (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2055	Calculus
None	MATH 275G/HON 275G	Spirit & Evolution of Mathematics (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2072	History of Math
MATH 2614	MATH 291G	Calculus and Analytic Geometry III (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2055	Calculus
MUSI 1413	MUS 201G	History of Jazz in Popular Music: A Blending of Cultures (3 cr.)	NMSU-Las Cruces	F, Sp, Su	1144	Music History/Appr.
PHYS 1113+1111	PHYS 211G+211GL	General Physics I (3 cr.+1 cr. L)	NMSU-Las Cruces	F, Sp, Su	1735	AP Physics B
PHYS 1123+1121	PHYS 212G+212GL	General Physics II (3 cr.+1 cr. L)	NMSU-Las Cruces	F, Sp, Su	1733	Physics-Advanced Studies
None	PHYS 213+213L	Mechanics (3 cr.+1 cr. L)	NMSU-Las Cruces	F	1736	AP Physics/Mechanics
None	PHYS 214+214L	Electricity and Magnetism (3 cr.+1 cr. L)	NMSU-Las Cruces	Sp	1738	AP Physics C Elec. and Magn.
PHYS 1213+1211	PHYS 215G+215GL	Engineering Physics I (3 cr.+1 cr. L)	NMSU-Las Cruces	F, Sp, Su	1734	Physics-Specific Topics
PHYS 1223+1221	PHYS 216G+216GL	Engineering Physics II (3 cr.+1 cr. L)	NMSU-Las Cruces	F, Sp, Su	1734	Physics-Specific Topics
None	PHYS 217+217L	Heat, Light and Sound (3 cr.+1 cr. L)	NMSU-Las Cruces	F	1733	Physics
None	PHYS 221G+211GL	General Physics for Life Sciences I (3 cr.+1 cr. L)	NMSU-Las Cruces	F	1734	Physics-Specific Topics
None	PHYS 222G+212GL	General Physics for Life Sciences II (3 cr.+1 cr. L)	NMSU-Las Cruces	Sp	1734	Physics-Specific Topics
None	PORT 213	Portuguese for Romance Language Students I (3 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
None	PORT 214	Portuguese for Romance Language Students II (3 cr.)	NMSU-Las Cruces	F, Sp	1294	Other Lang.
SOCI 1113	SOC 101G	Introductory Sociology (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2775	Sociology
MATH 2123	STAT 251G	Statistics for Business and the Behavioral Science (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2062	Probability and Statistics
MATH 2133	STAT 271G	Statistics for Psychological Sciences (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2062	Probability and Statistics
None	WS 201G	Introduction to Women's Studies (3	NMSU-Las Cruces	F, Sp, Su	2223	Issues of Amer. Culture

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		cr.)				
None	WS 202G	Representing Women Across Culture (3 cr.)	NMSU-Las Cruces	F, Sp, Su	2223	Issues of Amer. Culture
**Requests for accelerated courses will be considered on an individualized basis for dual credit eligibility. F, Sp, Su						