



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

January 17, 2014

Mr. Efren Yturralde
Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

Under the U.S. Department of Education Appropriation Act for federal fiscal year 2013 (FFY 13) affecting the state fiscal year 2013-2014 (SFY13-14), the Public Education Department (PED), Special Education Bureau (SEB) has received its final allocation and is required to make adjustments to all sub-grant awards. Below is the federal grant award information specific to the award your entity is receiving:

PT – B Individuals with Disabilities Education Act (IDEA B)		
Program Title	Special Education Grants to States	Special Education Preschool Grants
CFDA #	84.027A	84.173A
Award #	H027A110078-11A H027A120078-12A H027A120078-12B H027A130153-13A	H173A110078 H173A120078 H173A130078
Federal Funding Agency: United States Department of Education		
Compliance Requirements: EDGAR 34 CFR Parts (74 - 99) http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html		
OMB A-133 and OMB A-87 or OMB A-21 (Cost Principles for Educational Institutions) http://www.whitehouse.gov/omb/circulars_default		

Based on the available funding and the application submitted, final FFY13 and FFY12 carryover awards are listed below. Please review your current budget in the Operating Budget Management System (OBMS) and submit an electronic Budget Adjustment Request (BAR),

including a copy of this letter, utilizing OBMS to make the necessary adjustments to reflect 100% of the awards as listed below:

GRANT NAME	UCOA FUND CODE	FY13-14 FINAL Allocation	FY12-13 Carryover	FY13-14 Approved Budget	Current Budget/OBMS	Total Amount of BAR
IDEA B Entitlement	24106	\$3,028,542.00	\$436,757.46	\$3,465,299.46	\$2,875,644.00	\$589,655.46
IDEA B Preschool	24109	\$72,271.00	\$16,624.19	\$88,895.19	\$69,769.00	\$19,126.19
Coordinated Early Intervening Services (CEIS)	24112	\$76,500.00	\$-	\$76,500.00	\$76,500.00	\$-
Private School Proportionate Share	24115	\$10,076.00	\$-	\$10,076.00	\$10,076.00	\$-
Risk Pool	24120	\$32,211.00	\$-	\$32,211.00	\$-	\$32,211.00

When submitting BARs, please keep in mind that the amount budgeted for CEIS (Fund 24112) and Private School Proportionate Share (Fund 24115) are **not** in addition to the total amount awarded for IDEA B Funds 24106 and 24109. The cumulative budget for Funds 24106, 24109, 24112 and 24115 shall not exceed the total amount awarded for Funds 24106 and 24109. For your reference, the BAR process is located on the PED website and can be accessed at: <http://ped.state.nm.us/div/fin/school.budget/OBMS.html>.

Please note that the amount awarded for 2013/2014 Risk Pool (Fund 24120) must be expended by June 30, 2014 and cannot be carried over.

Funding under this award must be used in compliance with the applicable provisions of IDEA B, as follows:

- Only to pay the excess costs of providing special education and related services to children with disabilities;
- to supplement state, local and other federal funds and not to supplant such funds; and
- not to reduce a Local Educational Agency's (LEA) Maintenance of Effort (MOE) for the education of children with disabilities below the preceding year's level except as allowed by 34 CFR §§ 300.204 and 205 [20 U.S.C. 1413(a)(2)(A), 34 CFR § 300.202]

If you have questions regarding allowable costs, please see the Office of Management and Budget (OMB) Circular A-87 at: [www.whitehouse.gov/omb/circulars a087 2004](http://www.whitehouse.gov/omb/circulars/a087/2004).

Once the district's sub-grant is considered substantially approvable, funds cannot be transferred from one fund code to another or between function codes without submitting an amended sub-

grant, to include the required signatures and a BAR. An amended application must be submitted to identify additional funds not previously approved. A template named *Attachment A* has been created specifically for amending Objectives 1 through 4. The template can be accessed from the SEB website at: <http://ped.state.nm.us/SEB/fiscal/index.html>. Funds can never be transferred out of the Private School's Proportionate Share (Fund 24115) or Mandatory CEIS (Fund 24112). Fund 24115 will carry over to the next year under the same fund code. Funds set aside for Mandatory CEIS (Fund 24112) must remain within this fund until all requirements are met in regards to significant disproportionality.

When submitting your district's electronic BAR to bring the district's budget authority in alignment with this award letter, please use the fund codes identified above and revenue code 44500. **Please adhere to the following timelines required for obligation, liquidation and Requests for Reimbursement (RfR):**

- Submit your BAR, a copy of this letter, and Attachment A through OBMS by February 14, 2014.
- The FY 2012-13 carryover amounts indicated above must be obligated by June 30, 2014 and expended by September 30, 2014. Final RfRs for this funding must be received no later than October 24, 2014.
- The last day to submit RfRs for FY 2013-14 is July 7, 2014.

For questions, please contact:

Ms. Patricia Hawkins, Fiscal Manager
Special Education Bureau
120 South Federal Place, Room 206
Santa Fe, NM 87501
patricia.hawkins@state.nm.us

Thank you for your continued cooperation in this process.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/gb/ph

cc: Denise Koscielniak, Director, Federal Programs
Gabriel Baca, Director, Special Education Bureau
Randall Rapanut, Special Education Director, Gadsden Independent Schools
Steven Suggs, Chief Financial Officer, Gadsden Independent Schools