



New Mexico Public Education Department

Graduation Requirements

WAIVER REQUEST

DO NOT USE THIS FORM TO REQUEST PERMISSION TO WAIVE END-OF-COURSE EXAMS.

Instructions: Please complete this form electronically and submit it via e-mail to Lorianne Romero, Lorianne.Romero@state.nm.us from the Superintendent's, Charter School Administrator's or designee's e-mail. Note: the boxes automatically expand as you add text.

Superintendent/Charter
Administrator:

Efren Yturralde

District/Charter School:

Gadsden Independent School District

Phone: (575) 882-6201

Email: eyturralde@gisd.k12.nm.us

Secondary Contact:

Yvonne Casillas

Title: Director, Data Analysis, Information Systems
and State Testing

Phone: (575) 882-6212

Email: ycasillas@gisd.k12.nm.us

Date of Submission _____

Does local school board policy require board approval prior to this request?

Yes No

If yes, has board approval been obtained?

Yes No

Date of Board Approval _____

APPLICABLE STATUTE AND/OR STATE RULE:

NMSA 22-13-1.1 Graduation requirements

G. For students entering the ninth grade beginning in the 2009-2010 school year, at least one of the units required for graduation shall be earned as an advanced



placement or honors course, a dual-credit course offered in cooperation with an institution of higher education or a distance learning course.

H. The department shall establish a procedure for students to be awarded credit through completion of specified career technical education courses for certain graduation requirements.

I. Successful completion of the requirements of the New Mexico diploma of excellence shall be required for graduation for students entering the ninth grade beginning in the 2009-2010 school year. Successful completion of a minimum of twenty-four units aligned to the state academic content and performance standards shall be required to earn a New Mexico diploma of excellence. These units shall be as follows:

- (1) four units in English, with major emphasis on grammar, nonfiction writing and literature;
- (2) four units in mathematics, of which one shall be the equivalent to or higher than the level of algebra 2, unless the parent submitted written, signed permission for the student to complete a lesser mathematics unit;
- (3) three units in science, two of which shall have a laboratory component;
- (4) three and one-half units in social science, which shall include United States history and geography, world history and geography and government and economics, and one-half unit of New Mexico history;
- (5) one unit in physical education;
- (6) one unit in one of the following: a career cluster course, workplace readiness or a language other than English; and
- (7) seven and one-half elective units that meet department content and performance standards. Student service learning shall be offered as an elective.

Financial literacy shall be offered as an elective. Pre-apprenticeship programs may be offered as electives. Media literacy may be offered as an elective.

J. For students entering the eighth grade in the 2012-2013 school year, a course in health education is required prior to graduation. Health education may be required in either middle school or high school, as determined by the school district. Each school district shall submit to the department by the beginning of the 2011-2012 school year a health education implementation plan for the 2012-2013 and subsequent school years, including in which grade health education will be required and how the course aligns with department content and performance standards.

K. Final examinations shall be administered to all students in all classes offered for credit.

22-13-1-1 M. Beginning with the 2010-2011 school year, a student shall not receive a New Mexico diploma of excellence if the student has not demonstrated competence in the subject areas of mathematics, reading and language arts, writing, social studies and science, including a section on the constitution of the United States and the constitution of New Mexico, based on a standards-based assessment or assessments or a portfolio of standards-based indicators established by the department by rule. The standards-based assessments required in Section 22-2C-4 NMSA 1978 may also serve as the assessment required for high school graduation. If a student exits from the school system at the end of grade twelve without having satisfied the requirements of this subsection, the student shall receive an appropriate state certificate indicating the number of credits earned and the grade completed. If within five years after a student exits from the school system the student satisfies the requirement of this subsection, the student may receive a New Mexico diploma of excellence. Any student satisfying the requirements of this subsection and completing all other requirements within five years of entering ninth grade, including a final summer session if completed by August 1, may be counted by the school system in which the student is enrolled as a high school graduate for the year in which all requirements are satisfied.

NMAC 6.29.1.10 WAIVERS:

A. To obtain a waiver from the department for procedural or program requirements, a district superintendent or the administrator of a state-chartered charter school shall submit a request to the secretary, in the manner required by the department, with justification for the change. The request and the response shall be kept on file by the district or charter school and the department, and these records shall be available for review by the public.



B. The secretary may waive a graduation requirement for a student based upon the written request of the superintendent or the administrator of a state-chartered charter school, using the department's *graduation waiver request* form. This form shall include: name of superintendent; district/school; mailing address; phone; fax; email address; name of a secondary contact person including the same information; date of submission; local board policy requirement and approval, if required; date of board approval; statement of applicable district or charter school policy and rationale for request.

C. No other waivers of provisions of the Public School Code shall be permitted unless authorized by law.

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APPLICABLE DISTRICT OR CHARTER SCHOOL POLICY:

Instructions: Insert specific local policy here.

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Name of Student (You may use this form for multiple students)	Name of School	Name of Principal	Graduation course requirement you are requesting to waive.	Rational for request.	Did this student take and pass a graduation exam in another state? Y/N	Name of state graduation exam that student passed (Include content areas and scores)
Example 1: Jane Doe	X High School	John Smith	New Mexico History	Jane Doe transferred from California and took and passed California State History for .5 credit.	No	
Example 2: Juanita Lopez	Y High School	Janette Smith			Yes	Texas TAKS- Met all Standards ELA 2273 Math 2104 Soc Studies 2212 Science 2100
Lopez, Bethzabe	Chaparral High School	Mark Rucpich	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings.	No	
Sanchez Hernandez, Jesus	Chaparral High School	Mark Rucpich	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Smith, Melissa	Chaparral High School	Mark Rucpich	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Perez, Michael A.	Chaparral High School	Mark Rucpich	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Barrios, Jaqueline	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	



Gamboa, Stephanie	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Hernandez, Joshua J.	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Herrera, Nallely G.	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Marquez, Jasmine	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Perez, Roberto	Gadsden High School	Lucia Servin	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	
Caballero, Leo	Santa Teresa High School	Kathryn Harper	1 unit of Career Cluster/Workplace Readiness or a third credit in a language other than English	Student Placement in an alternative school limits course offerings	No	

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FOR PED INTERNAL USE ONLY:		PED PS #
Reviewed by:		Date:
RATIONALE FOR APPROVAL:		Date:
Concur with staff recommendations for approval:		Date:
Hanna Skandera Secretary of Education		
RATIONALE FOR NON-APPROVAL:		Date:
Concur with staff recommendations for non-approval:		Date:
Hanna Skandera Secretary of Education		
Returned to Superintendent by:		Date: