



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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November 26, 2014

Mr. Efren Yturralde, Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

Congratulations on your participation in the New Mexico Autism Project (NMAP). As a result of participating in this researched-based model program, the Special Education Bureau (SEB) of the New Mexico Public Education Department (PED) is issuing a subgrant award to Gadsden Independent Schools. The award will support the district's implementation of the NMAP and improve the outcomes for students with Autism Spectrum Disorders (ASD). The project requirements and details are outlined in the attached scope of work. The intention of this funding may include, but is not limited to the following purposes:

- NMAP professional development
- NMAP curriculum materials
- Travel expenses related to NMAP trainings
- Supplies related to NMAP (printing costs, training materials, etc.)

PT – B Individuals with Disabilities Education Act (IDEA B)	
Program Title	Special Education Grants to States
CFDA #	84.027A
Award #	H027A140078
Federal Funding Agency: United States Department of Education	
Compliance Requirements: EDGAR 34 CFR Parts (74 - 99) http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html	
Omni Circular	
http://www.whitehouse.gov/omb/circulars_default	

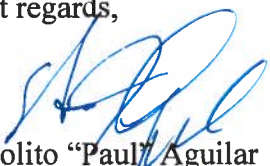
Please note, to ensure best practices are being implemented, the representative in your district, responsible for implementing the subgrant award, will be expected to communicate regularly with Karen Haughness, Ph.D. Dr. Haughness can be reached by phone at (575) 921-1886 and by email at khautism@gmail.com.

The total amount awarded for the 2014/2015 School Year to Gadsden Independent Schools shall not exceed **\$11,000.00**. Please submit a Budget Adjustment Request (BAR) in the Operating Budget Management System (OBMS) under **fund code 24108** using **revenue code 44500** in the amount of **\$11,000.00**. Funds cannot be encumbered or expended prior to final approval of the BAR in OBMS. A Request for Reimbursement (RfR) needs to be submitted through OBMS in order to receive reimbursement of these funds. Please note that these funds must be expended **no later than June 30, 2015** and **cannot be carried over into the next fiscal year**. All RfRs for expenditures of this subgrant must be submitted **on or before July 7, 2015**, which is the final date for submission.

PED appreciates your commitment to the NMAP and your efforts to make a difference in the lives of students with Autism Spectrum Disorders.

If you have any further questions, please contact Charlene Marcotte, Education Administrator, Special Education, at (505) 827-3505 or via email: charlene.marcotte@state.nm.us.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/gb

Enclosure (1): 2014/2015 NMAP Scope of Work

cc: Jacqueline Denton, Deputy Director, Special Education Bureau
Patricia Hawkins, Fiscal Manager, Special Education Bureau
Corrine Romero, Education Administrator, Special Education Bureau
Randall B. Rapanut, Special Education Director, Gadsden Independent Schools
Steven Suggs, Chief Financial Officer, Gadsden Independent Schools

2014/2015 New Mexico Autism Project (NMAP)
Scope of Work

Scope of Work	Deliverables	Measurable Outcomes
<p>A. The local education agency will select participants to attend and participate on a technical assistance team in the area of Autism Spectrum Disorder (ASD).</p>	<p>1. The district will establish a technical assistance team of a minimum of four members.</p> <p>2. Participants will attend meetings/trainings held by the consultant(s), as well as meeting as a team without the consultant(s).</p>	<p>a. List of individuals who have committed to membership on the technical assistance team.</p> <p>b. Schedule for future team meetings.</p> <p>c. Attendance list for all team meetings with and without the consultant(s).</p>
<p>B. The technical assistance team will assist in coordination of site visits/conference calls for Drs. Egel and/or Haughness to gather data and information. The consultant(s) will provide feedback to the technical assistance team through school observations and interviews with staff, parents, and students.</p>	<p>1. Provide schedules and agendas to Drs. Egel/ Haughness at least one week prior to the visit.</p>	<p>a. Agenda for day of consultation.</p> <p>b. The technical assistance team will report an increase in technical assistance provided in their district.</p> <p>c. Improved outcomes for students.</p>
<p>C. The technical assistance team will develop a 3 year plan including goals and objectives, to help maintain and sustain their autism program. The plan must include training in the STARS curriculum, how the district will build capacity, and track progress.</p>	<p>1. The district will develop a 3 year plan for maintaining and sustaining the autism program.</p> <p>2. The plan will include goals and objectives, to track progress over time.</p>	<p>a. Technical assistance teams will submit a copy of their plan to the SEB no later than December 12, 2014. The plan will be reviewed by the team at the beginning of each school year and revised as needed. The team must notify Drs. Egel and/or Haughness if any modifications have been made to the plan.</p>

Scope of Work	Deliverables	Measurable Outcomes
<p>D. The technical assistance team members will attend professional development, at the district in the area of ASD presented by Drs. Egel and/or Haughness.</p>	<ol style="list-style-type: none"> 1. The district will register participants with Drs. Egel or Haughness at least one week prior to the training. 2. Participants will complete an evaluation at the end of year meeting regarding the professional development provided during the school year. 	<ol style="list-style-type: none"> a. The technical assistance teams will report increased knowledge about ASD and an increase in number of assessments completed in a timely manner. b. The technical assistance teams will report increased knowledge about evidence-based instructional strategies used with students with ASD. c. Technical assistance teams will report an increase in technical assistance provided to other district staff.
<p>E. The technical assistance team will arrange to receive training on the implementation and interpretation of the Autism Diagnostic Observation Schedule (Second Edition) during the first year, unless previously trained. Consultants will assess the need for training on the ADOS and make appropriate recommendations for training on a case by case basis.</p>	<ol style="list-style-type: none"> 1. Team will contact Dr. Haughness or other professionals (e.g., Western Psychological Services) to schedule training.. 	<ol style="list-style-type: none"> a. The technical assistance team will report an increase in the number of assessment(s) completed in a timely fashion. b. Improved outcomes for students.
<p>F. The technical assistance team will assist in coordinating presentations on ASD for parents and families of students with ASD no later than the second year.</p>	<ol style="list-style-type: none"> 1. Provide an agenda. 2. Include an evaluation instrument. 	<ol style="list-style-type: none"> a. Parents and families will report an increase in knowledge about ASD. b. Increased parental involvement.

Scope of Work	Deliverables	Measurable Outcomes
<p>G. All technical assistance teams will participate in the project's end of year presentations and evaluation process to determine progress and satisfaction with the overall project.</p>	<ol style="list-style-type: none"> 1. The district will register participants at least one month prior to the meeting. 2. Teams in the first or second year will present a PowerPoint at the end of year meeting. 3. Teams in their third year and beyond will provide a written summary. 4. Provide the end of year evaluations to SEB and Drs. Egel and/or Haughness within 30 days of the end of year project. 	<p>c. The technical assistance teams will report their accomplishments during the year, concerns that were raised, and future plans.</p>