Note: (1) Control Agent initial here: if low bid is acceptable. (2) Attach memo stating why low bid is not acceptable (3) Return your recommendation to Purchasing

Purchasing Agent: Margarita TERRAZAS		Box No.:	Phone Number: 575-882-6248
Bid Number: 15-16-16	Advertising Date: May 6, 2016	Opening Date: May 17, 2016	Time: 2:00 p.m.
Description: Bulk Paper			Results Sent:
Purchasing Agent:		Witness:	

			EXPRESS OFFICE		OK PAPER									
Item	Description	Qty	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Two truckloads 8 1/2 x 11 per case	1	2.65	2.65	2.73	2.73	0.00	0.00	0.00	0.00		0.00		0.00
2	Three truckloads 8 1/2 x 11 per case	1	2.65	2.65	2.73	2.73	0.00	0.00	0.00	0.00		0.00		0.00
3	200 cases of 8 1/2 x 14 per case	1	3.85	3.85	4.41	4.41	0.00	0.00	0.00	0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
				0.00		0.00		0.00		0.00		0.00		0.00
TOTAL PRICE														
TERMS														
DELIVERY														
FOB														
IN-STATE PREFERENCE NUMBER														