



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
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HANNA SKANDERA
SECRETARY OF EDUCATION

SUSANA MARTINEZ
GOVERNOR

September 29, 2016

Mr. Efren Yturralde, Superintendent
Gadsden Independent Schools
P.O. Drawer 70
Anthony, NM 88021

Dear Superintendent Yturralde:

The Public Education Department (PED) has approved your application for the 2016–2017 Reads to Lead K–3 reading initiative. Gadsden Independent Schools is awarded funding for this initiative in FY17 in the amount of **\$153,750.00** based upon its Reads to Lead application request.

The funding under this award must be used as specified by legislation, solely focused on K–3 literacy efforts. Please be advised that out-of-state travel is not an allowable expense for this initiative.

In order to budget these funds, please create a Budget Adjustment Request (BAR) by October 31, 2016 through the Operating Business Management System (OBMS) in the amount of **\$153,750.00** using **Fund Code 27114** and **Revenue Code 43202**

Please note the following NM State Legislation appropriation information specific to this award:

Award Name: Reads to Lead

Funding Agency: NM Public Education Department, Special Appropriation Fund

Compliance Requirements: NM Procurement Code (NMSA Chapter 13)

2.42.2 NMAC, Travel & Per Diem;

NM Department of Finance Administration Rules and Regulations

<http://nmdfa.state.nm.us/Forums.aspx>

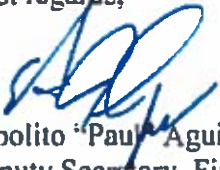
These funds are on a reimbursement basis only, must be requested using OBMS Requests for Reimbursement (RfR) and must be accompanied by an expenditure report which supports the claim. The Reads to Lead award must be expended by June 30, 2017. The final date for RfR submission is **July 7, 2017**.

Please sign and return the attached District or Charter School Assurances document by October 6, 2016 to:

Brandy De La Riva
New Mexico Public Education Department
Room G5
300 Don Gaspar
Santa Fe, NM 87501

If you have questions regarding your New Mexico Reads to Lead award, please contact Brandy De La Riva, at (505) 827-6526 or at brandy.delariva@state.nm.us. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero at (505) 827-3848 or at susan.lucero@state.nm.us.

Best regards,



Hipolito "Paul" Aguilar
Deputy Secretary, Finance and Operations

HA/DM/mw