

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
185815					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 2:20:32 PM				
Ambriz, Jose		Need to replace A/C united on portable 4 ECHS thank you							
Sebastian Diaz									
182235		Classroom			9/27/2017		68		\$0.00
Medium	Work In Progress	all portables			9/27/2017 9:27:33 AM				
Carbajal, Jimmy		we need floor mats in every portable. floors wet from rain.							
Rosa Quezada									
178838					8/7/2017		119		\$0.00
Medium	Work In Progress				8/7/2017 8:18:29 AM				
Marquez, Gerardo		AS PER ALBERT VALLEJOS: PLEASE CHECK OUT MISSING REST ROOM DR. SITUATION AT ALTA VISTA EARLY COLLEGE.							
Gerardo Marquez									
182241		Custodial			9/27/2017		68		\$0.00
Medium	Work In Progress				9/27/2017 10:36:49 AM				
Villalobos, Jose		wheel on vacuum came off, need to repair (SN# CR5128061200002047).							
David Acosta									
182889					10/4/2017		61		\$82.95
Medium	Work In Progress				10/4/2017 2:47:28 PM				
Ambriz, Jose		Need to Re-Run return on portables 10,11,12,15,and 16 thank you							
Sebastian Diaz									
182891					10/4/2017		61		\$0.00
Medium	Work In Progress				10/4/2017 2:51:48 PM				
Ambriz, Jose		Need to replace A/C on portable 3 thank you							
Sebastian Diaz									
Count: 6 Work Orders			Avg. Age of WO's	64		Total for Alta Vista ECHS	0		\$82.95

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Anthony - On Track Pre-K (Village)										
177540		Classroom			7/20/2017		137		\$0.00	
Medium	Work In Progress	575-882-1904		7/20/2017 12:39:04 PM						
Marquez, Gerardo Need re-keying in # 111,110,109,108,107.										
Sandy Silvas										
185785					11/29/2017		5		\$0.00	
Medium	Work In Progress			11/29/2017 10:36:19						
Chavez, Santos exterior light in pre k office portable is burned out										
David Vega										
178040					7/31/2017		126		\$0.00	
Medium	Work In Progress			7/31/2017 12:46:47 AM						
Vallejo, Albert Yearly - Anthony On Track Pre-K (Yearly) Fire Ext - Refer to PM schedule details.										
Margret Villalobos										
184430		Classroom			10/31/2017		34		\$0.00	
Medium	Work In Progress	575-882-1904		10/31/2017 3:07:28 PM						
Nunez, Arturo Install 1 wipe board & 1 cork board in room 110.										
Sandy Silvas										
184022					10/24/2017		41		\$0.00	
Medium	Work In Progress	575-882-1904		10/24/2017 12:32:40						
Nunez, Arturo Emergency work order in out door shed. (Hole in shed)										
Sandy Silvas										
180694					9/1/2017		94		\$0.00	
Medium	Work In Progress			9/1/2017 7:51:38 AM						
Ontiveros, Guadalupe drive in gate at rotary field needs back fill due to rain run off										
David Vega										
184592		Classroom			11/2/2017		32		\$129.00	
Medium	Work In Progress	575-882-1904		11/2/2017 2:15:59 PM						
Pacheco, Hector Sink in room 109 is leaking.										
Sandy Silvas										
Count: 7 Work Orders		Avg. Age of WO's 67		Total for Anthony - On Track Pre-K (Village)				0	\$129.00	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
181141					9/7/2017		88		\$0.00
Medium	Work In Progress	mowers-ae-400			9/7/2017 3:46:58 PM				
Flores, Pete		front deck wheels excessively worn and require replacement							
Pete Flores									
185355					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 12:32:00				
Flores, Pete		Yearly - Anthony ES M-0405 (Z-Track) Grounds - Refer to PM schedule details.							
Margret Villalobos									
183834		Kitchen			10/20/2017		45		\$0.00
High	Work In Progress				10/20/2017 8:55:02 AM				
Villalobos, David		Vegetable sink not holding water (leaks) SNP Mgr. Lorena B. (575) 882-3507							
Dino Facio									
182707					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:37 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
182711					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:39 AM				
Vallejo, Albert		Monthly - Anthony ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
183434					10/13/2017		52		\$0.00
Medium	Work In Progress				10/13/2017 2:31:51 PM				
Nunez, Arturo		Need the following filters for F.C.U'S 24 EA. 8x31x1 24 EA. 9x34x1 6 EA. 16x25x1 6 EA. 14x25x1 14 EA. 19x22x1 14 EA. 12x36x1 14 EA. 24x10x1 4 EA. 16x20x1 4 EA. 9x19x1							
Arturo Nunez									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
185822					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 3:09:54 PM				
Nunez, Arturo		Mr. Nunez As per Ms. Perez please move blue ribbon poster to a different location. (see please Ms. Perez)							
Jessica Lopez									
185223					11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 8:51:50 AM				
Nunez, Arturo		Mr. Nunez, As per Ms. Perez please clean area by the drainage apartments. See Ms. Perez for more information. Thank you							
Jessica Lopez									
184786					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:49 AM				
Nunez, Arturo		Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
184788					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:51 AM				
Nunez, Arturo		Monthly - Anthony ES Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
183066					10/9/2017		56		\$0.00
Medium	Work In Progress				10/9/2017 11:35:55 AM				
Villalobos, Jose		BLOWER HUSQVARNA NEEDS REPAIR							
David Vega									
184747					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:15 AM				
Facio, Dino		Monthly - Anthony ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184767					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:33 AM				
Facio, Dino		Monthly - Anthony ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Anthony ES

184890 11/5/2017 29 \$0.00

Medium Work In Progress 11/5/2017 12:50:25 AM

Facio, Dino Yearly - Anthony ES - Grease Trap - Refer to PM schedule details.

Margret Villalobos

185873 11/30/2017 4 \$0.00

Medium Work In Progress 11/30/2017 12:42:05

Apodaca, Mario Monthly - Anthony ES - Monthly Meter Readings - Refer to PM schedule details.

Margret Villalobos

182873 10/4/2017 61 \$0.00

Medium Work In Progress GSAC SPED 10/4/2017 9:55:45 AM

Nunez, Arturo In order to accommodate the use of a lounge/training room we need to have the area painted so that we can proceed to make the necessary changes that are needed. Thank you

Susie Ramos Lara

185452 11/16/2017 18 \$1.11

Medium Work In Progress 11/16/2017 9:12:24 AM

Chavez, Santos OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/2/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER LORENA B. 882-3507

Maritza Gonzalez

180515 8/30/2017 96 \$0.00

Medium Work In Progress 8/30/2017 9:47:34 AM

Marquez, Gerardo Mr. Nunez, Please replace locks on girls bathroom stalls by 3rd grade and 6th grade hall.

Jessica Lopez

182628 10/1/2017 11/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:30:45 AM

Nunez, Arturo Monthly - Anthony ES A16 (Fan Exhst.)(Semi. Ann.) - Refer to PM schedule details.

Margret Villalobos

182633 10/1/2017 11/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:30:48 AM

Nunez, Arturo Yearly - Anthony ES U2 (Gas Heat)(Yearly) - Refer to PM schedule details.

Margret Villalobos

12/4/2017 3:51:46 PM

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
179420					8/13/2017	9/13/2017	113		\$0.00
Medium	Work In Progress				8/13/2017 12:35:07 AM				
Nunez, Arturo		Yearly - Anthony ES A9 (AC Condenser)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									
182876					10/4/2017		61		\$0.00
Medium	Work In Progress	GSAC SPED			10/4/2017 9:59:40 AM				
Appelzoller, Fred		We have a kitchen sink in the lounge that needs a new faucet. Please send a technician to replace it. Thank you.							
Susie Ramos Lara									
Count: 22 Work Orders		Avg. Age of WO's 47		Total for Anthony ES				0	\$1.11

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Berino ES									
185816					11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 2:24:57 PM					
Ambriz, Jose	Need to install water bottle filled dispenser on hall water fountain thank you								
Sebastian Diaz									
184408	Main Building	Office			10/31/2017		34		\$0.00
Medium	Work In Progress	112		10/31/2017 8:53:49 AM					
Marquez, Gerardo	counselor key not working								
Michelle Guerra									
185455					11/16/2017		18		\$1.11
Medium	Work In Progress			11/16/2017 9:14:08 AM					
Chavez, Santos	OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/2/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER SARA G. 882.2417								
Maritza Gonzalez									
183357					10/12/2017		53		\$0.00
Medium	Work In Progress			10/12/2017 2:51:02 PM					
Chavez, Santos	Need to replace 3 hand dryers on restrooms thank you								
Sebastian Diaz									
184519					11/1/2017		33		\$0.00
Medium	Work In Progress			11/1/2017 2:01:32 PM					
Chavez, Santos	Need to fix light parking lot pole thank you								
Sebastian Diaz									
185874					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:05					
Apodaca, Mario	Monthly - Berino ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
184768					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:34 AM					
Facio, Dino	Monthly - Berino ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Berino ES							
184748					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:16 AM					
Facio, Dino	Monthly - Berino ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184876					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:13 AM					
Facio, Dino	Yearly - Berino ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
185898		Office			11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 11:04:38					
Briones, Enrique	Deliver 1 box of EASY ENGLISH NEWSLETTER.								
Theresa Ramirez									
180460					8/29/2017		97		\$0.00
Medium	Work In Progress			8/29/2017 3:32:09 PM					
Ontiveros, Guadalupe	Need tractor to clean pawn north side thank you								
Sebastian Diaz									
184935					11/6/2017		28		\$0.00
Medium	Work In Progress			11/6/2017 2:39:38 PM					
Ontiveros, Guadalupe	need to borrow tractor to remove sand thank you								
Sebastian Diaz									
182559					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress			10/1/2017 1:29:49 AM					
Vallejo, Albert	Monthly - Berino ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
182708					10/1/2017		64		\$0.00
Medium	Work In Progress			10/1/2017 1:31:37 AM					
Vallejo, Albert	Monthly - Berino ES - Fire Pump Engine - Refer to PM schedule details.								
Margret Villalobos									
183486		Kitchen			10/16/2017		49		\$0.00
High	Work In Progress			10/16/2017 8:30:06 AM					
Marquez, Gerardo	Kitchen bathroom door does not self closed as per Environmental Dept. Inspection. SNP Mgr. Sara G. (575) 882-2417								
Dino Facio									
12/4/2017 3:51:46 PM									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
180113					8/23/2017		48		\$0.00
Medium	Work In Progress				8/23/2017 2:50:39 PM	10/10/2017			
Martinez, Salvador		need to put an extension pipe and fittings for a flush out line connected to a sand filter to keep from flooding the meter with dirt when flushing. The one it has now is to short, and needs to extend outside away from meter box.							
Salvador Martinez									
176970					7/10/2017		147		\$0.00
Medium	Work In Progress				7/10/2017 7:58:14 AM				
Medina, Eric		REACH IN IS AT 61 DEGREES. SUSANA H. 882.2417							
Maritza Gonzalez									
185601		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 8:55:37 AM				
Medina, Eric		Replace and install new Reach-In SNP Mgr. Sara G. (575) 882-2417							
Dino Facio									
182751		Kitchen			10/2/2017		63		\$0.00
High	Work In Progress				10/2/2017 8:33:01 AM				
Villalobos, David		Ice machine leaking water from the top area where the ice is made SNP Mgr. Sara G. (575) 882-2417							
Dino Facio									
182998					10/8/2017	10/24/2017	57		\$0.00
Medium	Work In Progress				10/8/2017 12:34:46 AM				
Chavez, Saul		Monthly - QRTLY BLDG INSP REPORTS (BE) - Refer to PM schedule details.							
Jimmy Carbajal									
185470					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 10:17:52				
Ambriz, Jose		Need to check heater on consular room in front teacher lounge thank you							
Sebastian Diaz									
184518					11/1/2017		33		\$0.00
Medium	Work In Progress				11/1/2017 1:59:58 PM				
Chavez, Santos		Need to fix light on restroom class room 100 thank you							
Sebastian Diaz									
Count: 22 Work Orders		Avg. Age of WO's 42		Total for Berino ES		0	\$1.11		

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
179419					8/13/2017	9/13/2017	113		\$0.00
Medium	Work In Progress				8/13/2017 12:35:06 AM				
Quinones, Paul		Yearly - Chaparral ES-A9 Air Cooled Cond (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
181165					9/8/2017		87		\$0.00
Medium	Work In Progress	che-0403			9/8/2017 7:59:05 AM				
Flores, Pete		front deck wheels excessively worn and require replacement							
Pete Flores									
185597		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 8:28:21 AM				
Villalobos, David		Replace all burnt out bulbs in hood SNP Mgr. Esther C. (575) 824-0048							
Dino Facio									
183849		Kitchen			10/20/2017		45		\$0.00
High	Work In Progress				10/20/2017 11:56:34				
Medina, Eric		Cold side on serving line not working SNP Mgr. Esther C. (575) 824-0048							
Dino Facio									
179410	Main Building	Athletic Field			8/11/2017		115		\$0.00
Medium	Work In Progress	Field			8/11/2017 5:28:39 PM				
Ontiveros, Guadalupe		There are many deep holes out in the overall field grass area. Students and duty staff are tripping over them. Please fill with heavy dirt.							
Angelica Duque									
183326					10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 9:19:06 AM				
Quinones, Paul		requesting hog hair filter for this incoming winter season							
Paul Quinones									
185905	Main Building	Office			11/30/2017		4		\$0.00
Medium	Work In Progress	100E			11/30/2017 11:27:27				
Ortiz, Alfredo		please cover holes and paint Secretary's wall. Projector was removed and there are now holes on the wall. See front office							
Jennifer Corral									

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

185906	Main Building	Office			11/30/2017		4		\$0.00
Medium	Work In Progress	office			11/30/2017 11:29:15				
Ortiz, Alfredo		Remove plate in admin office and replace with office plate. See admin for more info							

Jennifer Corral

185902	P.E. Building				11/30/2017		4		\$0.00
Medium	Work In Progress	computer lab			11/30/2017 11:25:18				
Ortiz, Alfredo		please add a work order to install blinds on the computer lab windows outside. See Admin							

Jennifer Corral

185059	P.E. Building	Custodial			11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 7:26:52 AM				
Villalobos, Jose		wheel of vacuum came off Serial Number #15189M0007							

Adrian Flores

185314	Concession	Custodial			11/14/2017		20		\$0.00
Medium	Work In Progress				11/14/2017 1:52:56 PM				
Villalobos, Jose		need to replace Cover, Filter for Global auto floor scrubber 20" two amp batteries part number for cover, filter #VF82168-4 just need the part I put on							

District serial number #01655

Adrian Flores

183512	Main Building	Custodial			10/16/2017		49		\$0.00
Medium	Work In Progress				10/16/2017 12:14:06				
Villalobos, Jose		Need a Air Filter for ECHO power blower PB-200 #05236117							

Adrian Flores

184878					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:15 AM				
Facio, Dino		Yearly - Chaparral ES - Grease Trap - Refer to PM schedule details.							

Margret Villalobos

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral ES

184749					11/5/2017	11/26/2017	29		\$0.00
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Medium	Work In Progress				11/5/2017 12:48:17 AM				
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Facio, Dino Monthly - Chaparral ES Fire Suppression Insp. - Refer to PM schedule details.

Margret Villalobos

184769					11/5/2017	11/26/2017	29		\$0.00
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Medium	Work In Progress				11/5/2017 12:48:35 AM				
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Facio, Dino Monthly - Chapparal ES Range Hood Cleaning - Refer to PM schedule details.

Margret Villalobos

185461					11/16/2017		18		\$0.00
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Medium	Work In Progress				11/16/2017 9:26:10 AM				
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Tellez, Hector OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/8/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER ESTHER C. 824.0048.

Maritza Gonzalez

183491					10/16/2017		49		\$0.00
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Medium	Work In Progress				10/16/2017 8:50:11 AM				
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Tellez, Hector

Company: LANDSCAPE & DESIGN
 CENTER
 Main Contact Phone: (575) 496-2802
 Address: PO BOX 709
 City, St, Zip: DONA ANA, NM 88032
 Main Contact Email: robert@landscapelascruces.com
 Company Phone: (575) 527-9867
 Alternate Contact: ANA MACIAS
 Alternate Contact Phone: 575-650-5136
 Main Contact: ROBERT MACIAS

Spotting Instructions
 AREA MARKED W/WHITE FLAGS ON THE N SIDE OF SCHOOL, IN THE PLAYGROUND AREA
 Remarks
 ACTIVE CONSTRUCTION SITE MUST CHECK IN AT OFFICE PRIOR TO GOING TO LOCATE

Dominique Esparza

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
184197	Main Building	Exterior			10/26/2017		39		\$0.00
Medium	Work In Progress	outside			10/26/2017 3:03:14 PM				
Appelzoller, Fred		Water fountain is leaking outside. Water fountain was just installed. Fountain is located in the playground area see Coaches/admin							
Jennifer Corral									
185763	Main Building	Office			11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 3:52:57 PM				
Marquez, Gerardo		Attention to Mr. Gallegos the handicap doors stayed open during the holiday no way to lock doors. I put a chain on them to secure them. need to install a switch to turn them off.							
Alfredo Ortiz									
Count: 19 Work Orders		Avg. Age of WO's		38	Total for Chaparral ES			0	\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Chaparral High - Pre-K

185463					11/16/2017		18		\$0.00
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Medium	Work In Progress			11/16/2017 9:29:31 AM					
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Tellez, Hector
 OUTLET INSTALLATION FOR PANELS ON NEW SNP
 KITCHEN OFFICE FURNITURE BY 12/8/2017.
 PLEASE REFER TO FLOOR PLANS. SNP MANAGER
 JUANITAM.824-4461.

Maritza Gonzalez

185538					11/17/2017		17		\$0.00
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Medium	Work In Progress			11/17/2017 9:34:05 AM					
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Ronquillo, Ruben
 REPLACE DOUBLE INSULATED WINDOW
 MOISTURE IN BETWEEN

185786					11/29/2017		5		\$0.00
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Medium	Work In Progress	Room 102		11/29/2017 10:37:37					
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Acuna, Johnny
 Please help us move loft in room 102.

Thanks!

Micaela

Micaela Paniagua

182805					10/3/2017		62		\$0.00
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Medium	Work In Progress	Entire building		10/3/2017 8:46:46 AM					
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Vallejo, Albert
 Please caulk all the windows at the Pre-k water is
 coming into the classrooms, office and all the areas.
 11/17/17 - Asp Johnny route to Albert

Thank you!

Micaela Paniagua

185250					11/13/2017		21		\$0.00
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Medium	Work In Progress			11/13/2017 3:26:59 PM					
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Vallejo, Albert
 ATTN: Albert Vallejo
 Need To Move The Flag Pole In Front Of The Pre-K.

Johnny Acuna

179637					8/15/2017		111		\$0.00
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Medium	Work In Progress	Pleayground		8/15/2017 4:24:35 PM					
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Acuna, Johnny
 Please paint the playground area with UV paint. Acolor
 that will suit our playground such as blue. Repair
 outside columns in front of school, they are chipping.
 11/2/17 - Will work on soon, finishing up
 heating units

Thank you!

Micaela Paniagua

Count: 6 Work Orders			Avg. Age of WO's 39		Total for Chaparral High - Pre-K		0		\$0.00
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12/4/2017 3:51:46 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Chaparral HS

177490 Kitchen 7/19/2017 138 \$0.00

Medium Work In Progress 7/19/2017 4:13:55 PM

Vallejo, Albert Boiler for the Kitchen needs to be replaced tank is leaking and using it for parts for the other one 11/8/17 - Talk to Albert, might be subcontracted

Fred Appelzoller

180208 Q-Wing Classroom 8/24/2017 102 \$0.00

Medium Work In Progress Q6 8/24/2017 2:02:47 PM

Tellez, Hector Will be needing outlets and wiring done onto new equipment. Please see Mr. Tarin so that he can better guide you as to what he will need. (Mr. Tarin, Q6) 11/7/17 Mr Tarin has not received any word on equipment that will be installed in his shop, not till the end of the year he says. I want to change it to Project

Mireya Meza

185365 11/15/2017 19 \$0.00

Medium Work In Progress 11/15/2017 8:23:47 AM

Ontiveros, Guadalupe Lupe grounds. John Deere 3220 need draft- link to work box scraper and other equipment. #0519

Pedro Valdez

180730 9/1/2017 94 \$0.00

Medium Work In Progress 9/1/2017 3:30:28 PM

Ontiveros, Guadalupe Please repair Leaking Irrigation water line inside the field house Booster pump room.

Johnny Acuna

181916 9/20/2017 75 \$0.00

Medium Work In Progress 9/20/2017 3:53:51 PM

Acuna, Johnny Need 20" X 30" X 1" Air filters for main building hallway classroom a/c units 11/2/17 - waiting on ordered Filters

Johnny Acuna

185599 11/27/2017 7 \$0.00

Medium Work In Progress 11/27/2017 8:43:08 AM

Acuna, Johnny Need 2 Boxes of Phillips 379008 (2-pin each end) U-shaped Florescent light bulbs (FB32 T8/TL835/6/Alto 20 Pk.) for main hallway corridor, front office halls, and nurse's office areas.

Johnny Acuna

185629 Kitchen 11/27/2017 7 \$0.00

High Work In Progress 11/27/2017 2:07:19 PM

Villalobos, David Sprayer on dishwasher leaking SNP Mgr. Juanita M. (575) 824-4461

Dino Facio

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
180902		Kitchen			9/5/2017		90		\$0.00
High	Work In Progress				9/5/2017 11:07:15 AM				
Villalobos, David		Assessment on dishwasher final rinse arm (clogged/broken) SNP Mgr. Juanita M. (575) 824-4461							
Dino Facio									
181276					9/11/2017		84		\$0.00
Medium	Work In Progress				9/11/2017 2:44:21 PM				
Gonzalez, Salvador		Flower/plant Black fencing loose on bottom in front of main building. Right hand side going in to main office outside doors.				11/2/17 - Pending due to emergencies			
Johnny Acuna									
181459					9/13/2017		82		\$0.00
Medium	Work In Progress				9/13/2017 3:18:54 PM				
Carrasco, Danny		Need a 1 HP A/c Mastercool motor for Gym. (Coach's Office)							
Johnny Acuna									
182652					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:02 AM				
Vallejo, Albert		Monthly - Chaparral HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
182267	H-Wing	Auditorium			9/27/2017		68		\$0.00
Medium	Work In Progress	gym			9/27/2017 12:53:22 PM				
Carbajal, Jimmy		Floorboards in south entrance from main hall way are popping up, creating a trip hazard. (Ms. Lopez)				Asp Johnny, not able to repair, floor boards are warped, redirect to Admin. 10/10/17 - faxed to stout for quote on repair			
Mireya Meza									
179129					8/9/2017		117		\$0.00
Medium	Work In Progress				8/9/2017 11:42:21 AM				
Vallejo, Albert		Make Repairs to Fire Sprinkler System							
Johnny Acuna									
179169					8/9/2017		117		\$0.00
Medium	Work In Progress				8/9/2017 3:39:54 PM				
Vallejo, Albert		Enclose Dugouts							
Albert Vallejo									
183784		Gym			10/19/2017		46		\$0.00
Medium	Work In Progress				10/19/2017 2:53:47 PM				
Villalobos, Jose		could you please issue a floor scrubber to CHH							
Jimmy Carbajal									
12/4/2017 3:51:46 PM									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

182712 10/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:31:39 AM

Vallejo, Albert Monthly - Chaparral HS - Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

182715 10/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:31:41 AM

Vallejo, Albert Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.

Margret Villalobos

182268 Field House Athletic Field 9/27/2017 68 \$0.00

Medium Work In Progress north side gate 9/27/2017 12:55:00 PM

Ontiveros, Guadalupe Please widen entrance on north side of home bleachers, to allow ambulance access. (Ms. Vicki Lopez)

Mireya Meza

185004 11/7/2017 27 \$0.00

Medium Work In Progress 11/7/2017 11:27:43 AM

Acuna, Johnny Need (2) Basic water hose holders for the wall. One to be installed on the rooftop (Main Bldg.) outdoor wall above the Gym area, and the other to be installed next to the Trash Compactor Bin Wall. (Front of Main Building Mechanical Room)

Johnny Acuna

185598 11/27/2017 7 \$0.00

Medium Work In Progress 11/27/2017 8:39:57 AM

Acuna, Johnny Need 2 Boxes of 5 amp see through glass Buss Fuses to be used in Science Rooms control panels in the main building.

Johnny Acuna

185360 11/15/2017 19 \$0.00

Medium Work In Progress 11/15/2017 7:49:39 AM

Villalobos, Jose Need 2 rakes and 2 square shovals.

Jesus Urquidi

181917 9/20/2017 75 \$0.00

Medium Work In Progress 9/20/2017 3:54:38 PM

Ontiveros, Guadalupe need retaining wall west side of foot ball field track getting full of dirt because some small arroyos I been cleaning that area cant fix problem please check on that grounds keeper Pedro Valdes chaparral high school.

Pedro Valdez

12/4/2017 3:51:46 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral HS									
181524					9/14/2017		81		\$0.00
High	Work In Progress			9/14/2017 8:48:55 AM					
Ontiveros, Guadalupe	As per Mr. Albert need to order injector pump and tank to fertilize playing fields.								
Guadalupe Ontiveros									
181619					9/15/2017		80		\$0.00
Medium	Work In Progress			9/15/2017 2:58:20 PM					
Ontiveros, Guadalupe	coach Hernandez ask to make work order for soccer nets at turf size 24' long x 8'x high 6' wide . and some rubber clips to Guadalupe Ontiveros and athletics. Pedro, Valdez C,H,S. Grounds.								
Pedro Valdez									
184833					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:49:34 AM					
Facio, Dino	Monthly - Chaparral HS Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184834					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:49:34 AM					
Facio, Dino	Monthly - Chaparral HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184896					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:31 AM					
Apodaca, Mario	Monthly - Chaparral HS - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									
184881					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:18 AM					
Facio, Dino	Yearly - Chaparral HS - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
185915	Q-Wing	Classroom			11/30/2017		4		\$0.00
Medium	Work In Progress	Q4		11/30/2017 2:32:00 PM					
Lara, Ralph	Back door to welding shop outside will not lock. I know this is not considered an emergency but we need Jerry to fix right away incase of theft. (Mr. Bennett, Q4)								
Mireya Meza									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
180111	Field House	Athletic Field			8/23/2017		103		\$0.00
Medium	Work In Progress	Athletic Fields			8/23/2017 2:11:51 PM				
Ontiveros, Guadalupe									
Need to replace lawn sprinkler control ESP-24. Not giving time properly and some stations are not starting. Baseball field timing box. (Pedro Valdez, grounds)									
Mireya Meza									
178404					8/3/2017		123		\$0.00
Medium	Work In Progress				8/3/2017 11:19:10 AM				
Villalobos, Jose									
Auto scrubber sr 2068 does not release water.									
Jesus Urquidi									
185324	F-Wing	Classroom			11/14/2017		20		\$0.00
Medium	Work In Progress	F3			11/14/2017 3:31:09 PM				
Marquez, Gerardo									
Door going from the green house to outside does not lock. Please fix. (Security)									
Mireya Meza									
185322	A-Wing	Library			11/14/2017		20		\$0.00
Medium	Work In Progress	Library			11/14/2017 3:29:46 PM				
Marquez, Gerardo									
The emergency door is beeping and it will not stop. Johnny took the unit off. He said he would bring it back later. We need to make sure this gets done because now we don't have an alarm at this exit. (Mrs. Balsewicz, IA)									
Mireya Meza									
185389	Q-Wing	Classroom			11/15/2017		19		\$0.00
Medium	Work In Progress	Q2			11/15/2017 2:06:59 PM				
Tellez, Hector									
Outlet install in Q2 for kiln needed for ceramics lesson. This is the second request. Our first request was done in March or April of 16-17SY. Please advice where my work order stands. (Mr. Soria, Q2)									
Mireya Meza									
185540	Q-Wing	Classroom			11/17/2017		17		\$0.00
Medium	Work In Progress	Q4			11/17/2017 10:08:16				
Tellez, Hector									
Need 3 drop of 220 power in shop for cutting machines. (Mr. Bennett, Q4)									
Mireya Meza									
184412	B-Wing	Classroom			10/31/2017		34		\$0.00
Medium	Work In Progress	B2			10/31/2017 10:06:19				
Tellez, Hector									
The outlet next to the outside door is not working. (Mrs. Rodriguez, sped room B2)									
Mireya Meza									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral HS									
185596		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress			11/27/2017 8:26:18 AM					
Tellez, Hector	Electrical outlets not working in office SNP Mgr. Juanita M. (575) 824-4461								
Dino Facio									
184647					11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 9:13:58 AM					
Tellez, Hector	Need SO cord for bleachers 20 amp breakers and a 30 amp breaker								
Hector Tellez									
184597					11/2/2017		32		\$0.00
Medium	Work In Progress			11/2/2017 3:17:51 PM					
Solis, Lorenzo	Geo Thermal Pump is leaking in the R-Building.								
Johnny Acuna									
182185					9/26/2017		69		\$0.00
Medium	Work In Progress			9/26/2017 3:13:43 PM					
Solis, Lorenzo	Need to replace Refrigerated unit to Q3 Classroom.								
Johnny Acuna									
185144					11/8/2017		26		\$0.00
Medium	Work In Progress			11/8/2017 3:55:27 PM					
Marquez, Gerardo	Please fix (2) Door knob locks located inside the Football storage room in the field house. One door opens up the chase and the other opens up door where the furnaces are. Have to turn key several times until it catches the lock to open up door. Thanks.....								
Johnny Acuna									
185499					11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 3:23:02 PM					
Marquez, Gerardo	Need Door ADA Closure Parts for inside door to the R-Bldg.								
Johnny Acuna									
179599	A-Wing	Storage			8/15/2017		111		\$0.00
Medium	Work In Progress	Book Room		8/15/2017 3:24:05 PM					
Marquez, Gerardo	Locking mechanism on bottom of book room inside door also needs to be repaired. (Ms. Lopez, book room)								
Mireya Meza									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
185627					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 1:47:04 PM				
Solis, Lorenzo		Need assistance with furnace in the field house.							
Johnny Acuna									
183944					10/23/2017		42		\$0.00
Medium	Work In Progress				10/23/2017 3:03:12 PM				
Appelzoller, Fred		Need assistance with shower valve in the Girls locker room in the field house.							
Johnny Acuna									
185813	H-Wing	Auditorium			11/29/2017		5		\$0.00
Medium	Work In Progress	Gym training			11/29/2017 2:17:33 PM				
Appelzoller, Fred		There is a strong sewage smell. I've tried running water down all of the drains, but can't get rid of the smell. (Colton Boverie, athletic trainer)							
Mireya Meza									
Count: 46 Work Orders		Avg. Age of WO's 52		Total for Chaparral HS				0	\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral MS

182658 10/1/2017 11/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:31:06 AM

Ortiz, Alfredo Yearly - Chaparral MS I4 (Fan Coil)(Yearly) - Refer to PM schedule details.

Margret Villalobos

185690 Main Building Classroom 11/28/2017 6 \$0.00

Medium Work In Progress 307 11/28/2017 7:38:54 AM

Marquez, Gerardo Teacher Continues to struggle with opening an locking door please replace entire core.~Mrs. Hernandez

Maria Garcia

185079 Main Building Gym 11/8/2017 26 \$0.00

Medium Work In Progress Gym Storage 11/8/2017 10:51:00 AM

Marquez, Gerardo Put gym storage room on master~Owen

Maria Garcia

185078 Main Building Cafeteria 11/8/2017 26 \$0.00

Medium Work In Progress Stage Doors 11/8/2017 10:45:55 AM

Marquez, Gerardo Put storage doors under stage on master~Maria Hernandez

Maria Garcia

185746 Main Building Office 11/28/2017 6 \$0.00

Medium Work In Progress 11/28/2017 3:43:44 PM

Solis, Lorenzo Need to Install ice machine in office lounge.

Alfredo Ortiz

185081 Main Building Classroom 11/8/2017 26 \$0.00

Medium Work In Progress 200 11/8/2017 10:56:57 AM

Ortiz, Alfredo Please paint IEP room 200, this is where we have all our parent meetings.~Mrs. Hernandez

Maria Garcia

184645 11/3/2017 31 \$0.00

Medium Work In Progress 11/3/2017 9:05:38 AM

Tellez, Hector Need 8 LED lay in 2X4 light fixtures

Hector Tellez

184032 10/24/2017 41 \$0.00

Medium Work In Progress 10/24/2017 2:58:15 PM

Tellez, Hector Need 2X4 Led lights for staging area for CMS

Hector Tellez

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
185643	Main Building	Gym			11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 3:36:34 PM				
Tellez, Hector		Need to rewire power to emergency lights so I can install new emergence lights.							
Alfredo Ortiz									
184154					10/26/2017		39		\$0.00
Medium	Work In Progress				10/26/2017 8:17:56 AM				
Marquez, Gerardo		DOORS TO PORTABLES (WEIGHT R. & STORAGE RM.) ARE IN VERY BAD SHAPE AND NEED REPLACING.							
Gerardo Marquez									
185865					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 4:11:15 PM				
Ontiveros, Guadalupe		UV Polaris #0514 needs fuel.							
Guadalupe Ontiveros									
184877					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:14 AM				
Facio, Dino		Yearly - Chaparral MS - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
184750					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:18 AM				
Facio, Dino		Monthly - Chaparral MS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184770					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:36 AM				
Facio, Dino		Monthly - Chapparal MS Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
183387					10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 3:50:25 PM				
Ontiveros, Guadalupe		The Administrators are requesting an herbicide to kill the weeds and not the grass on the football field.							
Ernesto Concha									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
184649	Main Building	Exterior			11/3/2017		31		\$0.00
Medium	Work In Progress	outside			11/3/2017 9:27:43 AM				
Ortiz, Alfredo		Please Paint trash cans outside school color Royal Blue							
Maria Garcia									
185714	Main Building	Classroom			11/28/2017		6		\$0.00
Medium	Work In Progress	100 Hall			11/28/2017 11:33:48				
Ortiz, Alfredo		Ladies restroom exhaust not working--alden							
Maria Garcia									
183409	Main Building	Hallway/Corridor			10/13/2017		52		\$0.00
Medium	Work In Progress				10/13/2017 9:44:53 AM				
Ortiz, Alfredo		Need to replace air vents in lobby broken.							
Alfredo Ortiz									
185663	Main Building	Classroom			11/27/2017		7		\$0.00
Medium	Work In Progress	Front office			11/27/2017 3:47:20 PM				
Ortiz, Alfredo		Please put up Shelves in data clerks new officed							
Maria Garcia									
183739	Main Building	Classroom			10/19/2017		46		\$0.00
Medium	Work In Progress				10/19/2017 8:14:43 AM				
Ortiz, Alfredo		Need to install Corner bumpers in several corner walls.							
Alfredo Ortiz									
183588	Main Building	Classroom			10/17/2017		48		\$492.44
Medium	Work In Progress	302			10/17/2017 12:38:52				
Ortiz, Alfredo		Blinds behind teachers desk will not close							
Maria Garcia									
184426		Portables			10/31/2017		34		\$0.00
Medium	Work In Progress				10/31/2017 1:15:51 PM				
Carbajal, Jimmy		tha portable#6/ needs new floor preferably linoleum GRACIAS							
M. Carmen Perez									
182560					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:29:49 AM				
Vallejo, Albert		Monthly - Chaparral MS Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral MS									
184008		Kitchen			10/24/2017		41		\$0.00
High	Work In Progress			10/24/2017 10:40:19					
Carbajal, Jimmy	Need to replace damage and missing floor tiles under the three compartment sink and Dishwasher as per State Inspection SNP Mgr. Norma P. (575) 824-4376		10/24/17 - Asp Alfredo Ortiz, there is two big sections, that need to be replaced.						
Dino Facio									
179409	Main Building	Hallway/Corridor			8/11/2017		115		\$0.00
Medium	Work In Progress			8/11/2017 4:45:13 PM					
Carbajal, Jimmy	Baseboards throughout the school need to be replaced.		9/13/17 Asp P. Quinones, reroute to Custodial - J. Carbajal						
Maria Orozco									
181257		Portables			9/11/2017		84		\$0.00
Medium	Work In Progress			9/11/2017 10:00:14 AM					
Gonzalez, Salvador	Need to see if we can put metal platforms on other ramps on portables. So we don't have to be replacing the wooden ramps every couple of years.		11/2/17 - Material on order						
Alfredo Ortiz									
184661	Main Building	Classroom			11/3/2017		31		\$0.00
Medium	Work In Progress	various locations		11/3/2017 11:13:24 AM					
Briones, Enrique	Please pick up discarded 20 chalk boards								
Maria Garcia									
185478	Main Building	Classroom			11/16/2017		18		\$0.00
Medium	Work In Progress	300		11/16/2017 11:00:18					
Briones, Enrique	Please Pick up 16 chalkboards and take to surplus								
Maria Garcia									
180104		Kitchen			8/23/2017		103		\$0.00
High	Work In Progress			8/23/2017 12:59:56 PM					
Medina, Eric	Reach In leaking green powder SNP Mgr. Sandra D. (575) 824-4376								
Dino Facio									
185630		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress			11/27/2017 2:11:06 PM					
Villalobos, David	Do an assessment on dishwasher and see if repairs can be done or needs replacing SNP Mgr. Norma P. (575) 824-4376								
Dino Facio									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral MS									
181529					9/14/2017		81		\$0.00
Medium	Work In Progress				9/14/2017 9:19:08 AM				
Vallejo, Albert	Create Parent Drop Off.								
Albert Vallejo									
183343	Main Building	Foyer			10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 12:37:40				
Ronquillo, Ruben	The following signs are missing or have no Braille on them: All hallways no Braille signs (main, 100, 200, 300, 400) at all and we need them at both ends of hallways. The Main hall needs one Boys bathroom sign and 3 Exit signs, and a Media Center sign. Also, the Main office signs have no Braille on them (there are ___). The Foyer needs Snack Bar, and bathroom (Girls and Boys), and Gymnasium signs. The 100 hallway needs 1 Exit, and the 400 needs 2 Exit signs. The cafeteria needs 2 Exit, and one kitchen sign. The 200 hallway needs room number signs for 204, 205, 206, 2 counselor signs, and a computer lab sign. We also need the black mats that go beneath the water fountains (rubber mats)								
Maria Hernandez									
185603	Main Building	Classroom			11/27/2017		7		\$0.00
Medium	Work In Progress	teachers lounge			11/27/2017 9:05:03 AM				
Ortiz, Alfredo	Sink in teachers lounge clogged								
Maria Garcia									
182499					9/30/2017		65		\$522.70
Medium	Work In Progress				9/30/2017 12:38:41 AM				
Ortiz, Alfredo	Monthly - Chaparral MS A16 (Fan Exh.)(S. Annual) - Refer to PM schedule details.					11/2/17 - Waiting on parts, ordered			
Margret Villalobos									
185159		Office			11/9/2017		25		\$0.00
Medium	Work In Progress	Nursing			11/9/2017 10:18:32 AM				
Appelzoller, Fred	Please replace the sinks in the Nurses Office at the Chaparral Middle School, the Nurses Office was moved into the main building. Thank you, Priscilla								
Priscilla Martinez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral MS							
185460					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 9:24:35 AM				
Tellez, Hector		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/8/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER NORMA P.824-4376							
Maritza Gonzalez									
Count: 36 Work Orders		Avg. Age of WO's		38	Total for Chaparral MS			0	\$1,015.14

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Pride HS							
185808		Kitchen			11/29/2017		5		\$0.00
High	Work In Progress			11/29/2017 1:38:18 PM					
Medina, Eric	Warmer not keeping temp correctly		SNP Mgr. Frances B. (575) 882-5522						
Dino Facio									
182561					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress			10/1/2017 1:29:50 AM					
Vallejo, Albert	Monthly - Desert Pride Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
185881					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:09					
Diaz, Sebastian	Monthly - Desert Pride HS - Fire Ext. Insp (M) - Refer to PM schedule details.								
Margret Villalobos									
179437		Custodial			8/14/2017		112		\$0.00
Medium	Work In Progress	Janitor #1		8/14/2017 5:41:58 AM					
Gallegos, Rafael	Under Warranty- Wet ceiling panels in custodial office								
David Acosta									
185010		Custodial			11/7/2017		27		\$0.00
Medium	Work In Progress			11/7/2017 1:37:58 PM					
Villalobos, Jose	slow leak on one of the dolly tire need to repair.								
David Acosta									
185694		Hallway/Corridor			11/28/2017		6		\$0.00
Medium	Work In Progress	Student		11/28/2017 7:55:31 AM					
Marquez, Gerardo	Can't unlock middle bar to door to take out gator (key just keeps turning).								
David Acosta									
184931		Classroom			11/6/2017		28		\$0.00
Medium	Work In Progress	*see description		11/6/2017 12:53:06 PM					
Marquez, Gerardo	Access for Mr. Stout: Middle School Room-100, Computer Lab Room-103, Mr. Stout's Room 112, Exterior door to Boxing Gym, Multi purpose and his office in multi purpose only.								
Maria Carbajal									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Pride HS									
185086					11/8/2017		26		\$107.63
Medium	Work In Progress				11/8/2017 11:32:16 AM				
Ambriz, Jose		Need to check heater on boiler room on DP THANK YOU							
Sebastian Diaz									
Count: 8 Work Orders		Avg. Age of WO's	34		Total for Desert Pride HS			0	\$107.63

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert Trail ES									
185724		Hallway/Corridor			11/28/2017		6		\$36.90
Medium	Work In Progress			11/28/2017 1:42:43 PM					
Solis, Lorenzo Buenas tardes Lorenzo, me informaron que tambien la otra water fountain del wing 100 no esta trabajando. Por favor de checkear Gracias!									
Laura Sandoval									
184664	Main Building	Cafeteria			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 11:28:45 AM					
Quinones, Paul Cafeteria/Lunch room needs to be painted									
Elizabeth Hernandez									
183855					10/20/2017		45		\$162.76
Medium	Work In Progress			10/20/2017 12:46:47					
Quinones, Paul needing to paint letters in front of school as per principles request									
Paul Quinones									
185382	Main Building	Classroom			11/15/2017		19		\$0.00
Medium	Work In Progress	212		11/15/2017 11:22:11					
Marquez, Gerardo the door in room 212 it's really hard to unlock.									
Elizabeth Hernandez									
185895		Kitchen			11/30/2017		4		\$0.00
High	Work In Progress			11/30/2017 10:56:58					
Marquez, Gerardo Key to freezer door not working properly having issues locking and unlocking SNP Mgr. Patricia C. (575) 824-3822									
Dino Facio									
184673		Custodial			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 11:40:46 AM					
Tellez, Hector Buenos dias Hector el portable num. 413 no tiene luz de seguridad afuera se necesita la luz por favor gracias									
Laura Sandoval									
184648					11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 9:17:25 AM					
Tellez, Hector need 12 surface mount LED fixtures									
Hector Tellez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert Trail ES									
185018	Main Building	Exterior			11/7/2017		27		\$0.00
Medium	Work In Progress			11/7/2017 3:16:12 PM					
Quinones, Paul	Paint the pots located at front of school								
Elizabeth Hernandez									
184666	Main Building	Exterior			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 11:31:32 AM					
Quinones, Paul	Paint the rails in the front of the school by the parent/student drop off								
Elizabeth Hernandez									
185310					11/14/2017		20		\$0.00
Medium	Work In Progress			11/14/2017 12:24:49					
Quinones, Paul	need paint for teachers lounge,								
Paul Quinones									
185486	Main Building	Classroom			11/16/2017		18		\$0.00
Medium	Work In Progress	412		11/16/2017 1:05:53 PM					
Appelzoller, Fred	In portable #412 they need toilet replaced.								
Elizabeth Hernandez									
177344					7/17/2017		140		\$0.00
Medium	Work In Progress			7/17/2017 4:18:19 PM					
Marquez, Gerardo	7-17-17 Need to replace door closures in front lobby (White Doors), and Bus Lobby (Green Doors)								
Johnny Acuna									
184771					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:37 AM					
Facio, Dino	Monthly - Desert Trail ES - Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184751					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:18 AM					
Facio, Dino	Monthly - Desert Trail ES - Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184879					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:16 AM					
Facio, Dino	Yearly - Desert Trail ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
12/4/2017 3:51:47 PM									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
184670	Main Building	Exterior			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 11:36:14 AM					
Quinones, Paul	Remove the wood in the front of the school and repair the sheet rock								
Elizabeth Hernandez									
184675		Custodial			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 1:11:08 PM					
Quinones, Paul	paulino la luz de seguridad de los portables no prende en la noche por favor de revisarlas 400,402,404,405,412,415,416,418,303,304								
Laura Sandoval									
185723	Main Building	Exterior			11/28/2017		6		\$0.00
Medium	Work In Progress	Playground area		11/28/2017 1:41:17 PM					
Concha, Ernesto	Remove dead tree and replace, located in the back lower grade playground near bus area								
Elizabeth Hernandez									
184674	Main Building	Exterior			11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 11:42:04 AM					
Concha, Ernesto	Remove the grass from inside and outside the tree base and surrounding areas								
Elizabeth Hernandez									
180112	Main Building	Football Field			8/23/2017		103		\$0.00
Medium	Work In Progress	field		8/23/2017 2:50:15 PM					
Ontiveros, Guadalupe	We need the grass cut in the field because it's too long.								
Elizabeth Hernandez									
185312	Main Building	Exterior			11/14/2017		20		\$0.00
Medium	Work In Progress	front exterior		11/14/2017 1:17:57 PM					
Ontiveros, Guadalupe	The screening not being utilized has already been spread in the front, however, we are requiring more screening.								
Elizabeth Hernandez									
185244	Main Building	Office			11/13/2017		21		\$0.00
Medium	Work In Progress	front office		11/13/2017 2:45:11 PM					
Quinones, Paul	To put a pocket in front office see secretary for information where it will be located.								
Elizabeth Hernandez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
185716	Main Building	Classroom			11/28/2017		6		\$0.00
Medium	Work In Progress	112			11/28/2017 12:05:26				
Quinones, Paul	Need sharpener moved next to door, shavings keep falling into vent.								
Elizabeth Hernandez									
185350					11/14/2017		20		\$0.00
Medium	Work In Progress				11/14/2017 3:56:47 PM				
Quinones, Paul	requesting and needing light bulbs for outside portables								
Paul Quinones									
185381					11/15/2017		19		\$0.00
Medium	Work In Progress	212			11/15/2017 11:09:13				
Quinones, Paul	In room 212 one of the light bulbs went out.								
Elizabeth Hernandez									
185367					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 8:30:28 AM				
Quinones, Paul	as per albert check circuit breakers to outside parking lot lighting								
Paul Quinones									
185234	Main Building				11/13/2017		21		\$0.00
Medium	Work In Progress	313			11/13/2017 11:52:45				
Quinones, Paul	Counselor needs pocket installed on her door.								
Elizabeth Hernandez									
185091					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 12:38:44 PM				
Quinones, Paul	requesting kwik seal dap bright white type to seal bathroom floors								
Paul Quinones									
177974					7/28/2017		129		\$0.00
Medium	Work In Progress				7/28/2017 8:29:45 AM				
Gallegos, Rafael	Warranty Work Order: Roof leaking from rain water inside cafeteria. Please see Custodial staff for location.								
Johnny Acuna									
184455					10/31/2017		34		\$401.04
Medium	Work In Progress				10/31/2017 3:51:00 PM				
Quinones, Paul	requesting and needing toilet partition standard panel brackets								
Paul Quinones									
12/4/2017 3:51:47 PM									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
183062					10/9/2017		56		\$0.00
Medium	Work In Progress				10/9/2017 9:41:50 AM				
Quinones, Paul		need and requesting l.e.d type lamp,emergency lighting							
Paul Quinones									
183267	Main Building				10/11/2017		54		\$0.00
Medium	Work In Progress				10/11/2017 2:20:57 PM				
Vallejo, Albert		Need door installed on side of car entrance for students who walk to and from school. Please Principal Barajas for exact location. URGENT for student's safety.							
Elizabeth Hernandez									
182562					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:29:50 AM				
Vallejo, Albert		Monthly - Desert Trail ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
185725	Main Building	Portables			11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 1:45:09 PM				
Carbajal, Jimmy		Teacher requesting carpet replaced to lineolum carpet. Is in really bad shape. Portable #406.							
Laura Sandoval									
184578		Kitchen			11/2/2017		32		\$0.00
High	Work In Progress				11/2/2017 10:22:01 AM				
Villalobos, David		Pilot on stove is off SNP Mgr. Patricia C. (575) 824-3822							
Dino Facio									
185124					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 3:45:30 PM				
Gonzalez, Salvador		Create metal plate for awning at front entrance. (See Albert)							
Albert Vallejo									
185462					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 9:28:41 AM				
Tellez, Hector		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/8/17.PLEASE SEE FLOOR PLAN. SNP MANAGER PAT C. 824-3822							
Maritza Gonzalez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
179481		Restroom (Girls)			8/14/2017		112		\$179.00
Medium	Work In Progress			8/14/2017 11:56:28 AM					
Appelzoller, Fred		Hola .Fred el zink del bano 412 se nesecita ramplasar por favor de revisarlo gracias				11/8/17 - Parts have been ordered			
Laura Sandoval									
181945	Main Building	Classroom			9/21/2017		74		\$0.00
Medium	Work In Progress	LOUNGE		9/21/2017 1:55:48 PM					
Quinones, Paul		Paint the wall on the lounge behind microwave as it was only painted around a vending machine				11/2/17, recpaint on 10/31/17			
Elizabeth Hernandez									
185001	Main Building	Office			11/7/2017		27		\$0.00
Medium	Work In Progress	AP office		11/7/2017 11:08:31 AM					
Quinones, Paul		Please paint Admin Offices with Day Lily or Vanilla Bean.							
Elizabeth Hernandez									
181686		Custodial			9/18/2017		77		\$0.00
Medium	Work In Progress			9/18/2017 11:53:22 AM					
Quinones, Paul		Hola .Paulino se necesita pintar los banos de tercer grado ,los rayaron con palabras obsenas ,y no es marcador ni lapis por favor gracias				11/2/17, recpaint on 10/31/17			
Laura Sandoval									
181754					9/19/2017		76		\$0.00
Medium	Work In Progress			9/19/2017 7:54:24 AM					
Quinones, Paul		need hardware up grade at d,.t,.e rest rms requesting new hardware replacement.				11/2/17 - waiting on materials from warehouse			
Paul Quinones									
181675		Kitchen			9/18/2017		77		\$0.00
High	Work In Progress			9/18/2017 10:16:45 AM					
Villalobos, David		Faucet on the skillet is leaking SNP Mgr. Patricia C. (575) 824-3822							
Dino Facio									
Count: 43 Work Orders		Avg. Age of WO's 40			Total for Desert Trail ES			0	\$779.70

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
184582		Library			11/2/2017		32		\$0.00
Medium	Work In Progress	Library			11/2/2017 10:36:38 AM				
Briones, Enrique Pick up computer equipment from the Library. (Segura)									
Guadalupe Gonzalez									
182563					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:29:51 AM				
Vallejo, Albert Monthly - Desert View ES Fire Sprinkler Insp. - Refer to PM schedule details.									
Margret Villalobos									
185803		Office			11/29/2017		5		\$0.00
Medium	Work In Progress	School Campus			11/29/2017 12:52:58				
Ortiz, Ruben Set up the wreaths throughout the inside of school. (L. Gonzalez)									
Guadalupe Gonzalez									
185804		Office			11/29/2017		5		\$0.00
Medium	Work In Progress	Front Lobby			11/29/2017 12:53:58				
Ortiz, Ruben Hang up the Blue Ribbon banner in the front lobby. (Araujo)									
Guadalupe Gonzalez									
183936					10/23/2017		42		\$113.82
Medium	Work In Progress	Outside on the			10/23/2017 12:45:43				
Ortiz, Ruben Install Bird Spikes on the cameras due to the pigeons.									
Guadalupe Gonzalez									
184159					10/26/2017		39		\$161.00
Medium	Work In Progress				10/26/2017 9:03:36 AM				
Ortiz, Ruben Principal Araujo is requesting for a sign to be put up stating that "Parking for License Day Care Only"									
Ruben Ortiz									
183060					10/9/2017		56		\$0.00
Medium	Work In Progress	Outside of			10/9/2017 9:35:56 AM				
Ortiz, Ruben Pull the weeds from outside of the school. They are too long.									
Guadalupe Gonzalez									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert View ES									
184752					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:19 AM					
Facio, Dino	Monthly - Desert View ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184772					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:37 AM					
Facio, Dino	Monthly - Desert View ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184317	Main Building	Custodial			10/30/2017		35		\$0.00
Medium	Work In Progress			10/30/2017 10:51:02					
Villalobos, Jose	On our Advance (roto) floor scrubber #1386987 the plastic cover that goes in between the two operating trigger levers is broken and needs to be replaced.								
Israel Ortega									
184321	Main Building	Custodial			10/30/2017		35		\$0.00
Medium	Work In Progress			10/30/2017 11:34:57					
Villalobos, Jose	Carpet extractor cleaner #1378028 is leaking water from the bottom part of the machine. Needs to be repaired. Thank you								
Israel Ortega									
183668					10/18/2017		47		\$0.00
Medium	Work In Progress			10/18/2017 1:24:02 PM					
Gonzalez, Salvador	Need a set of rails for the Polaris. Thank you, Ruben								
Ruben Ortiz									
184871					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:09 AM					
Facio, Dino	Yearly - Desert View ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
185887	Main Building	Office			11/30/2017		4		\$5.99
Medium	Work In Progress			11/30/2017 9:14:30 AM					
Ontiveros, Joe	There is no hot water in the nurse's office and there is no hot water in the kinder through 2nd grade hallway.								
Israel Ortega									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Desert View ES										
185801		Library			11/29/2017		5		\$0.00	
Medium	Work In Progress	122			11/29/2017 12:51:03					
Ortiz, Ruben		Paint the carriage. (Segura)								
Guadalupe Gonzalez										
185805					11/29/2017		5		\$0.00	
Medium	Work In Progress				11/29/2017 1:03:52 PM					
Castillo, Carlos		Install electrical lines for computers in the classroom.								
Guadalupe Gonzalez										
185911		Gym			11/30/2017		4		\$0.00	
Medium	Work In Progress				11/30/2017 1:18:11 PM					
Castillo, Carlos		Need the accordion lift machine to hang a banner in the cafeteria/gym.								
Guadalupe Gonzalez										
185443					11/16/2017		18		\$1.11	
Medium	Work In Progress				11/16/2017 8:43:36 AM					
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER ELIZABETH D. 589-2425.								
Maritza Gonzalez										
185923		Library			11/30/2017		4		\$0.00	
Medium	Work In Progress				11/30/2017 3:33:25 PM					
Hernandez, Guillermo		There is a whistling sound in library. Need it check out.								
Ruben Ortiz										
Count: 19 Work Orders		Avg. Age of WO's 26			Total for Desert View ES			0	\$281.92	

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
185434		Office			11/15/2017		19		\$0.00
Medium	Work In Progress	Frances			11/15/2017 4:15:28 PM				
		Install tile in France's office (carpet is worn and torn)							
Abby Oliva									
180974					9/6/2017		89		\$0.00
Medium	Work In Progress				9/6/2017 7:45:58 AM				
Vallejo, Albert		Repair corroded FDC							
Albert Vallejo									
182564					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:29:51 AM				
Vallejo, Albert		Monthly - GAC Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
182710					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:38 AM				
Vallejo, Albert		Monthly - GAC (Admin) -Generator PM (Quarterly) - Refer to PM schedule details.							
Margret Villalobos									
184405					10/31/2017		34		\$0.00
Medium	Work In Progress				10/31/2017 8:33:16 AM				
Vallejo, Albert		Install partitioning door at Superintendents office.							
Albert Vallejo									
185713					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 11:06:33				
Villalobos, Jose		aspiradora serie#gac001 necesita reparacion							
Arturo Rodriguez									
178039					7/31/2017		126		\$0.00
Medium	Work In Progress				7/31/2017 12:46:47 AM				
Vallejo, Albert		Yearly - GAC Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
178685					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:25 AM				
Vallejo, Albert		Yearly - GAC Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
183920		Hallway/Corridor			10/23/2017		42		\$0.00
Medium	Work In Progress	A Wing			10/23/2017 9:16:42 AM				
Lara, Ralph		Door Closure for Double doors from "A" Wing need to be replaced.							
Abby Oliva									
184100					10/25/2017		40		\$0.00
Medium	Work In Progress				10/25/2017 12:12:23				
Lara, Ralph		need to replace the iron door with the wood in the server room. please see Calixto or Cora							
Cora Ramirez									
184242					10/27/2017		38		\$0.00
Medium	Work In Progress	Marylou's Office			10/27/2017 8:39:08 AM				
Briones, Enrique		Pick up bridge and 2 chairs, return to Alta Vista Early College High School							
Abby Oliva									
184785					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:48 AM				
Facio, Dino		Monthly - GAC Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184753					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:20 AM				
Facio, Dino		Monthly - GAC Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184869					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:07 AM				
Facio, Dino		Yearly - GAC - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
180993		Hallway/Corridor			9/6/2017		89		\$0.00
Medium	Work In Progress				9/6/2017 11:47:31 AM				
Moncayo, Fernando		Picture Frame on Finance hallway between Rosa and Pricilla's door way, if please move to Linda's (same Department) wall/ doorway.							
Abby Oliva									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
183833		Hallway/Corridor			10/20/2017		45		\$0.00
Medium	Work In Progress				10/20/2017 8:51:05 AM				
Carbajal, Jimmy		Requesting to replace VCT in A-wing with same carpet tile that was installed in superintendents office							
Jimmy Carbajal									
183870		Office			10/20/2017		45		\$0.00
Medium	Work In Progress	BILINGUAL			10/20/2017 3:36:31 PM				
Lara, Ralph		REQUESTING DESK LOCKS & KEYS FOR FRANCES SANCHEZ. ALSO, PLEASE FIX DOOR KNOB (HARD TO UNLOCK AND LOCK) TO CORNER OFFICE IN C-WING AND STORAGE ROOM. THANK YOU.							
Karla Quesada									
185101					11/8/2017		26		\$0.00
Medium	Work In Progress	Vehicle #49			11/8/2017 1:52:59 PM				
Flores, Pete		vehicle #49, brake light turned on							
		located here at GAC with Tech Dept							
Cora Ramirez									
185610					11/27/2017		7		\$0.00
Medium	Work In Progress	Bistro			11/27/2017 11:03:24				
Moncayo, Fernando		Bistro Door Not Closing Correctly, due to carpet. Carpet needs to be cut.							
Abby Oliva									
177341		Storage			7/17/2017		140		\$0.00
Medium	Work In Progress				7/17/2017 4:17:49 PM				
Moncayo, Fernando		storage shed outside needs to be cleaned out due to squirrel poop it is a health hazard and we need any and all holes repaired in order to prevent them from coming back. We need to coordinate this in order to ensure all can be done in one day if at all possible. Thanks!							
Rosa Hidalgo									
185433		Office			11/15/2017		19		\$0.00
Medium	Work In Progress	Frances			11/15/2017 4:13:38 PM				
Moncayo, Fernando		replace light bulbs in France's office							
Abby Oliva									
185795					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 11:30:18				
Castillo, Carlos		Relocate scissor lift to Gac shop.							
Carlos Castillo									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
185445					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 8:45:01 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER IRMA V. 882-6724							
Maritza Gonzalez									
183843					10/20/2017		45		\$0.00
Medium	Work In Progress				10/20/2017 10:09:44				
Lara, Ralph		Erica and Yolanda will be moving to Mr. Yturralde and Elisa's old offices. Ludym, Erica, and Yolanda's keys should be able to open these offices and all the finance department doors. Lucia will be moving to Margarita's current office, so her key should only have access to that area. Margarita will be moving to Erica's office, so her key should open both her new and current office. Anne's key should not have access to the Payroll file room. Thank you!							
Anne De Los Santos									
185432					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 4:10:14 PM				
Rodriguez, Arturo		Wash Windows from inside and outside of GAC Building							
Abby Oliva									
185008		Office			11/7/2017		27		\$0.00
Medium	Work In Progress	Ms.Estrella			11/7/2017 1:17:17 PM				
Lara, Ralph		Keys made for Estrella Becerra's Office							
Abby Oliva									
185009		Office			11/7/2017		27		\$0.00
Medium	Work In Progress	Wing			11/7/2017 1:25:43 PM				
Lara, Ralph		Re- Key Office 203 located in "C" Wing							
Abby Oliva									
185379		Office			11/15/2017		19		\$0.00
Medium	Work In Progress	BILINGUAL			11/15/2017 10:18:51				
Lara, Ralph		**2ND REQUEST** PLEASE RE-KEY FILE CABINETS AND PLACE LOCKS FOR DESK DRAWERS FOR FRANCES SANCHEZ EXT. 6722. THANK YOU!							
Karla Quesada									
Count: 28 Work Orders			Avg. Age of WO's	45			Total for GAC	0	\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
177192					7/13/2017		144		\$0.00
Medium	Work In Progress	882-6234			7/13/2017 7:30:18 AM				
Moncayo, Fernando		please removed all furniture from room 110 clean it and paint it will be Estrella Becerra new office. the desk (furniture) that is in that office please put it in office C in Federal Programs Dept. it will be for Amanda Flores new office. any questions please ask Laura, thank you.							
Laura Vazquez									
182270					9/27/2017		68		\$0.00
Medium	Work In Progress				9/27/2017 1:05:01 PM				
Moncayo, Fernando		please move furniture that is in office C in federal programs dept. to office 110 Estrella Becerra new office.							
Laura Vazquez									
184099					10/25/2017		40		\$0.00
Medium	Work In Progress				10/25/2017 11:43:29				
Moncayo, Fernando		as per Mrs. Hood, please <ul style="list-style-type: none"> • Patch all holes in my office • Paint • Move the desk to correct sides (right goes to left side and left goes to right side) Thank you, Rosa A. Hood							
Laura Vazquez									
182248					9/27/2017		68		\$0.00
Medium	Work In Progress				9/27/2017 11:13:27 AM				
Moncayo, Fernando		as per Mrs. Hood, please cover the holes that are in the wall of her office. thank you, LV							
Laura Vazquez									
184567					11/2/2017		32		\$0.00
Medium	Work In Progress	6234			11/2/2017 8:18:40 AM				
Lara, Ralph		office 110 needs a door handle in her office closet. Estrella's office.							
Laura Vazquez									
185712		Exterior			11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 11:02:12				
Gonzalez, Salvador		Please cover rain gutters. Thank You!							
Patricia Burciaga									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
185883		Classroom			11/30/2017		4		\$0.00
Medium	Work In Progress	Rm. 203			11/30/2017 9:00:12 AM				
Lara, Ralph									
Install the door to closet in rm. 203, Also needs a locksmith									
Patricia Burciaga									
185233		Exterior			11/13/2017		21		\$0.00
Medium	Work In Progress	playground			11/13/2017 11:29:01				
Moncayo, Fernando									
Please cover the rain gutters. Thank You!									
Patricia Burciaga									
185162					11/9/2017		25		\$0.00
Medium	Work In Progress	882-62347			11/9/2017 12:08:00 PM				
Moncayo, Fernando									
please install 6 letter wall file pockets outside federal programs staff offices. if any question please ask Laura. thank you									
Laura Vazquez									
185886		Restroom			11/30/2017		4		\$0.00
Medium	Work In Progress	Rm. 201			11/30/2017 9:07:22 AM				
Moncayo, Fernando									
Please move towel dispenser, See Ms. Vicki. Thank you.									
Patricia Burciaga									
185717					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 1:05:30 PM				
Moncayo, Fernando									
please change light bulbs that are on top of my desk at federal programs dept									
thank you, LV									
Laura Vazquez									
185707		Classroom			11/28/2017		6		\$0.00
Medium	Work In Progress	Rm. 102			11/28/2017 10:19:38				
Moncayo, Fernando									
Needs ceiling tiles, please fix, Thank You!									
Patricia Burciaga									
Count: 12 Work Orders		Avg. Age of WO's		35	Total for GAC - Pre-K			0	\$0.00

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden ES							
185624		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress			11/27/2017 1:31:34 PM					
Pacheco, Hector	lights out in restroom replace bulbs SNP Mgr. Laura H. (575) 882-3410								
Dino Facio									
181689		Exterior			9/18/2017		77		\$0.00
Medium	Work In Progress	Playgrounds		9/18/2017 12:34:04 PM					
Ontiveros, Guadalupe	As per Albert we need to add more fiber/wood chips to playgrounds at Gadsden Elementary.								
Hector Pacheco									
185878					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:07					
Apodaca, Mario	Monthly - Gadsden ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
185481		Custodial			11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 12:14:35					
Pacheco, Hector	swing is broken little kids playground .								
Jose Pinon									
184867					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:06 AM					
Facio, Dino	Yearly - Gadsden ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
184887					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:23 AM					
Facio, Dino	Monthly - Gadsden ES - Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184888					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:24 AM					
Facio, Dino	Monthly - Gadsden ES - Fire Suppression Insp - Refer to PM schedule details.								
Margret Villalobos									
184302		Kitchen			10/30/2017		35		\$0.00
High	Work In Progress			10/30/2017 7:36:06 AM					
Medina, Eric	Freezer temp +9 SNP Mgr. Laura H. (575) 882-3410								
Dino Facio									
12/4/2017 3:51:47 PM									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Gadsden ES

183146 Kitchen 10/10/2017 55 \$27.98

High Work In Progress 10/10/2017 8:38:33 AM

Villalobos, David Three compartment sink leaks does not hold water SNP
Mgr. Laura H. (575) 882-3410

Dino Facio

183147 Kitchen 10/10/2017 55 \$0.00

High Work In Progress 10/10/2017 8:44:50 AM

Villalobos, David Even out serving line SNP Mgr. Laura H. (575) 882-3410

Dino Facio

185600 Kitchen 11/27/2017 7 \$0.00

High Work In Progress 11/27/2017 8:50:33 AM

Medina, Eric Check freeze operating functions temp at 25° SNP Mgr.
Laura H. (575) 824-3410

Dino Facio

178373 Kitchen 8/3/2017 123 \$0.00

High Work In Progress 8/3/2017 8:12:05 AM

Medina, Eric Freezer reading 11° SNP Mgr. Laura H. (575) 882-3410

Dino Facio

183251 Custodial 10/11/2017 54 \$0.00

Medium Work In Progress 10/11/2017 11:29:49

Vallejo, Albert fence near little kids play ground needs to be fixed

Jose Pinon

183020 10/8/2017 10/24/2017 57 \$0.00

Medium Work In Progress 10/8/2017 12:34:59 AM

Pinon, Jose Monthly - QRTLY BLDG INSP REPORT (GES) - Refer
to PM schedule details.

Jimmy Carbajal

185440 11/16/2017 18 \$0.00

Medium Work In Progress 11/16/2017 8:34:57 AM

Villalobos, David FREEZER IS AT 21 DEGREES . SNP MANAGER
LAURA H. 882.3410.

Maritza Gonzalez

184187 10/26/2017 39 \$0.00

Medium Work In Progress 10/26/2017 1:21:03 PM

Vallejo, Albert Multi Purpose - need to install blinds on windows.

Albert Vallejo

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden ES							
182350		Hallway/Corridor			9/28/2017		67		\$0.00
Medium	Work In Progress	Lincoln Wing			9/28/2017 1:58:33 PM				
Ambriz, Jose		Need to replace AC gaskets...which are causing ceiling leak inside the school....							
Loraine Gandara									
183149		Kitchen			10/10/2017		55		\$36.06
High	Work In Progress				10/10/2017 9:00:10 AM				
Appelzoller, Fred		Water coming in to kitchen office from the wall (boiler room next door) SNP Mgr. Laura H. (575) 882-3410							
Dino Facio									
182512					9/30/2017		65		\$0.00
Medium	Work In Progress				9/30/2017 12:38:49 AM				
Nunez, Arturo		Monthly - Gadsden ES - A-16 Fan Exhaust Semiannual - Refer to PM schedule details.							
Margret Villalobos									
185454					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 9:13:33 AM				
Chavez, Santos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/2/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER LAURA H. 882.3510							
Maritza Gonzalez									
185107		Mechanical			11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 2:43:50 PM				
Appelzoller, Fred		the main waterline butterfly cut off to water filter housing not sealing good water getting by need to replace all cut off valves on the bypass waterline.							
Mario Apodaca									
Count: 21 Work Orders		Avg. Age of WO's	41	Total for Gadsden ES				0	\$65.15

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
185374					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 9:51:33 AM					
Appelzoller, Fred	please replace 2way angle stop and faucet at portable 1.								
David Escobar									
183517					10/16/2017		49		\$0.00
Medium	Work In Progress			10/16/2017 1:45:42 PM					
Appelzoller, Fred	Requested by Mr. Anthony Sapien Rm. 515 CTE Building-There is four ovens that need to be re-calibrated because they are not heating correctly. They aren't reaching temperature of gauges.								
Velia Alarcon									
185702					11/28/2017		6		\$0.00
Medium	Work In Progress			11/28/2017 9:44:55 AM					
Chavez, Santos	trouble shoot circuit at Annex Lab 801 . power strip to north side wall has no power.								
David Escobar									
184932					11/6/2017		28		\$0.00
Medium	Work In Progress			11/6/2017 1:02:05 PM					
Chavez, Santos	replace damaged electrical box at boys football locker room.								
David Escobar									
185889					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 9:40:05 AM					
Chavez, Santos	Requested by Mr. Thomas Martin Rm. 803 Annex Building-Three wall sockets on the east side of the room , between the restroom and kitchen room have lost all power.								
Velia Alarcon									
184859					11/5/2017	11/8/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:49:58 AM					
Escobar, David	Monthly - Gadsden HS - Emerg. Eyewash (Monthly) - Refer to PM schedule details.								
Margret Villalobos									
180525					8/30/2017		96		\$0.00
Medium	Work In Progress			8/30/2017 10:46:04 AM					
Escobar, David	as per ms, Rodriguez in the north building room# 222 the walls needs to be painted.								
Luis Saucedo									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
183050					10/9/2017		56		\$0.00
High	Work In Progress				10/9/2017 8:38:59 AM				
Chavez, Santos		need to install switch for air compressor to be hand and auto by water tanks.							
Guadalupe Ontiveros									
178565					8/4/2017		122		\$0.00
Medium	Work In Progress				8/4/2017 11:20:49 AM				
Escobar, David		Requested by Ms. Rebecca Rodriguez for South Side of Campus and Gate-Paint red along all fire lane areas on curb.							
Velia Alarcon									
183684					10/18/2017		47		\$0.00
Medium	Work In Progress				10/18/2017 3:19:59 PM				
Chavez, Santos		replace floor plug caps at CTE bldg. with Mr. Enriquez. elec shock hazard.							
David Escobar									
185450					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 9:10:26 AM				
Chavez, Santos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER FRANCES B. 882-5522							
Maritza Gonzalez									
182663					10/1/2017	11/1/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:09 AM				
Escobar, David		Yearly - Gadsden HS H6 (Furnace)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									
182665					10/1/2017	11/1/2017	64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:10 AM				
Escobar, David		Yearly - Gadsden HS U2 (Heater)(Yearly) - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
185811					11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 2:03:40 PM					
Lara, Ralph	Requested by Ms. Blanca Cardona Gutierrez Rm. 118 Main Building-Staff member had pursue stolen from her vehicle. Her classroom keys were in her pursue. Keys are HE41 (classroom keys), 101E (desk key), 117E, 168E (both file cabinet keys), 114 (built in cabinet), and mailbox # 11. COST OF RE-KEYING OR REPLACING KEYS NEED TO BE MADE TO MS. BLANCA CARDONA GUTIERREZ.								
Velia Alarcon									
181226					9/10/2017		85		\$0.00
Medium	Work In Progress			9/10/2017 12:38:36 AM					
Escobar, David	Monthly - Gadsden HS A16 (Fan Exh.)(S.Annual) - Refer to PM schedule details.								
Margret Villalobos									
184926					11/6/2017		28		\$420.00
Medium	Work In Progress			11/6/2017 11:05:19 AM					
Ambriz, Jose	clean evaporator coils to Units at band portables.								
David Escobar									
185246					11/13/2017		21		\$27.96
Medium	Work In Progress			11/13/2017 3:20:55 PM					
Ambriz, Jose	Kiln at MS. Aredondo"s class is ready to be piped in for operation.								
David Escobar									
185357					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 12:32:03					
Villalobos, Jose	Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.								
Margret Villalobos									
183501					10/16/2017		49		\$0.00
Medium	Work In Progress			10/16/2017 11:16:40					
Lara, Ralph	Requested by Mr. Matt Grubaugh for Library-One of the lock mechanisms on the video shelves is jammed. Please fix at earliest convenience.								
Velia Alarcon									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

184361 10/30/2017 35 \$0.00

Medium Work In Progress 10/30/2017 3:48:13 PM

Lara, Ralph Requested by Coach Ana Valtierra-Staff member has lost her set of keys. Keys are HE1, HE157, HE200, HE236, HE65, HE68, HG3, M300 #3, and M98 G. She also had an HE125. However, the door that could be opened with this key, has been re-keyed. She will no longer need this key. She also had several other keys lost that are not door keys. They are Y1 (for Concession), 3897, 8025, 120E, 101E, TS132, ILCO, Silver/Gold Key, and Mailbox # 80. Cost of re-keying or replacing keys need to be made to Coach Ana Valtierra. SHE IS THE HEAD GIRL'S BASKETBALL COACH AND WILL NEED A NEW SET OF KEYS AS SOON AS POSSIBLE SINCE THE BASKETBALL SEASON WILL BEGIN SOON.

Velia Alarcon

184250 10/27/2017 38 \$0.00

Medium Work In Progress 10/27/2017 11:33:29

Lara, Ralph Requested by Mr. Chris Villa for Rm. 807 Annex Building -The key cylinder from the door to his office was taken out during the fall break, needs to have it put back into the handle of the door.

Velia Alarcon

184563 Academic Bldg Classroom 11/1/2017 33 \$0.00

High Work In Progress 11/1/2017 4:44:57 PM

Chavez, Santos Rm 331 Ms. Hartman's art room, please install switches and low voltage wire (they are in my office) for the Solartube dimming lights that were just installed.

Rafael Gallegos

184012 10/24/2017 41 \$0.00

Medium Work In Progress 10/24/2017 11:21:35

Chavez, Santos THERE IS NO POWER TO THE NEON PANTHER AT THE CAFETERIA. AS PER ALBERT PLEASE CHECK. THANK YOU

Ruben Ronquillo

178420 8/3/2017 123 \$0.00

Medium Work In Progress 8/3/2017 1:29:14 PM

Lara, Ralph Requested by Ms. Velma Morales Rm. 315 Academic Building-The built in cabinet latch/lock was broken. When teacher returned from summer break. Needs to be repaired. 11/9/17 - Waiting on parts

Velia Alarcon

12/4/2017 3:51:47 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
185356					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 12:32:03					
Villalobos, Jose	Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.								
Margret Villalobos									
185492					11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 2:53:44 PM					
Ontiveros, Guadalupe	Box-in Scraper blade needs to be replced.								
Guadalupe Ontiveros									
181166					9/8/2017		87		\$0.00
Medium	Work In Progress	ghs-0428		9/8/2017 8:00:31 AM					
Flores, Pete	front deck wheels excessively worn and require replacement								
Pete Flores									
182177					9/26/2017		69		\$0.00
Medium	Work In Progress			9/26/2017 2:51:54 PM					
Ontiveros, Guadalupe	Requested by Ms. Lilly Chavez for Football Field-Need to repair chain link fence, entrance from Athletic Training Room. SEE COACH LILLY CHAVEZ FOR MORE INFORMATION.								
Velia Alarcon									
185863					11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 4:02:06 PM					
Ontiveros, Guadalupe	JD Tractor #0507 needs fuel.								
Guadalupe Ontiveros									
185864					11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 4:03:53 PM					
Ontiveros, Guadalupe	UV Kubota #0527 needs fuel								
Guadalupe Ontiveros									
182713					10/1/2017		64		\$0.00
Medium	Work In Progress			10/1/2017 1:31:40 AM					
Vallejo, Albert	Monthly - Gadsden HS - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
182650					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:00 AM				
Vallejo, Albert		Monthly - Gadsden HS Generator PM (Quarterly) - Refer to PM schedule details.							
Margret Villalobos									
180267					8/25/2017		101		\$0.00
Medium	Work In Progress				8/25/2017 11:21:23 AM				
Carbajal, Jimmy		can we have the carpet removed from the computer tech room. Smells nasty							
		please let me know if this will be possible. THANK YOU							
Cora Ramirez									
182802					10/3/2017		62		\$0.00
Medium	Work In Progress				10/3/2017 6:54:31 AM				
Carbajal, Jimmy		as per head coach Mr. Gonzalez, that the floor in the varsity gym on the East side of the bleachers, the wood floor is raising and one of the players fell down. The coach is wondering if someone can check it out							
Luis Saucedo									
182709					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:38 AM				
Vallejo, Albert		Monthly - Gadsden HS - Fire Pump Engine - Refer to PM schedule details.							
Margret Villalobos									
177441		Kitchen			7/19/2017		138		\$0.00
High	Work In Progress				7/19/2017 7:19:19 AM				
Medina, Eric		Mixer/Chopper will not turn on (assessment) SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
179147		Kitchen			8/9/2017		117		\$0.00
High	Work In Progress				8/9/2017 2:47:54 PM				
Medina, Eric		Need to replace light bulbs in walk in refrigerator SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
183648		Kitchen			10/18/2017		47		\$0.00
High	Work In Progress				10/18/2017 9:46:01 AM				
Medina, Eric		Reach-In Refrigerators in Range area not cooling properly SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
185157		Kitchen			11/9/2017		25		\$0.00
High	Work In Progress				11/9/2017 8:57:28 AM				
Medina, Eric		Turn pilots on stoves SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
185215					11/13/2017		21		\$0.00
High	Work In Progress				11/13/2017 8:11:59 AM				
Villalobos, Jose		pole saw needs to be service.							
Guadalupe Ontiveros									
185473					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 10:35:54				
Briones, Enrique		requesting removal of 50 student desks located at portable 10 at GHS as per Admin request.							
David Escobar									
184988					11/7/2017		27		\$0.00
Medium	Work In Progress				11/7/2017 9:45:43 AM				
Briones, Enrique		as per Mr. Martinez we have 100 chairs in the courtyard the needs to be remove to san Miguel							
Luis Saucedo									
184754					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:21 AM				
Facio, Dino		Monthly - Gadsden HS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184773					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:38 AM				
Facio, Dino		Monthly - Gadsden HS Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184864					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:03 AM				
Facio, Dino		Yearly - Gadsden HS - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

185380					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 11:08:28				
Villalobos, Margret		Requested by Mrs. Bea Parr for Academic Building Court Yard and Office #'s 319B, 319C, and 320-The entrance by court yard and offices needs to be sprayed for crickets, roaches, and spiders, etc. We have a problem with these insects on a daily basis. If possible to have these areas sprayed once a week for at least one month, then once every two weeks.				EM 11/29/17 Approved EM Waiver to Bennie.			
Velia Alarcon									
183356					10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 2:48:20 PM				
Ronquillo, Ruben		replace 2 windows at academic bldg. 1 clear 1 bronze and the both measure 47.5"x29.5".							
David Escobar									
185016					11/7/2017		27		\$0.00
Medium	Work In Progress				11/7/2017 2:31:33 PM				
Carrasco, Danny		requesting 5 gals. of oil based outdoor paint (traffic white) for striping of parking lot.							
David Escobar									
178682					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:23 AM				
Vallejo, Albert		Yearly - Gadsden HS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
185475					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 10:38:03				
Carrasco, Danny		requesting 12"x24" sign that reads "Stop here for gate"							
David Escobar									
185719	New Admin Bldg	Office			11/28/2017		6		\$0.00
Medium	Work In Progress	WILLIAM			11/28/2017 1:25:38 PM				
Briones, Enrique		PLEASE DELIVER THE FOLLOWING ITEMS TO: W. DICKSON							
		PO #171800418 - 1BOX (MEDICAL SUPPLIES) - GHS TRAINER							
Terry Alvarado									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
185720	New Admin Bldg	Office			11/28/2017		6		\$0.00
Medium	Work In Progress	WILLIAM			11/28/2017 1:27:01 PM				
Briones, Enrique	PLEASE DELIVER THE FOLLOWING ITEMS TO: W. DICKSON								
	PO #171802794 - 1BOX (SUPPLIES) - GHS CHEERLEADERS								
Terry Alvarado									
185594		Office			11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 8:21:53 AM				
Briones, Enrique	Deliver 4 boxes. PO# 171802858.								
Theresa Ramirez									
179321					8/11/2017		115		\$0.00
Medium	Work In Progress				8/11/2017 8:09:17 AM				
Martinez, Salvador	need to order some more button batteries for a pen light that was ordered through blue book.								
Salvador Martinez									
181004	Football Stadium	Pump House			9/6/2017		89		\$0.00
Medium	Work In Progress				9/6/2017 2:57:36 PM				
Apodaca, Mario	the GHS irrigation water well (LRG 7592) need to be service								
Mario Apodaca									
185879					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:08				
Martinez, Salvador	Monthly - Gadsden HS- Filters (Pump Rm) Quarterly - Refer to PM schedule details.								
Margret Villalobos									
185870					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:03				
Martinez, Salvador	Monthly - Gadsden HS - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
182072	Grounds Shop				9/25/2017		70		\$0.00
Medium	Work In Progress	STHS			9/25/2017 10:13:44 AM				
Ontiveros, Guadalupe	need baseball turf material								
Bobby Aldaz									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
181516					9/14/2017		81		\$0.00
High	Work In Progress				9/14/2017 8:11:16 AM				
Ontiveros, Guadalupe		As per Mr. Albert need to install injector pump and tank to fertilize playing fields.							
Guadalupe Ontiveros									
182488					9/29/2017		66		\$0.00
Medium	Work In Progress				9/29/2017 4:29:13 PM				
Ontiveros, Guadalupe		Requested Coach R. Yanez for Baseball Field/Batting Cages-Re-hang batting cage nets. So, they are tied form the top of the nets to the support cables of the cages. Also, re-hang the vinyl hitting backdrops within the batting cages.							
Velia Alarcon									
181861					9/20/2017		75		\$0.00
Medium	Work In Progress				9/20/2017 9:25:25 AM				
Ontiveros, Guadalupe		Requested by Ramon Quiroga Rm. 516 CTE Flower Shop-Installation of cedar raised flower beds similar to ones placed at Elementary Schools, for the Semilla program.							
Velia Alarcon									
185952					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 3:55:31 PM				
Villalobos, Jose		please I need a vacuum bag							
Luis Saucedo									
185958					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 6:03:54 PM				
Villalobos, Jose		please i nee 3 vacuum belts							
Luis Saucedo									
185611					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 11:04:07				
Flores, Pete		gator # UV-GHS-0905 just to let you know that i still having problems w/the gator while driving it jerks thank you							
Luis Saucedo									
183347					10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 1:23:48 PM				
Lara, Ralph		Requested by Velia-Two additional HE140 for room # 313 in the Academic Building, are needed for the 2nd Teacher who will need access to the CMC classroom.							
Velia Alarcon									
12/4/2017 3:51:47 PM									

759 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

182543 10/1/2017 10/9/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:29:39 AM

Escobar, David Monthly - Gadsden HS Roof Inspection - Refer to PM schedule details.

Margret Villalobos

180979 9/6/2017 89 \$0.00

Medium Work In Progress 9/6/2017 9:30:05 AM

Escobar, David Requested by Ms. Allison Leahy for Portable # 1-The sink in the bathroom is leaking. If you could come an fix it, she would greatly appreciate it.

Velia Alarcon

180409 8/28/2017 98 \$0.00

Medium Work In Progress 8/28/2017 3:59:26 PM

Escobar, David assist Tyco Systems with smoke detector test.

David Escobar

179336 8/11/2017 115 \$0.00

Medium Work In Progress 8/11/2017 9:58:16 AM

Escobar, David Requested by Mr. David Martinez for Science Building-Request for GHS Building Mechanic to visit all Science classrooms on campus in order to review the status or items to be addressed regarding safety concerns discussed during the Science Department meeting on Friday, August 4, 2017.

Velia Alarcon

178855 8/7/2017 119 \$0.00

Medium Work In Progress 8/7/2017 9:16:09 AM

Escobar, David Requested by Ms. Rebecca Rodriguez for the CTE and North Buildings-Please place plastic wall holder by each teacher's classroom door. SEE MS. RODRIGUEZ FOR MORE INFORMATION.

Velia Alarcon

178868 8/7/2017 119 \$0.00

Medium Work In Progress 8/7/2017 9:46:33 AM

Escobar, David Requested by Ms. Rebecca Rodriguez for North Building Hallwall with room number 209-Exit sign replaced in this hall.

Velia Alarcon

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

178553 8/4/2017 122 \$0.00

Medium Work In Progress 8/4/2017 11:02:39 AM

Escobar, David Requested by Mr. David Martinez for Portable 10-Please remove old student desks from Portable 10 off campus to another G.I.S.D. location.

Velia Alarcon

183681 10/18/2017 47 \$0.00

Medium Work In Progress 10/18/2017 3:18:06 PM

Escobar, David filter swap at portables.

David Escobar

183655 10/18/2017 47 \$0.00

Medium Work In Progress 10/18/2017 10:57:24

Escobar, David please needs to replace electrical outlet box has mildew is located in the boys gym by football locker room

Luis Saucedo

182150 9/26/2017 69 \$0.00

Medium Work In Progress 9/26/2017 10:26:02 AM

Escobar, David requesting signage for GHS site as per Mr. Martinez request for emergency personal.

David Escobar

181000 9/6/2017 89 \$0.00

Medium Work In Progress 9/6/2017 2:08:48 PM

Escobar, David Requested by Mr. Hector Giron for Entrance Doors into the Annex Building-Install flip legs on entrance doors (both the East and West Entrances) into the building. The Teacher and I.A.'s cannot prop open the doors to push the students on wheel chairs into the building.

Velia Alarcon

178575 8/4/2017 122 \$0.00

Medium Work In Progress 8/4/2017 12:44:07 PM

Escobar, David Requested by Ms. Rebecca Rodriguez for Cafeteria-Place banner "mission statement". Ms. Frances Black has banner and ask Ms. Black where to place banner.

Velia Alarcon

185471 11/16/2017 18 \$0.00

Medium Work In Progress 11/16/2017 10:23:19

Escobar, David Requested by Mrs. Elizabeth Cuevas Rm. 206/207 North Building-Two sinks need repair, kitchen 1 and kitchen 4.

Velia Alarcon

12/4/2017 3:51:47 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden HS							
185552					11/17/2017		17		\$0.00
Medium	Work In Progress			11/17/2017 1:22:07 PM					
Escobar, David	Requested by Ms. Moreno Rm. 212 North Building-One of the lights is blinking, please replace the bulb.								
Velia Alarcon									
185487					11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 1:12:10 PM					
Escobar, David	Requested by Coach Ken Bailey for Weight Room-The shower head in the girl's restroom is leaking very badly.								
Velia Alarcon									
185396					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 2:58:29 PM					
Escobar, David	requesting filters for the following bldgs. at GHS site. Academic, Caff, Annex, North, old main, Theater, and Science bldg.								
David Escobar									
185242					11/13/2017		21		\$0.00
Medium	Work In Progress			11/13/2017 1:02:55 PM					
Escobar, David	Requested by Mr. Syed Askari Rm. 122 Main Building-Students need a pencil sharper installed on table. Please install pencil sharpener.								
Velia Alarcon									
185007					11/7/2017		27		\$0.00
Medium	Work In Progress			11/7/2017 1:15:41 PM					
Escobar, David	Requested by Mr. Joe Mora Rm. 227 North Building-In need of a new white board/calendar to be installed in the Athletic Training Room Office in room # 227.								
Velia Alarcon									
184799					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:49:01 AM					
Escobar, David	Monthly - Gadsden HS Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
184802					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:49:04 AM					
Escobar, David	Monthly - Gadsden HS Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden HS										
185890					11/30/2017		4		\$0.00	
Medium	Work In Progress				11/30/2017 9:41:53 AM					
Escobar, David		Requested by Mrs. Cuevas Rm. 207 North Building-Handle to door on freezer broke off.								
Velia Alarcon										
184594					11/2/2017		32		\$0.00	
Medium	Work In Progress				11/2/2017 2:27:17 PM					
Escobar, David		Requested by Mrs. Elizabeth Cuevas Rm. 207 North Building-Has a backed up sink that needs to be unclogged.								
Velia Alarcon										
184646					11/3/2017		31		\$0.00	
Medium	Work In Progress				11/3/2017 9:06:56 AM					
Escobar, David		Requested by Chief Escudero for Flag Poles by the Bus Turn Around-The right pole rope is stuck (US Flag Pole) unable to slide up or down. There seems to be a huge knot at the top of the rope.								
Velia Alarcon										
Count: 88 Work Orders		Avg. Age of WO's 49		Total for Gadsden HS				0	\$449.07	

759 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
185955		Gym			11/30/2017		4		\$0.00
Medium	Work In Progress	GYM Lobby			11/30/2017 4:02:25 PM				
Avila, Jesus		Fix vent door in Gym lobby between girls/boys restroom							
Hilda Adler									
185496					11/16/2017		18		\$0.00
Medium	Work In Progress	Main Entrance			11/16/2017 2:58:39 PM				
Avila, Jesus		Please order an entrance sign 24 X 30. The one we currently have is to small and faded, hard to see. Thank you							
Hilda Adler									
185105					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 2:27:24 PM				
Avila, Jesus		2 more no pets allowed signs needed. Contact Mr. Coles (Security) for directions.							
Hilda Adler									
185376					11/15/2017		19		\$8.98
Medium	Work In Progress	Main Entrance			11/15/2017 10:04:26				
Avila, Jesus		Please put some reflective tape on main entrance gate to parking lot to make it more visible when guests come. A bigger entrance sign would also help.							
Hilda Adler									
184805					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:49:07 AM				
Avila, Jesus		Monthly - Gadsden MS Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
184800					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:49:02 AM				
Avila, Jesus		Monthly - Gadsden MS Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
184991		Custodial			11/7/2017		27		\$0.00
Medium	Work In Progress				11/7/2017 10:01:03 AM				
Carbajal, Jimmy		Requesting 2 Big leaf rakes.							
Martin Soria									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
185954		Storage			11/30/2017		4		\$0.00
Medium	Work In Progress	A-Wing storage			11/30/2017 4:00:53 PM				
Avila, Jesus Seal AC Services on wall in storage room. If any questions, contact Connie in the front office.									
Hilda Adler									
185288	Main Building	Portables			11/14/2017		20		\$0.00
Medium	Work In Progress				11/14/2017 8:12:39 AM				
Gonzalez, Salvador Wood boards on portable ramps need to be replaced with metal plating. Thank you.									
Jesus Avila									
185721		Office			11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 1:33:43 PM				
Briones, Enrique Deliver 1 BULK BOX (Gaylord). See Mr. Mora.									
Theresa Ramirez									
185549	Annex				11/17/2017		17		\$0.00
Medium	Work In Progress				11/17/2017 11:54:22				
Villalobos, Jose S# AG1552489 M#UTO8934 Homelite Vac Attack 2 Blower/Vac On/Off switch is broken. Thank you.									
Jesus Avila									
178678					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:21 AM				
Vallejo, Albert Yearly - Gadsden MS Fire Ext. Insp. (Yearly) - Refer to PM schedule details.									
Margret Villalobos									
177733					7/25/2017		132		\$0.00
Medium	Work In Progress	South door			7/25/2017 3:05:52 PM				
Marquez, Gerardo Replace door completely, its damaged & broken. If questions contact Martin Soria. Thank you, Mr. Mora									
Hilda Adler									
185872					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:04				
Apodaca, Mario Monthly - Gadsden MS - Monthly Meter Readings - Refer to PM schedule details.									
Margret Villalobos									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
184894					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:29 AM				
Apodaca, Mario		Monthly - Gadsden MS - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
184863					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:02 AM				
Facio, Dino		Yearly - Gadsden MS - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
184774					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:39 AM				
Facio, Dino		Monthly - Gadsden MS Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184755					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:22 AM				
Facio, Dino		Monthly - Gadsden MS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
180716		Kitchen			9/1/2017		94		\$0.00
High	Work In Progress				9/1/2017 1:55:00 PM				
Medina, Eric		Disposal leaking water while in use SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
184684		Kitchen			11/3/2017		31		\$0.00
High	Work In Progress				11/3/2017 2:03:10 PM				
Medina, Eric		Replace bulbs in hood SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
183154		Kitchen			10/10/2017		55		\$0.00
High	Work In Progress				10/10/2017 9:40:24 AM				
Medina, Eric		Ice machine not working properly (no ice) SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
183751		Kitchen			10/19/2017		46		\$0.00
High	Work In Progress				10/19/2017 9:20:45 AM				
Villalobos, David		Tilt Skillet pilot not functioning	SNP Mgr. Susana H. (575) 882-2824						
Dino Facio									
181948		Classroom			9/21/2017		74		\$186.05
Medium	Work In Progress	RM#169/N.Sanc			9/21/2017 2:18:48 PM				
Ambriz, Jose		Need ventilation for stove that will be hooked up in the classroom.				11/2/17 - PO faxed, waiting on material			
Hilda Adler									
177911					7/27/2017		130		\$0.00
Medium	Work In Progress				7/27/2017 12:16:47 PM				
Vasquez, Jose		Please drop mosquito dunks in ponding areas at GMS a/s/a/p.							
Margret Villalobos									
184163					10/26/2017		39		\$0.00
Medium	Work In Progress				10/26/2017 10:44:49				
Chavez, Santos		As per Assurance Fire Protection, need to install elect gas cut off in kitchen, they will supply.							
Albert Vallejo									
183649		Kitchen			10/18/2017		47		\$0.00
High	Work In Progress				10/18/2017 9:51:28 AM				
Villalobos, David		Connect Warmer in kitchen	SNP Mgr. Susana H. (575) 882-2824						
Eric Medina									
182003					9/22/2017		73		\$0.00
Medium	Work In Progress				9/22/2017 8:07:18 AM				
Vallejo, Albert		Requesting new partitions for student restrooms				Reroute to Albert			
Jesus Avila									
185354		Restroom			11/14/2017		20		\$0.00
Medium	Work In Progress	A-Wing staff			11/14/2017 5:01:48 PM				
Soria, Martin		Please replace or fix soap dispenser in staff restroom next to nurse's office. Its not dispensing soap, its stuck.							
Hilda Adler									
183914	Annex				10/23/2017		42		\$0.00
Medium	Work In Progress				10/23/2017 8:08:27 AM				
Marquez, Gerardo		Need padlock for tool box on gator.							
Jesus Avila									
12/4/2017 3:51:48 PM									

759 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

177382	Main Building	Hallway/Corridor			7/18/2017		139		\$0.00
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Medium	Work In Progress				7/18/2017 1:22:31 PM				
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Marquez, Gerardo door in the B wing is broken please take a look at it.
thank you

Martin Soria

185892		Classroom			11/30/2017		4		\$0.00
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Medium	Work In Progress	RM#406/Tuthill			11/30/2017 9:47:18 AM				
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Marquez, Gerardo My door lock is difficult to lock and unlock.

Hilda Adler

184489	Gym	Restroom (Girls)			11/1/2017		33		\$679.52
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Medium	Work In Progress				11/1/2017 8:45:15 AM				
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Ambriz, Jose as per technician, need to replace water fountains. thank you.

Jesus Avila

185347	Gym	Restroom			11/14/2017		20		\$0.00
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Medium	Work In Progress				11/14/2017 3:55:04 PM				
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Ambriz, Jose heaters need repair in Gym locker rooms (Boys & girls)

Jesus Avila

185313	Annex	Classroom			11/14/2017		20		\$0.00
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Medium	Work In Progress				11/14/2017 1:41:48 PM				
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Marquez, Gerardo Door is not closing properly in the annex new side room
415.
Thanks

Martin Soria

185451					11/16/2017		18		\$1.11
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Medium	Work In Progress				11/16/2017 9:11:45 AM				
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Chavez, Santos OUTLET INSTALLATION FOR PANELS ON NEW SNP
KITCHEN OFFICE FURNITURE BY 12/2/2017.
PLEASE REFER TO FLOOR PLANS. SNP MANAGER
SUSANAH.882-2824

Maritza Gonzalez

183665	Gym	Restroom (Girls)			10/18/2017		47		\$23.44
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Medium	Work In Progress				10/18/2017 1:18:11 PM				
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Chavez, Santos Breaker that controls water faucets in girls locker room
pops when switched on. Unplugged water faucets and
flipped breaker switch and continues to pop.

Jesus Avila

759 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
183778		Classroom			10/19/2017		46		\$0.00
Medium	Work In Progress	RM#408/Long			10/19/2017 2:18:50 PM				
Ontiveros, Joe		Broken water handle (cold water) in Science room, please fix. Thank you							
Hilda Adler									
183853	Vocational	Classroom			10/20/2017		45		\$0.00
Medium	Work In Progress	Rm#301/Norris			10/20/2017 12:31:33				
Ontiveros, Joe		oven in kitchen #5 does not increase temp. is not working right. Please fix, we need it for our cooking labs.							
Hilda Adler									
185738	Annex	Classroom			11/28/2017		6		\$4.29
Medium	Work In Progress				11/28/2017 3:30:17 PM				
Ontiveros, Joe		Emergency Eyewash Faucet not working properly. (bottom part) room 408. Thank you.							
Jesus Avila									
184025	Main Building	Restroom			10/24/2017		41		\$0.00
Medium	Work In Progress				10/24/2017 1:22:46 PM				
Ontiveros, Joe		Please replace the faucet in the men's restroom in the A wing. Thank you							
Martin Soria									
185821	Gym	Restroom (Girls)			11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 3:08:20 PM				
Ontiveros, Joe		Need for plumber to check on bad odor being emitted from girls locker room.							
Jesus Avila									
Count: 41 Work Orders		Avg. Age of WO's 40		Total for Gadsden MS		0	\$903.39		

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: La Union ES

185449					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 9:09:46 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER LINDA Y. 589.2040							
Maritza Gonzalez									
179277	Main Building	Cafeteria			8/10/2017		116		\$0.00
Medium	Work In Progress				8/10/2017 3:35:01 PM				
Prospero, Manuel		8/10/17. A/C ON CAFETERIA NEED REPLACE BELT. AX - 96.				8/10/17			
Manuel Prospero									
180600					8/31/2017		95		\$0.00
Medium	Work In Progress				8/31/2017 12:42:57 AM				
Prospero, Manuel		Monthly - La Union ES A-16 Fan Exhaust Semimonthly - Refer to PM schedule details.							
Margret Villalobos									
177842		Roof			7/26/2017		131		\$0.00
Medium	Work In Progress				7/26/2017 3:02:17 PM				
Prospero, Manuel		NEED FOR RAFA TO CHECKED SOME CLASS ROOMS DOORS AND REYED TWO PADLOCKS.							
Manuel Prospero									
185802	Main Building	Office			11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 12:51:32				
Marquez, Gerardo		I am respectfully requesting a Copy of Cume File Cabinet keys. If you have any questions please contact the Office or the Head Custodian.							
Basilio Santillano									
185066	Main Building				11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 8:58:51 AM				
Prospero, Manuel		WE NEED THE LIFT TO CHANGED LIHGTS BULBS ON CAFETERIA.							
Manuel Prospero									
181335					9/12/2017		83		\$0.00
Medium	Work In Progress	PSFA			9/12/2017 9:19:55 AM				
Prospero, Manuel		Asp PSFA Report, several door seals need to install door sweeps.							
Albert Vallejo									

12/4/2017 3:51:48 PM

759 - Work Orders In Progress (Fiscal Year)

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
181336					9/12/2017		83		\$0.00
Medium	Work In Progress	PSFA			9/12/2017 9:21:43 AM				
Prospero, Manuel		Asp PSFA Report, restrooms need to replace chipped or missing tiles below sinks.							
Albert Vallejo									
179648					8/16/2017		110		\$0.00
Medium	Work In Progress				8/16/2017 8:27:00 AM				
Prospero, Manuel		Manuel please put mosquito dunks in ponding areas at school site as per Ms. Herrera.							
Jessica Herrera									
185602		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 8:58:53 AM				
Villalobos, David		Replace and install new Reach-In SNP Mgr. Linda Y. (575) 589-2040							
Dino Facio									
184162					10/26/2017		39		\$0.00
Medium	Work In Progress				10/26/2017 10:42:57				
Ontiveros, Joe		As per Assurance Fire Protection, need to replace gas valve in kitchen. Please notify Albert when completed, for re-certification.							
Albert Vallejo									
185062		Kitchen			11/8/2017		26		\$0.00
High	Work In Progress				11/8/2017 8:04:15 AM				
Medina, Eric		Freezer alarm going off temp at 02° SNP Mgr. Linda Y. (575) 589-2040							
Dino Facio									
185371					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 9:01:11 AM				
Carrasco, Danny		Respectfully requesting a round shovel and a square. Apick axe, pruning shears, leaf rake, landscaping rake and two 50ft garden hoses. and heavy duty hoe							
Manuel Prospero									
184756					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:22 AM				
Facio, Dino		Monthly - La Union ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
184775					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:40 AM				
Facio, Dino		Monthly - La Union ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184865					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:03 AM				
Facio, Dino		Yearly - La Union ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
178669					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:15 AM				
Vallejo, Albert		Yearly - La Union ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
185545		Office			11/17/2017		17		\$0.00
Medium	Work In Progress				11/17/2017 11:11:00				
Briones, Enrique		Deliver 6 boxes. PO# 171802165							
Theresa Ramirez									
185869					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:02				
Martinez, Salvador		Monthly - La Union ES - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
183150					10/10/2017		55		\$0.00
Medium	Work In Progress				10/10/2017 9:05:44 AM				
Prospero, Manuel		10/10/17. NEED CHANGED AIR FILTERS FOR WINTER TIME.							
Manuel Prospero									
181605	Main Building	Custodial			9/15/2017		80		\$0.00
Medium	Work In Progress				9/15/2017 11:11:59 AM				
Prospero, Manuel		Respectfully requesting to patch up two holes on the wall. The holes are located in the custodial supply room, south to the doors that lead to the playground.							
Basilio Santillano									

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		La Union ES							
184811					11/5/2017	11/13/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:49:13 AM				
Prospero, Manuel		Monthly - La Union ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
Count: 22 Work Orders		Avg. Age of WO's	52			Total for La Union ES	0	\$1.11	

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
184504	Main Building	Cafeteria			11/1/2017		33		\$0.00
Medium	Work In Progress				11/1/2017 1:07:58 PM				
Carrasco, Danny		In need of scissor left to replace heater filters at cafeteria.							
Hector Pacheco									
185503		Exterior			11/16/2017		18		\$0.00
Medium	Work In Progress	handicap stencil			11/16/2017 3:37:45 PM				
Carrasco, Danny		Need Handicap Stencil picked up please.							
Hector Pacheco									
178670					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:16 AM				
Vallejo, Albert		Yearly - Loma Linda ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
183564					10/17/2017		48		\$0.00
Medium	Work In Progress				10/17/2017 8:28:38 AM				
Marquez, Gerardo		DOORS AND HARDWARE TO MUSIC PORTABLE NEED REPLACING.							
Gerardo Marquez									
184862					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:01 AM				
Facio, Dino		Yearly - Loma Linda ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
184776					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:41 AM				
Facio, Dino		Monthly - Loma Linda ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184757					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:23 AM				
Facio, Dino		Monthly - Loma Linda ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Loma Linda ES									
182565					10/1/2017	10/22/2017	64		\$0.00
Medium	Work In Progress			10/1/2017 1:29:52 AM					
Vallejo, Albert	Monthly - Loma Linda ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
181761		Kitchen			9/19/2017		76		\$0.00
High	Work In Progress			9/19/2017 9:25:50 AM					
Vallejo, Albert	Fire prevention sprinkler system leaking inside of walk in refrigerator SNP Mgr. Dolores R. (575) 882-4707								
Dino Facio									
177790	Main Building	Custodial			7/26/2017		131		\$0.00
Medium	Work In Progress			7/26/2017 8:47:21 AM					
Villalobos, Jose	Burnisher Serial # 175003, is not working. It does not turn on.					unit has bad rectifier. searching for parts as of 9/8/17			
David Soriano									
184258		Kitchen			10/27/2017		38		\$0.00
High	Work In Progress			10/27/2017 3:07:51 PM					
Villalobos, David	Washing machine not functioning properly SNP Mgr. Dolores R. (575) 882-4707								
Dino Facio									
180392	Main Building	Portables			8/28/2017		98		\$0.00
Medium	Work In Progress	Music Portable			8/28/2017 3:48:31 PM				
Marquez, Gerardo	Need assistance to repair door knobs at music portable.								
Hector Pacheco									
185230		Classroom			11/13/2017		21		\$0.00
Medium	Work In Progress	Office/Vault			11/13/2017 11:05:04				
Marquez, Gerardo	Mr. Cardona is requesting for the safe code to be reset with a new code.								
Crystalee Heredia									
179646	Main Building	Classroom			8/16/2017		110		\$29.95
Medium	Work In Progress	Nurses Office			8/16/2017 8:22:32 AM				
Marquez, Gerardo	Need locks on all cabinets.								
Crystalee Heredia									
184447		Mechanical			10/31/2017		34		\$0.00
Medium	Work In Progress	recirculating			10/31/2017 3:44:56 PM				
Ambriz, Jose	Need assistance to trouble shoot recirculating pump #1 is not working at mechanical room.								
Hector Pacheco									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
183048	Main Building	Exterior			10/9/2017		56		\$0.00
Medium	Work In Progress	Main and east			10/9/2017 8:14:06 AM				
Chavez, Santos		Need assistance to repair porch lights at main and east side entrance.							
Hector Pacheco									
183047	Main Building	Classroom			10/9/2017		56		\$0.00
Medium	Work In Progress	#110			10/9/2017 8:09:33 AM				
Chavez, Santos		Need assistance to repair lights and switches. All Lighting work with one switch and not the other. Room #110							
Hector Pacheco									
183641		Portables			10/18/2017		47		\$0.00
Medium	Work In Progress	Ramps			10/18/2017 7:45:08 AM				
Pacheco, Hector		Need to paint metal ramps with none slip paint at music portable and IEP portable and custodial storage portable.							
Hector Pacheco									
185453					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 9:12:56 AM				
Chavez, Santos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/2/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER DOLORES R. 882.4707							
Maritza Gonzalez									
Count: 19 Work Orders		Avg. Age of WO's		56	Total for Loma Linda ES			0	\$31.06

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Mesquite ES									
185457					11/16/2017		18		\$1.11
Medium	Work In Progress			11/16/2017 9:15:56 AM					
Chavez, Santos	OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/3/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER MERCEDES F. 233.2341								
Maritza Gonzalez									
185884					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 9:03:54 AM					
Solis, Lorenzo	heating unit in room 203 is not working								
Joe Ramirez									
182239	Main Building	Classroom			9/27/2017		68		\$0.00
Medium	Work In Progress	Room # 302		9/27/2017 10:08:30 AM					
Marquez, Gerardo	Lorena Irigoyen/Counselor, need plaque and room # 302 on door. Thank you								
Sandra Mora									
182335		Kitchen			9/28/2017		67		\$0.00
High	Work In Progress			9/28/2017 11:06:25 AM					
Villalobos, David	Ice machine leaking from the top SNP Mgr. Mercedes F. (575) 233-2341								
Dino Facio									
184758					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:24 AM					
Facio, Dino	Monthly - Mesquite ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184777					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:42 AM					
Facio, Dino	Monthly - Mesquite ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
185876					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:06					
Apodaca, Mario	Monthly - Mesquite ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
185606					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 9:23:25 AM				
Herrera, Marin		Need Propane Tank Refilled for Burnisher.							
Adam Montoya									
184874					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:12 AM				
Facio, Dino		Yearly - Mesquite ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185609					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 10:48:06				
Ramirez, Joe		need to replace a few batteries on the exit signs possible surge							
Joe Ramirez									
184585					11/2/2017		32		\$0.00
Medium	Work In Progress				11/2/2017 11:40:30 AM				
Villalobos, Jose		Would like to request for an Auto-Scrubber machine. We are currently short staffed and it would be a big help to our daily cleaning routine.							
Adam Montoya									
Count: 11 Work Orders			Avg. Age of WO's	27		Total for Mesquite ES	0	0	\$1.11

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: North Valley ES									
183407					10/13/2017		52		\$0.00
Medium	Work In Progress			10/13/2017 9:42:35 AM					
Ontiveros, Guadalupe		need wood chips on pre-k playground Thank you							
Joaquin Romero									
181068					9/7/2017		88		\$0.00
Medium	Work In Progress			9/7/2017 10:26:05 AM					
Ontiveros, Guadalupe		Please add more woodchips to Kindergarten Playground.							
Albert Vallejo									
185784					11/29/2017		5		\$87.87
Medium	Work In Progress			11/29/2017 10:31:15					
Romero, Joaquin		Need to repaint the basketball court lines							
Joaquin Romero									
180429		Pump House			8/29/2017		97		\$0.00
Medium	Work In Progress			8/29/2017 1:06:13 PM					
Vallejo, Albert		Pump House needs maintenance because the alarm is going off in the middle of the night. This is happening weekly.							
Gloria Reyes									
184873					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:11 AM					
Facio, Dino		Yearly - North Valley ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185652					11/27/2017		7		\$0.00
Medium	Work In Progress			11/27/2017 3:42:19 PM					
Gonzalez, Salvador		need some welding done on some chairs Thank you							
Joaquin Romero									
178672					8/6/2017		120		\$0.00
Medium	Work In Progress			8/6/2017 12:43:17 AM					
Vallejo, Albert		Yearly - North Valley ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
185893					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 10:25:19					
Villalobos, Jose		need small tractor delivered to north valley Thank you							
Joaquin Romero									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: North Valley ES

183339 Custodial 10/12/2017 53 \$0.00

Medium Work In Progress 10/12/2017 11:44:32

Villalobos, Jose my power washer doesn't want to turn on I couldn't find the serial number

David Miranda

184760 11/5/2017 11/26/2017 29 \$0.00

Medium Work In Progress 11/5/2017 12:48:26 AM

Facio, Dino Monthly - North Valley ES Fire Suppression Insp. - Refer to PM schedule details.

Margret Villalobos

184882 11/5/2017 29 \$0.00

Medium Work In Progress 11/5/2017 12:50:19 AM

Facio, Dino Monthly - North Valley ES - Range Hood Cleaning - Refer to PM schedule details.

Margret Villalobos

183771 Kitchen 10/19/2017 46 \$0.00

High Work In Progress 10/19/2017 1:29:19 PM

Medina, Eric Check handle on tilt skillet (broken) SNP Mgr. Sandra H. (575) 233-3658

Dino Facio

185625 Kitchen 11/27/2017 7 \$0.00

High Work In Progress 11/27/2017 1:34:09 PM

Medina, Eric Check freezer shuts off on its own SNP Mgr. Sandra H. (575) 233-3658

Dino Facio

181064 Exterior 9/7/2017 88 \$0.00

Medium Work In Progress 9/7/2017 8:59:56 AM

Romero, Joaquin Need 2 posts installed at the Monkey Bars with a sign reading:
SAFETY FIRST
You must be as tall as the bottom of this sign to use the equipment

Gloria Reyes

182653 10/1/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:31:02 AM

Vallejo, Albert Monthly - North Valley ES - Fire Pump Engine - Refer to PM schedule details.

Margret Villalobos

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: North Valley ES									
182714					10/1/2017		64		\$0.00
Medium	Work In Progress			10/1/2017 1:31:40 AM					
Vallejo, Albert	Monthly - North Valley ES - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
185363					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 8:19:56 AM					
Villalobos, David	ONE OF HER OVENS IS NOT HEATING PROPERLY. SNP MANAGER SANDRA H.233.3658								
Maritza Gonzalez									
181521		Kitchen			9/14/2017		81		\$0.00
High	Work In Progress			9/14/2017 8:19:09 AM					
Villalobos, David	Oven has a broken bulb needs replacing SNP Mgr. Sandra H. (575) 233-3658								
Dino Facio									
183985		Classroom			10/24/2017		41		\$0.00
Medium	Work In Progress	401		10/24/2017 7:50:44 AM					
Marquez, Gerardo	The inter lock of the medicine cabinet in the nurse's office does not lock. If nurse gets to lock it, it is very hard to open it. The outer lock works good.								
Gloria Reyes									
185868					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:02					
Romero, Joaquin	Monthly - North Valley ES A16 (Fan Exhst)(S. Ann.) - Refer to PM schedule details.								
Margret Villalobos									
185458					11/16/2017		18		\$1.11
Medium	Work In Progress			11/16/2017 9:22:10 AM					
Chavez, Santos	OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/3/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER SANDRA H. 233.3658								
Maritza Gonzalez									
185398					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 3:07:54 PM					
Chavez, Santos	requesting a outlet for a ceiling projector Thank you								
Joaquin Romero									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		North Valley ES							
184109					10/25/2017		40		\$0.00
Medium	Work In Progress				10/25/2017 3:05:06 PM				
Appelzoller, Fred		Need someone to come check out the pressure relief valve in the custodial closets the valve is staying open Thank you							
Joaquin Romero									
Count: 23 Work Orders		Avg. Age of WO's	44	Total for North Valley ES				0	\$88.98

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Northern On-Track Pre-K (LM)									
184016	Main Building	Exterior			10/24/2017		41		\$0.00
Medium	Work In Progress			10/24/2017 11:50:12					
Romero, Joaquin	Request Maintenance by Joaquin Romero @ NVE Repaint front entrance and trim blue. Paint is chipping away and faded.								
Viola Ramos									
185867					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 12:42:01					
Romero, Joaquin	Monthly - Northern Pre-K A16(Fan Exhst)(S. Annual) - Refer to PM schedule details.								
Margret Villalobos									
181668					9/18/2017		77		\$0.00
Medium	Work In Progress			9/18/2017 8:06:57 AM					
Appelzoller, Fred	Shut off water, cut and cap lines to cafe and storage area.					11/8/17 - Need to cap off lines and drains, fixtures are off, kids come first, so I'll get to this one when I can.			
Albert Vallejo									
181669					9/18/2017		77		\$0.00
Medium	Work In Progress			9/18/2017 8:08:20 AM					
Appelzoller, Fred	Cafeteria - Remove plumbing fixtures (toilets, sinks, fountains) and cap all drains and feeds.					11/8/17 - Need to cap off lines and drains, fixtures are off, kids come first, so I'll get to this one when I can.			
Albert Vallejo									
178687					8/6/2017	8/17/2017	120		\$0.00
Medium	Work In Progress			8/6/2017 12:43:26 AM					
Vallejo, Albert	Yearly - Northern Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.								
Margret Villalobos									
185591					11/27/2017		7		\$0.00
Medium	Work In Progress			11/27/2017 7:29:29 AM					
Villalobos, Jose	leaf blower #7113 does not want to kick on								
Brian Pacheco									
185710					11/28/2017		6		\$0.00
Medium	Work In Progress			11/28/2017 10:44:58					
Marquez, Gerardo	Main Bldg (Westside Door) door closer are not closing properly.								
Alfredo Holguin									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Northern On-Track Pre-K (LM)									
179765	Main Building	Office			8/17/2017		109		\$0.00
Medium	Work In Progress				8/17/2017 3:31:07 PM				
Ronquillo, Ruben	Re tint the windows in the front office. The old tint is peeling off in large sections					11/2/17 - Waiting on quote from Vendor			
Viola Ramos									
185875					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:06				
Apodaca, Mario	Monthly - Northern Pre-K - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
184017	Main Building	Exterior			10/24/2017		41		\$0.00
Medium	Work In Progress				10/24/2017 11:53:51				
Romero, Joaquin	Request Maintenance from Joaquin Romero @ NVE Test/Replace lighting in outside front entrance of school.								
Viola Ramos									
182429	Main Building				9/29/2017		66		\$0.00
Medium	Work In Progress				9/29/2017 10:43:37 AM				
Ontiveros, Guadalupe	Attention Lupe Ontiveros 2nd request for 3 flower beds on the west side of the front of the school.								
Viola Ramos									
Count: 11 Work Orders			Avg. Age of WO's	50	Total for Northern On-Track Pre-K (LM)			0	\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
181302					9/11/2017		84		\$0.00
Medium	Work In Progress				9/11/2017 3:47:34 PM				
Flores, Pete		17 D excavator needs new teeth one has already broken off							
Jaime Herrera									
183736					10/19/2017		46		\$0.00
Medium	Work In Progress	Sunland Park			10/19/2017 7:54:25 AM				
Flores, Pete		Need to repair ignition switch to vehicle #140 also hazzard lights not working or left signal lights							
Juan Ambriz									
184085					10/25/2017		40		\$0.00
Medium	Work In Progress	at Riverside			10/25/2017 8:34:57 AM				
Flores, Pete		Truck #76 needs to be fixed. Started on 10/25/17 for 5 minutes then died & would not start again.							
Mario Martinez									
177437					7/19/2017		138		\$0.00
High	Work In Progress				7/19/2017 6:16:30 AM				
Medina, Eric		Walk In cooler at SNP Food warehouse freezing over SNP Warehouse Antonio C. (575) 882-6927							
Dino Facio									
185880					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:08				
Apodaca, Mario		Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.							
Margret Villalobos									
180447					8/29/2017		97		\$0.00
Medium	Work In Progress				8/29/2017 2:53:55 PM				
Medina, Eric		SNP WAREHOUSE- FREEZER #1, THE CHAIN LOOKS LIKE IT IS LOOSE CAUSING IT NOT TO FUNCTION PROPERLY.							
Maritza Gonzalez									
183527					10/16/2017		49		\$0.00
Medium	Work In Progress				10/16/2017 3:11:14 PM				
Apodaca, Mario		lift pump control panel station need to update the emergency light/sound visual alarm signal.							
Mario Apodaca									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
183346					10/12/2017		53		\$0.00
Medium	Work In Progress				10/12/2017 1:17:01 PM				
Apodaca, Mario		annual calibration of the two flow meter used in wastewater effluent at GHS ,GMS/PPD							
Mario Apodaca									
183229					10/11/2017		54		\$0.00
High	Work In Progress				10/11/2017 8:14:00 AM				
Marquez, Gerardo		Dry Storage Bay Door (automatic roll up) not functioning SNP WH Supervisor Antonio C. (575) 882-6927							
Dino Facio									
184683	Main Warehouse				11/3/2017		31		\$0.00
Medium	Work In Progress				11/3/2017 2:02:36 PM				
Carrasco, Danny		Requesting (2) 5000 lbs pallet jacks for warehouse							
		Thank You.							
Marin Herrera									
185156	Main Warehouse				11/9/2017		25		\$0.00
Medium	Work In Progress				11/9/2017 8:50:33 AM				
Gonzalez, Salvador		Need for Sal G.(welder) to build gas pipe rack outside of New Warehouse.							
Danny Carrasco									
180170					8/24/2017		102		\$0.00
Medium	Work In Progress				8/24/2017 8:50:04 AM				
Apodaca, Mario		need 6 gal of distilled water wastewater lab equipment							
Mario Apodaca									
183907					10/22/2017	11/7/2017	43		\$0.00
Medium	Work In Progress				10/22/2017 12:38:20				
Facio, Dino		Monthly - PPD-FS Walk-In Freezer K-109A (Semi) - Refer to PM schedule details.							
Margret Villalobos									
183908					10/22/2017	11/7/2017	43		\$0.00
Medium	Work In Progress				10/22/2017 12:38:21				
Facio, Dino		Monthly - PPD-FS Walk-In Refrigerator K-109 (Semi) - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
182096					9/25/2017		70		\$0.00
Medium	Work In Progress				9/25/2017 2:42:45 PM				
Gonzalez, Salvador		Need front tension bow fabricated for #06 dump truck to hold tarp down when transporting material. Thank You				11/2/17 - Pending working on other projects			
Jaime Herrera									
179217					8/10/2017		116		\$0.00
Medium	Work In Progress				8/10/2017 8:22:49 AM				
Gonzalez, Salvador		As per Albert, due to damage baseball canopy dough out needs to be modify and repaired				11/2/17 - Waiting on Contractor to finish walls, I have material already.			
Salvador Gonzalez									
181367		Lift Station			9/12/2017		83		\$0.00
Medium	Work In Progress				9/12/2017 2:47:38 PM				
Gonzalez, Salvador		the UV unit shade need to be cover with corrugated metal on the side				11/2/17 - Pending working on other projects			
Mario Apodaca									
185810					11/29/2017		5		\$0.00
Medium	Work In Progress	at DT			11/29/2017 2:02:02 PM				
Carrasco, Danny		requesting fuel for work truck #166							
Paul Quinones									
185775					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 7:58:21 AM				
Carrasco, Danny		need 15 gals gas for truck 121 mil.17388							
Joe Ramirez									
184746					11/5/2017	11/11/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:14 AM				
Avila, Jesus		Monthly - Physical Plant FE Inspection - Refer to PM schedule details.							
Margret Villalobos									
183228					10/11/2017		54		\$0.00
High	Work In Progress				10/11/2017 8:10:54 AM				
Gallegos, Rafael		Freezer# 2 needs to be resealed out of line SNP WHSE Supervisor Antonio C. (575) 882-6927							
Dino Facio									
183231					10/11/2017		54		\$0.00
High	Work In Progress				10/11/2017 8:16:44 AM				
Gallegos, Rafael		Both Freezers seams are leaking causing freeze up SNP WH Supervisor Antonio C. (575) 882-6927							
Dino Facio									
12/4/2017 3:51:48 PM									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
178686					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:26 AM				
Vallejo, Albert		Yearly - Physical Plant Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
183109					10/9/2017		0		\$0.00
Medium	Work In Progress	Vehicle #139 @			10/9/2017 3:44:45 PM	10/9/2017			
Flores, Pete		NEED GASOLINE FOR TRUCK							
Manuel Prospero									
180088	Main Warehouse				8/23/2017		103		\$0.00
High	Work In Progress				8/23/2017 9:08:22 AM				
Carrasco, Danny		Please load the electrical cable left by the barracks by Santos onto a trailer and transport to GHS over by pressbox/stadium thanks,							
Jessica Herrera									
183152					10/10/2017		55		\$384.00
High	Work In Progress				10/10/2017 9:33:41 AM				
Chavez, Santos		need door bell/buzzers installed on all doors at the SNP Food Warehouse as per USDA request. SNP WHSE Supervisor Antonio C. (575) 882-6927							
Dino Facio									
185533					11/17/2017		17		\$0.00
Medium	Work In Progress				11/17/2017 7:54:20 AM				
Castillo, Carlos		Service, clean organize veh. #152							
Carlos Castillo									
184465					10/31/2017		34		\$0.00
Medium	Work In Progress				10/31/2017 3:55:38 PM				
Chavez, Santos		Need ground box for electrical circuits in the path of future roadway for mail room							
Santos Chavez									
180696					9/1/2017		94		\$16.99
Medium	Work In Progress				9/1/2017 8:04:17 AM				
Castillo, Carlos		Make material and equipment list, obtain quotes and submit for replacements.				11/1/17 - PO faxed to Vendor			
Carlos Castillo									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
183439		Lift Station			10/13/2017		52		\$0.00
Medium	Work In Progress				10/13/2017 3:18:31 PM				
Chavez, Santos		the outside Lights at the wastewater plant need to be serviced							
Mario Apodaca									
184584		Exterior			11/2/2017		32		\$0.00
Medium	Work In Progress				11/2/2017 11:12:07 AM				
Chavez, Santos		Exterior Doorbell on roll up door of Instructional Materials Warehouse needs to be fixed. I checked doorbell box and wiring and there is current and wires are in place. Mrs. Ramirez stated that upon installation of security cameras by Plan B the doorbell stopped functioning. Thank you.							
Jesus Avila									
183735					10/19/2017	11/19/2017	46		\$0.00
Medium	Work In Progress				10/19/2017 12:28:11				
Avila, Jesus		Yearly - PPD-Warehouse U-2 Unit Heater Gas (Yrly) - Refer to PM schedule details.							
Margret Villalobos									
184458	Maintenance				10/31/2017		34		\$0.00
Medium	Work In Progress				10/31/2017 3:51:49 PM				
Ambriz, Jose		Need tools to be replaced. Thanks							
Jose Ambriz									
183643					10/18/2017		47		\$0.00
Medium	Work In Progress				10/18/2017 8:02:25 AM				
Lara, Ralph		NEED TO ORDER SUPPLIES FOR DISTRICT WIDE USED.							
Ralph Lara									
184153					10/26/2017		39		\$0.00
Medium	Work In Progress				10/26/2017 8:07:40 AM				
Marquez, Gerardo		Gerry I'm having problem closing the shop the door, think key needs to be replaced for new one. thanks							
Salvador Gonzalez									
178977					8/7/2017		86		\$0.00
Medium	Work In Progress	Vehicle #151			8/7/2017 7:23:04 PM	11/1/2017			
Flores, Pete		If possible I would appreciate if the bench seat in truck 151 could be shampooed. I can't get rid of the cigarette smell from the previous operator.				11/1/17 Changed status back to work in progress - mkv			
Santos Chavez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Physical Plant Complex

182044 Motor Vehicle 9/22/2017 73 \$0.00

Medium Work In Progress Vehicle #130 9/22/2017 3:48:08 PM

Flores, Pete please check for any scheduled maintenance

Pete Flores

185637 11/27/2017 7 \$0.00

Medium Work In Progress Vehicle #163 11/27/2017 3:12:30 PM

Flores, Pete vehicle pulls to left & air bag light turned on

Maria Ruiz

185806 11/29/2017 5 \$0.00

Medium Work In Progress 11/29/2017 1:17:32 PM

Flores, Pete Need to have an oil Change to my Services truck son thanks.

Joe Ontiveros

185074 Motor Vehicle 11/8/2017 26 \$0.00

Medium Work In Progress Vehicle #57 11/8/2017 10:42:26 AM

Flores, Pete vehicle 57 is scheduled to travel on 12/3. please check

Maria Ruiz

185075 11/8/2017 26 \$0.00

Medium Work In Progress Vehicle #59 11/8/2017 10:44:09 AM

Flores, Pete vehicle 59 is scheduled to travel on 12/3. please check

Maria Ruiz

185077 Motor Vehicle 11/8/2017 26 \$0.00

Medium Work In Progress Vehicle #60 11/8/2017 10:45:41 AM

Flores, Pete vehicle 60 is scheduled to travel on 12/3. please check

Maria Ruiz

185163 11/9/2017 25 \$0.00

Medium Work In Progress 11/9/2017 12:41:27 PM

Miranda, Danny Student Records - Need to extend office area.

Albert Vallejo

182536 10/1/2017 10/9/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:29:33 AM

Avila, Jesus Monthly - Physical Plant Roof Inspection - Refer to PM schedule details.

Margret Villalobos

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: Physical Plant Complex									
179137					8/9/2017		117		\$0.00
Medium	Work In Progress				8/9/2017 1:02:07 PM				
Facio, Dino	SNP Vehicle# 52 having AC issues SNP WHSE Antonio C. (575) 882-6927								
Dino Facio									
185896		Office			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 11:01:37				
Flores, Pete	We need to have batteries installed to the pallet jack. The batteries are here in the Instructional Materials Warehouse. Thank you.								
Theresa Ramirez									
183165	Main Warehouse				10/10/2017		55		\$0.00
Medium	Work In Progress	Vehicle #10			10/10/2017 11:00:37				
Flores, Pete	Mail vehicle # 10 needs oil change and fluids checked, if brakes can be checked squeekie noise, This vehicle is used on mail route will need a loaner when in service.								
Enrique Briones									
183669					10/18/2017		47		\$0.00
High	Work In Progress	Vehicle #176			10/18/2017 1:33:59 PM				
Flores, Pete	SNP Truck#176 AC not working, turning signal when applied turns wipers on, need windshield wipers replaced								
Dino Facio									
184155					10/26/2017		39		\$0.00
High	Work In Progress	Vehicle #176			10/26/2017 8:28:00 AM				
Flores, Pete	SNP Truck#176 needs assessment on all tires, check suspension, shakes when driving steering has play SNP WHSE Antonio C. (575) 882-6927								
Dino Facio									
Count: 49 Work Orders		Avg. Age of WO's 51		Total for Physical Plant Complex				0	\$400.99

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Riverside ES									
185607					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 9:48:04 AM				
Martinez, Mario	Relocate main school door bell to new main entrance to the office. (Mrs. Martinez)								
Norma Martinez									
179346		Kitchen			8/11/2017		115		\$0.00
High	Work In Progress				8/11/2017 10:35:31 AM				
Villalobos, David	Loose tube under the bottom of the dishwasher SNP Mgr. Santa N. (575) 589-2550								
Dino Facio									
180552					8/30/2017		96		\$0.00
Medium	Work In Progress				8/30/2017 2:28:15 PM				
Villalobos, David	SKILLET LEAKING OIL. SNP MANAGER SANTA N. 589-2550								
Maritza Gonzalez									
181528					9/14/2017		81		\$0.00
Medium	Work In Progress				9/14/2017 9:17:27 AM				
Vallejo, Albert	Create more secure entrance.								
Albert Vallejo									
183520		Kitchen			10/16/2017		49		\$0.00
High	Work In Progress				10/16/2017 2:39:39 PM				
Villalobos, David	Dishwasher leaking water from the bottom SNP Mgr. Santa N. (575) 589-2550								
Dino Facio									
185316					11/14/2017		20		\$0.00
Medium	Work In Progress				11/14/2017 3:12:58 PM				
Medina, Eric	SEAL ON WALK IN IS MAKING IT HARD TO CLOSE/LOCK DOOR. SNP MANAGER SANTA N. 589-2550.								
Maritza Gonzalez									
185622		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 1:25:30 PM				
Medina, Eric	Check Refrigerator temp at 25° SNP Mgr. Marina R. (575) 589-2550								
Dino Facio									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
177280					7/17/2017		140		\$0.00
Medium	Work In Progress				7/17/2017 6:42:34 AM				
Martinez, Mario		Need to hang 72 inch fly blower in cafeteria. With assistance from David V. ERIC M, & Carlos C.							
Mario Martinez									
179088					8/9/2017		117		\$0.00
Medium	Work In Progress	Gym Storage			8/9/2017 8:15:51 AM				
Martinez, Mario		Relocate projector screen located in the gym storage room to gym main wall. (Mrs. Martinez)							
Norma Martinez									
177067					7/11/2017		146		\$0.00
Medium	Work In Progress				7/11/2017 10:05:06 AM				
Ontiveros, Guadalupe		Requesting assistance with grounds clean up around entire school.							
Mario Martinez									
178982					8/8/2017		118		\$0.00
Medium	Work In Progress				8/8/2017 8:04:09 AM				
Ontiveros, Guadalupe		Need assistance with weed control.							
Mario Martinez									
185706					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 10:08:57				
Ontiveros, Guadalupe		Need trees & palms trimmed around parking lots.							
Mario Martinez									
184759					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:25 AM				
Facio, Dino		Monthly - Riverside ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184778					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:42 AM				
Facio, Dino		Monthly - Riverside ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
185219	Main Building	Custodial			11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 8:26:27 AM				
Villalobos, Jose		The handle of the vacuum is broken .#0103. TKU							
Miguel Sonora									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
185781		Office			11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 8:56:27 AM				
Briones, Enrique		Deliver 1 box of EASY ENGLISH NEWSLETTER.							
Theresa Ramirez									
184870					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:08 AM				
Facio, Dino		Yearly - Riverside ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185799					11/29/2017		5		\$78.00
Medium	Work In Progress				11/29/2017 12:29:28				
Hernandez, Guillermo		Need Memo to change gauges on boiler units.							
Mario Martinez									
182822	Main Building				10/3/2017		62		\$0.00
Medium	Work In Progress	All Exterior Dors			10/3/2017 1:44:39 PM				
Lara, Ralph		As per vandalism need to replace hardware on all exterior doors							
Juan Ambriz									
185064					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 8:11:24 AM				
Castillo, Carlos		Need Carlos C. to work on faulty sensor light at Kinder Wing.							
Mario Martinez									
185065					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 8:13:00 AM				
Castillo, Carlos		Need Carlos C. to assist with checking exterior lights.							
Mario Martinez									
185705					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 10:07:27				
Castillo, Carlos		Need new door bell installed for new office door entrance.							
Mario Martinez									
185551					11/17/2017		17		\$0.00
Medium	Work In Progress	Office			11/17/2017 12:35:54				
Castillo, Carlos		Relocate electrical outlets and internet drops in office for data entry clerk nd receptions due to door construction. (Mrs. Martinez)							
Norma Martinez									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Riverside ES							
185442					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 8:41:01 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER SANTAN. 589-2550							
Maritza Gonzalez									
Count: 24 Work Orders		Avg. Age of WO's		49	Total for Riverside ES			0	\$79.11

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: RTC - Alliance									
184949					11/6/2017		28		\$0.00
Medium	Work In Progress				11/6/2017 3:40:21 PM				
Ontiveros, Joe		Ms Hirsch has leak under the sink							
Gloria Delgado									
185377		Classroom			11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 10:05:22				
Moncayo, Fernando		replace light bulbs in Ms. Hirsch and Mr. Hawkins classrooms							
Gloria Delgado									
Count: 2 Work Orders				Avg. Age of WO's	24		Total for RTC - Alliance	0	\$0.00

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		San Miguel ES							
185730					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 2:35:46 PM				
Chavez, Santos		Please check the lighting around the portable at San Miguel used by Alto De Las Flores Water Co. There is at least one light working off a photo cell that is not working and the occupants are concerned because it is dark when they leave after the meetings.							
Alfredo Holguin									
Count: 1	Work Orders		Avg. Age of WO's	6		Total for San Miguel ES	0		\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
181760	Main Building	Office			9/19/2017		76		\$0.00
Medium	Work In Progress				9/19/2017 9:23:28 AM				
Castillo, Carlos		FRONT OFFICE NEEDS OUTLET FOR DIGITAL MARQUEE BY NURSES OFFICE, THEY HAVE BEEN USING AN EXTENSION CORD..				11/2/17 - Requested to have marquee relocated to where there is power accessible.			
Rudy Ramos									
180446					8/29/2017		97		\$0.00
Medium	Work In Progress				8/29/2017 2:52:30 PM				
Villalobos, David		ONE OF THE OVENS IS NOT REACHING TEMPERATURE. SNP MANAGER MARINA R. 589.3439							
Maritza Gonzalez									
185621		Kitchen			11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 1:22:26 PM				
Villalobos, David		faucet on sink leaking wont close right SNP Mgr. Marina R. (575) 589-2550							
Dino Facio									
184253		Kitchen			10/27/2017		38		\$0.00
High	Work In Progress				10/27/2017 12:54:10				
Medina, Eric		Replace burnt bulbs in freezer SNP Mgr. Marina R. (575) 589-3439							
Dino Facio									
178674					8/6/2017		120		\$0.00
Medium	Work In Progress				8/6/2017 12:43:18 AM				
Vallejo, Albert		Yearly - Santa Teresa ES Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
182815					10/3/2017		62		\$0.00
Medium	Work In Progress				10/3/2017 12:14:46 PM				
Villalobos, Jose		machine #1721871 wet and dry its not sucking any water can you please check it.. thank you..							
Maria Gabaldon									
184779					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:43 AM				
Facio, Dino		Monthly - Santa Teresa ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
185732					11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 2:43:27 PM				
Apodaca, Mario		resample the water in the HVAC unit heating and cooling unit							
Mario Apodaca									
184761					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:27 AM				
Facio, Dino		Monthly - Santa Teresa ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184866					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:05 AM				
Facio, Dino		Yearly - Santa Teresa ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185818	Main Building	Exterior			11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 2:34:21 PM				
Ontiveros, Joe		WATER FOUNTAIN OUTSIDE OF 200 WING BUILDING- FOUNTAINS ARE CORRODED AND MISSING PARTS. PUSH LEVERS KEEP GETTING STUCK							
Rudy Ramos									
185448					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 8:53:28 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER MARINA R. 589-3439.							
Maritza Gonzalez									
185817	Main Building	Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 2:26:14 PM				
Hernandez, Guillermo		ROOM 303 HAS HIGH TEMPS. I CLEANED CONDENSOR. FILTER, JUST REPLACED							
Rudy Ramos									
184179		Classroom			10/26/2017		39		\$0.00
Medium	Work In Progress	room 208 Mrs.			10/26/2017 12:52:30				
Lara, Ralph		Please make 2 keys each of the following: TS114, 210E ,and 162E for Mrs. Herrera's classroom. Thank you.							
Rita Mendez									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa ES

Count: 14 Work Orders Avg. Age of WO's 40 Total for Santa Teresa ES 0 \$1.11

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
184641	Main Building				11/3/2017		31		\$0.00
Medium	Work In Progress	608			11/3/2017 8:14:35 AM				
Lara, Ralph		classroom door lock came out needs to be fixed							
Lorraine Dominguez									
185477					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 10:54:59				
Lara, Ralph		need lock and chain for tennis storage							
Carlos Hernandez									
185505					11/16/2017		18		\$0.00
Medium	Work In Progress	GRDS-SHOP			11/16/2017 3:41:11 PM				
Lara, Ralph		need two door latch metal plate covers for outside & inside doors							
Bobby Aldaz									
185604					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 9:22:07 AM				
Lara, Ralph		need extra keys to security golf cart							
Carlos Hernandez									
185605					11/27/2017		7		\$0.00
Medium	Work In Progress				11/27/2017 9:23:11 AM				
Lara, Ralph		need extra keys for varsity gym basketball boards							
Carlos Hernandez									
185239	Main Building				11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 12:02:19				
Lara, Ralph		door does not lock right, please see Juan H for more information							
Juan Hernandez									
184428					10/31/2017		34		\$1.29
Medium	Work In Progress				10/31/2017 2:04:51 PM				
Hernandez, Guillermo		need to replace water fountain in 300 wing broken							
Carlos Hernandez									
185447					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 8:47:07 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER HILDAP.589-5332							
Maritza Gonzalez									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Santa Teresa HS							
185894	Dressing Rooms				11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 10:31:51				
Ontiveros, Joe	Need to replace toilet in boys dressing room it is cracked								
Juan Hernandez									
184868					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:07 AM				
Facio, Dino	Yearly - Santa Teresa HS - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
184762					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:28 AM				
Facio, Dino	Monthly - Santa Teresa HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184780					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:44 AM				
Facio, Dino	Monthly - Santa Teresa HS Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
185238					11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 12:00:57				
Villalobos, Jose	Requesting belts for Royal Vacuums, the most that is allowed								
Juan Hernandez									
185476					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 10:53:55				
Lara, Ralph	door room 403 needs replacing								
Carlos Hernandez									
184682					11/3/2017		31		\$0.00
Medium	Work In Progress				11/3/2017 2:02:18 PM				
Herrera, Mario	requesting tools for school site								
Mario Herrera									
185727		Office			11/28/2017		6		\$0.00
Medium	Work In Progress				11/28/2017 2:06:15 PM				
Briones, Enrique	Pick up obsolete equipment and deliver to the Instructional Warehouse for disposal located in the Library.								
Theresa Ramirez									
12/4/2017 3:51:48 PM							Page 100 of 124		

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

185106		Office			11/8/2017		26		\$0.00
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Medium	Work In Progress				11/8/2017 2:29:15 PM				
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Briones, Enrique Deliver 26 boxes. PO# 171802512.

Theresa Ramirez

184075		Exterior			10/24/2017		41		\$108.88
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Medium	Work In Progress	Front of School			10/24/2017 9:19:15 PM				
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Herrera, Mario Mount existing 72"x36" sign in front of school. See Albert for details.

Nicholas Wohlgemuth

185237					11/13/2017		21		\$0.00
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Medium	Work In Progress				11/13/2017 11:59:41				
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Flores, Pete Requesting a truck and trailer to throw away some furniture that is no longer needed here

Juan Hernandez

181525					9/14/2017		81		\$0.00
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High	Work In Progress				9/14/2017 8:50:56 AM				
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Ontiveros, Guadalupe As per Mr. Albert need to order injector pump and tank to fertilize playing fields.

Guadalupe Ontiveros

185303					11/14/2017		20		\$0.00
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Medium	Work In Progress				11/14/2017 10:57:06				
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Ontiveros, Guadalupe work order to replaced back pack blower and push blower- pan cake compressor that where stolen from grounds shop case #2017-103902. Sheriff Ruiz 575-525-1911.

Guadalupe Ontiveros

184419		Football Field			10/31/2017		34		\$0.00
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Medium	Work In Progress	Track & Field			10/31/2017 11:53:25				
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Ontiveros, Guadalupe Add a 1 long-jump sand pit with cement borders and cement runway. Measurements have been submitted to Lupe Ontiveros.

Thank you

Terry Alvarado

184030					10/24/2017		41		\$0.00
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Medium	Work In Progress				10/24/2017 2:28:27 PM				
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Herrera, Mario Requesting batteries for exit signs (will send battery to Danny C. to get prices

Mario Herrera

12/4/2017 3:51:48 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
183679					10/18/2017		47		\$0.00
Medium	Work In Progress				10/18/2017 3:05:57 PM				
Herrera, Mario		Requesting New Tools, Tool list has been sent to Ruben R							
Mario Herrera									
183933					10/23/2017		42		\$0.00
Medium	Work In Progress				10/23/2017 12:08:24				
Herrera, Mario		Requesting Hand Held Sprayer,							
Mario Herrera									
184696	Main Building	Gym			11/3/2017		31		\$0.00
Medium	Work In Progress	weight room			11/3/2017 3:33:23 PM				
Herrera, Mario		weight room is in the need of the following lights replaced, ceiling tiles as well as see how we can paint squares on floor for agility exercises							
Lorraine Dominguez									
184899					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:34 AM				
Villalobos, Jose		Monthly - UV-STH-0518 PM Service - Refer to PM schedule details.							
Margret Villalobos									
183559	Main Building				10/16/2017		49		\$0.00
Medium	Work In Progress	Various			10/16/2017 8:41:57 PM				
Carbajal, Jimmy		STHS needs 8 building entrance mats. Current ones are worn out or missing.							
Nicholas Wohlgemuth									
185726		Kitchen			11/28/2017		6		\$0.00
High	Work In Progress				11/28/2017 2:03:32 PM				
Medina, Eric		Refrigerator on Old Favorites serving line not working properly SNP Mgr. Hilda P. (575) 589-5332							
Dino Facio									
185285					11/13/2017		21		\$0.00
High	Work In Progress				11/13/2017 4:04:55 PM				
Briones, Enrique		Please pick up the old AC units taken off the roof by contractor and bring to PPD yard by barracks. Assign to warehouse please. We'll decide what to use and what can be scrapped. thanks.							
Jessica Herrera									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

179876 8/18/2017 108 \$0.00

Medium Work In Progress 8/18/2017 3:48:18 PM

Lara, Ralph concession stand at baseball field outside metal door 11/9/17 - Waiting on Price quotes, need to needs repair due to vandalism followup

Bobby Aldaz

178614 Locker Room Restroom 8/4/2017 122 \$0.00

Medium Work In Progress locker room 8/4/2017 3:36:57 PM

Lara, Ralph Lockers are broken, coaches have marked with stickers 11/9/17 -Need to order parts

Lorraine Dominguez

182566 10/1/2017 10/22/2017 64 \$0.00

Medium Work In Progress 10/1/2017 1:29:52 AM

Vallejo, Albert Monthly - Santa Teresa HS Fire Sprinkler Insp. - Refer to PM schedule details.

Margret Villalobos

185695 11/28/2017 6 \$0.00

Medium Work In Progress 0528 11/28/2017 8:03:31 AM

Carrasco, Danny UV Kubota #0528 needs fuel gasoline

Bobby Aldaz

184076 Exterior 10/24/2017 41 \$0.00

Medium Work In Progress Near Main Gym 10/24/2017 9:22:21 PM

Vallejo, Albert Repair hole in fence. Please see Carlos H for details.

Nicholas Wohlgemuth

177985 Vocational Classroom 7/28/2017 129 \$0.00

Medium Work In Progress Band room 7/28/2017 10:39:26 AM

Carbajal, Jimmy Carpet in band room is in dire need of replacing. Please see Mr. W for further direction

Lorraine Dominguez

180973 9/6/2017 89 \$0.00

Medium Work In Progress 9/6/2017 7:43:55 AM

Vallejo, Albert Install science room counter-tops and casework.

Albert Vallejo

180629 Kitchen 8/31/2017 95 \$0.00

High Work In Progress 8/31/2017 9:16:25 AM

Villalobos, David Serving Line (Old Favorites) water valve is leaking SNP Mgr. Hilda P. (575) 589-5332

Dino Facio

12/4/2017 3:51:48 PM

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
185359					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 12:32:04				
Flores, Pete	Yearly - Santa Teresa HS - Mower 0425 - Grounds - Refer to PM schedule details.								
Margret Villalobos									
182312	Locker Room	Exterior			9/27/2017		68		\$0.00
Medium	Work In Progress	Ext Breezeway			9/27/2017 4:08:02 PM				
Castillo, Carlos	Install lights to illuminate high traffic exterior area for athletic events. Please see Albert Vallejo for details		11/2/17 - Have not gotten to it						
Nicholas Wohlgemuth									
179921					8/21/2017		105		\$0.00
Medium	Work In Progress				8/21/2017 12:08:35 PM				
Castillo, Carlos	need new light fixtures in bathrooms in vocational		11/6/17 - Submitted PO Request						
Carlos Hernandez									
183014					10/8/2017	10/24/2017	57		\$0.00
Medium	Work In Progress				10/8/2017 12:34:56 AM				
,	Monthly - QRTL BLDG INSP REPORT (STH) - Refer to PM schedule details.								
Jimmy Carbajal									
Count: 42 Work Orders		Avg. Age of WO's 41		Total for Santa Teresa HS				0	\$111.28

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

179124 Gym (1997) Gym 8/9/2017 117 \$0.00

Medium Work In Progress 8/9/2017 11:02:32 AM

Ontiveros, Joe The hand sink in girls dressing room no water comes out teacher complain that she needs it for her students so they could wash there hands.. 11/2/17 - Waiting on PO and material

Ismael Rodriguez

179492 8/14/2017 112 \$0.00

Medium Work In Progress 8/14/2017 2:26:36 PM

Mijarez, Jaime Running out on pumps for heat pumps. Please order (8 ea. 1BL001/PL-36) Bell & Gossett Booster pump. Order (6 ea. Model-VCC-20ULS) Little Giant Low Rise condensate pump. Order (6 ea. Model-VCMA-20) Little Giant High Rise condensate pump.

Jaime Mijarez

185888 Kitchen 11/30/2017 4 \$0.00

High Work In Progress 11/30/2017 9:37:08 AM

Villalobos, David Hand washing sink leaking from the bottom SNP Mgr. Gessica B. (575) 589-9836

Dino Facio

184403 10/31/2017 34 \$0.00

Medium Work In Progress 10/31/2017 7:57:34 AM

Vallejo, Albert Need to seal around curb of New RTU at GMS kitchen roof.

Guillermo Hernandez

185358 11/15/2017 19 \$0.00

Medium Work In Progress 11/15/2017 12:32:03

Flores, Pete Yearly - Santa Teresa MS - Mower 0416 - Grounds - Refer to PM schedule details.

Margret Villalobos

183756 North Building Classroom 10/19/2017 46 \$0.00

Medium Work In Progress 1- RIVERA 10/19/2017 9:58:19 AM

Mijarez, Jaime NEED BACKPACK HOOKS FOR SCC CLASSROOM

Laura Parra

184468 North Building 10/31/2017 34 \$0.00

Medium Work In Progress 10/31/2017 3:58:36 PM

Miranda, Danny Need to reinstall ceiling grid to reinstall ceiling tiles in storage room at STM Kitchen.

Guillermo Hernandez

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
181362					9/12/2017		83		\$0.00
Medium	Work In Progress				9/12/2017 1:21:40 PM				
Facio, Dino		We are having sewer smell coming out of one of the floor drains under the dishwasher machine. The smell spreads out into the kitchen and the cafeteria. The p-trap dries up and Jessica and the ladies have to constantly be pouring water with the hose. There are 2 drains that are around 3 feet apart under the dishwasher. Dishwasher drains into one of them. The other one that has nothing draining into it is the problem. Need join another PVC pipe to the exiting PVC drain pipe and extend it to the other floor drain. That way when dishwasher is used it will drain into both floor drains. I had to leave a trickle of water pouring into the drain to stop the sewer smell.							
Jaime Mijarez									
182143	North Building	Custodial			9/26/2017		69		\$0.00
Medium	Work In Progress				9/26/2017 8:27:36 AM				
Villalobos, Jose		Pressure washer is not working when you started up water doesn't come out..							
Ismael Rodriguez									
184781					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:45 AM				
Facio, Dino		Monthly - Santa Teresa MS Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184763					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:29 AM				
Facio, Dino		Monthly - Santa Teresa MS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184891					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:26 AM				
Facio, Dino		Yearly - Santa Teresa MS - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185908	North Building	Classroom			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:07:03				
Ontiveros, Joe		Sinks in art room is clog...							
Ismael Rodriguez									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa MS									
185444					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 8:44:20 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER GESSICA M. 589-9836							
Maritza Gonzalez									
185882	South Building	Restroom			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 8:00:54 AM				
Castillo, Carlos		There's only one light working in boys restroom 2 floor south building custodians change light bulbs and neither problem the ballast..							
Ismael Rodriguez									
182340	South Building	Choral			9/28/2017		67		\$0.00
Medium	Work In Progress	CHOIR ROOM			9/28/2017 12:06:40 PM				
Mijarez, Jaime		PLEASE PAINT DOORS AND DOOR FRAMES BLACK -- INSIDE AND OUT.							
Laura Parra									
185300					11/14/2017		20		\$0.00
Medium	Work In Progress				11/14/2017 10:04:30				
Hernandez, Guillermo		Please order a purge motor for gym rooftop unit. Get with me I have the info.							
Jaime Mijarez									
185147					11/8/2017		26		\$0.00
Medium	Work In Progress				11/8/2017 3:58:44 PM				
Hernandez, Guillermo		North bldg Admin geothermal pump station. Need to replace one of the pumps and replace the water pressure regulating valve.							
Jaime Mijarez									
Count: 18 Work Orders			Avg. Age of WO's 41			Total for Santa Teresa MS	0		\$1.11

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
185877					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:07				
Martinez, Salvador		Monthly - Alta Vista ECHS- Water Filters - Refer to PM schedule details.							
Margret Villalobos									
185871					11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 12:42:03				
Martinez, Salvador		Monthly - Desert Pride - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
185615					11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 1:07:19 PM				
Flores, Pete		SNP Van#117 has a flat tire on passenger side SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
185616					11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 1:09:30 PM				
Flores, Pete		SNP Van#34 check battery (dead) SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
185617					11/27/2017		7		\$0.00
High	Work In Progress				11/27/2017 1:11:09 PM				
Flores, Pete		SNP Van#62 check battery (dead) SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
185619					11/27/2017		1	0.5	\$12.50
High	Work In Progress				11/27/2017 1:16:08 PM	11/28/2017			
,		Freezer#1 fan not working properly				Called in service call to AM Refrigeration			
Dino Facio									
185620					11/27/2017		1	0.5	\$12.50
High	Work In Progress				11/27/2017 1:18:37 PM	11/28/2017			
,		Freezer#2 not giving a reading below zero on the outer thermostat				called in service call to AM Refrigeration			
Dino Facio									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
185158					11/9/2017		25		\$0.00
High	Work In Progress				11/9/2017 9:03:09 AM				
Diaz, David		Clean entire grounds for the new SNP Complex	SNP						
		Dir. Maria G. (575) 882-6773							
Dino Facio									
178168					8/1/2017		125		\$0.00
Medium	Work In Progress				8/1/2017 11:41:26 AM				
Vallejo, Albert		Renovate and remodel old ADVEC for SNP Dept.							
Albert Vallejo									
184679					11/3/2017		31		\$0.00
High	Work In Progress				11/3/2017 1:46:09 PM				
Flores, Pete		Number and label new SNP Truck							
Dino Facio									
176895					7/2/2017	7/8/2017	155		\$0.00
Medium	Work In Progress				7/2/2017 12:47:13 AM				
Ambriz, Alfredo		Monthly - Alta Vista ECHS Monthly FE Inspection -							
		Refer to PM schedule details.							
Margret Villalobos									
184161					10/26/2017		39		\$0.00
Medium	Work In Progress				10/26/2017 10:39:27				
Vallejo, Albert		Make corrections to kitchen hood fire suppression							
		systems as defined by annual inspections.							
Albert Vallejo									
Count: 12 Work Orders			Avg. Age of WO's	34		Total for SNP Complex	1	\$25.00	

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Sunland Park ES

181592 9/15/2017 80 \$0.00

Medium Work In Progress 9/15/2017 7:42:04 AM

Vallejo, Albert Build cages to keep pigeons out of mechanical area

Juan Ambriz

179486 Office 8/14/2017 112 \$0.00

Medium Work In Progress Nursing 8/14/2017 1:47:31 PM

Carbajal, Jimmy Need to have carpet pulled out and tile installed in the storage room for the Nurses office at Sunland Park Elementary, contact person is Angelina Sanchez-Health Assistant.
Thank you, e-mailed priscilla

Priscilla Martinez

177294 7/17/2017 140 \$0.00

Medium Work In Progress 7/17/2017 10:29:58 AM

Marquez, Gerardo Cafe Back Door Entrance, need to replace door and hardware due to vandalism.

Albert Vallejo

183016 10/8/2017 10/24/2017 57 \$0.00

Medium Work In Progress 10/8/2017 12:34:57 AM

Montes, Carlos Monthly - QRTLTY BDLG INSP REPORT (SP) - Refer to PM schedule details.

Jimmy Carbajal

184328 Kitchen 10/30/2017 35 \$0.00

High Work In Progress 10/30/2017 1:43:24 PM

Lara, Ralph Keys to doors not functioning properly key gets stuck wont open door SNP Mgr. Ignacia H. (575) 589-2545

Dino Facio

180917 Classroom 9/5/2017 90 \$0.00

Medium Work In Progress Room 28 9/5/2017 1:43:47 PM

Lara, Ralph 4 Cabinets in the music room need to be rekeyed, please give the music teacher a key and give the office a spare key for cabinets, thank you! 11/9/17 - Waiting on material

Angie Flores

182376 Main Building Classroom 9/28/2017 67 \$0.00

Medium Work In Progress Room #21 9/28/2017 3:46:48 PM

Lara, Ralph As per Ms. Barraza Need to Install rear classroom door safety for sped students 11/9/17 - Waiting on Quote from APCO

Juan Ambriz

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
177533	Main Building	Classroom			7/20/2017		137		\$0.00
Medium	Work In Progress	41			7/20/2017 9:39:26 AM				
Prospero, Manuel									
Welcome Back! My first work order for the year already; My air conditioner has not turned on all this week. If you could please put in a work order for me.									
Thank You,									
Mrs. Castaneda									
Angie Flores									
184232					10/27/2017		38		\$0.00
Medium	Work In Progress				10/27/2017 7:46:33 AM				
Ambriz, Juan									
Need to seal windows in library too much wing coming in on computers									
Juan Ambriz									
185541	Main Building	Gym			11/17/2017		17		\$0.00
Medium	Work In Progress				11/17/2017 10:43:12				
Ambriz, Juan									
Need to repair floor on gym									
Juan Ambriz									
185778	Main Building	Classroom			11/29/2017		5		\$21.99
Medium	Work In Progress	Room #25			11/29/2017 8:32:31 AM				
Ambriz, Juan									
Need to replace toilet seat(Broken)									
Juan Ambriz									
185787	Main Building	Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	Room #23			11/29/2017 10:51:58				
Ambriz, Juan									
need to check exhaust fan not working									
Juan Ambriz									
185788	Main Building	Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	Room #25			11/29/2017 10:53:00				
Ambriz, Juan									
Need to check exhaust fan not working									
Juan Ambriz									
185789	Main Building	Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	Room #22			11/29/2017 10:54:04				
Ambriz, Juan									
Need to check exhaust fan not working									
Juan Ambriz									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
185790	Main Building	Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	Room #24			11/29/2017 10:54:58				
Ambriz, Juan		Need to check exhaust fan not working							
Juan Ambriz									
185733	Main Building	Classroom			11/28/2017		6		\$9.56
Medium	Work In Progress	Room #26			11/28/2017 2:57:16 PM				
Ambriz, Juan		Need to hang hooks for back packs							
Juan Ambriz									
184437	Main Building	Classroom			10/31/2017		34		\$0.00
Medium	Work In Progress	Room #26			10/31/2017 3:32:23 PM				
Ambriz, Juan		need to Install smart board and bulletin boards for new teacher							
Juan Ambriz									
185542					11/17/2017		17		\$0.00
Medium	Work In Progress				11/17/2017 10:43:57				
Ambriz, Juan		Need to check exhaust vent in front office restroom not working							
Juan Ambriz									
185392	Main Building	Exterior			11/15/2017		19		\$33.20
Medium	Work In Progress				11/15/2017 2:20:09 PM				
Ambriz, Juan		Need to replace exterior lights							
Juan Ambriz									
185918	Main Building	Restroom			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 3:15:04 PM				
Ambriz, Juan		need to replace light switch in boys restroom							
Juan Ambriz									
185919	Main Building	Restroom			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 3:16:40 PM				
Ambriz, Juan		Need to Install light switch cover (Missing)							
Juan Ambriz									
185405	Main Building	Office			11/15/2017		19		\$0.00
Medium	Work In Progress	nurse office			11/15/2017 3:39:30 PM				
Ambriz, Juan		Need to hang medicine cabinets							
Juan Ambriz									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
185407	Main Building	Office			11/15/2017		19		\$0.00
Medium	Work In Progress	nurse office			11/15/2017 3:40:24 PM				
Ambriz, Juan		Need to assemble shelves							
Juan Ambriz									
184872					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:10 AM				
Facio, Dino		Yearly - Sunland Park ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185483					11/16/2017		18		\$0.00
Medium	Work In Progress	Gas Blower			11/16/2017 12:21:28				
Villalobos, Jose		need to repair gas blower							
Juan Ambriz									
184764					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:30 AM				
Facio, Dino		Monthly - Sunland Park ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184690					11/3/2017		31		\$0.00
Medium	Work In Progress				11/3/2017 3:19:57 PM				
Vallejo, Albert		Need to repair broken rock wall							
Juan Ambriz									
184782					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress				11/5/2017 12:48:46 AM				
Facio, Dino		Monthly - Sunland Park ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
182820	Main Building				10/3/2017		62		\$0.00
Medium	Work In Progress	All Doors			10/3/2017 1:42:57 PM				
Lara, Ralph		As per Vandalism on Sunland Park Eelm. need to replace Hardware on all exterior doors.							
Juan Ambriz									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunland Park ES							
185441					11/16/2017		18		\$1.11
Medium	Work In Progress				11/16/2017 8:39:42 AM				
Castillo, Carlos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/1/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER IGNACIA H. 589.2545.							
Maritza Gonzalez									
Count: 30 Work Orders		Avg. Age of WO's		38	Total for Sunland Park ES			0	\$65.86

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Sunrise ES							
185465					11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 9:33:00 AM					
Tellez, Hector	OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/8/17.PLEASE SEE FLOOR PLAN. SNP MANAGER GLENDA G. 824-3194.								
Maritza Gonzalez									
183850					10/20/2017		45		\$0.00
Medium	Work In Progress			10/20/2017 12:13:05					
Tellez, Hector	Need F32T8 lamps for fixtures 2 boxes								
Hector Tellez									
184654					11/3/2017		31		\$0.00
Medium	Work In Progress			11/3/2017 10:02:09 AM					
Appelzoller, Fred	Please repair/replace water faucet in "Parent Room". Hot side leaking from base.								
Felipe Gallegos									
184783					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:46 AM					
Facio, Dino	Monthly - Sunrise ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184880					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:17 AM					
Facio, Dino	Yearly - Sunrise ES - Grease Trap - Refer to PM schedule details.								
Margret Villalobos									
184765					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:32 AM					
Facio, Dino	Monthly - Sunrise ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184897					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:32 AM					
Apodaca, Mario	Monthly - Sunrise ES - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunrise ES

184653					11/3/2017		31		\$0.00
Medium	Work In Progress				11/3/2017 10:00:18 AM				
Lara, Ralph		Please repair/replace broken door handle, door rail and metal door to Morgan Shed in field. We are unable to open or close due to entire metal door structure falling off rail. Someone is going to get hurt.							
Felipe Gallegos									
185834					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 3:39:49 PM				
Tellez, Hector		Need to swap out smart boards, from room 202 to 309							
Hector Tellez									
185212					11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 7:56:23 AM				
Tellez, Hector		Need motor for computer lab at sunrise elementary. motor for exhaust fan on roof and belts							
Hector Tellez									
182942					10/5/2017		60		\$0.00
Medium	Work In Progress				10/5/2017 2:55:41 PM				
Carbajal, Jimmy		I would like to request 3 new "Y" water faucet distributors to feed chemical solution dispensers and water for rinsing mops in each janitor's room. One broke over fall break and the others will break soon. Thank you.							
Felipe Gallegos									
185229					11/13/2017		21		\$0.00
Medium	Work In Progress				11/13/2017 10:32:36				
Villalobos, Jose		I would like to request a "WIDE AREA" vacuum cleaner per Mr. Jimmy Carbajal. Thank you.							
Felipe Gallegos									
184001		Kitchen			10/24/2017		41		\$0.00
High	Work In Progress				10/24/2017 10:30:00				
Tellez, Hector		Install electrical drops by serving area and where appliances are located SNP Mgr. Glenda G. (575) 824-3194							
Dino Facio									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
177601		Kitchen			7/20/2017		137		\$0.00
High	Work In Progress				7/20/2017 4:21:01 PM				
Tellez, Hector		Remove one electrical pole in front of serving line SNP Mgr. Glenda G. (575) 824-3194							
Dino Facio									
178830	Main Building	Classroom			8/7/2017		119		\$0.00
Medium	Work In Progress	P-6			8/7/2017 7:27:06 AM				
Tellez, Hector		KATHY ADAMS, PRINCIPAL, P-6 DOOR NEEDS TO BE PAINTED INSIDE AND OUT				11/2/17 - not a priority work pending			
Joanne Munoz									
Count: 15 Work Orders			Avg. Age of WO's	43		Total for Sunrise ES	0		\$0.00

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Support Services

181533					9/14/2017		81		\$0.00
Medium	Work In Progress	Cynthia's Office			9/14/2017 9:48:36 AM				
Soria, Martin		Please send someone as soon possible to help rearrange furniture							
Cynthia Maes									
185807					11/29/2017		5		\$0.00
Medium	Work In Progress				11/29/2017 1:36:21 PM				
Vallejo, Albert		Create Mail Truck Parking							
Albert Vallejo									
178038					7/31/2017		126		\$0.00
Medium	Work In Progress				7/31/2017 12:46:46 AM				
Vallejo, Albert		Yearly - Support Services Fire Ext Insp - Refer to PM schedule details.				PM not performed asp schedule			
Margret Villalobos									
185372					11/15/2017		19		\$0.00
Medium	Work In Progress				11/15/2017 9:20:19 AM				
Avila, Jesus		Need to have light bulbs replaced in my office. There are four sets of lights one set is not lite and its missing the cover for it.							
Lisa Sanchez									
185255					11/13/2017		21		\$0.00
Medium	Work In Progress	Mr. Holguin's			11/13/2017 3:32:43 PM				
Ronquillo, Ruben		Order vertical blinds for Mr. Holguin's office and Cynthia's office Off White, open-split in the middle; inside window mount. Windows need to be measured.							
Cynthia Maes									
182245					9/27/2017		68		\$0.00
Medium	Work In Progress	Mail Room-			9/27/2017 10:55:06 AM				
Marquez, Gerardo		Install Outside Key Access to exit door. Limited Access provide Cynthia or Mr. Holguin with 3 keys. Anyone else will need to request a key from Mr. Holguin.							
Cynthia Maes									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Support Services							
185910					11/30/2017		4		\$0.00
Medium	Work In Progress	Back West Side			11/30/2017 1:16:05 PM				
Marquez, Gerardo		Need three keys for back west side door by Monday 12/4/2017.							
		Please see Cynthia, Eli or Mr. Holguin for instruction.							
Cynthia Maes									
Count: 7 Work Orders		Avg. Age of WO's	46			Total for Support Services	0	\$0.00	

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Vado ES							
185885					11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 9:07:05 AM					
Marquez, Gerardo		need 2 locks on refrigerator door in room 101 S/E child is opening doors and getting in							
Danny Miranda									
185092					11/8/2017		26		\$0.00
Medium	Work In Progress			11/8/2017 12:52:56 PM					
Solis, Lorenzo		need to ck server room to hot unit will not turn on							
Danny Miranda									
183497					10/16/2017		49		\$710.60
Medium	Work In Progress			10/16/2017 10:18:03					
Solis, Lorenzo		a/c unit to server room will not turn on to hot							
Danny Miranda									
185456					11/16/2017		18		\$1.11
Medium	Work In Progress			11/16/2017 9:15:05 AM					
Chavez, Santos		OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/3/2017. PLEASE REFER TO FLOOR PLANS. SNP MANAGER ELIZABETH M.233.2945							
Maritza Gonzalez									
184245					10/27/2017		38		\$0.00
Medium	Work In Progress			10/27/2017 9:45:53 AM					
Appelzoller, Fred		need to replace faucet in room 301							
Danny Miranda									
184875					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:13 AM					
Facio, Dino		Yearly - Vado ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185899		Office			11/30/2017		4		\$0.00
Medium	Work In Progress			11/30/2017 11:05:03					
Briones, Enrique		Deliver 1 box of EASY ENGLISH NEWSLETTER.							
Theresa Ramirez									

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Vado ES							
184766					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:32 AM					
Facio, Dino	Monthly - Vado ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184784					11/5/2017	11/26/2017	29		\$0.00
Medium	Work In Progress			11/5/2017 12:48:47 AM					
Facio, Dino	Monthly - Vado ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
185497					11/16/2017		18		\$0.00
Medium	Work In Progress			11/16/2017 3:00:50 PM					
Briones, Enrique	we have a laptop cart here at GAC that needs to be moved over to Vado Elementary.								
	please see Michael Vega or Cora								
Cora Ramirez									
181530					9/14/2017		81		\$0.00
Medium	Work In Progress			9/14/2017 9:19:56 AM					
Vallejo, Albert	Repair Hydronic System.								
Albert Vallejo									
183518		Kitchen			10/16/2017		49		\$0.00
High	Work In Progress			10/16/2017 2:35:27 PM					
Villalobos, David	Dishwasher leaking water from the bottom SNP Mgr. Elizabeth M. (575) 233-2945								
Dino Facio									
185364					11/15/2017		19		\$0.00
Medium	Work In Progress			11/15/2017 8:21:34 AM					
Villalobos, David	WALK IN TEMP IS FLUCTUATING BETWEEN 41 - 44 DEGREES.SNP MANAGER 233.2945								
Maritza Gonzalez									
184488		Kitchen			11/1/2017		33		\$0.00
High	Work In Progress			11/1/2017 8:40:18 AM					
Villalobos, David	Top oven does not light up (pilot) SNP Mgr. Elizabeth M. (575) 233-2945								
Dino Facio									
Count: 14 Work Orders		Avg. Age of WO's		30	Total for Vado ES			0	\$711.71

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Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Yucca Heights ES									
183170		Kitchen			10/10/2017		55		\$0.00
High	Work In Progress				10/10/2017 12:15:51				
Villalobos, David	Ovens not heating properly SNP Mgr. Arlene M. (575) 824-5148								
Dino Facio									
185061					11/8/2017		26		\$97.66
Medium	Work In Progress				11/8/2017 7:57:35 AM				
Vargas, Juan	I need cafeteria capacity sign and handheld stop sign								
Juan Vargas									
185466					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 9:34:51 AM				
Tellez, Hector	OUTLET INSTALLATION FOR PANELS ON NEW SNP KITCHEN OFFICE FURNITURE BY 12/8/17.PLEASE SEE FLOOR PLAN. SNP MANAGER ARLENE M.824-5148								
Maritza Gonzalez									
185780		Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	203			11/29/2017 8:56:21 AM				
Diaz, Ernesto	Mr. Diaz (Head Custodian), please see Mrs. Estrada in room 203. She needs assistance with moving a black cabinet to a different spot in the room. Thank you!								
Monica Lopez									
184156					10/26/2017		39		\$0.00
Low	Work In Progress				10/26/2017 8:37:57 AM				
Ontiveros, Guadalupe	need to install fence between lift station and portables. fence was removed for portables.								
Guadalupe Ontiveros									
177065					7/11/2017		146		\$0.00
Medium	Work In Progress				7/11/2017 10:03:43 AM				
Gallegos, Rafael	WARRANTY need fix aluminum moldings in 116 media center								
Juan Vargas									
177364					7/18/2017		139		\$0.00
Medium	Work In Progress				7/18/2017 8:06:08 AM				
Gallegos, Rafael	BY WARRANTY . in 200 hallway boy rest room need fix floor drain unclog								
Juan Vargas									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
177366					7/18/2017		139		\$0.00
Medium	Work In Progress				7/18/2017 8:22:56 AM				
Gallegos, Rafael		BY WARRANTY in rooms 201 202 203 and 204 need replace rest rooms lights switches							
Juan Vargas									
182736					10/1/2017		64		\$0.00
Medium	Work In Progress				10/1/2017 1:31:54 AM				
Vallejo, Albert		Monthly - Yucca Heights ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
184907					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:42 AM				
Facio, Dino		Monthly - Yucca Heights ES - Fire Suppression Insp - Refer to PM schedule details.							
Margret Villalobos									
184909					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:43 AM				
Facio, Dino		Monthly - Yucca Heights ES - Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
184910					11/5/2017		29		\$0.00
Medium	Work In Progress				11/5/2017 12:50:44 AM				
Facio, Dino		Yearly - Yucca Heights ES - Grease Trap - Refer to PM schedule details.							
Margret Villalobos									
185900		Office			11/30/2017		4		\$0.00
Medium	Work In Progress				11/30/2017 11:05:26				
Briones, Enrique		Deliver 1 box of EASY ENGLISH NEWSLETTER.							
Theresa Ramirez									
185459					11/16/2017		18		\$0.00
Medium	Work In Progress				11/16/2017 9:24:27 AM				
Carrasco, Danny		need blinds for potable windows 4-46 1/2 x 60 and 2-29 1/2 x 60							
Juan Vargas									

759 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 11/30/2017 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Yucca Heights ES									
184905					11/5/2017		29		\$0.00
Medium	Work In Progress			11/5/2017 12:50:40 AM					
Apodaca, Mario	Monthly - Yucca Heights ES- WW Recirculating Plant - Refer to PM schedule details.								
Margret Villalobos									
185796		Custodial			11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 11:40:39					
Villalobos, Jose	Need to replace cord on the vacuum								
Ernesto Diaz									
185794		Custodial			11/29/2017		5		\$0.00
Medium	Work In Progress			11/29/2017 11:30:14					
Villalobos, Jose	Our burnishing machine is in need of maintenance, its at 77 hours.								
Ernesto Diaz									
185779		Classroom			11/29/2017		5		\$0.00
Medium	Work In Progress	203		11/29/2017 8:54:16 AM					
Vargas, Juan	Mr. Juan Carlos (maintenance) please see Mrs. Estrada in room 203 to fix anchor chart. Thank you!								
Monica Lopez									
184015					10/24/2017		41		\$54.42
Medium	Work In Progress			10/24/2017 11:45:36					
Vargas, Juan	I need fix portable roof gutters								
Juan Vargas									
183145					10/10/2017		55		\$219.30
Medium	Work In Progress			10/10/2017 8:23:30 AM					
Vargas, Juan	in main office windows need tree aluminium blinds W-32.5x40- L								
Juan Vargas									
185612		Office			11/27/2017		7		\$0.00
Medium	Work In Progress	Conference		11/27/2017 11:06:15					
Tellez, Hector	We need electricity to run to the table in the Conference room 1. Thank you!								
Monica Lopez									
Count: 21 Work Orders		Avg. Age of WO's 42		Total for Yucca Heights ES			0	\$371.38	
Count: 759 Work Orders		Avg. Age of WO's 44		Grand Total			1	\$5,705.98	