

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
185815					11/29/2017		76		\$0.00
Medium	Work In Progress				11/29/2017 2:20:32 PM				
Ambriz, Jose		Need to replace A/C united on portable 4 ECHS thank you							
Sebastian Diaz									
186459		Office			12/11/2017		64		\$0.00
Medium	Work In Progress	portable # 15			12/11/2017 11:07:01				
Enriquez, Nikkie		we need to move a fireproof file cabinet from portable 1 to portable 15							
Rosa Quezada									
187491					1/7/2018	1/23/2018	37		\$0.00
Medium	Work In Progress				1/7/2018 12:36:46 AM				
Enriquez, Nikkie		Monthly - QRTLY BLDG INSP REPORT - Refer to PM schedule details.							
Jimmy Carbajal									
182235		Classroom			9/27/2017		139		\$0.00
Medium	Work In Progress	all portables			9/27/2017 9:27:33 AM				
Carbajal, Jimmy		we need floor mats in every portable. floors wet from rain.							
Rosa Quezada									
188814		Restroom			1/31/2018		1	1	\$210.00
Medium	Work In Progress	portable # 01			1/31/2018 9:55:24 AM	2/1/2018			
Marquez, Gerardo		we need a privacy lock installed in main office bathroom (portable 1)				install privacy lockset			
Rosa Quezada									
186288		Office			12/7/2017		68		\$0.00
Medium	Work In Progress	old main			12/7/2017 8:46:17 AM				
Marquez, Gerardo		Please have the locksmith remove our key storage box from the old AVECHS main office and install in our new building. (De La Garza)							
Rosa Quezada									
182889					10/4/2017		132		\$887.45
Medium	Work In Progress				10/4/2017 2:47:28 PM				
Ambriz, Jose		Need to Re-Run return on portables 10,11,12,15,and 16 thank you							
Sebastian Diaz									

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Assigned To		Description				Action Taken				
Requester Name										
Location: Alta Vista ECHS										
182891					10/4/2017		132	\$180.00		
Medium	Work In Progress				10/4/2017 2:51:48 PM					
Ambriz, Jose		Need to replace A/C on portable	3	thank you						
Sebastian Diaz										
185983					12/1/2017		74	\$0.00		
Medium	Work In Progress				12/1/2017 2:51:32 PM					
Chavez, Santos		Need to Re-Route electrical on portable	19	ECHS thank you						
Sebastian Diaz										
Count: 9 Work Orders		Avg. Age of WO's		80	Total for Alta Vista ECHS			1	\$1,277.45	

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Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
188282		Classroom			1/22/2018		22		\$0.00
Medium	Work In Progress	575-882-1904			1/22/2018 9:39:29 AM				
Appelzoller, Fred		Sink in room 111 is leaking. Ask for Ms. Nayda							
Sandy Silvas									
177540		Classroom			7/20/2017		208		\$0.00
Medium	Work In Progress	575-882-1904			7/20/2017 12:39:04 PM				
Marquez, Gerardo		Need re-keying in # 111,110,109,108,107.							
Sandy Silvas									
186366					12/7/2017		68		\$0.00
Medium	Work In Progress				12/7/2017 4:50:50 PM				
Nunez, Arturo		Need table, Laminator & die cuts moved from lounge to #101.							
Sandy Silvas									
186633					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:03:52 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
186634					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:05:31 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL INTERIOR DOORS							
184022					10/24/2017		112		\$0.00
Medium	Work In Progress	575-882-1904			10/24/2017 12:32:40				
Nunez, Arturo		Emergency work order in out door shed. (Hole in shed)							
Sandy Silvas									
180694					9/1/2017		165		\$0.00
Medium	Work In Progress				9/1/2017 7:51:38 AM				
Ontiveros, Guadalupe		drive in gate at rotary field needs back fill due to rain run off							
David Vega									
178040					7/31/2017		197		\$0.00
Medium	Work In Progress				7/31/2017 12:46:47 AM				
Vallejo, Albert		Yearly - Anthony On Track Pre-K (Yearly) Fire Ext - Refer to PM schedule details.							
Margret Villalobos									
Count: 8 Work Orders			Avg. Age of WO's	112	Total for Anthony - On Track Pre-K (Village)		0		\$0.00

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Anthony ES									
188666					1/30/2018		14		\$0.00
Medium	Work In Progress			1/30/2018 12:40:12 AM					
Nunez, Arturo	Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.								
Margret Villalobos									
187913					1/15/2018		29		\$0.00
Medium	Work In Progress			1/15/2018 12:30:19 AM					
Nunez, Arturo	Daily - Anthony ES - Fire Pump (Biweekly) - Refer to PM schedule details.								
Margret Villalobos									
187335					12/31/2017		44		\$0.00
Medium	Work In Progress			12/31/2017 1:08:07 AM					
Vallejo, Albert	Monthly - Anthony ES - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
183834		Kitchen			10/20/2017		116		\$0.00
High	Work In Progress			10/20/2017 8:55:02 AM					
Villalobos, David	Vegetable sink not holding water (leaks) SNP Mgr. Lorena B. (575) 882-3507								
Dino Facio									
187190					12/31/2017	1/6/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:05:15 AM					
Nunez, Arturo	Monthly - Anthony ES Monthly FE Inspection - Refer to PM schedule details.								
Margret Villalobos									
187327					12/31/2017		44		\$0.00
Medium	Work In Progress			12/31/2017 1:08:02 AM					
Apodaca, Mario	Monthly - Anthony ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
181141					9/7/2017		159		\$0.00
Medium	Work In Progress	mowers-ae-400		9/7/2017 3:46:58 PM					
Flores, Pete	front deck wheels excessively worn and require replacement								
Pete Flores									

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Anthony ES									
185355					11/15/2017		90		\$0.00
Medium	Work In Progress				11/15/2017 12:32:00				
Flores, Pete	Yearly - Anthony ES M-0405 (Z-Track) Grounds - Refer to PM schedule details.								
Margret Villalobos									
187207					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:05:36 AM				
Nunez, Arturo	Monthly - Anthony ES Roof Inspection - Refer to PM schedule details.								
Margret Villalobos									
185223					11/13/2017		92		\$0.00
Medium	Work In Progress				11/13/2017 8:51:50 AM				
Nunez, Arturo	Mr. Nunez, As per Ms. Perez please clean area by the drainage apartments. See Ms. Perez for more information. Thank you								
Jessica Lopez									
183434					10/13/2017		123		\$583.46
Medium	Work In Progress				10/13/2017 2:31:51 PM				
Nunez, Arturo	Need the following filters for F.C.U'S 24 EA. 8x31x1 24 EA. 9x34x1 6 EA. 16x25x1 6 EA. 14x25x1 14 EA. 19x22x1 14 EA. 12x36x1 14 EA. 24x10x1 4 EA. 16x20x1 4 EA. 9x19x1								
Arturo Nunez									
187932					1/16/2018		28		\$0.00
Medium	Work In Progress	Cafeteria			1/16/2018 9:52:43 AM				
Ronquillo, Ruben	As per Ms. Perez she would like a quote to tint the windows located in the cafeteria. Thank you								
Jessica Lopez									
186635					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:06:30 AM				
Nunez, Arturo	INSPECT FUNCTION OF ALL EXTERIOR DOORS								

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
186636					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:20:31 AM				
Nunez, Arturo		INSPECT FUNCTION OF ALL INTERIOR DOORS							
<hr/>									
188360					1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 8:09:12 AM				
Nunez, Arturo		Please replace handicap signs that are on the handicap parking area. The word accessible is misspelled on the sign that reads van accessible. Thank you.							
<hr/>									
Susie Ramos Lara									
187238					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:30 AM				
Nunez, Arturo		Monthly - Anthony ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
<hr/>									
Margret Villalobos									
187240					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:32 AM				
Nunez, Arturo		Monthly - Anthony ES Emer. Light Test: Monthly - Refer to PM schedule details.							
<hr/>									
Margret Villalobos									
184747					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:15 AM				
Facio, Dino		Monthly - Anthony ES Fire Suppression Insp. - Refer to PM schedule details.							
<hr/>									
Margret Villalobos									
187498					1/8/2018	1/24/2018	36		\$0.00
Medium	Work In Progress				1/8/2018 12:40:52 AM				
Nunez, Arturo		Monthly - Anthony ES Monthly Playground Insp. - Refer to PM schedule details.							
<hr/>									
Margret Villalobos									
180515					8/30/2017		167		\$0.00
Medium	Work In Progress				8/30/2017 9:47:34 AM				
Marquez, Gerardo		Mr. Nunez, Please replace locks on girls bathroom stalls by 3rd grade and 6th grade hall.							
<hr/>									
Jessica Lopez									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Anthony ES										
187972					1/16/2018		28		\$0.00	
Medium	Work In Progress				1/16/2018 3:30:12 PM					
Ambriz, Jose		Need some assistance on trouble shooting F.C.U 024 at lounge and F.C.U 026 in room # 102 at Alamo building.								
Arturo Nunez										
182873					10/4/2017		132		\$0.00	
Medium	Work In Progress	GSAC SPED			10/4/2017 9:55:45 AM					
Nunez, Arturo		In order to accommodate the use of a lounge/training room we need to have the area painted so that we can proceed to make the necessary changes that are needed. Thank you								
Susie Ramos Lara										
182876					10/4/2017		132		\$0.00	
Medium	Work In Progress	GSAC SPED			10/4/2017 9:59:40 AM					
Appelzoller, Fred		We have a kitchen sink in the lounge that needs a new faucet. Please send a technician to replace it. Thank you.								
Susie Ramos Lara										
Count: 23 Work Orders		Avg. Age of WO's 72		Total for Anthony ES				0	\$583.46	

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Assigned To	Description								
Requester Name									
Location: Berino ES									
186338					12/7/2017		68		\$0.00
Medium	Work In Progress				12/7/2017 3:44:12 PM				
Solis, Lorenzo	Need to replace thermostat on portable 14 ECHS thank you								
Sebastian Diaz									
184519					11/1/2017		104		\$0.00
Medium	Work In Progress				11/1/2017 2:01:32 PM				
Chavez, Santos	Need to fix light parking lot pole thank you								
Sebastian Diaz									
186345					12/7/2017		68		\$91.65
Medium	Work In Progress				12/7/2017 3:46:33 PM				
Ambriz, Jose	Need to replace thermostat on portable 5 ECHS thank you								
Sebastian Diaz									
184408	Main Building	Office			10/31/2017		105		\$0.00
Medium	Work In Progress	112			10/31/2017 8:53:49 AM				
Marquez, Gerardo	counselor key not working								
Michelle Guerra									
184748					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:16 AM				
Facio, Dino	Monthly - Berino ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
188106					1/18/2018		26		\$86.40
Medium	Work In Progress				1/18/2018 9:07:46 AM				
Diaz, Sebastian	Need to replace lights on hall way thank you T2								
Sebastian Diaz									
188711					1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 9:17:32 AM				
Diaz, Sebastian	PLEASE INSTALL PAPER TOWEL DISPENSER IN RESTROOM. SANTOS WILL DELIVER TO YOU								
Jimmy Carbajal									
180460					8/29/2017		168		\$0.00
Medium	Work In Progress				8/29/2017 3:32:09 PM				
Ontiveros, Guadalupe	Need tractor to clean pawn north side thank you								
Sebastian Diaz									

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Berino ES							
180113					8/23/2017		48		\$0.00
Medium	Work In Progress			8/23/2017 2:50:39 PM		10/10/2017			
Martinez, Salvador	need to put an extension pipe and fittings for a flush out line connected to a sand filter to keep from flooding the meter with dirt when flushing. The one it has now is to short, and needs to extend outside away from meter box.								
Salvador Martinez									
187374					1/3/2018		41		\$0.00
Medium	Work In Progress			1/3/2018 12:31:24 AM					
Apodaca, Mario	Monthly - Berino ES - Domestic Water Filter - Refer to PM schedule details.								
Margret Villalobos									
188598		Kitchen			1/26/2018		18		\$0.00
High	Work In Progress			1/26/2018 9:34:29 AM					
Villalobos, David	Dials on oven don't function properly they wont turn off oven SNP Mgr. Sara G. (575) 882-2417								
Dino Facio									
184518					11/1/2017		104		\$0.00
Medium	Work In Progress			11/1/2017 1:59:58 PM					
Chavez, Santos	Need to fix light on restroom class room 100 thank you								
Sebastian Diaz									
187328					12/31/2017		44		\$0.00
Medium	Work In Progress			12/31/2017 1:08:02 AM					
Apodaca, Mario	Monthly - Berino ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
182751		Kitchen			10/2/2017		134		\$0.00
High	Work In Progress			10/2/2017 8:33:01 AM					
Villalobos, David	Ice machine leaking water from the top area where the ice is made SNP Mgr. Sara G. (575) 882-2417								
Dino Facio									
187230					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:06:19 AM					
Vallejo, Albert	Monthly - Berino ES Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
Count: 15 Work Orders			Avg. Age of WO's	72			Total for Berino ES	0	\$178.05

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
187867		Kitchen			1/12/2018		32		\$0.00
High	Work In Progress				1/12/2018 12:04:08 PM				
Gallegos, Rafael		New Freezer at 27°(leaking fluid) SNP Mgr. Esther C. (575) 824-0048				Reassigned work order to Construction quip still under warranty 1/12/18 dvf			
Dino Facio									
187279					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:07:20 AM				
Vargas, Juan		Monthly - Chaparral ES Emer. Light Test: Monthly - Refer to PM schedule details.							
Margret Villalobos									
183849		Kitchen			10/20/2017		116		\$0.00
High	Work In Progress				10/20/2017 11:56:34				
Medina, Eric		Cold side on serving line not working SNP Mgr. Esther C. (575) 824-0048							
Dino Facio									
187541	Concession	Custodial			1/8/2018		36		\$0.00
Medium	Work In Progress				1/8/2018 11:37:08 AM				
Villalobos, Jose		Wet & Dry Advance Sprite Classic 12 on & off switch broke off Serial #1514793 Tag 02-0070 Date 9-24-2001							
Adrian Flores									
183512	Main Building	Custodial			10/16/2017		120		\$0.00
Medium	Work In Progress				10/16/2017 12:14:06				
Villalobos, Jose		Need a Air Filter for ECHO power blower PB-200 #05236117							
Adrian Flores									
185314	Concession	Custodial			11/14/2017		91		\$9.37
Medium	Work In Progress				11/14/2017 1:52:56 PM				
Villalobos, Jose		need to replace Cover,Filter for Global auto floor scrubber 20" two amp batteries part number for cover ,filter #VF82168-4 just need the part I put on							
		District serial number #01655							
Adrian Flores									

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Assigned To	Description								
Requester Name									
Location: Chaparral ES									
188611					1/26/2018		18		\$0.00
Medium	Work In Progress			1/26/2018 11:39:20 AM					
Ontiveros, Joe	Company: esa coNSTRUCTION								
	Main Contact Phone: (575) 642-1422								
	Address: 645 El Molino Blvd								
	Secondary Phone: 5756425125								
	City, St, Zip: Las Cruces, NM 88005								
	Main Contact Email: OBED@esaconstruction.co								
	m								
	Company Phone: (575) 642-1560								
	Alternate Contact: Obed Molina								
	Alternate Contact Phone: 575-642-1422								
	Main Contact: Obed Molina								
	Alternate Contact Email: obed@esaconstruction.com								
	Driving Directions								
	FROM O'HARA RD TAKE A LEFT ON WAR RD AND								
	THEN A RIGHT ON TO LISA DR CONTINUE FOR TWO								
	MILES AND THE SITE IS BEHIND CHAPARRAL								
	ELEMENTARY.								
	Spotting Instructions								
	THE AREA BEHIND THE SCHOOL IS MARKED IN								
	WHITE PAINT.								
	Remarks								
	INSTALLING CONCRETE BASES FOR AIR								
	MONITORING ANTENNA. No Hazards - Open Access								
Dominique Esparza									
188839					1/31/2018		13		\$0.00
High	Work In Progress			1/31/2018 1:39:22 PM					
Ambriz, Jose	Unit in IT room is not working (very hot). call was dispatched last weekend.								
Jessica Herrera									
187885	Main Building	Hallway/Corridor			1/12/2018		32		\$0.00
Medium	Work In Progress	Main Entry		1/12/2018 3:19:49 PM					
Ortiz, Alfredo	Repair and paint dry wall in main entrance on the bottom left and right where they have been broken right above the tile.								
Angelica Duque									
187886	Main Building	Hallway/Corridor			1/12/2018		32		\$0.00
Medium	Work In Progress	Room 202		1/12/2018 3:26:08 PM					
Ortiz, Alfredo	Repair and paint broken drywall behind outside door of Ms. Sepulveda's classroom.								
Angelica Duque									

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
187890	Main Building	Hallway/Corridor			1/12/2018		32		\$0.00
Medium	Work In Progress	Room 207			1/12/2018 3:32:38 PM				
Ortiz, Alfredo		Please repair and paint broken drywall by the exit on the side of Room 207.							
Angelica Duque									
186888					12/15/2017		60		\$1,153.20
Medium	Work In Progress				12/15/2017 12:13:02				
Vargas, Juan		needing blinds for portables 1 2 3 and 4. will order through e-mail work order							
Paul Quinones									
181165					9/8/2017		158		\$0.00
Medium	Work In Progress	che-0403			9/8/2017 7:59:05 AM				
Flores, Pete		front deck wheels excessively worn and require replacement							
Pete Flores									
187241					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:33 AM				
Vargas, Juan		Monthly - Chaparral ES Exit Sign Insp: Monthly - Refer to PM schedule details.							
Margret Villalobos									
188704					1/30/2018		14		\$22.87
High	Work In Progress				1/30/2018 9:09:41 AM				
Holguin, Ramiro		3" water leak by tank.							
Guadalupe Ontiveros									
184749					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:17 AM				
Facio, Dino		Monthly - Chaparral ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
Count: 16 Work Orders			Avg. Age of WO's	59		Total for Chaparral ES	0	\$1,185.44	

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral High - Pre-K									
186938					12/18/2017		57		\$0.00
Medium	Work In Progress	882-6234			12/18/2017 9:08:44 AM				
Flores, Pete		please check vehicle 145 check engine light turn on.							
Laura Vazquez									
186377					12/8/2017		67		\$0.00
Medium	Work In Progress	outside			12/8/2017 10:59:57 AM				
Marquez, Gerardo		We need 4 locks for the gates at the pre-k.							
		Thank you!							
		Micaela							
Micaela Paniagua									
182805					10/3/2017		133		\$79.90
Medium	Work In Progress	Entire building			10/3/2017 8:46:46 AM				
Vallejo, Albert		Please caulk all the windows at the Pre-k water is coming into the classrooms, office and all the areas.				11/17/17 - Asp Johnny route to Albert			
		Thank you!							
Micaela Paniagua									
179637					8/15/2017		182		\$0.00
Medium	Work In Progress	Pleayground			8/15/2017 4:24:35 PM				
Acuna, Johnny		Please paint the playground area with UV paint. A color that will suit our playground such as blue. Repair outside columns in front of school, they are chipping.				11/2/17 - Will work on soon, finishing up heating units			
		Thank you!							
Micaela Paniagua									
187545					1/8/2018		36		\$0.00
Medium	Work In Progress	Outside gate			1/8/2018 2:27:39 PM				
Vallejo, Albert		The entrance gate was damaged by a truck that struck it and left.				2/7/18 Asp Albert, will contract service			
Micaela Paniagua									
Count: 5 Work Orders			Avg. Age of WO's	95		Total for Chaparral High - Pre-K	0	\$79.90	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
182268	Field House	Athletic Field			9/27/2017		139		\$0.00
Medium	Work In Progress	north side gate			9/27/2017 12:55:00 PM				
Ontiveros, Guadalupe Please widen entrance on north side of home bleachers, to allow ambulance access. (Ms. Vicki Lopez)									
Mireya Meza									
187339					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:10 AM				
Vallejo, Albert Monthly - Chaparral HS Pre-K- Fire Sprinkler Insp - Refer to PM schedule details.									
Margret Villalobos									
182267	H-Wing	Auditorium			9/27/2017		139		\$0.00
Medium	Work In Progress	gym			9/27/2017 12:53:22 PM				
Carbajal, Jimmy Floorboards in south entrance from main hall way are popping up, creating a trip hazard. (Ms. Lopez) Asp Johnny, not able to repair, floor boards are warped, redirect to Admin. 10/10/17 - faxed to stout for quote on repair									
Mireya Meza									
179129					8/9/2017		188		\$0.00
Medium	Work In Progress				8/9/2017 11:42:21 AM				
Vallejo, Albert Replace fire pump and controls									
Johnny Acuna									
187336					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:08 AM				
Vallejo, Albert Monthly - Chaparral HS - Fire Sprinkler Insp. - Refer to PM schedule details.									
Margret Villalobos									
187436					1/5/2018		39		\$0.00
Medium	Work In Progress				1/5/2018 10:59:47 AM				
Villalobos, Jose Tennant 6100 sweeper SR# 6038, Is not keeping charge, also does not pickup correctly {sand}									
Jesus Urquidi									
186284					12/7/2017		68		\$0.00
Medium	Work In Progress				12/7/2017 6:45:15 AM				
Villalobos, Jose Auto scrubber #2068 is not picking up water correctly hose on bottom is ripped has tape on it also squeegee is not going down even bracket looks like it is broken.									
Jesus Urquidi									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral HS									
186679					12/13/2017		62		\$0.00
Medium	Work In Progress			12/13/2017 9:41:18 AM					
Romero, Joaquin	Please install Door Vent on Inner mechanical room door inside the Football Storage Room in the Field House.								
Johnny Acuna									
180111	Field House	Athletic Field			8/23/2017		174		\$0.00
Medium	Work In Progress	Athletic Fields		8/23/2017 2:11:51 PM					
Ontiveros, Guadalupe	Need to replace lawn sprinkler control ESP-24. Not giving time properly and some stations are not starting. Baseball field timing box. (Pedro Valdez, grounds)								
Mireya Meza									
187059					12/20/2017		55		\$0.00
Medium	Work In Progress			12/20/2017 8:32:32 AM					
Marquez, Gerardo	Garage Door to Fire Pump Diesel Engine Housing is hard to Open Door.								
Johnny Acuna									
188213	Q-Wing	Classroom			1/19/2018		25		\$0.00
Medium	Work In Progress	Q4		1/19/2018 10:35:51 AM					
Marquez, Gerardo	Back door will not lock. (Mr. Bennett, Q4)								
Mireya Meza									
184834					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress			11/5/2017 12:49:34 AM					
Facio, Dino	Monthly - Chaparral HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
180208	Q-Wing	Classroom			8/24/2017		173		\$0.00
Medium	Work In Progress	Q6		8/24/2017 2:02:47 PM					
Tellez, Hector	Will be needing outlets and wiring done onto new equipment. Please see Mr. Tarin so that he can better guide you as to what he will need. (Mr. Tarin, Q6)					11/7/17 Mr Tarin has not received any word on equipment that will be installed in his shop, not till the end of the year he says. I want to change it to Project			
Mireya Meza									
188450					1/24/2018		20		\$0.00
High	Work In Progress			1/24/2018 8:44:11 AM					
Tellez, Hector	need to remove electric wires and rewire booster pump.								
Guadalupe Ontiveros									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
188703	R-Wing	Classroom			1/30/2018		14		\$0.00
Medium	Work In Progress	R5			1/30/2018 9:07:53 AM				
Ontiveros, Joe		The Lobo Den kitchen has no hot water and are unable to wash dishes or cook. This is the second time this has happened in 2 weeks. (Mrs. Garcia, R5)							
Mireya Meza									
187924					1/16/2018		28		\$0.00
Medium	Work In Progress				1/16/2018 8:48:58 AM				
Ontiveros, Guadalupe		I need a new baseball and softball drag 4' wide 8' long the old one is torn.							
Pedro Valdez									
188451	R-Wing	Classroom			1/24/2018		20		\$0.00
Medium	Work In Progress	Lobo Den			1/24/2018 8:45:24 AM				
Appelzoller, Fred		We have no hot water at all in the lobo den. Unable to wash dishes or clean properly at this time. (Mrs. Garcia, R5)							
Mireya Meza									
187961					1/16/2018		28		\$41.81
Medium	Work In Progress				1/16/2018 3:08:39 PM				
Solis, Lorenzo		Please check Circulating Pumps to R-Bldg.							
Johnny Acuna									
182185					9/26/2017		140		\$0.00
Medium	Work In Progress				9/26/2017 3:13:43 PM				
Solis, Lorenzo		Need to replace Refrigerated unit to Q3 Classroom.							
Johnny Acuna									
188664					1/29/2018		15		\$0.00
Medium	Work In Progress				1/29/2018 3:51:10 PM				
Solis, Lorenzo		Please replace ice machine filters.							
Johnny Acuna									
187616	R-Wing	Classroom			1/9/2018		35		\$0.00
Medium	Work In Progress	R5 (Kitchen)			1/9/2018 1:09:47 PM				
Solis, Lorenzo		Freezer #2 is not temping to correct temperature. It's at 40 - 50 degree had to throw away food. (Mrs. Garcia, R5)							
Mireya Meza									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
188453	R-Wing	Classroom			1/24/2018		20		\$0.00
Medium	Work In Progress	R5			1/24/2018 8:47:41 AM				
Solis, Lorenzo		2 coolers and 2 freezers are not working. Temperature is too hot. (Mrs. Garcia, R5)							
Mireya Meza									
187597					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 8:23:17 AM				
Tellez, Hector		PLEASE LINE LOCATE NEW BLDG. CONSTRUCTION AT THE HIGH SCHOOL INSIDE CONTRUCTION FENCE AREA							
185540	Q-Wing	Classroom			11/17/2017		88		\$0.00
Medium	Work In Progress	Q4			11/17/2017 10:08:16				
Tellez, Hector		Need 3 drop of 220 power in shop for cutting machines. (Mr. Bennett, Q4)							
Mireya Meza									
185389	Q-Wing	Classroom			11/15/2017		90		\$0.00
Medium	Work In Progress	Q2			11/15/2017 2:06:59 PM				
Tellez, Hector		Outlet install in Q2 for kiln needed for ceramics lesson. This is the second request. Our first request was done in March or April of 16-17SY. Please advice where my work order stands. (Mr. Soria, Q2)							
Mireya Meza									
188214	Q-Wing	Classroom			1/19/2018		25		\$0.00
Medium	Work In Progress	Q4			1/19/2018 10:36:55 AM				
Tellez, Hector		Need 220 plugs for cutting machines in welding class. (Mr. Bennett, Q4)							
Mireya Meza									
179599	A-Wing	Storage			8/15/2017		182		\$0.00
Medium	Work In Progress	Book Room			8/15/2017 3:24:05 PM				
Marquez, Gerardo		Locking mechanism on bottom of book room inside door also needs to be repaired. (Ms. Lopez, book room)							
Mireya Meza									
187947					1/16/2018		28		\$168.00
Medium	Work In Progress				1/16/2018 12:07:51 PM				
Acuna, Johnny		Need a Spark Ignition Module for Auto Shop Heating Unit. Honeywell S8600M							
Johnny Acuna									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
187617	R-Wing	Classroom			1/9/2018		35		\$0.00
Medium	Work In Progress	R5 (kitchen)			1/9/2018 1:12:17 PM				
Marquez, Gerardo		Need new locks for coolers and freezers, some locking tabs are broken. (Mrs. Garcia, R5)							
Mireya Meza									
185144					11/8/2017		97		\$0.00
Medium	Work In Progress				11/8/2017 3:55:27 PM				
Marquez, Gerardo		Please fix (2) Door knob locks located inside the Football storage room in the field house. One door opens up the chase and the other opens up door where the furnaces are. Have to turn key several times until it catches the lock to open up door. Thanks.....							
Johnny Acuna									
185499					11/16/2017		89		\$0.00
Medium	Work In Progress				11/16/2017 3:23:02 PM				
Marquez, Gerardo		Need Door ADA Closure Parts for inside door to the R-Bldg.							
Johnny Acuna									
186704					12/13/2017		62		\$0.00
Medium	Work In Progress				12/13/2017 10:43:07				
Marquez, Gerardo		Please replace missing key core on door to Communications Room in the field house.							
Johnny Acuna									
187611					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 12:05:40 PM				
Solis, Lorenzo		Please check Refrigeration system in B3 classroom. Possibly Bad Compressor.							
Johnny Acuna									
187371					1/1/2018		43		\$0.00
Medium	Work In Progress				1/1/2018 1:12:00 AM				
Flores, Pete		Monthly - District Tractors - Full Service PM - Refer to PM schedule details.							
Margret Villalobos									
187925					1/16/2018		28		\$0.00
Medium	Work In Progress				1/16/2018 8:52:53 AM				
Ontiveros, Guadalupe		I need the generator for compressor and clean filters on equipment. I had one but Lupe took it and never replace it.							
Pedro Valdez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
186583					12/12/2017		63		\$0.00
High	Work In Progress				12/12/2017 3:34:28 PM				
Ontiveros, Guadalupe		baseball in-field needs baseball turf screenings.							
Guadalupe Ontiveros									
186940					12/18/2017		57		\$0.00
Medium	Work In Progress				12/18/2017 9:42:40 AM				
Flores, Pete		Need Rooftop and Cab all-around, and windshield cover installed to Polaris Ranger 4x4 (400 H.O.) UV-CHS-0513 (Chaparral High School/Bldg. Mech)							
Johnny Acuna									
188736	Field House	Athletic Field			1/30/2018		14		\$0.00
Medium	Work In Progress	ATHLETICS			1/30/2018 1:52:05 PM				
Ontiveros, Guadalupe		LUPE, CHAPARRAL MS WILL BE HOSTING THE MS TRACK MEET ON SAT./FEB. 10TH AT CHS AND WE WILL NEED THE FOLLOWING ITEMS REPAIRED BEFORE THE MEET.							
		1. NEW TOE BOARD FOR SHOT PUT 2. MARK THE SHOT AND DISCUS 3. PAINT THE LONG AND TRIPLE JUMP BOARDS 4. GET HIGH JUMP STANDARDS, POLES & MATS FROM GHS AND TAKE THOSE UP TO CHS ON FRIDAY, FEB. 9TH.							
		IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT KAREN.							
		THANK YOU!							
Terry Alvarado									
181619					9/15/2017		151		\$0.00
Medium	Work In Progress				9/15/2017 2:58:20 PM				
Ontiveros, Guadalupe		coach Hernandez ask to make work order for soccer nets at turf size 24' long x 8'x high 6' wide . and some rubber clips to Guadalupe Ontiveros and athletics. Pedro, Valdez C,H,S. Grounds.							
Pedro Valdez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Chaparral HS										
188534	Field House	Football Field			1/25/2018		19		\$0.00	
Medium	Work In Progress	ATHLETICS			1/25/2018 8:23:40 AM					
Ontiveros, Guadalupe		LUPE, THE ATHLETIC DEPARTMENT WOULD LIKE TO BORROW THE DISTRICT GENERATOR FOR MIDDLE SCHOOL TRACK MEET ON FEB. 10TH AT CHAPARRAL HS. WE ALSO NEED FOR SOMEONE TO SET THAT UP FOR US. THE MEET WILL START AT 8:30AM. BUT NEED THE GENERATOR SETUP BY ABOUT 7:30AM ON FEB. 10TH.								
		THANK YOU VERY MUCH!								
Terry Alvarado										
181917					9/20/2017		146		\$0.00	
Medium	Work In Progress				9/20/2017 3:54:38 PM					
Ontiveros, Guadalupe		need retaining wall west side of foot ball field track getting full of dirt because some small arroyos I been cleaning that area cant fix problem please check on that grounds keeper Pedro Valdes chaparral high school.								
Pedro Valdez										
186039					12/3/2017		72		\$0.00	
Medium	Work In Progress				12/3/2017 12:46:07 AM					
Apodaca, Mario		Monthly - Chaparral HS - Lift Station Inspection - Refer to PM schedule details.								
Margret Villalobos										
188601	G-Wing	Classroom			1/26/2018		18		\$0.00	
Medium	Work In Progress	G6			1/26/2018 10:07:07 AM					
Acuna, Johnny		The vent to greenhouse in G6 is busted broken pretty bad. (Mr. Frischmann, G6)								
Mireya Meza										
Count: 43 Work Orders		Avg. Age of WO's 69		Total for Chaparral HS				0	\$209.81	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
188798					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 7:48:39 AM				
Ronquillo, Ruben		8"X8" SIGN THAT READS COUNSELOR W/BRAIL							
<hr/>									
184750					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:18 AM				
Facio, Dino		Monthly - Chaparral MS Fire Suppression Insp. - Refer to PM schedule details.							
<hr/>									
188691		Parking Lot			1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 8:27:34 AM				
Ortiz, Alfredo		Need to order and install NO Parking signs.							
<hr/>									
187687	Main Building	Classroom			1/10/2018		34		\$0.00
Medium	Work In Progress	301			1/10/2018 9:28:49 AM				
Ortiz, Alfredo		Please Paint room							
<hr/>									
187688	Main Building	Classroom			1/10/2018		34		\$0.00
Medium	Work In Progress	312			1/10/2018 9:29:32 AM				
Ortiz, Alfredo		Please paint rooms							
<hr/>									
187689	Main Building	Classroom			1/10/2018		34		\$0.00
Medium	Work In Progress	various locations			1/10/2018 9:30:39 AM				
Ortiz, Alfredo		11 blinds to replace see Maria For room list.							
<hr/>									
187796	Main Building	Classroom			1/11/2018		33		\$0.00
Medium	Work In Progress	303			1/11/2018 12:04:05 PM				
Ortiz, Alfredo		unplug drain in sink							
<hr/>									
187696	Main Building	Classroom			1/10/2018		34		\$0.00
Medium	Work In Progress	various locations			1/10/2018 10:00:10 AM				
Ortiz, Alfredo		please look at ceiling tiles and replace all around building							
<hr/>									
Maria Garcia									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
188398	Main Building	Classroom			1/23/2018		21		\$25.98
Medium	Work In Progress	various locations			1/23/2018 2:17:19 PM				
Ortiz, Alfredo Please put up AD signs around campus.									
Maria Garcia									
188614	Main Building	Classroom			1/26/2018		18		\$0.00
Medium	Work In Progress	softball field			1/26/2018 11:46:45 AM				
Ontiveros, Guadalupe Bleacher at softball field is broken please repair.~Orozco									
Maria Garcia									
186446	Main Building	Classroom			12/11/2017		64		\$0.00
Medium	Work In Progress	office			12/11/2017 9:34:41 AM				
Marquez, Gerardo Need lock on cabinet fixed									
Maria Garcia									
187123		Kitchen			12/21/2017		54		\$0.00
Medium	Work In Progress				12/21/2017 7:20:16 AM				
Marquez, Gerardo Could you please issue me a key for the Chaparral middle school kitchen has already been approved by Albert and Jessica as well as Ms. Guerra									
Jimmy Carbajal									
188370					1/23/2018		21		\$1.99
Medium	Work In Progress				1/23/2018 9:28:36 AM				
Tellez, Hector Please run a plug for new TV mount in cafeteria. See Maria Secretary/Mrs. Hernandez principal									
Maria Garcia									
184645					11/3/2017		102		\$0.00
Medium	Work In Progress				11/3/2017 9:05:38 AM				
Tellez, Hector Need 8 LED lay in 2X4 light fixtures									
Hector Tellez									
188394	Main Building	Classroom			1/23/2018		21		\$1.99
Medium	Work In Progress	lobby			1/23/2018 1:35:28 PM				
Tellez, Hector please drop receptical in lobby for tv. ~Mrs. M. Hernandez									
Maria Garcia									
184032					10/24/2017		112		\$0.00
Medium	Work In Progress				10/24/2017 2:58:15 PM				
Tellez, Hector Need 2X4 Led lights for staging area for CMS									
Hector Tellez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
186106	Main Building	Hallway/Corridor			12/4/2017		71		\$0.00
Medium	Work In Progress				12/4/2017 3:42:15 PM				
Solis, Lorenzo									
Having problem with refrigerated water fountain, need assistance.									
Alfredo Ortiz									
188060	Main Building	Classroom			1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 3:24:05 PM				
Appelzoller, Fred									
Having Problems with drain in ART room.									
Alfredo Ortiz									
185159		Office			11/9/2017		96		\$482.24
Medium	Work In Progress	Nursing			11/9/2017 10:18:32 AM				
Appelzoller, Fred									
Please replace the sinks in the Nurses Office at the Chaparral Middle School, the Nurses Office was moved into the main building.									
Thank you, Priscilla									
Priscilla Martinez									
188800		Kitchen			1/31/2018		13		\$0.00
High	Work In Progress				1/31/2018 7:54:14 AM				
Villalobos, David									
Oven or Stove one of the two is leaking gas around the hood area SNP Mgr. Norma P. (575) 824-4376									
Dino Facio									
187854		Exterior			1/12/2018		32		\$13.98
Medium	Work In Progress				1/12/2018 8:47:40 AM				
Gonzalez, Salvador									
The flag pole rope is stuck on the top of the pole need the lift to get up to repair.									
Alfredo Ortiz									
184154					10/26/2017		110		\$0.00
Medium	Work In Progress				10/26/2017 8:17:56 AM				
Marquez, Gerardo									
DOORS TO PORTABLES (WEIGHT R. & STORAGE RM.) ARE IN VERY BAD SHAPE AND NEED REPLACING.									
Gerardo Marquez									
187652					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 3:44:57 PM				
Villalobos, Jose									
Repair pole saw									
Ernesto Concha									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Chaparral MS									
188783					1/30/2018		14		\$0.00
Medium	Work In Progress			1/30/2018 4:08:07 PM					
Villalobos, Jose	Joey could you please remove the auto scrubber from CHM and add to AE custodial inventory also need to deliver to AE								
Jimmy Carbajal									
187231					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:06:20 AM					
Vallejo, Albert	Monthly - Chaparral MS Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
179409	Main Building	Hallway/Corridor			8/11/2017		186		\$0.00
Medium	Work In Progress			8/11/2017 4:45:13 PM					
Carbajal, Jimmy	Baseboards throughout the school need to be replaced.		9/13/17 Asp P. Quinones, reroute to Custodial - J. Carbajal						
Maria Orozco									
184426		Portables			10/31/2017		105		\$0.00
Medium	Work In Progress			10/31/2017 1:15:51 PM					
Carbajal, Jimmy	tha portable#6/ needs new floor preferably linoleum GRACIAS								
M. Carmen Perez									
188799		Kitchen			1/31/2018		13		\$0.00
High	Work In Progress			1/31/2018 7:50:00 AM					
Medina, Eric	Walk In at 42° SNP Mgr. Norma P. (575) 824-4376								
Dino Facio									
181257		Portables			9/11/2017		155		\$0.00
Medium	Work In Progress			9/11/2017 10:00:14 AM					
Gonzalez, Salvador	Need to see if we can put metal platforms on other ramps on portables. So we don't have to be replacing the wooden ramps every couple of years.		11/2/17 - Material on order						
Alfredo Ortiz									
Count: 29 Work Orders			Avg. Age of WO's 56		Total for Chaparral MS			0	\$526.18

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Pride HS							
187232					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:21 AM				
Vallejo, Albert		Monthly - Desert Pride Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
185010		Custodial			11/7/2017		98		\$0.00
Medium	Work In Progress				11/7/2017 1:37:58 PM				
Villalobos, Jose		slow leak on one of the dolly tire need to repair.							
David Acosta									
188607		Hallway/Corridor			1/26/2018		18		\$0.00
Medium	Work In Progress				1/26/2018 11:11:59 AM				
Marquez, Gerardo		A door in hallway connecting to lobby is sticking							
Miguel Sonora									
188608		Exterior			1/26/2018		18		\$0.00
Medium	Work In Progress				1/26/2018 11:14:14 AM				
Diaz, Sebastian		A wall in patio behind office is cracking.				Asp Mr. Gallegos, not under warranty.			
Miguel Sonora									
186282		Classroom			12/6/2017		69		\$0.00
Medium	Work In Progress				12/6/2017 5:00:07 PM				
Ambriz, Jose		The classrooms and rooms were very cold temp. needs adjustment							
Maria Carbajal									
187575					1/8/2018		36		\$0.00
Medium	Work In Progress	conference			1/8/2018 3:57:02 PM				
Ambriz, Jose		Ice machine is not making ice.							
Maria Carbajal									
179437		Custodial			8/14/2017		183		\$0.00
Medium	Work In Progress	Janitor #1			8/14/2017 5:41:58 AM				
Gallegos, Rafael		Under Warranty- Wet ceiling panels in custodial office							
David Acosta									
188727		Exterior			1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 12:49:50 PM				
Diaz, Sebastian		Could you install a bench under the bus stop. We already have the bench. Thank you.							
Miguel Sonora									
Count: 8 Work Orders		Avg. Age of WO's		60	Total for Desert Pride HS			0	\$0.00

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
184751					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:18 AM				
Facio, Dino Monthly - Desert Trail ES - Fire Suppression Insp. - Refer to PM schedule details.									
Margret Villalobos									
186891	Main Building	Restroom			12/15/2017		60		\$0.00
Medium	Work In Progress	Office			12/15/2017 12:54:34				
Vallejo, Albert Restroom floor ATTENTION: Albert Vallejo									
Elizabeth Hernandez									
180112	Main Building	Football Field			8/23/2017		174		\$0.00
Medium	Work In Progress	field			8/23/2017 2:50:15 PM				
Ontiveros, Guadalupe We need the grass cut in the field because it's too long.									
Elizabeth Hernandez									
177974					7/28/2017		200		\$0.00
Medium	Work In Progress				7/28/2017 8:29:45 AM				
Gallegos, Rafael Warranty Work Order: Roof leaking from rain water inside cafeteria. Please see Custodial staff for location.									
Johnny Acuna									
188202	Main Building	Classroom			1/19/2018		25		\$0.00
Medium	Work In Progress	203			1/19/2018 8:39:43 AM				
Vargas, Juan In room 203 they need some shelves put up.									
Elizabeth Hernandez									
188301	Main Building	Classroom			1/22/2018		22		\$0.00
Medium	Work In Progress	208			1/22/2018 11:26:03 AM				
Vargas, Juan In room 208 light bulb needs to be replaced it went out.									
Elizabeth Hernandez									
188201					1/19/2018		25		\$0.00
Medium	Work In Progress	202			1/19/2018 8:35:50 AM				
Vargas, Juan In room 202 door needs a new door stop.									
Elizabeth Hernandez									
188844	Main Building	Classroom			1/31/2018		13		\$0.00
Medium	Work In Progress	411			1/31/2018 2:40:09 PM				
Marquez, Gerardo In portable #411 door does not lock.									
Elizabeth Hernandez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
186997					12/19/2017		56		\$0.00
Medium	Work In Progress				12/19/2017 11:31:56				
Marquez, Gerardo		broken key inside panic bar key cylinder southend double door exit							
Paul Quinones									
186725	Main Building	Classroom			12/13/2017		62		\$0.00
Medium	Work In Progress	Early Childhood			12/13/2017 2:28:27 PM				
Appelzoller, Fred		Replace toilets in the Early Childhood Classroom restrooms (2). The toilets are too tall for the 3/4 year olds and they are having bathroom accidents. In addition the floors need to be replaced in these two restrooms due to them being lifted/raised possibly due to water damage							
Elizabeth Hernandez									
185486	Main Building	Classroom			11/16/2017		89		\$120.45
Medium	Work In Progress	412			11/16/2017 1:05:53 PM				
Appelzoller, Fred		In portable #412 they need toilet replaced.							
Elizabeth Hernandez									
188556					1/25/2018		19		\$0.00
Medium	Work In Progress				1/25/2018 2:26:57 PM				
Appelzoller, Fred		need fix water leak in 3rd grade girls bathroom							
Juan Vargas									
186063		Restroom			12/4/2017		71		\$0.00
Medium	Work In Progress				12/4/2017 10:59:08 AM				
Appelzoller, Fred		Buenos Dias Fred necesito 4 asientos para los toilet por favor gracias							
Laura Sandoval									
188132		Kitchen			1/18/2018		26		\$0.00
High	Work In Progress				1/18/2018 2:03:28 PM				
Appelzoller, Fred		Water leaking into office through the wall (office next to laundry room) SNP Mgr. Patricia C. (575) 824-3822							
Dino Facio									
184673		Custodial			11/3/2017		102		\$0.00
Medium	Work In Progress				11/3/2017 11:40:46 AM				
Tellez, Hector		Buenos dias Hector el portable num. 413 no tiene luz de seguridad afuera se necesita la luz por favor gracias							
Laura Sandoval									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
185968		Portables			12/1/2017		74		\$0.00
Medium	Work In Progress			12/1/2017 11:54:15 AM					
Carbajal, Jimmy	Buenos dias Jimmy la alfombra del portable 405 se necesita reparar por favor gracias								
Laura Sandoval									
187212					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:05:41 AM					
Vargas, Juan	Monthly - Desert Trail ES - Roof Inpsection - Refer to PM schedule details.								
Margret Villalobos									
179481		Restroom (Girls)			8/14/2017		183		\$179.00
Medium	Work In Progress			8/14/2017 11:56:28 AM					
Appelzoller, Fred	Hola .Fred el zink del bano 412 se nesecita ramplasar por favor de revisarlo gracias					11/8/17 - Parts have been ordered			
Laura Sandoval									
188709	Main Building	Classroom			1/30/2018		14		\$0.00
Medium	Work In Progress	413		1/30/2018 9:16:29 AM					
Vargas, Juan	In portable 413 bathroom sink water sprays all over when turned on.								
Elizabeth Hernandez									
186755	Main Building				12/13/2017		62		\$0.00
Medium	Work In Progress	MAIN Teacher		12/13/2017 3:50:07 PM					
Vargas, Juan	Please paint the teacher's lounge								
Elizabeth Hernandez									
185001	Main Building	Office			11/7/2017		98		\$0.00
Medium	Work In Progress	AP office		11/7/2017 11:08:31 AM					
Vargas, Juan	Please paint Admn Offices with Day Lily or Vanilla Bean.								
Elizabeth Hernandez									
186765	Main Building	Classroom			12/13/2017		62		\$0.00
Medium	Work In Progress	Small Lounge		12/13/2017 3:52:39 PM					
Vargas, Juan	Please paint teacher lounge Room #113								
Elizabeth Hernandez									
186766	Main Building	Classroom			12/13/2017		62		\$0.00
Medium	Work In Progress	Teacher		12/13/2017 3:53:46 PM					
Vargas, Juan	Please paint teacher workroom located in the kinder hallway								
Elizabeth Hernandez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
181945	Main Building	Classroom			9/21/2017		145		\$0.00
Medium	Work In Progress	LOUNGE			9/21/2017 1:55:48 PM				
Vargas, Juan	Paint the wall on the lounge behind microwave as it was only painted around a vending machine		11/2/17, rec paint on 10/31/17						
Elizabeth Hernandez									
188284					1/22/2018		21	5	\$125.00
Medium	Work In Progress				1/22/2018 9:46:46 AM	2/12/2018			
Vallejo, Albert	Create Parent Drop Off.		Project will be completed by Construction Dept - Envelope Project.						
Albert Vallejo									
187071					12/20/2017		55		\$45.48
Medium	Work In Progress				12/20/2017 12:06:02				
Vargas, Juan	requesting anchor bolts to anchor new benches orderd by principle, and to be installed in front porch area								
Paul Quinones									
188063					1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 3:28:48 PM				
Vallejo, Albert	Paint multi-purpose room and stage								
Albert Vallejo									
188047		Kitchen			1/17/2018		27		\$0.00
High	Work In Progress				1/17/2018 2:23:06 PM				
Villalobos, David	Replace and Install new skillet SNP Mgr. Patricia C. (575) 824-3822								
Dino Facio									
187621	Main Building	Office			1/9/2018		35		\$0.00
Medium	Work In Progress	front office			1/9/2018 1:34:38 PM				
Vargas, Juan	repair the wall located immediately by the gate that is pulled down to close the office window								
Elizabeth Hernandez									
187853	Main Building	Classroom			1/12/2018		32		\$0.00
Medium	Work In Progress	212			1/12/2018 8:35:04 AM				
Vargas, Juan	Put together easel which was received on November 15 and placed in the maintenance office. In the future, please ask the secretary or administration if you are to find a box in your office and they forget to enter a work order. Thank you, Barajas								
Elizabeth Hernandez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
185350					11/14/2017		91		\$0.00
Medium	Work In Progress				11/14/2017 3:56:47 PM				
Vargas, Juan		requesting and needing light bulbs for outside portables							
Paul Quinones									
186208					12/5/2017		70		\$134.04
Medium	Work In Progress				12/5/2017 4:05:13 PM				
Vargas, Juan		latches for partition doors in boys and girls rest rms. need to replace broken ones				Issued to Paul on 1/11/18			
Paul Quinones									
185091					11/8/2017		97		\$0.00
Medium	Work In Progress				11/8/2017 12:38:44 PM				
Vargas, Juan		requesting kwik seal dap bright white type to seal bathroom floors							
Paul Quinones									
181754					9/19/2017		147		\$0.00
Medium	Work In Progress				9/19/2017 7:54:24 AM				
Vargas, Juan		need hardware up grade at d.,t.,e rest rms requesting new hardware replacement.				11/2/17 - waiting on materials from warehouse			
Paul Quinones									
183062					10/9/2017		127		\$0.00
Medium	Work In Progress				10/9/2017 9:41:50 AM				
Vargas, Juan		need and requesting l.e.d type lamp, emergency lighting							
Paul Quinones									
186892	Main Building	Portables			12/15/2017		60		\$0.00
Medium	Work In Progress	#411			12/15/2017 12:56:16				
Vargas, Juan		Restroom floor (2) restrooms #1 floor #2 swap toilet ATTENTION: Albert Vallejo							
Elizabeth Hernandez									
184670	Main Building	Exterior			11/3/2017		102		\$0.00
Medium	Work In Progress				11/3/2017 11:36:14 AM				
Vargas, Juan		Remove the wood in the front of the school and repair the sheet rock							
Elizabeth Hernandez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert Trail ES									
188616		Custodial			1/26/2018		18		\$0.00
Medium	Work In Progress				1/26/2018 1:09:44 PM				
Villalobos, Jose		Hola Jose la aspiradora num.0255 el gendel esta suelto la puede revisar por favor gracias							
Laura Sandoval									
187233					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:23 AM				
Vallejo, Albert		Monthly - Desert Trail ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
187435					1/5/2018		39		\$0.00
Medium	Work In Progress				1/5/2018 10:57:17 AM				
Carbajal, Jimmy		rest rm.flooring requesting new floor tile in rest room front office area							
Paul Quinones									
185725	Main Building	Portables			11/28/2017		77		\$0.00
Medium	Work In Progress				11/28/2017 1:45:09 PM				
Carbajal, Jimmy		Teacher requesting carpet replaced to lineolum carpet. Is in really bad shape. Portable #406.							
Laura Sandoval									
187437					1/5/2018		39		\$0.00
Medium	Work In Progress				1/5/2018 11:01:18 AM				
Carbajal, Jimmy		requesting new flooring and tile in rest rm.pre-k portable # 412							
Paul Quinones									
185124					11/8/2017		97		\$0.00
Medium	Work In Progress				11/8/2017 3:45:30 PM				
Gonzalez, Salvador		Create metal plate for awning at front entrance. (See Albert)							
Albert Vallejo									
184578		Kitchen			11/2/2017		103		\$0.00
High	Work In Progress				11/2/2017 10:22:01 AM				
Villalobos, David		Pilot on stove is off SNP Mgr. Patricia C. (575) 824-3822							
Dino Facio									
Count: 44 Work Orders		Avg. Age of WO's 70		Total for Desert Trail ES		5		\$603.97	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
187234					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:24 AM				
Vallejo, Albert		Monthly - Desert View ES Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
188316					1/22/2018		22		\$0.00
Medium	Work In Progress				1/22/2018 3:03:17 PM				
Villalobos, Jose		Vacuum cleaner 2000217 is worn out and it needs to be replaced with a need vacuum cleaner.							
Israel Ortega									
188317		Custodial			1/22/2018		22		\$0.00
Medium	Work In Progress				1/22/2018 3:04:45 PM				
Villalobos, Jose		Vacuum cleaner 000C0000151 is worn out and needs to be replaced with a new vacuum cleaner. Thank you							
Israel Ortega									
188395		Custodial			1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 1:35:42 PM				
Villalobos, Jose		Vacuum cleaner C08C00000151 smells bumed							
Israel Ortega									
188393	Main Building	Custodial			1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 1:34:41 PM				
Villalobos, Jose		Vacuum cleaner 20002017 is has problems with the cord it won't turn on.							
Israel Ortega									
188466		Custodial			1/24/2018		20		\$0.00
Medium	Work In Progress				1/24/2018 11:06:09 AM				
Villalobos, Jose		Advance burnisher #1377485 the wheel came off I screwed it back on but the center piece that holds the screw came off too.							
Israel Ortega									
188044	Main Building	Custodial			1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 1:55:24 PM				
Villalobos, Jose		Vacuum cleaner 000C0000151 does not work. It doesn't turn on.							
Israel Ortega									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Desert View ES									
187706		Kitchen			1/10/2018		34		\$0.00
High	Work In Progress				1/10/2018 1:44:51 PM				
Villalobos, David		Dishwasher is leaking water (constantly) internally	SNP						
Dino Facio		Mgr. Elizabeth D. (575) 589-2425							
188455					1/24/2018		20		\$0.00
Medium	Work In Progress				1/24/2018 8:58:24 AM				
Ontiveros, Joe		Need faucet replaced in the lower level boy's bathroom.							
Ruben Ortiz		Thank you, Ruben							
188706		Classroom			1/30/2018		14		\$0.00
Medium	Work In Progress	204 & 206			1/30/2018 9:11:42 AM				
Lara, Ralph		Door handles are loose need to be tightened or replaced.							
Guadalupe Gonzalez									
187934					1/16/2018		28		\$0.00
Medium	Work In Progress	Handicap Door			1/16/2018 10:11:42 AM				
Lara, Ralph		Handicap Door isn't working by the cafeteria/gym area.							
Guadalupe Gonzalez									
187771					1/11/2018		33		\$0.00
Medium	Work In Progress				1/11/2018 9:17:29 AM				
Lara, Ralph		Need cylinders changed the card reader is not working for the three different wings for the teachers to go into the classrooms							
Ruben Ortiz		Thank you, Ruben							
187772					1/11/2018		33		\$0.00
Medium	Work In Progress				1/11/2018 9:19:03 AM				
Lara, Ralph		Need doors adjusted to the lower level wings							
Ruben Ortiz		Thank you, Ruben							
187773					1/11/2018		33		\$0.00
Medium	Work In Progress				1/11/2018 9:19:48 AM				
Lara, Ralph		Room 204 needs a cylinder changed. Thank you, Ruben							
Ruben Ortiz									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert View ES							
187774					1/11/2018		33		\$0.00
Medium	Work In Progress				1/11/2018 9:20:31 AM				
Lara, Ralph		One gym door needs to have an arm support replaced. Thank you, Ruben							
Ruben Ortiz									
Count: 15 Work Orders		Avg. Age of WO's	27			Total for Desert View ES	0		\$0.00

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GAC									
186651					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:56:17 AM				
Moncayo, Fernando	INSPECT FUNTION OF ALL EXTERIOR DOORS								
180993		Hallway/Corridor			9/6/2017		160		\$0.00
Medium	Work In Progress				9/6/2017 11:47:31 AM				
Moncayo, Fernando	Picture Frame on Finance hallway between Rosa and Pricilla's door way, if please move to Linda's (same Department) wall/ doorway.								
Abby Oliva									
186711					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 11:35:49				
Moncayo, Fernando	INSPECT FUNCTION OF ALL INTERIOR DOORS								
187247					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:38 AM				
Moncayo, Fernando	Monthly - GAC Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187250					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:43 AM				
Moncayo, Fernando	Monthly - GAC Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
177341		Storage			7/17/2017		211		\$0.00
Medium	Work In Progress				7/17/2017 4:17:49 PM				
Moncayo, Fernando	storage shed outside needs to be cleaned out due to squirrel poop it is a health hazard and we need any and all holes repaired in order to prevent them from coming back. We need to coordinate this in order to ensure all can be done in one day if at all possible. Thanks!								
Rosa Hidalgo									
185432					11/15/2017		90		\$0.00
Medium	Work In Progress				11/15/2017 4:10:14 PM				
Rodriguez, Arturo	Wash Windows from inside and outside of GAC Building								
Abby Oliva									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
188552		Office			1/25/2018		19		\$0.00
Medium	Work In Progress				1/25/2018 1:46:18 PM				
Rodriguez, Arturo		Placing a work order to have Ms. Martinez' office swept, mopped, and furniture dusted while she is away at a conference on Feb. 21 - 23, 2018.							
Anne De Los Santos									
188722		Office			1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 10:38:33 AM				
Rodriguez, Arturo		Margarita is moving into Erica's old office, but before she moves in, we would like to ask to have the office dusted, swept, mopped, and waxed. Thank you.							
Anne De Los Santos									
187057					12/20/2017		55		\$0.00
Medium	Work In Progress				12/20/2017 8:31:11 AM				
Vallejo, Albert		Upgrade lighting in Boardroom.							
Jessica Herrera									
185795					11/29/2017		76		\$0.00
Medium	Work In Progress				11/29/2017 11:30:18				
Castillo, Carlos		Relocate scissor lift to Gac shop.							
Carlos Castillo									
183833		Hallway/Corridor			10/20/2017		116		\$0.00
Medium	Work In Progress				10/20/2017 8:51:05 AM				
Carbajal, Jimmy		Requesting to replace VCT in A-wing with same carpet tile that was installed in superintendents office							
Jimmy Carbajal									
183843					10/20/2017		116		\$0.00
Medium	Work In Progress				10/20/2017 10:09:44				
Lara, Ralph		Erica and Yolanda will be moving to Mr. Yturralde and Elisa's old offices. Ludym, Erica, and Yolanda's keys should be able to open these offices and all the finance department doors. Lucia will be moving to Margarita's current office, so her key should only have access to that area. Margarita will be moving to Erica's office, so her key should open both her new and current office. Anne's key should not have access to the Payroll file room. Thank you!							
Anne De Los Santos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC									
185009		Office			11/7/2017		98		\$0.00
Medium	Work In Progress	Wing			11/7/2017 1:25:43 PM				
Lara, Ralph		Re- Key Office 203 located in "C" Wing							
Abby Oliva									
185379		Office			11/15/2017		90		\$0.00
Medium	Work In Progress	BILINGUAL			11/15/2017 10:18:51				
Lara, Ralph		**2ND REQUEST** PLEASE RE-KEY FILE CABINETS AND PLACE LOCKS FOR DESK DRAWERS FOR FRANCES SANCHEZ EXT. 6722. THANK YOU!							
Karla Quesada									
187235					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:27 AM				
Vallejo, Albert		Monthly - GAC Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
184753					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:20 AM				
Facio, Dino		Monthly - GAC Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
178039					7/31/2017		197		\$0.00
Medium	Work In Progress				7/31/2017 12:46:47 AM				
Vallejo, Albert		Yearly - GAC Pre-K Fire Ext. Insp. (Yearly) - Refer to PM schedule details.							
Margret Villalobos									
184100					10/25/2017		51	8	\$200.00
Medium	Work In Progress				10/25/2017 12:12:23	12/15/2017			
Lara, Ralph		need to replace the iron door with the wood in the server room. please see Calixto or Cora				remove and install door			
Cora Ramirez									
Count: 19 Work Orders		Avg. Age of WO's 87		Total for GAC		8	\$200.00		

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: GAC - Pre-K									
188712					1/30/2018		14		\$0.00
Medium	Work In Progress			1/30/2018 9:31:40 AM					
Carbajal, Jimmy	As per Mrs. Fields, please remove carpet and install tile in her office. Federal Programs Dept.								
	thank you, Laura								
Laura Vazquez									
186939		Classroom			12/18/2017		57		\$0.00
Medium	Work In Progress	Rm.101		12/18/2017 9:25:01 AM					
Lara, Ralph	Cabinet hinges broken, please fix/replace. Thank You!								
Patricia Burciaga									
182248					9/27/2017		139		\$0.00
Medium	Work In Progress			9/27/2017 11:13:27 AM					
Moncayo, Fernando	as per Mrs. Hood, please cover the holes that are in the wall of her office.								
	thank you, LV								
Laura Vazquez									
186890					12/15/2017		60		\$0.00
Medium	Work In Progress			12/15/2017 12:29:43					
Flores, Pete	please check vehicle 115 Maribel Baca Social Worker. the check engine light turn on.								
Laura Vazquez									
188383		Classroom			1/23/2018		21		\$0.00
Medium	Work In Progress	Rm. 203		1/23/2018 11:37:39 AM					
Moncayo, Fernando	There is no cold water coming out of the faucet in rm. 203, please fix. Thank You!								
Patricia Burciaga									
187139		Classroom			12/21/2017		54		\$0.00
Medium	Work In Progress	Rm.101		12/21/2017 12:30:18					
Moncayo, Fernando	Please install hook rack for jackets/coats in rm. 103. Thank You!								
Patricia Burciaga									
186652					12/13/2017		62		\$0.00
High	Work In Progress			12/13/2017 8:57:36 AM					
Moncayo, Fernando	INSPECT FUNCTION OF ALL EXTERIOR DOORS								

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: GAC - Pre-K									
186653					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:58:34 AM				
Moncayo, Fernando		INSPECT FUNCTION OF INTERIOR DOORS							
188886		Classroom			1/31/2018		13		\$0.00
Medium	Work In Progress	Rm. 203			1/31/2018 4:01:24 PM				
Ontiveros, Joe		The faucet in Rm. 203 is broken, it needs a new one, Thank You!							
Patricia Burciaga									
Count: 9 Work Orders				Avg. Age of WO's	54		Total for GAC - Pre-K	0	\$0.00

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden ES									
188050		Mechanical			1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 3:07:03 PM				
Appelzoller, Fred		the water filter bypass valves need to be replace main water line							
Mario Apodaca									
187808		Cafeteria			1/11/2018		33		\$335.00
Medium	Work In Progress				1/11/2018 2:34:59 PM				
Appelzoller, Fred		boiler not working properly...water is too warm....							
Loraine Gandara									
188442					1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 4:10:41 PM				
Appelzoller, Fred		needing to replace taco circulators in mech.rm. model # 009-sf5							
Paul Quinones									
188440					1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 4:06:50 PM				
Chavez, Santos		needing emergency light ballast							
Paul Quinones									
188822					1/31/2018		13		\$346.99
Medium	Work In Progress				1/31/2018 11:03:01 AM				
Quinones, Paul		requesting paint traffic yellow,and fire lane red for front parking lot singage							
Paul Quinones									
188813		Parking Lot			1/31/2018		13		\$31.69
Medium	Work In Progress				1/31/2018 9:07:20 AM				
Quinones, Paul		Need assistance we need an additional EXIT ONLY sign for our parking lot...greatly appreciate your assistance in this matter....							
Loraine Gandara									
188743					1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 3:06:54 PM				
Quinones, Paul		exhaust fans need replacing in areas of school will send non working fans to ware house for sample							
Paul Quinones									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden ES									
188793					1/31/2018		1	0.5	\$12.50
Medium	Work In Progress			1/31/2018 12:58:45 AM		2/1/2018			
Apodaca, Mario	Monthly - Gadsden ES - Monthly Meter Readings - Refer to PM schedule details.		done						
Margret Villalobos									
187352					12/31/2017		44		\$0.00
Medium	Work In Progress			12/31/2017 1:08:20 AM					
Apodaca, Mario	Monthly - Gadsden ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos									
188498					1/24/2018		20		\$0.00
Medium	Work In Progress			1/24/2018 3:37:50 PM					
Vallejo, Albert	climbing equipment to playground ges-002 the hard plastic material is cracking, and wood chips are needed for playground 001. w/O#187513 p/m								
Paul Quinones									
181689		Exterior			9/18/2017		148		\$0.00
Medium	Work In Progress	Playgrounds		9/18/2017 12:34:04 PM					
Ontiveros, Guadalupe	As per Albert we need to add more fiber/wood chips to playgrounds at Gadsden Elementary.								
Hector Pacheco									
187633		Kitchen			1/9/2018		35		\$0.00
High	Work In Progress			1/9/2018 2:26:05 PM					
Villalobos, David	Assessment on threshold to Walk In SNP Mgr. Laura H. (575) 882-3410								
Dino Facio									
187937		Custodial			1/16/2018		28		\$0.00
Medium	Work In Progress			1/16/2018 10:43:53 AM					
Quinones, Paul	tiles under the water fountain in lincoln hallway need to be replaced								
Jose Pinon									
182350		Hallway/Corridor			9/28/2017		138		\$0.00
Medium	Work In Progress	Lincoln Wing		9/28/2017 1:58:33 PM					
Ambriz, Jose	Need to replace AC gaskets...which are causing ceiling leak inside the school....								
Loraine Gandara									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden ES										
185986					12/1/2017		74	\$1,767.49		
Medium	Work In Progress				12/1/2017 3:00:38 PM					
Ambriz, Jose		Need to ck unit in comm room, they have a fan running in there.								
Cora Ramirez										
187686		Classroom			1/10/2018		34	\$0.00		
Medium	Work In Progress	Rm #202,201			1/10/2018 9:26:18 AM					
Marquez, Gerardo		Need assistance to replace door stops at Jefferson hallway Rm #201,202.								
Hector Pacheco										
187690		Classroom			1/10/2018		34	\$0.00		
Medium	Work In Progress	#302,310			1/10/2018 9:32:30 AM					
Marquez, Gerardo		As per Teacher door stop is not working properly, needs to be replaced at Lincoln hallway Rm #302,310.								
Hector Pacheco										
184888					11/5/2017	11/26/2017	100	\$0.00		
Medium	Work In Progress				11/5/2017 12:50:24 AM					
Facio, Dino		Monthly - Gadsden ES - Fire Suppression Insp - Refer to PM schedule details.								
Margret Villalobos										
184302		Kitchen			10/30/2017		106	\$0.00		
High	Work In Progress				10/30/2017 7:36:06 AM					
Medina, Eric		Freezer temp +9 SNP Mgr. Laura H. (575) 882-3410								
Dino Facio										
188293		Kitchen			1/22/2018		22	\$0.00		
High	Work In Progress				1/22/2018 10:11:58 AM					
Villalobos, David		Final Rinse Assembly is clogged in dish machine (as per Ecolab tech) SNP Mgr. Laura H. (575) 882-3410								
Dino Facio										
Count: 20 Work Orders		Avg. Age of WO's 46			Total for Gadsden ES			0.5	\$2,493.67	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
185215					11/13/2017		92		\$0.00
High	Work In Progress				11/13/2017 8:11:59 AM				
Villalobos, Jose	pole saw needs to be service.								
Guadalupe Ontiveros									
182802					10/3/2017		133		\$0.00
Medium	Work In Progress				10/3/2017 6:54:31 AM				
Carbajal, Jimmy	as per head coach Mr. Gonzalez, that the floor in the varsity gym on the East side of the bleachers, the wood floor is raising and one of the players fell down. The coach is wondering if someone can check it out								
Luis Saucedo									
187337					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:09 AM				
Vallejo, Albert	Monthly - Gadsden HS - Fire Sprinkler Insp. - Refer to PM schedule details.								
Margret Villalobos									
182177					9/26/2017		140		\$0.00
Medium	Work In Progress				9/26/2017 2:51:54 PM				
Ontiveros, Guadalupe	Requested by Ms. Lilly Chavez for Football Field-Need to repair chain link fence, entrance from Athletic Training Room. SEE COACH LILLY CHAVEZ FOR MORE INFORMATION.								
Velia Alarcon									
180267					8/25/2017		172		\$0.00
Medium	Work In Progress				8/25/2017 11:21:23 AM				
Carbajal, Jimmy	can we have the carpet removed from the computer tech room. Smells nasty								
	please let me know if this will be possible. THANK YOU								
Cora Ramirez									
184773					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:38 AM				
Facio, Dino	Monthly - Gadsden HS Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos									
184754					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:21 AM				
Facio, Dino	Monthly - Gadsden HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
187530					1/8/2018		36		\$0.00
Medium	Work In Progress				1/8/2018 8:54:53 AM				
Villalobos, Jose		JD small trailer tire needs to be fix #0774							
Guadalupe Ontiveros									
186575					12/12/2017		63		\$0.00
High	Work In Progress				12/12/2017 3:21:33 PM				
Ontiveros, Guadalupe		command pull scraper #0704 blade needs to be replced.							
Guadalupe Ontiveros									
188449					1/24/2018		20		\$0.00
High	Work In Progress				1/24/2018 8:42:09 AM				
Flores, Pete		weed eater is not working.							
Jose Vasquez									
185356					11/15/2017		90		\$0.00
Medium	Work In Progress				11/15/2017 12:32:03				
Villalobos, Jose		Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.							
Margret Villalobos									
178420					8/3/2017		194		\$0.00
Medium	Work In Progress				8/3/2017 1:29:14 PM				
Lara, Ralph		Requested by Ms. Velma Morales Rm. 315 Academic Building-The built in cabinet latch/lock was broken. When teacher returned from summer break. Needs to be repaired.				11/9/17 - Waiting on parts			
Velia Alarcon									
184012					10/24/2017		112		\$0.00
Medium	Work In Progress				10/24/2017 11:21:35				
Chavez, Santos		THERE IS NO POWER TO THE NEON PANTHER AT THE CAFETERIA. AS PER ALBERT PLEASE CHECK. THANK YOU							
Ruben Ronquillo									
181166					9/8/2017		158		\$0.00
Medium	Work In Progress	ghs-0428			9/8/2017 8:00:31 AM				
Flores, Pete		front deck wheels excessively worn and require replacement							
Pete Flores									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
188041		Kitchen			1/17/2018		27		\$0.00
High	Work In Progress				1/17/2018 1:38:15 PM				
Villalobos, David		hand sink faucet in serving area leaking SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
188281		Kitchen			1/22/2018		22		\$0.00
High	Work In Progress				1/22/2018 9:02:25 AM				
Villalobos, David		Replace and Install new Comm. Dryer SNP Mgr. Frances B. (575) 882-5522							
Dino Facio									
188717					1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 9:44:19 AM				
Ontiveros, Guadalupe		Requested by Ms. Lilly Chavez between Varsity Baseball Field and Tennis Courts-Need a fence to be placed between Tennis Courts and Baseball practice field. The chain link fence section should be permanent.							
Velia Alarcon									
181861					9/20/2017		146		\$0.00
Medium	Work In Progress				9/20/2017 9:25:25 AM				
Ontiveros, Guadalupe		Requested by Ramon Quiroga Rm. 516 CTE Flower Shop-Installation of cedar raised flower beds similar to ones placed at Elementary Schools, for the Semilla program.							
Velia Alarcon									
184250					10/27/2017		109		\$0.00
Medium	Work In Progress				10/27/2017 11:33:29				
Lara, Ralph		Requested by Mr. Chris Villa for Rm. 807 Annex Building -The key cylinder from the door to his office was taken out during the fall break, needs to have it put back into the handle of the door.							
Velia Alarcon									
186579					12/12/2017		63		\$0.00
Medium	Work In Progress				12/12/2017 3:29:40 PM				
Lara, Ralph		Requested by Velia for Varsity Gym Display Cabinets- There are some display cabinets that need to be re- keyed and six extra keys are needed.							
Velia Alarcon									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden HS									
187080					12/20/2017		55		\$0.00
Medium	Work In Progress			12/20/2017 2:55:48 PM					
Lara, Ralph	repair dead bolt lock at ladies restroom by sped dept. at academic bldg. lock does not entirely lock from inside								
David Escobar									
188714					1/30/2018		14		\$0.00
Medium	Work In Progress			1/30/2018 9:36:38 AM					
Lara, Ralph	Requested by Mr. Sergio Torres Rm. 605 Science Building-The file cabinet and desk need to be re-keyed and three keys for each are needed.								
Velia Alarcon									
185357					11/15/2017		90		\$0.00
Medium	Work In Progress			11/15/2017 12:32:03					
Villalobos, Jose	Yearly - Gadsden HS- Mow (0408/0409/0428) Grounds - Refer to PM schedule details.								
Margret Villalobos									
187519					1/8/2018		36		\$0.00
Medium	Work In Progress			1/8/2018 7:38:37 AM					
Flores, Pete	JD 3005 tractor (#0510) having trouble starting, plug on starter needs to be replaced								
Jaime Herrera									
186440	Pool Pump	Pump House			12/11/2017		64		\$27.82
Medium	Work In Progress			12/11/2017 8:57:21 AM					
Apodaca, Mario	GHS the pool water maintenance equipment need to be replace								
Mario Apodaca									
187368					1/1/2018		43		\$0.00
Medium	Work In Progress			1/1/2018 1:11:58 AM					
Flores, Pete	Monthly - District Tractors - Full Service PM - Refer to PM schedule details.								
Margret Villalobos									
187369					1/1/2018		43		\$0.00
Medium	Work In Progress			1/1/2018 1:11:59 AM					
Flores, Pete	Monthly - District Tractors - Full Service PM - Refer to PM schedule details.								
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
183681					10/18/2017		118		\$0.00
Medium	Work In Progress				10/18/2017 3:18:06 PM				
Escobar, David		filter swap at portables.							
David Escobar									
182150					9/26/2017		140		\$0.00
Medium	Work In Progress				9/26/2017 10:26:02 AM				
Escobar, David		requesting signage for GHS site as per Mr. Martinez request for emergency personal.							
David Escobar									
178868					8/7/2017		190		\$0.00
Medium	Work In Progress				8/7/2017 9:46:33 AM				
Escobar, David		Requested by Ms. Rebecca Rodriguez for North Building Hallwall with room number 209-Exit sign replaced in this hall.							
Velia Alarcon									
179336					8/11/2017		186		\$0.00
Medium	Work In Progress				8/11/2017 9:58:16 AM				
Escobar, David		Requested by Mr. David Martinez for Science Building- Request for GHS Building Mechanic to visit all Science classrooms on campus in order to review the status or items to be addressed regarding safety concerns discussed during the Science Department meeting on Friday, August 4, 2017.							
Velia Alarcon									
178575					8/4/2017		193		\$0.00
Medium	Work In Progress				8/4/2017 12:44:07 PM				
Escobar, David		Requested by Ms. Rebecca Rodriguez for Cafeteria- Place banner "mission statement". Ms. Frances Black has banner and ask Ms. Black where to place banner.							
Velia Alarcon									
187122					12/21/2017		54		\$12.25
Medium	Work In Progress				12/21/2017 7:01:49 AM				
Escobar, David		in the custodian storage in the weight room the light fixture is burn out please need another one							
Luis Saucedo									
187303					12/31/2017		12	1	\$25.00
Medium	Work In Progress				12/31/2017 1:07:43 AM	1/12/2018			
Escobar, David		Monthly - Gadsden HS-Clothes Dryer (Monthly) - Refer to PM schedule details.				DONE			
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

187058 12/20/2017 55 \$46.26

Medium Work In Progress 12/20/2017 8:31:41 AM

Escobar, David requesting 2 "red" exit signs replacement at north building.

David Escobar

180525 8/30/2017 167 \$0.00

Medium Work In Progress 8/30/2017 10:46:04 AM

Escobar, David as per ms, Rodriguez in the north building room# 222 the walls needs to be painted.

Luis Saucedo

188400 1/23/2018 21 \$0.00

Medium Work In Progress 1/23/2018 3:04:06 PM

Chavez, Santos Requested by Mr. William Dickson for Varsity Gym- Additional clock for score board, check to see if it is compatible to what we have. Or fix the one we have, still goes out.

Velia Alarcon

188137 Kitchen 1/18/2018 26 \$0.00

High Work In Progress 1/18/2018 2:07:22 PM

Chavez, Santos redirect the power to the reach in refrigerator SNP Mgr. Frances B. (575) 882-5522

Dino Facio

188097 1/18/2018 26 \$0.00

Medium Work In Progress 1/18/2018 8:21:18 AM

Chavez, Santos need two flood lights with switch for GHS softball batting cages

Joseph Aldaz

185889 11/30/2017 75 \$0.00

Medium Work In Progress 11/30/2017 9:40:05 AM

Chavez, Santos Requested by Mr. Thomas Martin Rm. 803 Annex Building-Three wall sockets on the east side of the room, between the restroom and kitchen room have lost all power.

Velia Alarcon

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
183517					10/16/2017		120		\$0.00
Medium	Work In Progress				10/16/2017 1:45:42 PM				
Appelzoller, Fred		Requested by Mr. Anthony Sapien Rm. 515 CTE Building-There is four ovens that need to be re-calibrated because they are not heating correctly. They aren't reaching temperature of gauges.							
Velia Alarcon									
182488					9/29/2017		137		\$0.00
Medium	Work In Progress				9/29/2017 4:29:13 PM				
Ontiveros, Guadalupe		Requested Coach R. Yanez for Baseball Field/Batting Cages-Re-hang batting cage nets. So, they are tied form the top of the nets to the support cables of the cages. Also, re-hang the vinyl hitting backdrops within the batting cages.							
Velia Alarcon									
183347					10/12/2017		124		\$0.00
Medium	Work In Progress				10/12/2017 1:23:48 PM				
Lara, Ralph		Requested by Velia-Two additional HE140 for room # 313 in the Academic Building, are needed for the 2nd Teacher who will need access to the CMC classroom.							
Velia Alarcon									
183501					10/16/2017		120		\$0.00
Medium	Work In Progress				10/16/2017 11:16:40				
Lara, Ralph		Requested by Mr. Matt Grubaugh for Library-One of the lock mechanisms on the video shelves is jammed. Please fix at earliest convenience.							
Velia Alarcon									
181226					9/10/2017		156		\$0.00
Medium	Work In Progress				9/10/2017 12:38:36 AM				
Escobar, David		Monthly - Gadsden HS A16 (Fan Exh.)(S.Annual) - Refer to PM schedule details.							
Margret Villalobos									
184926					11/6/2017		99		\$420.00
Medium	Work In Progress				11/6/2017 11:05:19 AM				
Ambriz, Jose		clean evaporator coils to Units at band portables.							
David Escobar									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Gadsden HS										
188829					1/31/2018		13		\$0.00	
Medium	Work In Progress				1/31/2018 11:51:23 AM					
Ambriz, Jose		repair RTU for room #609 in the Science bldg. possible cracked heat exchanger.								
David Escobar										
187926					1/16/2018		28		\$0.00	
Medium	Work In Progress				1/16/2018 8:59:34 AM					
Appelzoller, Fred		please repair circulating pump at annex bldg. janitorial closet. (Armstrong/ARMfloE8B/180200-658/1/6HP/3250/1/60/120/2.0A/Thermally Protected, Max fluid temp 225F-107C, Max pressure=150psi-10bar, Class F.)								
David Escobar										
Count: 48 Work Orders		Avg. Age of WO's 88		Total for Gadsden HS				1	\$531.33	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden MS									
186805	Annex	Classroom			12/14/2017		61		\$2.96
Medium	Work In Progress				12/14/2017 11:51:57				
Ambriz, Jose	Classrooms 404 and 405 not getting hot air. Need to replace combustion motors on unit. (old Annex area)								
Jesus Avila									
187536	Main Building				1/8/2018		36		\$0.00
Medium	Work In Progress				1/8/2018 9:57:45 AM				
Marquez, Gerardo	The door frame in the teachers lounge in front of room 118 is broken. The frame seems to have come off the wall.								
Jesus Avila									
186234		Classroom			12/6/2017		69		\$0.00
Medium	Work In Progress	RM#112/L.Gonz			12/6/2017 1:51:55 PM				
Ambriz, Jose	Heater s not working.								
Hilda Adler									
187089	Gym	Exterior			12/20/2017		55		\$0.00
Medium	Work In Progress				12/20/2017 3:30:12 PM				
Marquez, Gerardo	Exterior entrance door facing the warehouse has the hydraulic arm pulled off door. Screws stripped out of door. Thank you.								
Jesus Avila									
177382	Main Building	Hallway/Corridor			7/18/2017		210		\$0.00
Medium	Work In Progress				7/18/2017 1:22:31 PM				
Marquez, Gerardo	door in the B wing is broken please take a look at it. thank you								
Martin Soria									
187708	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:02:19 PM				
Marquez, Gerardo	Install door locks at the Nurses Office in the Mesquite Elementary School. The locks should have the capability to lock from the inside. Contact person is Linda Contreras-RN. Thank you, Priscilla								
Priscilla Martinez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

187709	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:04:52 PM				
Marquez, Gerardo		Install door locks on the Nurses office door at the Yucca Heights Elementary School. The locks should have the capability to lock from the inside. Contact person is Janice Williams-RN. Thank you, Priscilla							

Priscilla Martinez

187710	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:07:41 PM				
Marquez, Gerardo		Please install door locks at the Nurses office in the Vado Elementary School. The locks should have the capability of locking from the inside. Contact person is Katie Woodard-RN. Thank you, Priscilla							

Priscilla Martinez

187712	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:12:29 PM				
Marquez, Gerardo		Please install door locks at the Nurses office at the Chaparral High School. The locks should have the capability of locking from the inside. Contact person is Carole De Castro-RN. Thank you, Priscilla							

Priscilla Martinez

187714	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:15:32 PM				
Marquez, Gerardo		Please install door locks at the Nurses office in the Sunrise Elementary School. The locks should have the capability of locking from the inside. Contact person is Norma Salas-HA. Thank you, Priscilla							

Priscilla Martinez

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

187718	C-Wing	Office			1/10/2018		34		\$0.00
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Medium	Work In Progress	Nursing			1/10/2018 3:26:01 PM				
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Marquez, Gerardo
Please install door locks in the Nurses office at the Loma Linda Elementary School. The locks need the capability of locking from the inside. Contact person is Kam Minton-RN. Thank you, Priscilla

Priscilla Martinez

187720	C-Wing	Office			1/10/2018		34		\$0.00
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Medium	Work In Progress	Nursing			1/10/2018 3:32:30 PM				
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Marquez, Gerardo
Please install door locks at the Nurses Office in the Berino Elementary School. The locks must have the capability of locking from the inside. Contact person is Marisela Santillano-RN. Thank you, Priscilla

Priscilla Martinez

187722	C-Wing	Office			1/10/2018		34		\$0.00
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Medium	Work In Progress	Nursing			1/10/2018 3:35:27 PM				
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Marquez, Gerardo
Please install door locks on the Nurses office door at the North Valley Elementary School. The locks need to have the capability of locking from the inside. Contact person is Abby Campos-HA. Thank you, Priscilla

Priscilla Martinez

187725	C-Wing	Office			1/10/2018		34		\$0.00
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Medium	Work In Progress	Nursing			1/10/2018 3:38:08 PM				
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Marquez, Gerardo
Please install door locks at the Nurses office in the Gadsden Middle School. The locks must have the capability of locking from the inside. Contact person is Christine Hernandez-RN. Thank you, Priscilla

Priscilla Martinez

187730	C-Wing	Office			1/10/2018		34		\$0.00
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Medium	Work In Progress	Nursing			1/10/2018 3:40:55 PM				
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Marquez, Gerardo
Please install door locks at the Nurses office in the Desert Trail Elementary School. The locks must have the capability of locking from the inside. Contact person is Maria Ruiz-RN. Thank you, Priscilla

Priscilla Martinez

2/13/2018 11:39:19 AM

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
187734	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:42:58 PM				
Marquez, Gerardo		Please install door locks on the Nurses office at the Gadsden Elementary School. The locks must have the capability of locking from the inside. Contact person is Michelle Soto-RN. Thank you, Priscilla							
Priscilla Martinez									
183778		Classroom			10/19/2017		117		\$0.00
Medium	Work In Progress	RM#408/Long			10/19/2017 2:18:50 PM				
Ontiveros, Joe		Broken water handle (cold water) in Science room, please fix. Thank you							
Hilda Adler									
185738	Annex	Classroom			11/28/2017		77		\$4.29
Medium	Work In Progress				11/28/2017 3:30:17 PM				
Ontiveros, Joe		Emergency Eyewash Faucet not working properly. (bottom part) room 408. Thank you.							
Jesus Avila									
188332	Gymnasium	Gym			1/22/2018		22		\$0.00
Medium	Work In Progress				1/22/2018 3:42:01 PM				
Ontiveros, Joe		Water is coming thru tiles in the floor please check. thank you.							
Jesus Avila									
187851	Main Building	Library			1/12/2018		32		\$0.00
Medium	Work In Progress				1/12/2018 7:49:23 AM				
Ontiveros, Joe		Sink in Library is clogged. Attempted to unclog it with a plunger and it didnt work. It also seems to be leaking because theres a water bucket underneath sink. Thank you.							
Jesus Avila									
185821	Gym	Restroom (Girls)			11/29/2017		76		\$0.00
Medium	Work In Progress				11/29/2017 3:08:20 PM				
Ontiveros, Joe		Need for plumber to check on bad odor being emitted from girls locker room.							
Jesus Avila									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Gadsden MS							
186382		Exterior			12/8/2017		67		\$22.15
Medium	Work In Progress			12/8/2017 11:20:20 AM					
Ontiveros, Joe	AC water supply lines ruptured and need repair. line broken in several places.								
Jesus Avila									
184025	Main Building	Restroom			10/24/2017		112		\$143.79
Medium	Work In Progress			10/24/2017 1:22:46 PM					
Ontiveros, Joe	Please replace the faucet in the men's restroom in the A wing. Thank you								
Martin Soria									
187145	Vocational	Kitchen			12/21/2017		54		\$0.00
Medium	Work In Progress			12/21/2017 1:30:49 PM					
Ontiveros, Joe	Sink faucet wont stop leaking. I was going to replace faucet but shut off valves do not work. (WO#186712 to replace faucet). Thank you.								
Jesus Avila									
187252					12/31/2017	1/8/2018	44		\$277.06
Medium	Work In Progress			12/31/2017 1:06:46 AM					
Avila, Jesus	Monthly - Gadsden MS Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187257					12/31/2017	1/8/2018	44		\$205.65
Medium	Work In Progress			12/31/2017 1:06:54 AM					
Avila, Jesus	Monthly - Gadsden MS Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
186661					12/13/2017		62		\$0.00
High	Work In Progress			12/13/2017 9:18:18 AM					
Avila, Jesus	INSPECT FUNCTION ON ALL INTERIOR DOORS								
Hilda Adler									
188208		Classroom			1/19/2018		25		\$33.99
Medium	Work In Progress	B-Wing in front		1/19/2018 9:27:45 AM					
Avila, Jesus	Replace red broken tiles in front of room 139. Thank you.								

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
187573		Classroom			1/8/2018		36		\$0.00
Medium	Work In Progress	RM#157/De La			1/8/2018 3:54:26 PM				
Avila, Jesus		Paint door and frame. Request was approved since last year but Mario never got it done.							
Hilda Adler									
187576	Gym	Gym			1/8/2018		36		\$0.00
Medium	Work In Progress	Inside GYM/Mr.			1/8/2018 3:57:34 PM				
Avila, Jesus		Replace clock & request all medal cages to protect these electronic devices asap please.							
Hilda Adler									
186037					12/3/2017		72		\$0.00
Medium	Work In Progress				12/3/2017 12:46:06 AM				
Apodaca, Mario		Monthly - Gadsden MS - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
186902		Office			12/15/2017		60		\$129.00
Medium	Work In Progress	Nurces Office			12/15/2017 2:48:38 PM				
Avila, Jesus		Sink faucet leaks when turned on.							
Hilda Adler									
187785					1/11/2018		33		\$308.89
Medium	Work In Progress	Gym & other			1/11/2018 10:31:53 AM				
Avila, Jesus		Please fix gym door stops by south end and other doors where needed.							
Hilda Adler									
187864					1/12/2018		32		\$0.00
Medium	Work In Progress				1/12/2018 11:20:35 AM				
Vallejo, Albert		Replace non-fuctional bleachers.							
Albert Vallejo									
184163					10/26/2017		110		\$0.00
Medium	Work In Progress				10/26/2017 10:44:49				
Chavez, Santos		As per Assurance Fire Protection, need to install elect gas cut off in kitchen, they will supply.							
Albert Vallejo									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden MS

187707	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 2:58:56 PM				
Lara, Ralph		Please install locks on the Nursing Office at the Gadsden High School. These locks should have the capability of locking from the inside. Contact person Minerva Singh-RN Thank you, Priscilla							

Priscilla Martinez

187717	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:19:58 PM				
Lara, Ralph		Please install door locks on the Nurses office at the Riverside Elementary School. The locks should have the capability of locking from the inside. Contact person is Sandra Perez-RN. Thank you, Priscilla							

Priscilla Martinez

187711	C-Wing	Office			1/10/2018		34		\$0.00
Medium	Work In Progress	Nursing			1/10/2018 3:09:54 PM				
Lara, Ralph		Please install door locks at the Nurses office for the Santa Teresa High School. The locks should have the capability of locking from the inside. Contact person Diane Rivera-RN. Thank you, Priscilla							

Priscilla Martinez

177911					7/27/2017		201		\$0.00
Medium	Work In Progress				7/27/2017 12:16:47 PM				
Vasquez, Jose		Please drop mosquito dunks in ponding areas at GMS a/s/a/p.							

Margret Villalobos

185549	Annex				11/17/2017		88		\$0.00
Medium	Work In Progress				11/17/2017 11:54:22				
Villalobos, Jose		S# AG1552489 M#UTO8934 Homelite Vac Attack 2 Blower/Vac On/Off switch is broken. Thank you.							

Jesus Avila

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden MS									
184755					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:22 AM				
Facio, Dino		Monthly - Gadsden MS Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
185288	Main Building	Portables			11/14/2017		91		\$0.00
Medium	Work In Progress				11/14/2017 8:12:39 AM				
Gonzalez, Salvador		Wood boards on portable ramps need to be replaced with metal plating. Thank you.							
Jesus Avila									
177733					7/25/2017		203		\$0.00
Medium	Work In Progress	South door			7/25/2017 3:05:52 PM				
Marquez, Gerardo		Replace door completely, its damaged & broken. If questions contact Martin Soria. Thank you, Mr. Mora							
Hilda Adler									
186320					12/7/2017		68		\$0.00
Medium	Work In Progress				12/7/2017 2:19:48 PM				
Marquez, Gerardo		Please install delayed exit panic bar on main hallway SPED room. (reference Grainger item # 28XW28)							
Albert Vallejo									
180716		Kitchen			9/1/2017		165		\$3.73
High	Work In Progress				9/1/2017 1:55:00 PM				
Medina, Eric		Disposal leaking water while in use SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
183154		Kitchen			10/10/2017		126		\$0.00
High	Work In Progress				10/10/2017 9:40:24 AM				
Medina, Eric		Ice machine not working properly (no ice) SNP Mgr. Susana H. (575) 882-2824							
Dino Facio									
Count: 46 Work Orders			Avg. Age of WO's 67		Total for Gadsden MS			0 \$1,131.51	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
186048					12/4/2017		71		\$0.00
Medium	Work In Progress				12/4/2017 8:42:54 AM				
Villalobos, Jose		Respectfully requesting to pick up one of my vacuum cleaners due to a distinct smell of electrical burning coming out of the motor, I think. Any questions contact the Head Custodian. Thank You							
Basilio Santillano									
184756					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:22 AM				
Facio, Dino		Monthly - La Union ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
184775					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:40 AM				
Facio, Dino		Monthly - La Union ES Range Hood Cleaning - Refer to PM schedule details.							
Margret Villalobos									
188221					1/19/2018		25		\$0.00
Medium	Work In Progress				1/19/2018 12:37:30 PM				
Villalobos, Jose		NEED TO SRVICE WEEDEATER. HART TO STARTED.							
Manuel Prospero									
186536					12/12/2017		63		\$0.00
Medium	Work In Progress				12/12/2017 10:00:34				
Villalobos, Jose		Respectfully requesting a Flat Cart due to just having one dolly for the school. It would really help me move product and furniture around the school.							
Basilio Santillano									
179277	Main Building	Cafeteria			8/10/2017		187		\$0.00
Medium	Work In Progress				8/10/2017 3:35:01 PM				
Prospero, Manuel		8/10/17. A/C ON CAFETERIA NEED REPLACE BELT. AX - 96.				8/10/17			
Manuel Prospero									
186050					12/4/2017		71		\$0.00
Medium	Work In Progress				12/4/2017 9:11:00 AM				
Carbajal, Jimmy		I am respectfully requesting a flat cart to help me move furniture, chairs or anything else to make my job easier. Thanks							
Basilio Santillano									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: La Union ES									
184162					10/26/2017		110		\$0.00
Medium	Work In Progress			10/26/2017 10:42:57					
Ontiveros, Joe	As per Assurance Fire Protection, need to replace gas valve in kitchen. Please notify Albert when completed, for re-certification.								
Albert Vallejo									
181605	Main Building	Custodial			9/15/2017		151		\$0.00
Medium	Work In Progress			9/15/2017 11:11:59 AM					
Prospero, Manuel	Respectfully requesting to patch up two holes on the wall. The holes are located in the custodial supply room, south to the doors that lead to the playground.								
Basilio Santillano									
179648					8/16/2017		181		\$0.00
Medium	Work In Progress			8/16/2017 8:27:00 AM					
Prospero, Manuel	Manuel please put mosquito dunks in ponding areas at school site as per Ms. Herrera.								
Jessica Herrera									
181335					9/12/2017		154		\$0.00
Medium	Work In Progress	PSFA		9/12/2017 9:19:55 AM					
Prospero, Manuel	Asp PSFA Report, several door seals need to install door sweeps.								
Albert Vallejo									
185066	Main Building				11/8/2017		97		\$0.00
Medium	Work In Progress			11/8/2017 8:58:51 AM					
Prospero, Manuel	WE NEED THE LIFT TO CHANGED LIHGTS BULBS ON CAFETERIA.								
Manuel Prospero									
187263					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:06:58 AM					
Prospero, Manuel	Monthly - La Union ES Exit Sign Insp: Monthly - Refer to PM schedule details.								
Margret Villalobos									
187255					12/31/2017	1/8/2018	44		\$0.00
Medium	Work In Progress			12/31/2017 1:06:52 AM					
Prospero, Manuel	Monthly - La Union ES Emer. Light Test: Monthly - Refer to PM schedule details.								
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
186893					12/15/2017		60		\$0.00
Medium	Work In Progress				12/15/2017 1:14:02 PM				
Prospero, Manuel		12/15/17. RESPECTFULLY REQUESTING TO CUT DOWN SOME BRANCHES FROM A TREE. THERE TOUCHING THE ALLUMINIM ROOF AT THE PLAYGROUND.							
Manuel Prospero									
Count: 15 Work Orders			Avg. Age of WO's	97		Total for La Union ES	0		\$0.00

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Loma Linda ES									
188838		Classroom			1/31/2018		13		\$0.00
Medium	Work In Progress			1/31/2018 1:39:19 PM					
Pacheco, Hector									
Need to remove old fire alarm strobe lighting and install 4 inch blank covers all around the interior and exterior of building.									
Hector Pacheco									
188834		Exterior			1/31/2018		13		\$0.00
Medium	Work In Progress	Canopy		1/31/2018 1:18:38 PM					
Chavez, Santos									
Need assistance to replace Exterior Canopy lighting at kinder hallway north exit door and 6th grade wing exit doors and 3rd grade wing south exit doors.									
Hector Pacheco									
188836		Portables			1/31/2018		13		\$0.00
Medium	Work In Progress	Exterior lighting		1/31/2018 1:25:54 PM					
Chavez, Santos									
Need assistance to replace exterior lighting at 4 portables P.E./Art Portable and Science/IEP portable and music portable and Custodial storage portable.									
Hector Pacheco									
188830	Main Building	Custodial			1/31/2018		1	2	\$50.00
Medium	Work In Progress			1/31/2018 12:20:00 PM		2/1/2018			
Marquez, Gerardo									
Custodial Closet in 5th and 6th grade wing is very hard to open. Please replace handle.									
David Soriano									
180392	Main Building	Portables			8/28/2017		169		\$0.00
Medium	Work In Progress	Music Portable		8/28/2017 3:48:31 PM					
Marquez, Gerardo									
Need assistance to repair door knobs at music portable.									
Hector Pacheco									
179646	Main Building	Classroom			8/16/2017		181		\$29.95
Medium	Work In Progress	Nurses Office		8/16/2017 8:22:32 AM					
Marquez, Gerardo									
Need locks on all cabinets.									
Crystalee Heredia									
184447		Mechanical			10/31/2017		105		\$0.00
Medium	Work In Progress	recirculating		10/31/2017 3:44:56 PM					
Ambriz, Jose									
Need assistance to trouble shoot recirculating pump #1 is not working at mechanical room.									
Hector Pacheco									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
185230		Classroom			11/13/2017		92		\$0.00
Medium	Work In Progress	Office/Vault			11/13/2017 11:05:04				
Marquez, Gerardo Mr. Cardona is requesting for the safe code to be reset with a new code.									
Crystalee Heredia									
187013					12/19/2017		56		\$0.00
Medium	Work In Progress				12/19/2017 2:02:08 PM				
Chavez, Santos Please repair outlet behind fan coil in walk-in freezer									
Albert Vallejo									
188224	Main Building	Custodial			1/19/2018		25		\$0.00
Medium	Work In Progress				1/19/2018 1:26:25 PM				
Villalobos, Jose Vacuum Cleaner #2758 is not working. It does not start!									
David Soriano									
184757					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:23 AM				
Facio, Dino Monthly - Loma Linda ES Fire Suppression Insp. - Refer to PM schedule details.									
Margret Villalobos									
187027		Hallway/Corridor			12/19/2017		56		\$0.00
Medium	Work In Progress	West side			12/19/2017 3:40:20 PM				
Marquez, Gerardo Need assistance to repair door closer. it's missing a ball bearing can't keep the door opened.									
Hector Pacheco									
187032	Main Building	Hallway/Corridor			12/19/2017		56		\$0.00
Medium	Work In Progress	North side			12/19/2017 3:46:08 PM				
Marquez, Gerardo Need assistance to repair exterior door at north kinder hallway. Door hinge pivots and is not secured to metal door side.									
Hector Pacheco									
187039	Main Building	Portables			12/19/2017		56		\$0.00
Medium	Work In Progress	Portable door			12/19/2017 3:51:21 PM				
Marquez, Gerardo Need assistance to repair door closer at Art portable. Screws don't seem to tighten to door jam. i tried bigger screws but didn't work.									
Hector Pacheco									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
184504	Main Building	Cafeteria			11/1/2017		104		\$0.00
Medium	Work In Progress				11/1/2017 1:07:58 PM				
Carrasco, Danny		In need of scissor left to replace heater filters at cafeteria.							
Hector Pacheco									
187005		Classroom			12/19/2017		56		\$0.00
Medium	Work In Progress	Door closure			12/19/2017 12:10:05				
Marquez, Gerardo		In need of hardware for door closures, 15 bolts and 8 covers and 1 door closure arm also 10 hinge screws to be installed.							
Hector Pacheco									
187236					12/31/2017	1/21/2018	44		\$0.00
Medium	Work In Progress				12/31/2017 1:06:29 AM				
Vallejo, Albert		Monthly - Loma Linda ES Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
188046		Kitchen			1/17/2018		27		\$0.00
High	Work In Progress				1/17/2018 2:20:45 PM				
Medina, Eric		Replace and Install new Skillet SNP Mgr. Dolores R. (575) 882-4707							
Dino Facio									
186367		Office			12/8/2017		67		\$0.00
Medium	Work In Progress				12/8/2017 7:54:42 AM				
Carrasco, Danny		In need of 4 space heater ASAP.							
Hector Pacheco									
Count: 19 Work Orders			Avg. Age of WO's	65		Total for Loma Linda ES	2	\$79.95	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To		Description				Action Taken				
Requester Name										
Location: Mesquite ES										
187330					12/31/2017		44		\$0.00	
Medium	Work In Progress				12/31/2017 1:08:04 AM					
Apodaca, Mario		Monthly - Mesquite ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos										
184758					11/5/2017	11/26/2017	100		\$0.00	
Medium	Work In Progress				11/5/2017 12:48:24 AM					
Facio, Dino		Monthly - Mesquite ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos										
184777					11/5/2017	11/26/2017	100		\$0.00	
Medium	Work In Progress				11/5/2017 12:48:42 AM					
Facio, Dino		Monthly - Mesquite ES Range Hood Cleaning - Refer to PM schedule details.								
Margret Villalobos										
187613					1/9/2018		35		\$1,433.38	
Medium	Work In Progress				1/9/2018 12:31:17 PM					
Solis, Lorenzo		rm. 608 heating and cooling unit keeps tripping the breaker needs to be checked.								
Joe Ramirez										
188791					1/31/2018		13		\$0.00	
Medium	Work In Progress				1/31/2018 12:58:43 AM					
Apodaca, Mario		Monthly - Mesquite ES - Monthly Meter Readings - Refer to PM schedule details.								
Margret Villalobos										
188307					1/22/2018		22		\$0.00	
Medium	Work In Progress				1/22/2018 1:05:21 PM					
Ramirez, Joe		need to replace filters on roof top units								
Joe Ramirez										
187798					1/11/2018		33		\$0.00	
Medium	Work In Progress				1/11/2018 12:41:04 PM					
Ramirez, Joe		need to replace 24 ft extension ladder								
Joe Ramirez										
Count: 7 Work Orders		Avg. Age of WO's 50		Total for Mesquite ES				0	\$1,433.38	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		North Valley ES							
181068					9/7/2017		159		\$0.00
Medium	Work In Progress				9/7/2017 10:26:05 AM				
Ontiveros, Guadalupe		Please add more woodchips to Kindergarten Playground.							
Albert Vallejo									
183407					10/13/2017		123		\$0.00
Medium	Work In Progress				10/13/2017 9:42:35 AM				
Ontiveros, Guadalupe		need wood chips on pre-k playground Thank you							
Joaquin Romero									
188123		Library			1/18/2018		26		\$0.00
Medium	Work In Progress	200			1/18/2018 1:53:09 PM				
Marquez, Gerardo		Need extra key for Room 404 door adjacent to Library							
Gloria Reyes									
188124		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	307			1/18/2018 1:55:21 PM				
Marquez, Gerardo		Key will not work on outside door.							
Gloria Reyes									
188118		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	208			1/18/2018 1:47:32 PM				
Marquez, Gerardo		Key does not work on exterior door.							
Gloria Reyes									
188119		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	105			1/18/2018 1:48:27 PM				
Marquez, Gerardo		Key does not open one middle door							
Gloria Reyes									
188120		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	309			1/18/2018 1:49:26 PM				
Marquez, Gerardo		need keys for Cabinets (large and small cabinets)							
Gloria Reyes									
188121		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	306			1/18/2018 1:50:35 PM				
Marquez, Gerardo		Key does not lock the adjacent double door to room #304							
Gloria Reyes									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
188122		Classroom			1/18/2018		26		\$0.00
Medium	Work In Progress	212			1/18/2018 1:51:59 PM				
Marquez, Gerardo		Missing keys to unlock east outside exit door							
Gloria Reyes									
183985		Classroom			10/24/2017		112		\$0.00
Medium	Work In Progress	401			10/24/2017 7:50:44 AM				
Marquez, Gerardo		The inter lock of the medicine cabinet in the nurse's office does not lock. If nurse gets to lock it, it is very hard to open it. The outer lock works good.							
Gloria Reyes									
188138		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:07:45 PM				
Marquez, Gerardo		need duplicate key CN3							
Gloria Reyes									
188133		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:04:00 PM				
Marquez, Gerardo		need duplicate key CN23							
Gloria Reyes									
188134		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:04:46 PM				
Marquez, Gerardo		need duplicate key CN8							
Gloria Reyes									
188135		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:05:33 PM				
Marquez, Gerardo		need duplicate key CN10							
Gloria Reyes									
188136		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:07:05 PM				
Marquez, Gerardo		need duplicate key CN13							
Gloria Reyes									
188125		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 1:56:33 PM				
Marquez, Gerardo		need a duplicate key for CN 32							
Gloria Reyes									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
188126		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 1:57:20 PM				
Marquez, Gerardo		Need duplicate key for CN33							
Gloria Reyes									
188127		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 1:58:02 PM				
Marquez, Gerardo		need duplicate key for CN36							
Gloria Reyes									
188128		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 1:58:54 PM				
Marquez, Gerardo		need duplicate key for CN18							
Gloria Reyes									
188129		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 1:59:45 PM				
Marquez, Gerardo		need duplicate key CN19							
Gloria Reyes									
188130		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:00:45 PM				
Marquez, Gerardo		need duplicate key CN27							
Gloria Reyes									
188131		Office			1/18/2018		26		\$0.00
Medium	Work In Progress	400			1/18/2018 2:03:09 PM				
Marquez, Gerardo		need duplicate key CN22							
Gloria Reyes									
185398					11/15/2017		90		\$0.00
Medium	Work In Progress				11/15/2017 3:07:54 PM				
Chavez, Santos		requesting a outlet for a ceiling projector Thank you							
Joaquin Romero									
186214					12/6/2017		69		\$0.00
Medium	Work In Progress				12/6/2017 7:57:53 AM				
Solis, Lorenzo		Two valves in the mechanical room are leaking in the kindergarten wing. Can someone come check it out. Thank You							
Joaquin Romero									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
185973					12/1/2017		74		\$116.85
Medium	Work In Progress				12/1/2017 1:02:02 PM				
Solis, Lorenzo		need Hvac to install new circulating pump in La Mesa boiler room Thank You							
Joaquin Romero									
188801					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 7:54:44 AM				
Chavez, Santos		Need to replace a couple of fluorescent battery packs in some of the classrooms. Thank you							
Joaquin Romero									
184760					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:26 AM				
Facio, Dino		Monthly - North Valley ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
188540		Custodial			1/25/2018		19		\$0.00
Medium	Work In Progress				1/25/2018 10:40:20 AM				
Villalobos, Jose		Vacuum #DOSA00005379/The clip that holds the back right wheel broke off. Wheel itself appears to be fine.							
Gloria Reyes									
187938		Custodial			1/16/2018		28		\$0.00
Medium	Work In Progress				1/16/2018 10:45:47 AM				
Villalobos, Jose		Vacuum #20002095: Vacuum will not turn on. Was tried in several outlets							
Gloria Reyes									
186528		Kitchen			12/12/2017		63		\$0.00
High	Work In Progress				12/12/2017 8:38:50 AM				
Medina, Eric		Sliding door on dishwasher not working properly SNP Mgr. Sandra H. (575) 233-3658							
Dino Facio									
183771		Kitchen			10/19/2017		117		\$0.00
High	Work In Progress				10/19/2017 1:29:19 PM				
Medina, Eric		Check handle on tilt skillet (broken) SNP Mgr. Sandra H. (575) 233-3658							
Dino Facio									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
187338					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:09 AM				
Vallejo, Albert		Monthly - North Valley ES - Fire Sprinkler Insp. - Refer to PM schedule details.							
Margret Villalobos									
181064		Exterior			9/7/2017		159		\$33.00
Medium	Work In Progress				9/7/2017 8:59:56 AM				
Romero, Joaquin		Need 2 posts installed at the Monkey Bars with a sign reading: SAFETY FIRST You must be as tall as the bottom of this sign to use the equipment.							
Gloria Reyes									
Count: 33 Work Orders			Avg. Age of WO's	50		Total for North Valley ES	0	\$149.85	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Northern On-Track Pre-K (LM)									
187329					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:03 AM				
Apodaca, Mario		Monthly - Northern Pre-K - Monthly Meter Readings - Refer to PM schedule details.							
Margret Villalobos									
184016	Main Building	Exterior			10/24/2017		112		\$570.16
Medium	Work In Progress				10/24/2017 11:50:12				
Romero, Joaquin		Request Maintenance by Joaquin Romero @ NVE Repaint front entrance and trim blue. Paint is chipping away and faded.							
Viola Ramos									
186451	Main Building	Exterior			12/11/2017		64		\$0.00
Medium	Work In Progress				12/11/2017 9:58:40 AM				
Chavez, Santos		Need front exterior entrance lights fixed. The front entrance of the school is too dark and our school secretary does not leave for the day until 5:30pm. Thank you!							
Viola Ramos									
182429	Main Building				9/29/2017		137		\$0.00
Medium	Work In Progress				9/29/2017 10:43:37 AM				
Ontiveros, Guadalupe		Attention Lupe Ontiveros 2nd request for 3 flower beds on the west side of the front of the school.							
Viola Ramos									
Count: 4 Work Orders			Avg. Age of WO's	89	Total for Northern On-Track Pre-K (LM)			0	\$570.16

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
188735		Kitchen			1/30/2018		14		\$0.00
High	Work In Progress	at NV			1/30/2018 1:32:43 PM				
Flores, Pete		SNP Van#117 gas door cover fall off SNP Mgr. Sandra H. (575) 233-3658							
Dino Facio									
188406					1/23/2018		21		\$4.96
Medium	Work In Progress	at Riverside			1/23/2018 3:18:44 PM				
Flores, Pete		Truck #101 is dead. Need assistance with getting it running.							
Mario Martinez									
188354					1/23/2018		21		\$0.00
Medium	Work In Progress				1/23/2018 7:37:27 AM				
Flores, Pete		Dump truck # 143 needs radio to be check out not working							
Ramiro Holguin									
183109					10/9/2017		0		\$0.00
Medium	Work In Progress	Vehicle #139 @			10/9/2017 3:44:45 PM	10/9/2017			
Flores, Pete		NEED GASOLINE FOR TRUCK							
Manuel Prospero									
187355					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:22 AM				
Apodaca, Mario		Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.							
Margret Villalobos									
186785					12/14/2017		61		\$5.58
Medium	Work In Progress				12/14/2017 8:23:24 AM				
Ambriz, Jose		glasses, spider gloves							
Jose Ambriz									
179217					8/10/2017		187		\$0.00
Medium	Work In Progress				8/10/2017 8:22:49 AM				
Gonzalez, Salvador		As per Albert, due to damage baseball canopy dough out needs to be modify and repaired				11/2/17 - Waiting on Contractor to finish walls, I have material already.			
Salvador Gonzalez									
182096					9/25/2017		141		\$0.00
Medium	Work In Progress				9/25/2017 2:42:45 PM				
Gonzalez, Salvador		Need front tension bow fabricated for #06 dump truck to hold tarp down when transporting material. Thank You				11/2/17 - Pending working on other projects			
Jaime Herrera									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
183229					10/11/2017		125		\$0.00
High	Work In Progress				10/11/2017 8:14:00 AM				
Marquez, Gerardo		Dry Storage Bay Door (automatic roll up) not functioning SNP WH Supervisor Antonio C. (575) 882-6927							
Dino Facio									
186297					12/7/2017		68		\$20.37
Medium	Work In Progress				12/7/2017 9:49:24 AM				
Villalobos, Jose		Need materials for shop use. Batteries, gloves, etc.							
Jose Villalobos									
188555					1/25/2018		19		\$0.00
Medium	Work In Progress				1/25/2018 2:23:45 PM				
Ronquillo, Ruben		MINI POWER FEEDER FOR GORLITZ SEWER MACHINE							
183228					10/11/2017		125		\$0.00
High	Work In Progress				10/11/2017 8:10:54 AM				
Gallegos, Rafael		Freezer# 2 needs to be resealed out of line SNP WHSE Supervisor Antonio C. (575) 882-6927							
Dino Facio									
183231					10/11/2017		125		\$0.00
High	Work In Progress				10/11/2017 8:16:44 AM				
Gallegos, Rafael		Both Freezers seams are leaking causing freeze up SNP WH Supervisor Antonio C. (575) 882-6927							
Dino Facio									
188115					1/18/2018		26		\$0.00
Medium	Work In Progress				1/18/2018 11:40:13 AM				
Vallejo, Albert		Obtain a trailer for athletics							
Albert Vallejo									
188285		Kitchen			1/22/2018		22		\$0.00
High	Work In Progress				1/22/2018 9:53:28 AM				
Diaz, David		Install new water hose holder and hose in mop sink room (all 23 kitchen sites) SNP Dir. Maria G. (575) 882- 6773							
Dino Facio									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
183527					10/16/2017		120		\$2.70
Medium	Work In Progress				10/16/2017 3:11:14 PM				
Apodaca, Mario		lift pump control panel station need to update the emergency light/sound visual alarm signal.							
Mario Apodaca									
185163					11/9/2017		96		\$922.33
Medium	Work In Progress				11/9/2017 12:41:27 PM				
Miranda, Danny		Student Records - Need to extend office area.							
Albert Vallejo									
188795					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 12:58:46 AM				
Apodaca, Mario		Monthly - PPD/GHS - WW Monthly Sampling - Refer to PM schedule details.							
Margret Villalobos									
186675					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 9:36:23 AM				
Avila, Jesus		INSPECT FUNCTION ON ALL INTERIOR DOORS							
184155					10/26/2017		110		\$0.00
High	Work In Progress	Vehicle #176			10/26/2017 8:28:00 AM				
Flores, Pete		SNP Truck#176 needs assessment on all tires, check suspension, shakes when driving steering has play SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
188831		Restroom			1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 1:04:24 PM				
Carbajal, Jimmy		The bathroom, the tile, in the Instructional Materials Office needs to be replace. See Jimmy, he has seen the repairs required.							
Theresa Ramirez									
183669					10/18/2017		118		\$0.00
High	Work In Progress	Vehicle #176			10/18/2017 1:33:59 PM				
Flores, Pete		SNP Truck#176 AC not working, turning signal when applied turns wipers on, need windshield wipers replaced							
Dino Facio									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
182044	Motor Vehicle				9/22/2017		144		\$0.00
Medium	Work In Progress	Vehicle #130			9/22/2017 3:48:08 PM				
Flores, Pete		please check for any scheduled maintenance							
Pete Flores									
188820					1/31/2018		13		\$0.00
High	Work In Progress	SNP			1/31/2018 10:49:35 AM				
Flores, Pete		Full service maintenance for SNP Transit Van#80							
Dino Facio									
188780					1/30/2018		14		\$0.00
Medium	Work In Progress	Vehicle #42			1/30/2018 4:02:32 PM				
Flores, Pete		needs to be repaired (body work)							
Maria Ruiz									
188622					1/26/2018		18		\$0.00
High	Work In Progress	Vehicle #177			1/26/2018 3:13:43 PM				
Flores, Pete		SNP Van# 177 diver side door handle broke off. SNP Tech David V. (575) 882-6930							
Dino Facio									
187367					1/1/2018		43		\$0.00
Medium	Work In Progress				1/1/2018 1:11:56 AM				
Flores, Pete		Monthly - PPD - UV-0516 PM Service - Refer to PM schedule details.							
Margret Villalobos									
186949	Main Warehouse				12/18/2017		57		\$186.00
Medium	Work In Progress				12/18/2017 2:10:19 PM				
Chavez, Santos		Requesting hourly timer for lights. Remove existing timer installed when warehouse was built.							
Danny Carrasco									
183439		Lift Station			10/13/2017		123		\$0.00
Medium	Work In Progress				10/13/2017 3:18:31 PM				
Chavez, Santos		the outside Lights at the wastewater plant need to be serviced							
Mario Apodaca									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
184584		Exterior			11/2/2017		103		\$128.00
Medium	Work In Progress				11/2/2017 11:12:07 AM				
Chavez, Santos		Exterior Doorbell on roll up door of Instructional Materials Warehouse needs to be fixed. I checked doorbell box and wiring and there is current and wires are in place. Mrs. Ramirez stated that upon installation of security cameras by Plan B the doorbell stopped functioning. Thank you.							
Jesus Avila									
186534					12/12/2017		63		\$2.48
Low	Work In Progress				12/12/2017 9:47:56 AM				
Carrasco, Danny		Need four AA batteries for wireless mouse and clock							
Jessica Herrera									
180088	Main Warehouse				8/23/2017		174		\$0.00
High	Work In Progress				8/23/2017 9:08:22 AM				
Carrasco, Danny		Please load the electrical cable left by the barracks by Santos onto a trailer and transport to GHS over by pressbox/stadium thanks,							
Jessica Herrera									
183152					10/10/2017		126		\$384.00
High	Work In Progress				10/10/2017 9:33:41 AM				
Chavez, Santos		need door bell/buzzers installed on all doors at the SNP Food Warehouse as per USDA request. SNP WHSE Supervisor Antonio C. (575) 882-6927							
Dino Facio									
188309					1/22/2018		22		\$0.00
High	Work In Progress				1/22/2018 1:18:25 PM				
Chavez, Santos		Need an electrical outlet installed in the dry good storage near the door SNP Super. Antonio C. (575) 882-6927							
Dino Facio									
188035					1/17/2018		27		\$0.00
High	Work In Progress				1/17/2018 12:54:39 PM				
Chavez, Santos		Install new lights (lighting) in the SNP Equipment Shop SNP Dir. Maria G. (575) 882-6289							
Dino Facio									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
188741	Maintenance				1/30/2018		14		\$0.00
Medium	Work In Progress				1/30/2018 2:54:20 PM				
Castillo, Carlos		Start tool replacement list and search Grainger catalog.							
Carlos Castillo									
188816	Maintenance				1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 10:23:46 AM				
Castillo, Carlos		Inventory truck and storage stock .							
Carlos Castillo									
183643					10/18/2017		118		\$0.00
Medium	Work In Progress				10/18/2017 8:02:25 AM				
Lara, Ralph		NEED TO ORDER SUPPLIES FOR DISTRICT WIDE USED.							
Ralph Lara									
179137					8/9/2017		188		\$0.00
Medium	Work In Progress				8/9/2017 1:02:07 PM				
Facio, Dino		SNP Vehicle# 52 having AC issues SNP WHSE Antonio C. (575) 882-6927							
Dino Facio									
187843					1/11/2018		33		\$0.00
High	Work In Progress				1/11/2018 3:55:24 PM				
Flores, Pete		SNP Van#142 has a flat tire is located at the Anthony Pre-K Campus							
Dino Facio									
188308					1/22/2018		22		\$0.00
High	Work In Progress	Vehicle #78			1/22/2018 1:15:49 PM				
Flores, Pete		SNP truck#78 needs new windshield wipers SNP Super. Antonio C. (575) 882-6927							
Dino Facio									
188034	Motor Vehicle				1/17/2018		27		\$0.00
Medium	Work In Progress	veh.#49			1/17/2018 12:52:06 PM				
Flores, Pete		battery is not holding charge. please check and advise							
Pete Flores									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To	Description		Action Taken							
Requester Name										
Location: Physical Plant Complex										
188694					1/30/2018		0	1	\$25.00	
Medium	Work In Progress				1/30/2018 8:33:38 AM	1/30/2018				
Marquez, Gerardo	Please cut one gate key for physical plant. this key will be issued to G. Sandoval Construction. For questions please call Dominique in the construction office (575) 882-6925									
Dominique Esparza										
187056					12/20/2017		55		\$0.00	
Medium	Work In Progress				12/20/2017 8:22:37 AM					
Marquez, Gerardo	PLEASE ORDER LOCKSMITH SUPPLIES FOR DISTRICTWIDE USE.									
Gerardo Marquez										
Count: 44 Work Orders		Avg. Age of WO's 67		Total for Physical Plant Complex				1	\$1,681.42	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Riverside ES							
187928	Main Building	Library			1/16/2018		28		\$0.00
Medium	Work In Progress			1/16/2018 9:35:00 AM					
Carbajal, Jimmy	I am putting in a request to see if I can have new carpet installed in the library due to the fact that the carpet that's in there is the original one and its torn and beat up kind of bad were its becoming a trip hazard thank you.								
David Miranda									
186302	Main Building	Hallway/Corridor			12/7/2017		68		\$0.00
Medium	Work In Progress			12/7/2017 10:35:06 AM					
Castillo, Carlos	El switch de las luces del pasillo en el area de en medio no esta trabajando. 2/12/18 - reroute to Electrician								
Miguel Sonora									
186304	Main Building	Restroom			12/7/2017		68		\$0.00
Medium	Work In Progress			12/7/2017 10:38:47 AM					
Ontiveros, Joe	Se necesitan las tapas de el lavamanos porque los niños le ponen papel y lo estan tapando. 2/12/18 - reroute to Plumber								
Miguel Sonora									
188474		Kitchen			1/24/2018		20		\$0.00
Medium	Work In Progress			1/24/2018 12:40:41 PM					
Villalobos, David	Three compartment sink leaking water from the pipes underneath SNP Mgr. Santa N. (575) 589-2550								
Dino Facio									
186943		office			12/18/2017		57		\$0.00
Medium	Work In Progress			12/18/2017 11:57:14					
Lara, Ralph	Need a quote for the door buzzer for new entrance. (Ms. Martinez)								
Norma Martinez									
188545		Kitchen			1/25/2018		19		\$0.00
High	Work In Progress			1/25/2018 11:58:39 AM					
Villalobos, David	Oven dials not working properly SNP Mgr. Santa N. (575) 589-2550								
Dino Facio									
184759					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress			11/5/2017 12:48:25 AM					
Facio, Dino	Monthly - Riverside ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
188011					1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 8:18:39 AM				
Villalobos, Jose		Need tire on track mower fixed and need PM on it also.							
Mario Martinez									
187953		Kitchen			1/16/2018		28		\$0.00
High	Work In Progress				1/16/2018 1:23:26 PM				
Lara, Ralph		Side door to kitchen parts (screws) are falling off SNP Mgr. Santa N. (575) 589-2550							
Dino Facio									
185219	Main Building	Custodial			11/13/2017		92		\$0.00
Medium	Work In Progress				11/13/2017 8:26:27 AM				
Villalobos, Jose		The handle of the vacuum is broken .#0103. TKU							
Miguel Sonora									
186569					12/12/2017		63		\$0.00
Medium	Work In Progress				12/12/2017 2:48:03 PM				
Flores, Pete		Truck #76 will not start. (Electrical).							
Mario Martinez									
188019					1/17/2018		27		\$60.00
Medium	Work In Progress				1/17/2018 9:21:37 AM				
Martinez, Mario		Need to replace outside 55 gallon trash barrels with new ones.							
Mario Martinez									
188314					1/22/2018		22		\$0.00
Medium	Work In Progress				1/22/2018 2:39:56 PM				
Martinez, Mario		Need to replace broken and missing blinds through out school.							
Mario Martinez									
177280					7/17/2017		211		\$0.00
Medium	Work In Progress				7/17/2017 6:42:34 AM				
Martinez, Mario		Need to hang 72 inch fly blower in cafeteria. With assistance from David V. ERIC M, & Carlos C.							
Mario Martinez									
177067					7/11/2017		217		\$0.00
Medium	Work In Progress				7/11/2017 10:05:06 AM				
Ontiveros, Guadalupe		Requesting assistance with grounds clean up around entire school.							
Mario Martinez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
178982					8/8/2017		189		\$0.00
Medium	Work In Progress				8/8/2017 8:04:09 AM				
Ontiveros, Guadalupe		Need assistance with weed control.							
Mario Martinez									
185551					11/17/2017		88		\$73.22
Medium	Work In Progress	Office			11/17/2017 12:35:54				
Castillo, Carlos		Relocate electrical outlets and internet drops in office for data entry clerk nd receptions due to door construction. (Mrs. Martinez)							
Norma Martinez									
187606		Kitchen			1/9/2018		35		\$0.00
High	Work In Progress				1/9/2018 11:04:54 AM				
Ontiveros, Joe		Hand Sink has very low water pressure and hot water not hot enough (not reaching temp) SNP Mgr. Santa N. (575) 589-2550							
Dino Facio									
187623					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 1:48:53 PM				
Ontiveros, Joe		Need Plumber Joe to replace wax ring on toilet at Nurses bathroom.							
Mario Martinez									
188209	New Wing 1/02	Restroom (Girls)			1/19/2018		25		\$0.00
Medium	Work In Progress				1/19/2018 9:32:21 AM				
Ontiveros, Joe		one of the toilets in the girls restrooms doesn't want to flush its plugged up I tried getting it with the plunger but it didn't work							
David Miranda									
188007					1/17/2018		27		\$0.00
Medium	Work In Progress				1/17/2018 7:57:27 AM				
Ontiveros, Joe		Need plumber Joe to fix Hot water heater in South wing.							
Mario Martinez									
188098					1/18/2018		26		\$0.00
Medium	Work In Progress				1/18/2018 8:21:25 AM				
Lara, Ralph		Need 4 new padlocks for main gates. Head custodian key will not open.							
Mario Martinez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Riverside ES									
187685	Main Building	Cafeteria			1/10/2018		34		\$0.00
Medium	Work In Progress				1/10/2018 8:51:27 AM				
Lara, Ralph		one of the main entrance door lock in the cafeteria does not want to lock and the door needs to be locked once school starts due to security reasons.							
David Miranda									
188719					1/30/2018		14		\$0.00
Medium	Work In Progress	OFFICE			1/30/2018 9:48:38 AM				
Castillo, Carlos		Please relocate electrical outlets to be located behind office counter for student safety purposes. Work order to be completed during Spring Break. (Mrs. Martinez)							
Norma Martinez									
Count: 24 Work Orders			Avg. Age of WO's	63		Total for Riverside ES	0		\$133.22

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: RTC - Alliance									
188472		Classroom			1/24/2018		20		\$0.00
Medium	Work In Progress				1/24/2018 12:29:03 PM				
Castillo, Carlos		need an electrician to put in an electrical outlet for the water heater in Ms. Hirsch classroom							
Gloria Delgado									
186654					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 8:59:56 AM				
Moncayo, Fernando		INSPECT FUNCTION OF ALL EXTERIOR DOORS							
Count: 2 Work Orders									
Avg. Age of WO's 41									
Total for RTC - Alliance 0 \$0.00									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: San Miguel ES									
186038					12/3/2017		72		\$0.00
Medium	Work In Progress				12/3/2017 12:46:07 AM				
Apodaca, Mario		Monthly - San Miguel ES - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
188796					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 12:58:47 AM				
Ontiveros, Guadalupe		Monthly - San Miguel ES -Grounds Service (Monthly) - Refer to PM schedule details.							
Margret Villalobos									
185730					11/28/2017		77		\$368.87
Medium	Work In Progress				11/28/2017 2:35:46 PM				
Chavez, Santos		Please check the lighting around the portable at San Miguel used by Alto De Las Flores Water Co. There is at least one light working off a photo cell that is not working and the occupants are concerned because it is dark when they leave after the meetings.							
Alfredo Holguin									
Count: 3 Work Orders			Avg. Age of WO's	54		Total for San Miguel ES	0	\$368.87	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa ES									
188606					1/26/2018		18		\$0.00
Medium	Work In Progress			1/26/2018 10:35:22 AM					
Vallejo, Albert	Treat geothermal water system in middle hallway								
Albert Vallejo									
188384	Main Building	Custodial			1/23/2018		21		\$0.00
Medium	Work In Progress			1/23/2018 11:41:32 AM					
Villalobos, Jose	vacuum c02a00003424 the brushes needs to be check because the belt keep falling down and check the electrical wire.								
Maria Gabaldon									
188386	Main Building	Custodial			1/23/2018		21		\$0.00
Medium	Work In Progress			1/23/2018 11:46:53 AM					
Villalobos, Jose	would like to borrow the 2 gallon extractor for next week. thank you.								
Maria Gabaldon									
184761					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress			11/5/2017 12:48:27 AM					
Facio, Dino	Monthly - Santa Teresa ES Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
184179		Classroom			10/26/2017		110		\$0.00
Medium	Work In Progress	room 208 Mrs.		10/26/2017 12:52:30					
Lara, Ralph	Please make 2 keys each of the following: TS114, 210E ,and 162E for Mrs. Herrera's classroom. Thank you.								
Rita Mendez									
188026	Main Building	Classroom			1/17/2018		27		\$70.50
Medium	Work In Progress			1/17/2018 11:58:43 AM					
Ramos, Rudy	NEED AT LEAST 10 LIGHT BULBS- 4PIN FOR LIGHTS OUTSIDE CLASSROOMS HALLWAY								
Rudy Ramos									
188027	Main Building	Classroom			1/17/2018		27		\$0.00
Medium	Work In Progress			1/17/2018 12:04:26 PM					
Ramos, Rudy	NEED 7 WINDOW BLINDS FOR CLASSROOMS 40inchesX98inches								
Rudy Ramos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Santa Teresa ES										
187944					1/16/2018		28		\$0.00	
Medium	Work In Progress			1/16/2018 11:52:46 AM						
Ramos, Rudy	NEED SOME LIGHT BULBS FOR LIGHTS BY CLASSROOMS 26 W LIGHT BULBS									
Rudy Ramos										
187262					12/31/2017	1/8/2018	44		\$0.00	
Medium	Work In Progress			12/31/2017 1:06:57 AM						
Ramos, Rudy	Monthly - Santa Teresa ES Emer Light Test: Monthly - Refer to PM schedule details.									
Margret Villalobos										
187273					12/31/2017	1/8/2018	44		\$0.00	
Medium	Work In Progress			12/31/2017 1:07:13 AM						
Ramos, Rudy	Monthly - Santa Teresa ES Exit Sign Insp: Monthly - Refer to PM schedule details.									
Margret Villalobos										
Count: 10 Work Orders		Avg. Age of WO's 44		Total for Santa Teresa ES			0	\$70.50		

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Santa Teresa HS									
186855	Vocational	Classroom			12/14/2017		61	\$155.80	
Medium	Work In Progress	805			12/14/2017 3:52:08 PM				
Hernandez, Carlos		please see mr Bautista he needs some ballvalves and air regulators replaced							
Lorraine Dominguez									
187880	Main Building				1/12/2018		32	\$0.00	
Medium	Work In Progress				1/12/2018 2:28:10 PM				
Ontiveros, Guadalupe		Please order and install "rainbow" landscaping rock and weed cover, all along the garden beds in front of the campus (west side exposure), as discussed with Lupe Ontiveros.							
187552	Main Building	Gym			1/8/2018		36	\$0.00	
Medium	Work In Progress				1/8/2018 3:29:49 PM				
Lara, Ralph		Need to have gym door lock repaired key getting stuck as well as replace key cylinder to interior weight room storage (I have cylinder in my office) We also have several classrooms with issues of having difficulty unlocking doors Room 702, Room 305, Room 511 storage room area, Culinary room 707							
Lorraine Dominguez									
184419		Football Field			10/31/2017		105	\$0.00	
Medium	Work In Progress	Track & Field			10/31/2017 11:53:25				
Ontiveros, Guadalupe		Add a 1 long-jump sand pit with cement boarders and cement runway. Measurements have been submitted to Lupe Ontiveros.							
		Thank you							
Terry Alvarado									
187370					1/1/2018		43	\$0.00	
Medium	Work In Progress				1/1/2018 1:12:00 AM				
Flores, Pete		Monthly - District Tractors - Full Service PM - Refer to PM schedule details.							
Margret Villalobos									
184899					11/5/2017		100	\$0.00	
Medium	Work In Progress				11/5/2017 12:50:34 AM				
Villalobos, Jose		Monthly - UV-STH-0518 PM Service - Refer to PM schedule details.							
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa HS									
185237					11/13/2017		92		\$0.00
Medium	Work In Progress			11/13/2017 11:59:41					
Flores, Pete	Requesting a truck and trailer to throw away some furniture that is no longer needed here								
Juan Hernandez									
186723					12/13/2017		62		\$0.00
Medium	Work In Progress			12/13/2017 2:12:51 PM					
Ontiveros, Guadalupe	need to replace fence slats in softball feild								
Carlos Hernandez									
188399	Gymnasium				1/23/2018		21		\$241.64
Medium	Work In Progress			1/23/2018 2:42:46 PM					
Ontiveros, Joe	Need Assistance in unclogging Toilet in boys locker room								
Mario Herrera									
188689		Kitchen			1/30/2018		14		\$0.00
High	Work In Progress			1/30/2018 8:23:55 AM					
Ontiveros, Joe	No hot water in kitchen area SNP Mgr. Hilda P. (575) 589-5332								
Dino Facio									
187951		Kitchen			1/16/2018		28		\$0.00
High	Work In Progress			1/16/2018 1:14:44 PM					
Ontiveros, Joe	No hot water in the kitchen area SNP Mgr. Hilda P. (575) 589-3439								
Dino Facio									
188849					1/31/2018		13		\$0.00
Medium	Work In Progress			1/31/2018 3:00:21 PM					
Hernandez, Guillermo	need to replace water fountain 600 hallway								
Carlos Hernandez									
184762					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress			11/5/2017 12:48:28 AM					
Facio, Dino	Monthly - Santa Teresa HS Fire Suppression Insp. - Refer to PM schedule details.								
Margret Villalobos									
187866					1/12/2018		32		\$0.00
Medium	Work In Progress	no number		1/12/2018 11:45:29 AM					
Villalobos, Jose	hand blower needs repair no number on equipment								
Bobby Aldaz									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Santa Teresa HS										
178614	Locker Room	Restroom			8/4/2017		193		\$0.00	
Medium	Work In Progress	locker room			8/4/2017 3:36:57 PM					
Lara, Ralph	Lockers are broken, coaches have marked with stickers		11/9/17 -Need to order parts							
Lorraine Dominguez										
187237					12/31/2017	1/21/2018	44		\$0.00	
Medium	Work In Progress				12/31/2017 1:06:30 AM					
Vallejo, Albert	Monthly - Santa Teresa HS Fire Sprinkler Insp. - Refer to PM schedule details.									
Margret Villalobos										
188059					1/17/2018		27		\$0.00	
Medium	Work In Progress				1/17/2018 3:24:05 PM					
Vallejo, Albert	Construct booster pump/injector feeder shed									
Albert Vallejo										
182312	Locker Room	Exterior			9/27/2017		139		\$0.00	
Medium	Work In Progress	Ext Breezeway			9/27/2017 4:08:02 PM					
Castillo, Carlos	Install lights to illuminate high traffic exterior area for athletic events. Please see Albert Vallejo for details		11/2/17 - Have not gotten to it							
Nicholas Wohlgemuth										
188618					1/26/2018		18		\$0.00	
Medium	Work In Progress				1/26/2018 1:54:29 PM					
Castillo, Carlos	Upgrade transformer at baseball field .									
Carlos Castillo										
Count: 19 Work Orders		Avg. Age of WO's 61		Total for Santa Teresa HS				0	\$397.44	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

179124 Gym (1997) Gym 8/9/2017 188 \$4,356.45

Medium Work In Progress 8/9/2017 11:02:32 AM

Ontiveros, Joe The hand sink in girls dressing room no water comes out teacher complain that she needs it for her students so they could wash there hands.. 11/2/17 - Waiting on PO and material

Ismael Rodriguez

179492 8/14/2017 183 \$0.00

Medium Work In Progress 8/14/2017 2:26:36 PM

Mijarez, Jaime Running out on pumps for heat pumps. Please order (8 ea. 1BL001/PL-36) Bell & Gossett Booster pump. Order (6 ea. Model-VCC-20ULS) Little Giant Low Rise condensate pump. Order (6 ea. Model-VCMA-20) Little Giant High Rise condensate pump.

Jaime Mijarez

186992 North Building Custodial 12/19/2017 56 \$0.00

Medium Work In Progress 12/19/2017 9:04:00 AM

Villalobos, Jose Vacuum #072 needs service handle is loose and doesn't lift the dirt..

Ismael Rodriguez

185888 Kitchen 11/30/2017 75 \$0.00

High Work In Progress 11/30/2017 9:37:08 AM

Villalobos, David Hand washing sink leaking from the bottom SNP Mgr. Gessica B. (575) 589-9836

Dino Facio

187064 12/20/2017 55 \$0.00

Medium Work In Progress 12/20/2017 10:04:02

Lara, Ralph Special Ed classroom 3 and 4. I inspected the bathroom wooden door and it is in very bad and unsafe condition. I recommend for it to be replaced and for new door to have metal plate on the bottom to prevent damage from the wheel chair.

Jaime Mijarez

184763 11/5/2017 11/26/2017 100 \$0.00

Medium Work In Progress 11/5/2017 12:48:29 AM

Facio, Dino Monthly - Santa Teresa MS Fire Suppression Insp. - Refer to PM schedule details.

Margret Villalobos

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa MS									
188875					1/31/2018		13		\$0.00
Medium	Work In Progress			1/31/2018 3:49:54 PM					
Gonzalez, Salvador	N.bldg main front entrance doors need to be welded on the hinged areas. Hinges need to be remove so you can weld hinge metal supports.								
Jaime Mijarez									
181362					9/12/2017		154		\$0.00
Medium	Work In Progress			9/12/2017 1:21:40 PM					
Facio, Dino	We are having sewer smell coming out of one of the floor drains under the dishwasher machine. The smell spreads out into the kitchen and the cafeteria. The p-trap dries up and Jessica and the ladies have to constantly be pouring water with the hose. There are 2 drains that are around 3 feet apart under the dishwasher. Dishwasher drains into one of them. The other one that has nothing draining into it is the problem. Need join another PVC pipe to the exiting PVC drain pipe and extend it to the other floor drain. That way when dishwasher is used it will drain into both floor drains. I had to leave a trickle of water pouring into the drain to stop the sewer smell.								
Jaime Mijarez									
185147					11/8/2017		97		\$353.38
Medium	Work In Progress			11/8/2017 3:58:44 PM					
Hernandez, Guillermo	North bldg Admin geothermal pump station. Need to replace one of the pumps and replace the water pressure regulating valve.		Faxed PO, waiting for parts 12/15/17.						
Jaime Mijarez									
182340	South Building	Choral			9/28/2017		138		\$0.00
Medium	Work In Progress	CHOIR ROOM		9/28/2017 12:06:40 PM					
Mijarez, Jaime	PLEASE PAINT DOORS AND DOOR FRAMES BLACK -- INSIDE AND OUT.								
Laura Parra									
187960					1/16/2018		28		\$0.00
Medium	Work In Progress			1/16/2018 3:07:56 PM					
Ontiveros, Joe	S.bldg water heaters. Water Circulating pump to both water heaters is old and not working anymore. Needs to be replaced.								
Jaime Mijarez									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa MS									
187967					1/16/2018		28		\$0.00
Medium	Work In Progress			1/16/2018 3:22:06 PM					
Ontiveros, Joe	Gym water heaters. Safety valve on water heater #1 is not working working.								
Jaime Mijarez									
186310	South Building	Office			12/7/2017		68		\$0.00
Medium	Work In Progress	SOUTH OFFICE		12/7/2017 11:31:08 AM					
Lara, Ralph	SOUTH OFFICE DOOR DOES NOT LOCK- SEE MS MURILLO								
Laura Parra									
188475	South Building	Classroom			1/24/2018		20		\$0.00
Medium	Work In Progress	31-EMAN ALI		1/24/2018 1:01:39 PM					
Lara, Ralph	NEED LOCK AND KEY FOR NEW CABINET								
Laura Parra									
188476	South Building	Classroom			1/24/2018		20		\$0.00
Medium	Work In Progress	31-MS PARRA		1/24/2018 1:02:36 PM					
Lara, Ralph	NEED KEY FOR CLASSROOM								
Laura Parra									
188609	South Building	Classroom			1/26/2018		18		\$0.00
Medium	Work In Progress	31- MEISTER-		1/26/2018 11:38:45 AM					
Lara, Ralph	NEED KEYS TO LOCK DESK								
Laura Parra									
186686					12/13/2017		62		\$0.00
High	Work In Progress			12/13/2017 9:54:37 AM					
Mijarez, Jaime	INSPECT FUNCTION ON ALL EXTERIOR DOORS								
186687					12/13/2017		62		\$0.00
High	Work In Progress			12/13/2017 9:55:34 AM					
Mijarez, Jaime	INSPECT FUNCTION ON ALL INTERIOR DOORS								
183756	North Building	Classroom			10/19/2017		117		\$0.00
Medium	Work In Progress	1- RIVERA		10/19/2017 9:58:19 AM					
Mijarez, Jaime	NEED BACKPACK HOOKS FOR SCC CLASSROOM								
Laura Parra									
Count: 19 Work Orders			Avg. Age of WO's	78	Total for Santa Teresa MS			0	\$4,709.83

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
185158					11/9/2017		96		\$0.00
High	Work In Progress				11/9/2017 9:03:09 AM				
Diaz, David		Clean entire grounds for the new SNP Complex	SNP						
Dino Facio		Dir. Maria G. (575) 882-6773							
176895					7/2/2017	7/8/2017	226		\$0.00
Medium	Work In Progress				7/2/2017 12:47:13 AM				
Ambriz, Alfredo		Monthly - Alta Vista ECHS Monthly FE Inspection -							
Margret Villalobos		Refer to PM schedule details.							
188547		Office			1/25/2018		19		\$0.00
High	Work In Progress				1/25/2018 12:04:08 PM				
Diaz, David		Repair and Paint walls in Portable office	SNP						
Dino Facio		Dir. Maria G. (575) 882-6773							
188819		Pool			1/31/2018		13		\$0.00
High	Work In Progress				1/31/2018 10:46:58 AM				
Diaz, David		Remove all projector screens in all the portables							
Dino Facio									
188821		Office			1/31/2018		13		\$0.00
High	Work In Progress				1/31/2018 10:51:03 AM				
Diaz, David		Paint all the shelves in the vault in Maritza's office.							
Dino Facio									
186375		Kitchen			12/8/2017		67		\$0.00
High	Work In Progress				12/8/2017 10:07:49 AM				
Villalobos, David		Install Fire Blankets in all our kitchens (23 Sites)	SNP						
Dino Facio		Dir. Maria G. (575) 882-6773							
184679					11/3/2017		102		\$0.00
High	Work In Progress				11/3/2017 1:46:09 PM				
Flores, Pete		Number and label new SNP Truck							
Dino Facio									
Count: 7 Work Orders		Avg. Age of WO's 77		Total for SNP Complex		0	0	\$0.00	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To		Description							
Requester Name									
Location: Sunland Park ES									
180917		Classroom			9/5/2017		161		\$0.00
Medium	Work In Progress	Room 28		9/5/2017 1:43:47 PM					
Lara, Ralph		4 Cabinets in the music room need to be rekeyed, please give the music teacher a key and give the office a spare key for cabinets, thank you!				11/9/17 - Waiting on material			
Angie Flores									
182376	Main Building	Classroom			9/28/2017		138		\$0.00
Medium	Work In Progress	Room #21		9/28/2017 3:46:48 PM					
Lara, Ralph		As per Ms. Barraza Need to install rear classroom door safety for sped students				11/9/17 - Waiting on Quote from APCO			
Juan Ambriz									
179486		Office			8/14/2017		183		\$0.00
Medium	Work In Progress	Nursing		8/14/2017 1:47:31 PM					
Carbajal, Jimmy		Need to have carpet pulled out and tile installed in the storage room for the Nurses office at Sunland Park Elementary, contact person is Angelina Sanchez-Health Assistant. Thank you,				e-mailed priscilla			
Priscilla Martinez									
177294					7/17/2017		211		\$0.00
Medium	Work In Progress			7/17/2017 10:29:58 AM					
Marquez, Gerardo		Cafe Back Door Entrance, need to replace door and hardware due to vandalism.							
Albert Vallejo									
188409	Main Building	Exterior			1/23/2018		21		\$0.00
Medium	Work In Progress	Grass field		1/23/2018 3:28:27 PM					
Gonzalez, Salvador		Need to repair rails							
Juan Ambriz									
184764					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress			11/5/2017 12:48:30 AM					
Facio, Dino		Monthly - Sunland Park ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									
185483					11/16/2017		89		\$0.00
Medium	Work In Progress	Gas Blower		11/16/2017 12:21:28					
Villalobos, Jose		need to repair gas blower							
Juan Ambriz									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunland Park ES									
187949	Main Building	Custodial			1/16/2018		28		\$0.00
Medium	Work In Progress				1/16/2018 12:43:30 PM				
Villalobos, Jose		machine #10777998 needs fix							
Carlos Montes									
188361	Main Building				1/23/2018		21		\$0.00
Medium	Work In Progress	Tools			1/23/2018 8:19:52 AM				
Ambriz, Juan		Need to order Mensory Drill Bit Set							
Juan Ambriz									
188445	Main Building				1/24/2018		20		\$8.58
Medium	Work In Progress	Room #23			1/24/2018 7:53:39 AM				
Ambriz, Juan		Need to repair leaky sink faucet							
Juan Ambriz									
188444	Main Building	Classroom			1/24/2018		20		\$40.74
Medium	Work In Progress	Room #23			1/24/2018 7:52:31 AM				
Ambriz, Juan		Need to INstall water heater(SPED classroom)							
Juan Ambriz									
188211	Main Building	Classroom			1/19/2018		25		\$93.32
Medium	Work In Progress	Room #25			1/19/2018 9:54:11 AM				
Ambriz, Juan		Need to replace sink faucet (Leaking)							
Juan Ambriz									
188212	Main Building	Classroom			1/19/2018		25		\$273.35
Medium	Work In Progress	Room #25			1/19/2018 9:56:35 AM				
Ambriz, Juan		Need to replace water heater(Leaking) SPED Classroom							
Juan Ambriz									
188532	Main Building	Restroom (Girls)			1/25/2018		19		\$21.99
Medium	Work In Progress				1/25/2018 7:40:46 AM				
Ambriz, Juan		Need to replace broken toilet seat							
Juan Ambriz									
184690					11/3/2017		102		\$0.00
Medium	Work In Progress				11/3/2017 3:19:57 PM				
Vallejo, Albert		Need to repair broken rock wall							
Juan Ambriz									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date				
Assigned To	Description		Action Taken							
Requester Name										
Location: Sunland Park ES										
188004	Main Building				1/17/2018		27		\$0.00	
Medium	Work In Progress				1/17/2018 7:38:44 AM					
Lara, Ralph	As per Ms. Barraza need to replace a total of 6 door knobs with manual locking for lock down									
Juan Ambriz										
177533	Main Building	Classroom			7/20/2017		208		\$0.00	
Medium	Work In Progress	41			7/20/2017 9:39:26 AM					
Prospero, Manuel	Welcome Back! My first work order for the year already; My air conditioner has not turned on all this week. If you could please put in a work order for me.									
	Thank You,									
	Mrs. Castaneda									
Angie Flores										
182820	Main Building				10/3/2017		133		\$0.00	
Medium	Work In Progress	All Doors			10/3/2017 1:42:57 PM					
Lara, Ralph	As per Vandalism on Sunland Park Eelm. need to replace Hardware on all exterior doors.									
Juan Ambriz										
Count: 18 Work Orders		Avg. Age of WO's 85		Total for Sunland Park ES				0	\$437.98	

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
187630					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 2:16:36 PM				
Marquez, Gerardo		door for morgan needs replacing							
Hector Tellez									
183850					10/20/2017		116		\$112.60
Medium	Work In Progress				10/20/2017 12:13:05				
Tellez, Hector		Need F32T8 lamps for fixtures 2 boxes							
Hector Tellez									
188763					1/30/2018		14		\$59.99
Medium	Work In Progress				1/30/2018 3:44:12 PM				
Solis, Lorenzo		room 212 HVAC unit still not working properly							
Hector Tellez									
187637					1/9/2018		35		\$0.00
Medium	Work In Progress				1/9/2018 3:08:31 PM				
Flores, Pete		Need to use bobcat with sweeper attachment at SRE							
Hector Tellez									
186040					12/3/2017		72		\$0.00
Medium	Work In Progress				12/3/2017 12:46:08 AM				
Apodaca, Mario		Monthly - Sunrise ES - Lift Station Inspection - Refer to PM schedule details.							
Margret Villalobos									
184653					11/3/2017		102		\$0.00
Medium	Work In Progress				11/3/2017 10:00:18 AM				
Lara, Ralph		Please repair/replace broken door handle, door rail and metal door to Morgan Shed in field. We are unable to open or close due to entire metal door structure falling off rail. Someone is going to get hurt.							
Felipe Gallegos									
184765					11/5/2017	11/26/2017	100		\$0.00
Medium	Work In Progress				11/5/2017 12:48:32 AM				
Facio, Dino		Monthly - Sunrise ES Fire Suppression Insp. - Refer to PM schedule details.							
Margret Villalobos									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
184001		Kitchen			10/24/2017		112		\$0.00
High	Work In Progress				10/24/2017 10:30:00				
Tellez, Hector		Install electrical drops by serving area and where appliances are located SNP Mgr. Glenda G. (575) 824-3194							
Dino Facio									
178830	Main Building	Classroom			8/7/2017		190		\$0.00
Medium	Work In Progress	P-6			8/7/2017 7:27:06 AM				
Tellez, Hector		KATHYADAMS, PRINCIPAL, P-6 DOOR NEEDS TO BE PAINTED INSIDE AND OUT				11/2/17 - not a priority work pending			
Joanne Munoz									
187388					1/4/2018		40		\$0.00
Medium	Work In Progress				1/4/2018 11:45:49 AM				
Appelzoller, Fred		Need circulating pump for kitchen boiler							
Hector Tellez									
Count: 10 Work Orders		Avg. Age of WO's 82			Total for Sunrise ES			0	\$172.59

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Support Services									
188823					1/31/2018		13		\$0.00
Medium	Work In Progress	Maria's office			1/31/2018 11:08:25 AM				
Avila, Jesus		wall needs to be repaired & keys boxes need to be installed							
Maria Ruiz									
178038					7/31/2017		197		\$0.00
Medium	Work In Progress				7/31/2017 12:46:46 AM				
Vallejo, Albert		Yearly - Support Services Fire Ext Insp - Refer to PM schedule details.				PM not performed asp schedule			
Margret Villalobos									
188845					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 2:52:08 PM				
Avila, Jesus		Back door used by Mail Clerk needs to have a door holder install so the door can be help open while mail is loaded or unloaded.							
Alfredo Holguin									
185255					11/13/2017		92		\$0.00
Medium	Work In Progress	Mr. Holguin's			11/13/2017 3:32:43 PM				
Ronquillo, Ruben		Order vertical blinds for Mr. Holguin's office and Cynthia's office Off White, open-split in the middle; inside window mount. Windows need to be measured.							
Cynthia Maes									
186694					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 10:02:02				
Avila, Jesus		INSPECT FUNCTION ON ALL INTERIOR DOORS							
182245					9/27/2017		139		\$0.00
Medium	Work In Progress	Mail Room-			9/27/2017 10:55:06 AM				
Marquez, Gerardo		Install Outside Key Access to exit door. Limited Access provide Cynthia or Mr. Holguin with 3 keys. Anyone else will need to request a key from Mr. Holguin.							
Cynthia Maes									
Count: 6 Work Orders			Avg. Age of WO's	86		Total for Support Services	0		\$0.00

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Vado ES										
188387					1/23/2018		21		\$0.00	
Medium	Work In Progress			1/23/2018 11:59:03 AM						
Chavez, Santos	room 106 kinder rest need to replace light and or ballast emer. light light will not turn on									
Danny Miranda										
187779					1/11/2018		33		\$0.00	
Medium	Work In Progress			1/11/2018 9:31:29 AM						
Chavez, Santos	1/11/18 need to replace ballast in front office and rooms 103 and 106 replaced bulbs but will not turn on									
Danny Miranda										
188206					1/19/2018		25		\$0.00	
Medium	Work In Progress			1/19/2018 8:52:09 AM						
Chavez, Santos	need to ck. parking lot lights									
Danny Miranda										
187061					12/20/2017		55		\$0.00	
Medium	Work In Progress			12/20/2017 9:02:51 AM						
Vallejo, Albert	principal is asking for a 12' x 12' portable for maintenance and custodial storage									
Danny Miranda										
187393					1/4/2018		40		\$156.84	
Medium	Work In Progress			1/4/2018 2:43:49 PM						
Miranda, Danny	need to replace air filters									
Danny Miranda										
184766					11/5/2017	11/26/2017	100		\$0.00	
Medium	Work In Progress			11/5/2017 12:48:32 AM						
Facio, Dino	Monthly - Vado ES Fire Suppression Insp. - Refer to PM schedule details.									
Margret Villalobos										
181530					9/14/2017		152		\$0.00	
Medium	Work In Progress			9/14/2017 9:19:56 AM						
Vallejo, Albert	Repair Hydronic System.									
Albert Vallejo										
Count: 7 Work Orders			Avg. Age of WO's	61				Total for Vado ES	0	\$156.84

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
183170		Kitchen			10/10/2017		126		\$0.00
High	Work In Progress				10/10/2017 12:15:51				
Villalobos, David		Ovens not heating properly	SNP Mgr. Arlene M. (575) 824-5148						
Dino Facio									
188286		Kitchen			1/22/2018		22		\$0.00
High	Work In Progress				1/22/2018 9:59:38 AM				
Villalobos, David		Extend the length on the extension cord on the milk box	SNP Mgr. Arlene . (575) 824-5148						
Dino Facio									
184907					11/5/2017		100		\$0.00
Medium	Work In Progress				11/5/2017 12:50:42 AM				
Facio, Dino		Monthly - Yucca Heights ES - Fire Suppression Insp -	Refer to PM schedule details.						
Margret Villalobos									
187362					12/31/2017		44		\$0.00
Medium	Work In Progress				12/31/2017 1:08:27 AM				
Vallejo, Albert		Monthly - Yucca Heights ES - Fire Sprinkler Insp. - Refer	to PM schedule details.						
Margret Villalobos									
177364					7/18/2017		210		\$0.00
Medium	Work In Progress				7/18/2017 8:06:08 AM				
Gallegos, Rafael		BY WARRANTY . in 200 hallway boy rest room need	fix floor drain unclog						
Juan Vargas									
177366					7/18/2017		210		\$0.00
Medium	Work In Progress				7/18/2017 8:22:56 AM				
Gallegos, Rafael		BY WARRANTY in rooms 201 202 203 and 204 need	replace rest rooms lights switches						
Juan Vargas									
177065					7/11/2017		217		\$0.00
Medium	Work In Progress				7/11/2017 10:03:43 AM				
Gallegos, Rafael		WARRANTY need fix aluminum moldings in 116 media	center						
Juan Vargas									

615 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2017 - 1/31/2018 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Yucca Heights ES									
188148					1/18/2018		26		\$0.00
Medium	Work In Progress				1/18/2018 3:14:06 PM				
Ronquillo, Ruben		need gas pole saw for palms trim							
Juan Vargas									
186697					12/13/2017		62		\$0.00
High	Work In Progress				12/13/2017 10:04:55				
Vargas, Juan		INSPECT FUNCTION ON ALL EXTERIOR DOORS							
188817					1/31/2018		13		\$0.00
Medium	Work In Progress				1/31/2018 10:29:31 AM				
Ontiveros, Joe		need check hot water pressure is to low							
Juan Vargas									
188485					1/24/2018		20		\$0.00
Medium	Work In Progress				1/24/2018 3:01:17 PM				
Appelzoller, Fred		need replace sink faucet in nurses room in broke							
Juan Vargas									
Count: 11 Work Orders			Avg. Age of WO's 95			Total for Yucca Heights ES	0		\$0.00
Count: 615 Work Orders			Avg. Age of WO's 69			Grand Total	18.5		\$19,362.80