



WALSH GALLEGOS
TREVINO RUSSO & KYLE P.C.

June 1, 2019

VIA FIRST CLASS MAIL

Mr. Travis Dempsey
Superintendent
Gadsden ISD
4950 McNutt Road
Sunland Park, NM 88063

GADSDEN IND. SCH. DIST.
JUN 12 2019
SUPERINTENDENT'S OFFICE

RE: Renewal of Membership in New Mexico Legal Services Retainer Program

Dear Mr. Dempsey:

It is our privilege to serve Gadsden Independent School District through the Walsh Gallegos Retainer Program. The District's membership is up for renewal on July 1, 2019, and so enclosed you will find our Legal Services Retainer Agreement. If the District chooses to continue its membership, please sign and return the agreement. The invoice for \$1,000 per year plus applicable gross receipts tax will be sent on or around 7/1/2019 with your regular monthly statement so there is no need to send a check with the signed agreement. This program includes the following benefits:

- No-charge telephone consultation with any of our attorneys,
- A free subscription to our bi-monthly newsletter "School Law with Walsh Gallegos New Mexico", and
- Email updates about the latest developments in education law.

More information about these services and other advantages of the retainer program are included in the attached description.

It is an honor to be of service to Gadsden Independent School District. Please note that the enclosed New Mexico Legal Services Retainer Agreement must be signed by an authorized Council Member or employee. Consult your local policies to see if they specify who is authorized to approve and sign an agreement retaining legal counsel for the District.

We look forward to receiving your signed contract and updated email alert list. In the meantime, please remember that you can call our office toll-free to speak with a Walsh Gallegos attorney to get the guidance you need, when you need it. I am pleased to be your shareholder contact regarding the retainer program. As always, please call me with any questions, comments, or suggestions about how we can better serve the District. Our toll-free number is (800) 771-6864.

Sincerely,



Karla A. Schultz

Thank you!

KAS/glo
Enclosures

cc: Mr. Daniel Estupiñan, Board President
Mr. Randall Rapanut, Special Education Director



Program for EFT/ACH Payments

Walsh Gallegos Trevino Russo & Kyle P.C. is working to improve our services to you and assist you in saving time and money. To that end, we now offer our clients the option to pay their invoices electronically by either Electronic Funds Transfer (EFT) or Automated Clearing House (ACH) payment--instead of the traditional paper, check-by-mail method.

An EFT/ACH payment authorizes the client's bank to move funds from its bank account to the bank account of the authorized merchant (Walsh, Gallegos). This movement of funds is done between banks electronically—thus the term Electronic Funds Transfer (EFT) or Automated Clearing House (ACH). This electronic movement of funds between banks is more convenient, efficient, secure, and far less costly than the handling of paper checks.

If your district is interested in participating in our EFT/ACH payment program, please e-mail a request to WA-EFT@wabsa.com or call Lisa González at (800) 252-3405 to receive our bank account information for EFT/ACH payments.

We are excited to be able to extend this opportunity to our clients. Please feel free to contact us if you have any questions.



NEW MEXICO LEGAL SERVICES FEE SCHEDULE

For retainer program clients

An annual retainer fee of \$1,000 plus applicable gross receipts tax is billed each year on the anniversary of the Client joining the program.

Telephone consultation with school officials in this program regarding initial general routine legal matters is free of charge. The firm has a toll-free telephone number that is made available to these clients.

An hourly rate of \$215 for attorneys is charged for time spent on research, opinion letters, office visits, board meetings, and other work of a general nature.

For matters requiring more in-depth work, such as document review, negotiation of a contract, grievance, nonrenewal, review of constructions documents, litigation, administrative appeals, and the like, all time, including telephone calls, is charged at the current hourly rates shown above, plus expenses and applicable gross receipts taxes. A new file is set up so that the billings show legal fees attributable to that particular matter.

For non-retainer program clients

No annual fee is required.

An hourly rate of \$215 for attorneys is charged for time spent on any work, including all telephone calls, office visits, litigation, research, opinion letters, hearings, and the like.

The above rates are subject to change at any time.

BENEFITS OF THE RETAINER PROGRAM FOR NEW MEXICO SCHOOLS

1. **Free Telephone Consultation:** The law firm provides telephone consultation at no charge to the District's Board President, Superintendent, Special Education Director or any designee pertaining to questions arising out of the general operation of the District. Last year, our member clients received an average of 8 free hours of telephone consultation. That is a \$1,551 value in telephone calls alone!

As a retainer client, the District has exclusive access to the statewide toll-free telephone numbers for calls to the law firm. Before making decisions with legal consequences, use our exclusive toll-free number to reach any Walsh Gallegos attorney:

- Albuquerque (800) 771-6864
- Austin (800) 252-3405

2. **Free Subscriptions to Firm Publications:** Membership in the Walsh Gallegos Retainer Program also entitles the District to receive a free subscription to our firm newsletter:

- (1) the informative bi-monthly newsletter "*School Law with Walsh Gallegos New Mexico*" that provides timely reminders and practical suggestions about both general education law issues and special education issues arising throughout the school year

3. **E-mail Updates:** As another benefit of the Retainer Program, Walsh Gallegos sends periodic e-mail updates to you (and to any other District personnel or trustees you designate) to help keep the District abreast of the latest developments in school law. These updates, averaging more than one per month, address a broad range of timely topics and are designed to keep you informed and better prepared in your work for the District.

Don't let your District personnel miss our next update!

GADSDEN ISD E-MAIL UPDATE FORM

The Walsh Gallegos E-mail Update program is designed to keep our clients informed of the latest developments in school law. These updates address a broad range of topics related to legal issues confronting school districts. In addition, e-mail update recipients will also be notified of upcoming audio/video conferences and specialty publications produced by Walsh Gallegos.

Below is the list of personnel and/or Board of Trustees that are currently in our system. Please review carefully and make any necessary changes or additions. Also note that there may be some names without an e-mail address. Please provide a current e-mail address or indicate whether the individual should remain one of our e-mail update recipients. If you are having difficulty receiving our e-mail updates, please ask your technology department to add mypinpointe.com to the list of accepted domains.

<u>Name</u>	<u>Title</u>	<u>E-mail</u>
Mr. Travis Dempsey	Superintendent	tldempsey@gisd.k12.nm.us
Mr. Daniel Estupiñan	Board President	destupinan@gisd.k12.nm.us
Mr. Randall Rapanut	Special Education Director	rrapanut@gisd.k12.nm.us
Ms. Barbara Browder	Executive Associate Superintendent for Human Resources	bbrowder@gisd.k12.nm.us
Mrs. Ludym Martinez	Associate Superintendent for Finance	lmmartinez@gisd.k12.nm.us
Ms. Carolyn Lindau	Executive Director of Compliance	clindau@gisd.k12.nm.us
Mr. Kenneth Owen	Assistant Principal, Chaparral Middle School	kwoen@gisd.k12.nm.us
Mrs. Maria Legarreta	Assistant Principal, North Valley Elementary School	mglegarreta@gisd.k12.nm.us
Mr. Ralph Gallegos	Executive Director of Construction	rgallegos@gisd.k12.nm.us
Danielle Arzola Rodriguez	Assistant Principal, Anthony Elementary School	darodriguez@gisd.k12.nm.us
Ms. Rosa Hood	Director Secondary	rhood@gisd.k12.nm.us
Ms. Yvonne Casillas	Data Analysis Director	ycasillas@gisd.k12.nm.us
Mr. Alfredo Holguin	Associate Superintendent Support Services	alholguin@gisd.k12.nm.us

Ms. Doris Jeanne Field	Federal Programs Director	dfields@gisd.k12.nm.us
Mr. Cresencio Cardona	Principal, Loma Linda Elementary School	ccardona@gisd.k12.nm.us
Ms. Sonia Barajas	Principal, Desert Trail Elementary School	sbarajas@gisd.k12.nm.us
Mr. Leon Smith	Principal, Santa Teresa Elementary School	lsmith@gisd.k12.nm.us
Ms. Corina Alvarez	Assistant Principal, Vado Elementary School	calvarez@gisd.k12.nm.us
Mr. Guillermo Carmona	Principal, Anthony Elementary School	gcoarmona@gisd.k12.nm.us
Ms. Diane Ludwig	Principal, Desert Pride School	dludwig@gisd.k12.nm.us
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Mr. Michael Reyes	Assistant Principal, Mesquite Elementary School	mireyes@gisd.k12.nm.us
Ms. Annalise C. Avalos	Assistant Principal, Desert Trail Elementary School	acaualos@gisd.k12.nm.us
Ms. Aida Gentzler	Assistant Principal, Santa Teresa High School	agentzler@gisd.k12.nm.us
Mr. Michael Kleczka	Assistant Principal, Sunrise Elementary School	makleczka@gisd.k12.nm.us
Ms. Grace Marquez	Principal, Gadsden Elementary School	gmarquez@gisd.k12.nm.us
Mr. Vicente Sanchez	Principal, La Union Elementary School	visanchez@gisd.k12.nm.us
Ms. Maria Acosta	Assistant Principal, Sunland Park Elementary School	mdacosta@gisd.k12.nm.us
Mr. Julian Mora	Assistant Principal, Gadsden Middle School	jmora@gisd.k12.nm.us
Ms. Rebecca Rodriguez	Assistant Principal, Gadsden High School	rebrodriguez@gisd.k12.nm.us
Ms. Cheryl Coyle	Principal, Vado Elementary School	ccoyle@gisd.k12.nm.us
Ms. Maria Barraza	Principal, Sunland Park Elementary School	mbarraza@gisd.k12.nm.us
Ms. Maria L. Hernandez	Principal, Chaparral Middle School	mlhernandez@gisd.k12.nm.us

Ms. Sofia Payen	Assistant Principal, Chaparral High School	spayen@gisd.k12.nm.us
Ms. Vicki Arnold	Principal, Berino Elementary School	varnold@gisd.k12.nm.us
Mr. Miguel Villalobos	Assistant Principal, Berino Elementary School	mvillalobos@gisd.k12.nm.us
Mr. David Martinez	Assistant Principal, Gadsden High School	dmartinez@gisd.k12.nm.us
Ms. Lorraine Dominguez Soriano	Assistant Principal, Santa Teresa High School	ldominguez@gisd.k12.nm.us
Mr. Bill Dickson	Assistant Principal, Gadsden High School	wdickson@gisd.k12.nm.us
Mr. Hector Giron	Principal, Gadsden High School	hgiron@gisd.k12.nm.us
Ms. Teresita Navarro	Principal, Riverside Elementary School	tnavarro@gisd.k12.nm.us
Mr. Roberto Mata	Assistant Principal, Chaparral High School	rmata@gisd.k12.nm.us
Ms. Angela Silvaggio	Principal, Mesquite Elementary School	asilvaggio@gisd.k12.nm.us
Mrs. Veronica Quinones	Principal, Gadsden Middle School	vquinones@gisd.k12.nm.us
Mr. Nick Wohlgemuth	Principal, Santa Teresa High School	nwohlgemuth@gisd.k12.nm.us
Mr. Angelo Pokluda	Assistant Principal, Santa Teresa Middle School	apokluda@gisd.k12.nm.us
Ms. Brenda Meja	Assistant Principal, Gadsden Middle School	bmeja@gisd.k12.nm.us
Mr. Jorge Araujo	Principal, Desert View Elementary	jaraujo@gisd.k12.nm.us
Mr. Daniel Castillo	Board Vice-President	dcastillo@gisd.k12.nm.us
Ms. Jennifer Viramontes	Board Member	jviramontes@gisd.k12.nm.us
Ms. Maria Saenz	Board Member	msaenz@gisd.k12.nm.us

Attach additional sheets if necessary. Please return this form to Client Services. If you have any questions or need additional information, please contact Client Services at (800) 252-3405.

VIA FAX
(512) 467-9318

VIA MAIL
Client Services
Walsh Gallegos
P.O. Box 2156
Austin, TX 78768

VIA E-MAIL
info@wabsa.com