

**LOSS OF CREDIT**

The following standards shall apply in the District for loss of credit. Adjustments may be made by the campus Attendance Committee/Administrator, on a case-by-case basis.

- All students are expected to be in attendance ninety percent (90%) of the instructional days in a school year.
- In high schools, attendance will be taken and calculated each class period. Students who are absent, whether excused or unexcused, for ten percent (10%) or more of a course length may lose credit for that course.
- Final credit for a course shall be awarded at the end of the school year/semester in which the course was taken.
- In elementary and middle schools, students who are absent ten percent (10%) or more of the instructional days in a school year are at risk of retention.
- Attendance issues for students with a disability, whether the student is identified under Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act (IDEA), will be addressed through the student's Section 504 Plan or Individual Education Plan (IEP).

High school students at risk of losing credit, or students already having lost credit due to attendance, shall be given the opportunity to comply with an Attendance Contract in order to regain or recover some or all credits lost due to attendance.

*Adopted:* August 27, 2015