

**REGULATION****REGULATION****STUDENT ATTENDANCE TEAM**

An attendance team shall be established at each school in the district comprised of administrators, teachers, staff and community members whose responsibilities will include:

- Recommending evidence-based metrics to provide early identification of students at risk of chronic or excessive absenteeism.
- Developing and implementing an attendance improvement plan that:
  - keeps students in an educational setting;
  - assists a student's family to remove barriers to the student's regular school attendance or attendance in another educational setting;
  - provides additional educational opportunities to students who are struggling with attendance.
- Establishing intervention efforts to keep students in the educational setting which will permit withdrawal, suspension or expulsion only after exhaustion of these efforts for absence-related actions.
- Examining for accuracy class attendance records, absence reports, and documentation required for chronically or excessively-absent students and any other absence reports required by the Public Education Department per the Attendance for Success Act.
- Assessing community-based organizations that may provide services to students in the way of support and intervention regarding attendance issues and encouraging school sharing of compliant data in accord with the Family Educational Rights and Privacy Act exceptions.