

BOARD MEETING AGENDA ITEM REQUEST

Board Agenda Item: RFP for the 5 year Facility Master Plan	Board Meeting Date: June 11, 2020	Requested By: Rafael Gallegos/ Alfredo Holguin
Request to be placed under: Action		Action Agenda

New items will always need to be placed on the discussion agenda. Only renewal items are placed on the consent agenda. Only previously discussed items are placed on the Action Agenda. Please attach supporting documents.

Description of Item:

RFP 5 year Facility Master Plan (FMP) is being submitted to the GISD School Board for action.

	<u>Action</u>	<u>Responsibility</u>	<u>Date</u>
1.	Issue RFP	Georgina Galvan	4/27/2020
2.	Pre-Proposal Conference RSVP	Rafael "Ralph" Gallegos	5/6/2020
3.	Pre-Proposal Conference (<input type="checkbox"/> Non-mandatory <input checked="" type="checkbox"/> Mandatory)	Rafael "Ralph" Gallegos	5/7/2020
4.	Intent to Respond to RFP	Georgina Galvan	5/4/2020
5.	Deadline to Submit Written Questions	Georgina Galvan	5/15/2020
6.	Response to Written Questions/RFP Amendments	Georgina Galvan	5/20/2020
7.	Submission of Proposal	Georgina Galvan	5/26/2020
8.	Proposal Screened & Distribution to Committee	Georgina Galvan	5/28&29/2020
9.	Selection of Finalists	Rafael "Ralph" Gallegos	5/29/2020
10.	Interviews with Finalists, if held	Rafael "Ralph" Gallegos	6/4/2020 TBD
11.	Final Evaluation Review/Recommendation of Award	Rafael "Ralph" Gallegos	6/11/2020
12.	Contract Negotiations	Georgina Galvan	June 2020
13.	Protest of Award Deadline	Georgina Galvan	6/29/2020

Approved:

Non-Approved

Date:

Signature: