

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Alta Vista ECHS									
254939					12/6/2021		43		\$0.00
Medium	Work In Progress	21/22 & 20			12/6/2021 4:15:49 PM				
Tellez, Hector		Please install photo cell lighting on the backside of portables 21/22 & 20 to light up the parking lot at night.							
Melanie Beegle									
247108		Exterior			7/7/2021		195		\$6.99
Medium	Work In Progress				7/7/2021 10:40:43 AM				
Vasquez, Jose		Please pick up pine needles and level the area behind portables 10-20. Also, please fill in any holes under portables.							
Isaac Grijalva									
254394					11/19/2021		60		\$0.00
Medium	Work In Progress	21			11/19/2021 4:07:45 PM				
Marquez, Gerardo		Door is not locking correctly.							
Melanie Beegle									
Count: 3 Work Orders		Avg. Age of WO's		99	Total for Alta Vista ECHS			0	\$6.99

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony - On Track Pre-K (Village)									
253165		Exterior			10/25/2021		85		\$1,700.58
Medium	Work In Progress	outside of			10/25/2021 2:25:21 PM				
Tellez, Hector		Please check exterior lights. They are not working, Rm. 101, 102, 107, 110, 111, teacher storage & outside restroom							
Michelle Soto									
246750		Office			7/1/2021		6	7	\$190.33
Medium	Work In Progress	104			7/1/2021 11:14:21 AM	7/7/2021			
Tellez, Hector		electrical outlet needed by clerk's desk				Done			
Michelle Soto									
Count: 2 Work Orders		Avg. Age of WO's		46	Total for Anthony - On Track Pre-K (Village)			7	\$1,890.91

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Anthony ES									
253742		Kitchen			11/4/2021		75		\$0.00
High	Work In Progress				11/4/2021 7:51:59 AM				
Appelzoller, Fred		Water line from wall to disposal leaking							
Dino Facio									
253264					10/27/2021		83		\$0.00
Medium	Work In Progress				10/27/2021 10:28:43				
Appelzoller, Fred		Our sink water is coming out brown and dirty. Please check as soon as possible thank you							
Jessica Lopez									
254210					11/16/2021		63		\$0.00
Medium	Work In Progress	243			11/16/2021 12:08:49				
Ambriz, Jose		Please adjust temperature, room is extremely hot room # 243							
Jessica Lopez									
255363					12/30/2021		19		\$10.35
Medium	Work In Progress				12/30/2021 1:45:13 PM				
Ambriz, Jose		need new thermostat principals office							
Carlos Hernandez									
249625					8/17/2021		154		\$0.00
Medium	Work In Progress	115			8/17/2021 9:11:41 AM				
Ambriz, Jose		Please check data clerk's office, room gets very hot in the afternoons thank you							
Jessica Lopez									
249795					8/18/2021		153		\$0.00
Medium	Work In Progress	262			8/18/2021 2:12:32 PM				
Ambriz, Jose		Teacher is saying that room is very hot, please adjust temperature room# 262							
Jessica Lopez									
Count: 6 Work Orders			Avg. Age of WO's	91		Total for Anthony ES	0		\$10.35

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Berino ES									
250489	Main Building	Classroom			8/31/2021		140		\$0.00
Medium	Work In Progress	102			8/31/2021 7:51:13 AM				
Ambriz, Jose The heater in the classroom turned on									
Michelle Guerra									
249292	Main Building	Classroom			8/11/2021		160		\$0.00
Medium	Work In Progress	137			8/11/2021 12:32:43 PM				
Ambriz, Jose Classroom is very hot									
Michelle Guerra									
250130					8/24/2021		147		\$7.96
Medium	Work In Progress				8/24/2021 10:14:24 AM				
Vasquez, Jose Please trim & remove tree branches from the roof, and trim & remove tree branches from fence. Pease refer to e-mail with pictures. Should you have any questions please see Mr. Gallegos in the Construction Office (575) 882-6921.Thank You									
Dominique Esparza									
253554		Kitchen			11/1/2021		78		\$0.00
High	Work In Progress				11/1/2021 8:23:18 AM				
Appelzoller, Fred Faucet on three compartment sink leak corrosion is starting to form									
Dino Facio									
Count: 4 Work Orders		Avg. Age of WO's			131	Total for Berino ES		0	\$7.96

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral ES									
251829					9/23/2021		117		\$32.87
Medium	Work In Progress				9/23/2021 3:37:30 PM				
Ontiveros, Joe		Need to fix water leak under sink in Porable 3 .							
Joe Ontiveros									
250527	Main Building				8/31/2021		140		\$0.00
Medium	Work In Progress	207			8/31/2021 11:24:31 AM				
Ambriz, Jose		second request for room. Room is hot teacher says they worked on it last week and it was fine and this week it's not working anymore. See Saldana							
Jennifer Corral									
249178	Main Building	Classroom			8/10/2021		161		\$0.00
Medium	Work In Progress	101			8/10/2021 11:58:06 AM				
Ambriz, Jose		Nurse office is hot. See Priscilla or Violeta							
Jennifer Corral									
254435		Restroom			11/29/2021		50		\$0.00
Medium	Work In Progress				11/29/2021 8:23:08 AM				
Marquez, Gerardo		Staff restroom not Locking in 2 grade.thanks							
Saul Chavez									
254532	Main Building	Foyer			11/30/2021		49		\$0.00
Medium	Work In Progress	foyer area			11/30/2021 10:28:16				
Marquez, Gerardo		Door bell is no longer working in the front. We do not know when parents are there. This is through Plan B not sure if they take care of that issue as well. We are also having trouble with parents listening to us. See front office							
Jennifer Corral									
248094	Main Building	Office			7/28/2021		174		\$0.00
Medium	Work In Progress	office			7/28/2021 9:35:45 AM				
Marquez, Gerardo		front door not latching see office				? asp report 9/13/21 - 281 Transfer to Locksmith			
Jennifer Corral									
249630	Main Building	Classroom			8/17/2021		154		\$0.00
Medium	Work In Progress				8/17/2021 9:47:03 AM				
Marquez, Gerardo		room 331 need core for closet door				Pending asp report 9/13/21 - 281 Transfer to Locksmith			
Adrian Flores									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location:		Chaparral ES							
253797	Main Building	Office			11/4/2021		75		\$0.00
Medium	Work In Progress	office			11/4/2021 2:33:07 PM				
Hernandez, Guillermo	need to order reorder key cards. As per Guillermo Hernandez 20 key cards will be ordered and distributed to designated person. See Administration Ms. Duque or Mrs. White								
Jennifer Corral									
Count: 8 Work Orders		Avg. Age of WO's	115	Total for Chaparral ES				0	\$32.87

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Chaparral High - Pre-K							
253001		Exterior			10/19/2021		91		\$0.00
Medium	Work In Progress				10/19/2021 3:42:11 PM				
Vasquez, Jose		Prek playground is in need of wood chips for fall zones as well as sand for the students sand box.							
Nathalie Urbina									
Count: 1 Work Orders		Avg. Age of WO's	91	Total for Chaparral High - Pre-K				0	\$0.00

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Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									

Location: Chaparral HS

255060	Field House	Athletic Field			12/9/2021		40		\$0.00
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Medium	Work In Progress	John Tullius		12/9/2021 1:20:32 PM					
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Vasquez, Jose
 GROUNDS: PLEASE DELIVER 1 YELLOW SET OF TRIGON CAGES FOR CHAPARRAL HS BASEBALL. BEFORE YOU DELIVER SET TO CHS, COME BY THE ATHLETIC OFFICE TO PICKUP NETS. PLEASE SEE MR. JOHN TULLIUS FOR THE SETUP LOCATION AT THE BASEBALL FIELD.

IF YOU HAVE ANY QUESTION, PLEASE CALL KAREN IN ATHLETICS.

THANK YOU!

Terry Alvarado

253364		Athletic Field			10/29/2021		81		\$0.00
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Medium	Work In Progress			10/29/2021 8:06:27 AM					
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Vasquez, Jose
 We need 460' of privacy slats in the softball field.

Jose Vasquez

251231		Mechanical			9/13/2021		127		\$0.00
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Medium	Work In Progress			9/13/2021 3:28:21 PM					
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Ambriz, Jose
 Will request a new armstong pump for back up, STHS mechanical room.

Jose Ambriz

254325					11/18/2021		61		\$0.00
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Medium	Work In Progress			11/18/2021 3:18:50 PM					
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Vasquez, Jose
 Possible water leak in Boy's Baseball field on home plate area.

Johnny Acuna

253085					10/21/2021		89		\$0.00
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Medium	Work In Progress			10/21/2021 3:13:28 PM					
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Ambriz, Jose
 Need 2 replacement module inverters for Geo Thermal system in mechanical room. (CHS- Main Building) P-2 and P-3

Johnny Acuna

250151	G-Wing	Foyer			8/24/2021		147		\$106.74
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Medium	Work In Progress	Entrance to G		8/24/2021 1:07:06 PM					
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Acuna, Johnny
 Please paint double doors to entrance of G wing. Paint on order.
 (Mireya Meza)

Mireya Meza

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Assigned To		Description							
Requester Name									
Location: Chaparral HS									
252466	A-Wing	Cafeteria			10/8/2021		102		\$261.85
Medium	Work In Progress	Cafeteria		10/8/2021 11:19:19 AM					
Acuna, Johnny		Please paint the doors that leave the cafeteria towards the auxiliary gym. The outside part of the doors look really bad. Please paint with CHS gray not maroon. (Mireya Meza)				Paint on order			
Mireya Meza									
254082	E-Wing	Classroom			11/12/2021		67		\$0.00
Medium	Work In Progress	E sped		11/12/2021 3:25:09 PM					
Ambriz, Jose		Please re-set temperature in E-spiced room. It is really hot in the room. (Mr. Seanez, tech)							
Mireya Meza									
254066	H-Wing				11/12/2021		67		\$0.00
Medium	Work In Progress	Main gym		11/12/2021 8:45:19 AM					
Ambriz, Jose		Coach Y.P.E. locker room has a water fountain that is missing the middle bar. (Badillo, custodian)							
Mireya Meza									
255315	R-Wing	Classroom			12/16/2021		18	1	\$25.00
Medium	Work In Progress			12/16/2021 3:54:52 PM		1/3/2022			
Ortiz, Alfredo		Need to repair Refrigerator at in room R5							
Alfredo Ortiz									
253665		Classroom			11/2/2021		77		\$0.00
Medium	Work In Progress	all buildings		11/2/2021 3:08:10 PM					
,		Need to order Freon, v-belts, contactors for R/R controls doing PM's on all equipment in chaparral high school.							
Jose Ambriz									
251914					9/27/2021		113		\$0.00
Medium	Work In Progress			9/27/2021 4:58:07 PM					
Acuna, Johnny		Need to replace Make up air motor to culinary art kitchen's Rooftop unit (Hood) in the R Bldg.				Motor and Pulley on order.			
Johnny Acuna									
253986					11/9/2021		70		\$0.00
Medium	Work In Progress	Field House		11/9/2021 3:39:17 PM					
Ambriz, Jose		Heating unit not turning on inside Trainer's (Gator storage Room)							
Johnny Acuna									

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Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

254029	D-Wing	Classroom			11/10/2021		69		\$0.00
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Medium	Work In Progress	D7			11/10/2021 1:07:48 PM				
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Ontiveros, Joe
I have two faucets with problems on the lab tables. One on the far left of the room leaks and the other is the 3rd lab table back on the right side (window side) and it is really loose. Also the 1st faucet on the left side there is an outlet without a face plate on the table. (Mr. King, D7)

Mireya Meza

254009	F-Wing	Restroom			11/10/2021		69		\$0.00
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Medium	Work In Progress	F boys restroom			11/10/2021 8:58:58 AM				
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Ontiveros, Joe
First stall in boys restroom is clogged in F wing. (Rosalva, custodian)

Mireya Meza

253932	B-Wing	Classroom			11/8/2021		71		\$0.00
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Medium	Work In Progress	B2			11/8/2021 1:59:44 PM				
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Ontiveros, Joe
Spout on kitchen sink valve has come off. (Mr. Perez, B2)

Mireya Meza

253935	F-Wing	Restroom (Girls)			11/8/2021		71		\$0.00
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Medium	Work In Progress	F girls restroom			11/8/2021 2:08:07 PM				
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Ontiveros, Joe
Last stall in girls restroom is clogged. (Rosalba, custodian)

Mireya Meza

254374	G-Wing	Classroom			11/19/2021		60		\$0.00
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Medium	Work In Progress	G6 & F3			11/19/2021 12:38:09				
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Ontiveros, Joe
Please check the water lines in the greenhouse in G6 & F3. We will start using them and we want to make sure they are working properly. (Miss Montelongo)

Mireya Meza

249265	B-Wing	Hallway/Corridor			8/11/2021		160		\$2,097.60
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Medium	Work In Progress				8/11/2021 10:04:05 AM				
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Appelzoller, Fred
Boiler in Hallway B is leaking water

Liliana Acosta

254492	B-Wing				11/29/2021		50		\$1,470.77
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Medium	Work In Progress				11/29/2021 3:53:43 PM				
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Moreno, Mario
Exterior wallpack lighting led retrofit for front entrance and B-wing. (phase 1 of 4)

Mario Moreno

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Assigned To	Description								
Requester Name									
Location:		Chaparral HS							
252463	H-Wing	Auditorium			10/8/2021		102		\$0.00
Medium	Work In Progress	Main gym		10/8/2021 11:02:24 AM					
Acuna, Johnny	Replace Basketball Rim. (Coach Padilla, main gym)		Basketball rim on order.						
Mireya Meza									
255302	A-Wing	Restroom			12/16/2021		33		\$0.00
Medium	Work In Progress	Boys restroom		12/16/2021 12:44:46					
Vargas, Juan	Stall in boys restroom by concession is clogged. (custodian, Christina)								
Mireya Meza									
254219					11/16/2021		63		\$0.00
Medium	Work In Progress			11/16/2021 1:04:10 PM					
Acuna, Johnny	Need (3) Hand Truck Dollies		On order						
Johnny Acuna									
253956					11/8/2021		71		\$0.00
Medium	Work In Progress			11/8/2021 3:54:35 PM					
Ambriz, Jose	Please repair 2 refrigerated water fountains. (1) Old Gym: (Drain) Water leaks on the bottom when used. (1) Culinary arts room (R Bldg.) water fountain water stays on. Stuck open.								
Johnny Acuna									
253141	Q-Wing	Classroom			10/25/2021		85		\$218.64
Medium	Work In Progress	Q2		10/25/2021 6:42:06 AM					
Acuna, Johnny	need 3 lightbulbs replaced in the classroom. Looking "cavey" in the classroom. (Mr. Ornelas, Q2)								
Mireya Meza									
254242	G-Wing	Classroom			11/16/2021		63		\$0.00
Medium	Work In Progress	G6		11/16/2021 5:07:45 PM					
Acuna, Johnny	Please fix the circulation vent that is in the greenhouse in G6. (Vicki Lopez, principal)								
Mireya Meza									
254204					11/16/2021		63		\$0.00
Medium	Work In Progress			11/16/2021 11:25:44					
Acuna, Johnny	Need heavy duty replacement bolt cutter Jaws.		On order						
Johnny Acuna									

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Assigned To		Description				Action Taken			
Requester Name									

Location: Chaparral HS

253259 10/27/2021 83 \$139.50

Medium Work In Progress 10/27/2021 9:17:21 AM

Acuna, Johnny Need (6) Signs: Cafeteria Staff Parking. Also (6) pairs On order
of sign post Clamps.

Johnny Acuna

255292 B-Wing Restroom 12/16/2021 33 \$0.00

Medium Work In Progress Boys & Girls 12/16/2021 9:11:31 AM

Acuna, Johnny We have 1 clogged stall in the boys restroom and 1 EM Juan Vargas 12/16/21
clogged in the girls restroom. (custodian Flores)

Mireya Meza

254723 A-Wing concession 12/3/2021 46 \$0.00

Medium Work In Progress 12/3/2021 11:42:55 AM

Acuna, Johnny The sliding door to the concession is not working again. Reported to PPD Admin. Waiting on
It is getting stuck and it is very hard to bring down. This Contractors.
poses a hazard to concession stand workers and customers. Please fix. (Victoria Lopez, principal)

Mireya Meza

253090 10/21/2021 89 \$0.00

Medium Work In Progress 10/21/2021 3:34:39 PM

Avila, Jesus Please fabricate saddle Roof pulley to lift filter boxes
and materials to roof tops.

Johnny Acuna

250098 A-Wing Foyer 8/23/2021 148 \$0.00

Medium Work In Progress Front Lobby 8/23/2021 4:26:49 PM

Marquez, Gerardo The bar of the double doors on the east side of the front Pending asp report 9/13/21 - 281
lobby stays pushed in when someone leaves thru that door. Which leaves the doors unlocked a the end of the
day. (security Zuniga)

Mireya Meza

248612 G-Wing Foyer 8/3/2021 168 \$0.00

Medium Work In Progress G wing 8/3/2021 9:22:22 AM

Marquez, Gerardo "G hallway door to main hallway handle is broken Pending asp report 9/13/21 - 281
Security and Mr. Martinez couldn't open it after lunch.
(security Quinones)

Mireya Meza

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Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral HS									
248977	A-Wing	Foyer			8/6/2021		165		\$0.00
Medium	Work In Progress	All doors to			8/6/2021 5:09:47 PM				
Marquez, Gerardo		We had trouble with G wing, and E wing not opening during fire drill this morning. I would like for Jerry to check all our doors at the entrance of each wing but specially those two. (Mr. Martinez, AP)				Pending asp report 9/13/21 - 281			
Mireya Meza									
251112	Field House	Athletic Field			9/10/2021		130		\$0.00
Medium	Work In Progress	Ticket booth			9/10/2021 10:29:25 AM				
Marquez, Gerardo		Please re-place the door knob at the ticket booth out by the football field. It is broken. (Mr. Mata, AP)				Pending asp report 9/13/21 - 281			
Mireya Meza									
254735	F-Wing	Classroom			12/3/2021		46		\$0.00
Medium	Work In Progress	F computer lab			12/3/2021 2:30:08 PM				
Marquez, Gerardo		Please make me 3 CH1 keys that opens the back doors to F wing not the key that opens the auxiliary gym. (Mireya Meza)							
Mireya Meza									
255160	A-Wing	Library			12/13/2021		36		\$0.00
Medium	Work In Progress	Library			12/13/2021 11:36:04				
Marquez, Gerardo		Please change core back to it's original core. (Mireya Meza)							
Mireya Meza									
255197	H-Wing	Auditorium			12/14/2021		35		\$0.00
Medium	Work In Progress	Main gym			12/14/2021 8:53:25 AM				
Marquez, Gerardo		Broken latch to the door entering the main gym (Coach Y)				Duplicate of WO#255828			
Mireya Meza									
255339	A-Wing	Classroom			12/17/2021		32		\$0.00
Medium	Work In Progress	A102			12/17/2021 10:56:51				
Marquez, Gerardo		I'm having difficulties turning the key. (Mrs. Lawrence, A102)							
Mireya Meza									
254358	G-Wing	Classroom			11/19/2021		60		\$0.00
Medium	Work In Progress	G6 & F3			11/19/2021 10:44:38				
Marquez, Gerardo		Please make me 3 keys that open the back door to the green houses in G6 & F3. (Mireya Meza)							
Mireya Meza									
Count: 40 Work Orders			Avg. Age of WO's	79		Total for Chaparral HS	1	\$4,320.10	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Chaparral MS									
254538		Custodial			11/30/2021		49		\$0.00
Medium	Work In Progress				11/30/2021 12:23:23				
Marquez, Gerardo Buenas tardes senesecita areglar candado storage de custodian de 100-hallway Gracias									
M. Carmen Perez									
250129	Main Building	Portables			8/24/2021		147		\$2,167.20
Medium	Work In Progress	Portables			8/24/2021 10:10:27 AM				
Acuna, Johnny Ramps on portables get slippery Paint on order									
Maria Garcia									
254354	Main Building	Office			11/19/2021		60		\$59.22
Medium	Work In Progress	front office			11/19/2021 9:31:50 AM				
Acuna, Johnny Student set off extinguisher please repair									
Maria Garcia									
254207	Main Building	Restroom			11/16/2021		63		\$0.00
Medium	Work In Progress	300 Halls			11/16/2021 12:05:07				
Acuna, Johnny 2 doors in 300 hall boys restroom broken									
Maria Garcia									
254158		Hallway/Corridor			11/15/2021		64		\$0.00
Medium	Work In Progress				11/15/2021 2:48:31 PM				
Ambriz, Jose Need to replace (2) refrigerated water fountains. One in the middle hallway next to Boy's Restroom (Left One) (Has an electrical short and is tripping the breaker, The other one is in the cafeteria on the left side of the main stage next to custodial closet.									
Johnny Acuna									
252192	Main Building	Athletic Field			10/4/2021		106		\$0.00
Medium	Work In Progress				10/4/2021 11:39:17 AM				
Vasquez, Jose Line Field for payoff games saturday 10/9									
Maria Garcia									
253134	Main Building				10/22/2021		88		\$0.00
Medium	Work In Progress				10/22/2021 3:47:03 PM				
Vasquez, Jose empty trash cans around field									
Maria Garcia									
Count: 7 Work Orders			Avg. Age of WO's 82		Total for Chaparral MS			0 \$2,226.42	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
254892					12/6/2021		43		\$0.00
Medium	Work In Progress			12/6/2021 6:52:26 AM					
Vasquez, Jose		Please dig up and remove stump/exposed roots to old tree at Chaparral Elementary Grass area. Leaves sprouting up and section is a safety hazard.							
Johnny Acuna									
254451		Custodial			11/29/2021		50		\$0.00
Medium	Work In Progress			11/29/2021 10:01:21					
Moreno, Mario		Buenos dias la luz del pasillo de kinder esta prendiendo y apagando por favor de revisarla gracias				Transfer to Electrician.			
Laura Sandoval									
254363		Restroom			11/19/2021		60		\$0.00
Medium	Work In Progress			11/19/2021 11:10:37					
Moreno, Mario		Buenos dias el bano de los ninos de tercer grado la luz esta fayando por favor de revisarla gracias				Transfer to Electrician			
Laura Sandoval									
254292	Main Building	Classroom			11/18/2021		61		\$0.00
Medium	Work In Progress			11/18/2021 7:38:17 AM					
Moreno, Mario		blinking light Room 311							
Elizabeth Hernandez									
255178		Kitchen			12/13/2021		36		\$0.00
Medium	Work In Progress			12/13/2021 3:53:55 PM					
Moreno, Mario		Kitchen fire suppression not interlocked with fire alarm system.							
Mario Moreno									
255144	Main Building	Hallway/Corridor			12/13/2021		36		\$0.00
Medium	Work In Progress			12/13/2021 9:05:20 AM					
Moreno, Mario		flashing light in the third/fourth hallway							
Elizabeth Hernandez									
255196	Main Building	Classroom			12/14/2021		35		\$0.00
Medium	Work In Progress			12/14/2021 8:37:29 AM					
Moreno, Mario		flickering light in the entrance of Ms. Marquez classroom, very distracting Room 307							
Elizabeth Hernandez									
255142	Main Building	Classroom			12/13/2021		36		\$0.00
Medium	Work In Progress			12/13/2021 9:04:43 AM					
Moreno, Mario		Flashing light in Ms. Herrera's classroom room 313							
Elizabeth Hernandez									

1/18/2022 1:15:20 PM

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

252720	Main Building	Classroom			11/3/2021		76		\$0.00
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Medium	Work In Progress	101			11/3/2021 3:33:34 PM				
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Moreno, Mario In room 101 one light keeps flickering.

Elizabeth Hernandez

252183	Main Building	Office			10/4/2021		106		\$0.00
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Medium	Work In Progress	elihernandez@g			10/4/2021 10:22:47 AM				
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Moreno, Mario Flashing light at the entrance of the school lobby

Elizabeth Hernandez

252683	Main Building	Hallway/Corridor			10/12/2021		98		\$0.00
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Medium	Work In Progress	kinder hall			10/12/2021 4:05:34 PM				
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Moreno, Mario the ceiling light exiting to the playground keeping flickering.

Elizabeth Hernandez

252735	Main Building	Classroom			10/13/2021		97		\$0.00
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Medium	Work In Progress	103			10/13/2021 3:51:50 PM				
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Moreno, Mario the light in room 103 keep flickering on and off.

Elizabeth Hernandez

252478	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	108			10/8/2021 11:59:01 AM				
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Moreno, Mario Lights in room 108 are flickering.

Elizabeth Hernandez

252480	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	301			10/8/2021 12:23:45 PM				
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Moreno, Mario The light in room 301 keep flickering.

Elizabeth Hernandez

252481	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	302			10/8/2021 12:30:04 PM				
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Moreno, Mario The lights in room 302 keep flickering.

Elizabeth Hernandez

252487	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	3rd grade boys			10/8/2021 1:27:12 PM				
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Moreno, Mario the lights in 3rd grade boys bathroom keep flickering

Elizabeth Hernandez

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Desert Trail ES

252488	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	2nd grade girls			10/8/2021 1:29:13 PM				
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Moreno, Mario
The lights in the 2nd grade girls bathroom keep flickering.

Elizabeth Hernandez

252459	Main Building	Classroom			10/8/2021		102		\$0.00
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Medium	Work In Progress	1st grade girls			10/8/2021 10:11:50 AM				
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Moreno, Mario
1st grade girls bathroom ceiling lights are flickering.

Elizabeth Hernandez

246742		Custodial			7/1/2021		201		\$0.00
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Medium	Work In Progress				7/1/2021 10:01:34 AM				
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Moreno, Mario
Buenos dias el cuarto private la luz esta Blinking por favor de revisarla gracias

Laura Sandoval

253285	Main Building	Mechanical			10/27/2021		83		\$44.99
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Medium	Work In Progress	outside			10/27/2021 2:04:00 PM				
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Appelzoller, Fred
the water valve outside mechanical rooms keeps leaking.

Elizabeth Hernandez

254553					11/30/2021		49		\$0.00
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Medium	Work In Progress				11/30/2021 3:08:05 PM				
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Moreno, Mario
Light fixture blinking to 300 Hall Faculty Restroom.

Johnny Acuna

252182		Classroom			10/4/2021		106		\$0.00
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Medium	Work In Progress				10/4/2021 10:17:04 AM				
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Ontiveros, Joe
Buenos dias el bano de la clase 111 se esta cerrando el candado por favor de revisarlo gracias

Laura Sandoval

250162					8/24/2021		147		\$0.00
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Medium	Work In Progress				8/24/2021 2:15:22 PM				
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Ontiveros, Joe
Need to fix or replace sink faucet to men's staff restroom in front of main teacher's lounge. Leaking when in use.

Johnny Acuna

248141					7/28/2021		174		\$0.00
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Medium	Work In Progress				7/28/2021 3:37:27 PM				
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Tellez, Hector
In room 102 the ceiling light keeps flickering.

Elizabeth Hernandez

1/18/2022 1:15:21 PM

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Desert Trail ES							
255145	Main Building	Hallway/Corridor			12/13/2021		36		\$0.00
Medium	Work In Progress			12/13/2021 9:05:52 AM					
Acuna, Johnny	broken floor tile in front of trophy case								
Elizabeth Hernandez									
253228					10/26/2021		84		\$0.00
Medium	Work In Progress			10/26/2021 3:28:52 PM					
Acuna, Johnny	Need to replace all swing seats, s-hooks, chain, main swivel brackets. (Playground Equipment)		On order						
Johnny Acuna									
250460	Main Building	Classroom			8/30/2021		141		\$22.46
Medium	Work In Progress	417		8/30/2021 3:55:40 PM					
Marquez, Gerardo	the door for portable 417 keeps getting stuck. It is really hard to open. It's the door itself that is getting stuck.		Pending asp report 9/13/21 - 281 waiting on APCO quote		Transfer to Locksmith				
Elizabeth Hernandez									
250725	Main Building	Office			9/3/2021		137		\$0.00
Medium	Work In Progress	elihernandez@g		9/3/2021 1:01:37 PM					
Marquez, Gerardo	Align the front entrance door as it is not hinging correctly and at times is open therefore we have issues with safety and the automatic door opener		Pending asp report 9/13/21 - 281						
Elizabeth Hernandez									
248532	Main Building	Classroom			8/2/2021		169		\$0.00
Medium	Work In Progress	416		8/2/2021 1:16:44 PM					
Marquez, Gerardo	Door handle keeps getting stuck.		Pending asp report 9/13/21 - 281						
Elizabeth Hernandez									
252682	Main Building	Classroom			10/12/2021		98		\$0.00
Medium	Work In Progress	417		10/12/2021 4:02:42 PM					
Marquez, Gerardo	Front door keeps getting stuck								
Elizabeth Hernandez									
254339	Main Building	Classroom			11/18/2021		61		\$0.00
Medium	Work In Progress	307		11/18/2021 4:22:19 PM					
Marquez, Gerardo	Ms. Marques is having trouble with doorknob, it keeps getting jammed.								
Elizabeth Hernandez									
254309		Custodial			11/18/2021		61		\$0.00
Medium	Work In Progress			11/18/2021 12:29:47					
Marquez, Gerardo	La puerta de la clase 307 el gendel esta suelto por favor de revisarla gracias								
Laura Sandoval									
1/18/2022 1:15:21 PM									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Desert Trail ES							
249889		Classroom			8/19/2021		152		\$0.00
Medium	Work In Progress				8/19/2021 11:55:53 AM				
Marquez, Gerardo		la clase 107 la puerta se atora por favor de revisarla gracias				Pending asp report 9/13/21 - 281 Transfer to Locksmith			
Laura Sandoval									
Count: 33 Work Orders		Avg. Age of WO's	92			Total for Desert Trail ES	0		\$67.45

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Desert View ES									
255093		Kitchen			12/10/2021		39		\$0.00
High	Work In Progress			12/10/2021 11:47:08					
Lara, Ralph	door handle to one of the doors to the dinning area is broken off needs to be secured		12/10/21 Informed Rafa-3:01						
Dino Facio									
254711	Main Building	Office			12/3/2021		46		\$0.00
Medium	Work In Progress			12/3/2021 11:01:09 AM					
Solis, Aaron	School nurse is requesting a window blind for her office the window measures 48 inches wide by 54 inches long.		Measured Window Coverage for blinds. on 12/14/21 Waiting on Quote. Sent P.O to vendor.						
Israel Ortega									
249948	Main Building	Classroom			8/20/2021		151		\$0.00
Medium	Work In Progress			8/20/2021 9:39:24 AM					
Ambriz, Jose	Classroom 217 the AC is not working properly								
Israel Ortega									
Count: 3 Work Orders		Avg. Age of WO's 79			Total for Desert View ES			0	\$0.00

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC							
252359		Custodial			10/6/2021		104		\$0.00
Medium	Work In Progress				10/6/2021 1:14:32 PM				
Chavez, Santos		La oficina 205 tiene un probelma electrico no esta funcionando, un una de las lamparas y parte de la coneccion de la pared. Se le cambiaron los focos y no prendieron, ademas tiene problemas al conectar su computadora.							
Yolanda Martinez									
255023					12/8/2021		41		\$0.00
Medium	Work In Progress				12/8/2021 3:31:52 PM				
Solis, Aaron		We would like to request to install window shades/blinds in office #312. The sun's heat is making the office very hot for Priscilla. Thank you.				Took Measurements for blinds on 12/14/21 Waiting on quote. Sent P.O to Vendor			
Anne De Los Santos									
254964					12/7/2021		42		\$11.99
Medium	Work In Progress				12/7/2021 12:09:24 PM				
Avila, Jesus		As per PM inspection 253900 on 11/18/21 - Canopy Shade needs to be welded.							
Luis Saucedo									
253644					11/2/2021		77		\$0.00
Medium	Work In Progress				11/2/2021 10:46:15 AM				
Villalobos, Margret		Room 116 Margarita Barraza has had some bees in her office on more than one occasion. would like to request pest control to spray.				11/4/21 Approved EM Bennie			
Yolanda Martinez									
254599		Classroom			12/1/2021		48		\$0.00
Medium	Work In Progress				12/1/2021 12:17:45 PM				
Deveau, David		Oficina 310 tiene unos orificios en una de las paredes.							
Yolanda Martinez									
Count: 5 Work Orders		Avg. Age of WO's			62	Total for GAC		0	\$11.99

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		GAC - Pre-K							
253097		Restroom			10/22/2021		88		\$0.00
Medium	Work In Progress	Staff restroom			10/22/2021 7:13:04 AM				
Lara, Ralph		Please install a latch on the bathroom door.							
Micaela Paniagua									
Count: 1 Work Orders		Avg. Age of WO's		88	Total for GAC - Pre-K			0	\$0.00

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Gadsden ES							
249789		Computer Lab			8/18/2021		153		\$0.00
Medium	Work In Progress	pamadrid			8/18/2021 1:35:26 PM				
Ambriz, Jose		GES-Please check temperature in Computer Lab Room 404 its extremely warm. Thank you,							
Patty Madrid									
Count: 1 Work Orders		Avg. Age of WO's	153			Total for Gadsden ES	0		\$0.00

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

253658 11/2/2021 77 \$0.00

Medium Work In Progress 11/2/2021 2:17:29 PM

Vasquez, Jose Requested by Ms. Taylor Brooke Provencio for Bus Turn Around-The water pump inside of the bus turn-around needs to be fixed and/or probably replaced as soon as the Ag. Farm is complete with the flood irrigation for the Alfalfa crop. That is currently growing.

Velia Alarcon

248751 8/4/2021 167 \$0.00

Medium Work In Progress 8/4/2021 11:32:00 AM

Vasquez, Jose Requested by Mr. David Martinez for Football Field- Please fix the seams on the Football field. There was information provided by Hellas Construction Maintenance Summary Report. The report is attached to this work order and it does states "Seams are coming loose in several places of field. Base appears to be rough on outside edge by track and some spots in play area/d-zone."

Velia Alarcon

254130 11/15/2021 64 \$0.00

Medium Work In Progress 11/15/2021 9:45:44 AM

Ambriz, Jose Requested by Ms. Teresa Ortega for Water Fountains in Hall B on the North Building-The water fountains in North Building hall B are not working, please take a look at them as soon as possible.

Velia Alarcon

251620 9/21/2021 119 \$156.95

Medium Work In Progress 9/21/2021 8:36:52 AM

Ambriz, Jose Requested by Mr. David Martinez for Rm. 515 CTE Building-Please check on four (4) refrigerators and one (1) freezer in the Culinary Arts Classroom/Kitchen Area in classroom number 515 in the CTE Building.

Velia Alarcon

253378 10/29/2021 81 \$0.00

Medium Work In Progress 10/29/2021 11:28:21

Ambriz, Jose Requested by Mr. Anthony Sapien Rm. 515 & 517 CTE Building-Update on refrigerator units that were left "testing" after David's visit. Update on refrigerator units in the dinning room area.

Velia Alarcon

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Gadsden HS

250971 9/8/2021 132 \$564.73

Medium Work In Progress 9/8/2021 11:13:49 AM

Tellez, Hector Requested by Mr. Carlos Enriquez Rm. 500 CTE Building-Vehicle lift on west side of Auto Shop needs to be connected to shop power.

Velia Alarcon

255218 12/14/2021 35 \$0.00

Medium Work In Progress 12/14/2021 11:17:04

Tellez, Hector Requested by Campus Security for Rm. 310 Boy's Restroom in Academic Building-On 12/10/2021 the Custodian (evening shift) reported to G.H.S. Security vandalism of Academic Building Boys Restroom, light switch was pushed in and cover is missing. Need to re-route to Electrical thank you

Velia Alarcon

249038 8/9/2021 162 \$0.00

Medium Work In Progress 8/9/2021 9:54:02 AM

Hernandez, Carlos Requested by Mr. David Martinez for Student Restrooms in the Cafeteria-Please add signs to the Boy's and Girl's Restrooms located at the G.H.S. Cafeteria. ordered signs

Velia Alarcon

253831 11/5/2021 74 \$0.00

Medium Work In Progress 11/5/2021 9:15:52 AM

Hernandez, Guillermo Requested by Velia-Please issue G.H.S. through Velia Alarcon 20 additional key cards.

Velia Alarcon

254663 12/2/2021 47 \$0.00

Medium Work In Progress 12/2/2021 12:56:26 PM

Hernandez, Carlos Requested by Campus Security for Varsity Gym-Varsity Gym boys restroom (Lobby Area) vandalism to restroom stall door (detached) needing repair (12/01/2021) sharp edge posing safety issue. ordered replacement parts.

Velia Alarcon

255219 12/14/2021 35 \$0.00

Medium Work In Progress 12/14/2021 11:18:10

Hernandez, Carlos Requested by Campus Security for Rm. 335 Boy's Restroom in Academic Building-On 12/10/2021 the Custodian (evening shift) reported to G.H.S. Security vandalism of Academic Building Boys Restroom, light switch damage due to attempt of removal. ordered switches

Velia Alarcon

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Gadsden HS									
253763					11/4/2021		75		\$179.40
Medium	Work In Progress				11/4/2021 12:42:00 PM				
Hernandez, Carlos		Requested by Ms. Taylor B. Provencio Rm. 502 CTE Building-Ag. Shop (502) blinds need to be replaced and in need of new blinds. The ones in the Ag. Shop are beat up and don't look good or presentable.				RECIEVED BLINDS ON 01/05/2022. MAINTENANCE WILL INSTALL BLINDS - A.S.			
Velia Alarcon									
248062	Grounds Shop	Athletic Field			7/27/2021		175		\$0.00
Medium	Work In Progress				7/27/2021 3:48:19 PM				
Vasquez, Jose		Need to cut weeds around softball field, JV softball field and baseball.							
Jose Vasquez									
Count: 13 Work Orders		Avg. Age of WO's 96		Total for Gadsden HS		0		\$901.08	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Gadsden MS									
248085					7/28/2021		174		\$0.00
Medium	Work In Progress	Gardens		7/28/2021 8:44:56 AM					
Vasquez, Jose	Cut grass and weeds from both gardens by the canopy and by the annex. Please dispose of weeds and grass. thank you.								
Hilda Adler									
254548					11/30/2021		49		\$0.00
Medium	Work In Progress	entire school		11/30/2021 2:30:03 PM					
Apodaca, Mario	Water is coming our yellow in all the water fountains, sinks and toilets.								
Hilda Adler									
250310		Office			8/26/2021		145		\$0.00
Medium	Work In Progress	Terry Urbina		8/26/2021 12:04:37 PM					
Marquez, Gerardo	Door to her office is off the hinges. Please adjust, its messing up the floor. Thank you, Mr. Mora		Pending asp report 9/13/21 - 281						
Hilda Adler									
248516	Annex	Classroom			8/2/2021		169		\$6.79
Medium	Work In Progress	RM# 407/ Durr		8/2/2021 11:41:14 AM					
Marquez, Gerardo	Green Room, inside door seal is broken and sand/dirt gets into the classroom. Please fix, thank you Mr. Mora		Forward to Jerry- Rafa						
Hilda Adler									
254471		Kitchen			11/29/2021		50		\$0.00
High	Work In Progress			11/29/2021 12:22:57					
Tellez, Hector	Lights flicker when there off in kitchen area								
Dino Facio									
253354					10/28/2021		82		\$0.00
Medium	Work In Progress			10/28/2021 3:55:00 PM					
Tellez, Hector	Need 4 four foot wrap lighting for kitchen Emergency backup								
Hector Tellez									
254439	Annex	Classroom			11/29/2021		50		\$37.95
Medium	Work In Progress	RM 409, Norris		11/29/2021 8:51:47 AM					
Ambriz, Jose	There's no heat in my room, Its cold. Need the heater to work or portable heater please.								
Hilda Adler									
Count: 7 Work Orders			Avg. Age of WO's	103			Total for Gadsden MS	0	\$44.74

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: La Union ES									
252175	Main Building	Computer Lab			10/4/2021		106		\$0.00
Medium	Work In Progress	200			10/4/2021 8:46:33 AM				
Ambriz, Jose		JOANNE MUNOZ, RECP., MAIN COMPUTER LAB IS VERY HOT ROOM 200 PLEASE TURN ON AIR CONDI							
Joanne Munoz									
254063	Main Building	Classroom			11/12/2021		67		\$0.00
Medium	Work In Progress	111			11/12/2021 8:39:53 AM				
Ambriz, Jose		BEATRIZ PANDO, 111, CLASSROOM IS SUPER COLD PLEASE TURN ON HEAT.							
Joanne Munoz									
250142	Main Building	Office			8/24/2021		147	0.5	\$12.50
Medium	Work In Progress	FRONT OFFICE			8/24/2021 11:35:28 AM				
Gallegos, Rafael		JOANNE MUNOZ, RECEPTIONIST, CHECK TEMP IN OFFICE STILL VERY WARM. PLEASE CHECK THE ACTUAL TEMP IN MAIN OFFICE.				Re-Route to Mr. Gallegos - New units construction. -Jose Ambriz			
Joanne Munoz									
255285		Exterior			12/15/2021		34		\$1.45
Medium	Work In Progress				12/15/2021 6:29:47 PM				
Vasquez, Jose		Requesting a work order for the removal of a dead tree at the south play ground next to a canopy, due to winter I must be present to assist the crew member.							
Joe Munoz									
255143	Main Building	Hallway/Corridor			12/13/2021		36		\$0.00
Medium	Work In Progress	FRONT OFFICE			12/13/2021 9:04:54 AM				
Chavez, Santos		JOANNE MUNOZ, RECPT., LIGHTS IN THE FRONT HALLWAY ARE OUT OR NOT WORKING.							
Joanne Munoz									
Count: 5 Work Orders			Avg. Age of WO's	78			Total for La Union ES	0.5	\$13.95

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location:		Loma Linda ES							
254533	Main Building	Classroom			11/30/2021		49		\$0.00
Medium	Work In Progress	212/Escobedo			11/30/2021 10:38:48				
Tellez, Hector		When I turn on the classroom lights the ones near my desk don't turn on . Also, I cannot turn off the lights. This all started ever since we had that little electrical interruption a while back.							
Crystalee Heredia									
254036		Kitchen			11/10/2021		69		\$0.00
High	Work In Progress				11/10/2021 2:40:38 PM				
Ontiveros, Joe		Water pipe from wall to dish machine is leaking causing a puddle in the tray room							
Dino Facio									
254148					11/15/2021		64		\$45.68
Medium	Work In Progress				11/15/2021 1:02:40 PM				
Pacheco, Hector		Favor de reparar el labamanos del cuarto 108 esta despegado							
Sol Suarez									
250878		Classroom			9/7/2021		133		\$0.00
Medium	Work In Progress	Room#217			9/7/2021 8:15:23 AM				
Ontiveros, Joe		Favor de remplasar la llave del agua del zinc del salon #217 de la clace de arte .							
Sol Suarez									
250879		Classroom			9/7/2021		133		\$0.00
Medium	Work In Progress	Room#222			9/7/2021 8:17:34 AM				
Ontiveros, Joe		Favor de eregrar la llave del zinc del cuarto #222 se queda abierta en todo momento.							
Sol Suarez									
254228		Exterior			11/16/2021		1	1.5	\$127.19
Medium	Work In Progress				11/16/2021 3:35:13 PM	11/17/2021			
Vasquez, Jose		Need to repair leak on the water pump by the Morgan.				Repaired leak and replaced parts.			
Jose Vasquez									
253295					10/27/2021		83		\$232.95
Medium	Work In Progress				10/27/2021 3:00:19 PM				
Hernandez, Carlos		Paint curb around bus turnaround as a fire lane.				ordered paint			
Shane Smythe									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Loma Linda ES									
250196		Kitchen			8/25/2021		146		\$0.00
High	Work In Progress				8/25/2021 10:07:50 AM				
Hernandez, Guillermo		Water spots on ceiling tiles in kitchen possible roof leak							
Dino Facio									
255003					12/8/2021		41		\$0.00
Medium	Work In Progress				12/8/2021 10:34:18 AM				
Hernandez, Carlos		Por orden de Mr. Cardona favor de poner un Door stoppers en la puerta del bano de la henfermeria gracias.				ordered door stoppers			
Sol Suarez									
Count: 9 Work Orders				Avg. Age of WO's	80		Total for Loma Linda ES	1.5	\$405.82

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Mesquite ES									
254357	Main Building				11/19/2021		60		\$0.00
Medium	Work In Progress	Front drop off			11/19/2021 10:42:23				
Hernandez, Carlos		Mr. Michael Reyes/Assistant Principal, has requested that the red line that is on cement where the drop off area is needs to be painted it peeling off and very discolored please and thank you.				paint on order			
Sandra Mora									
252810	Main Building				10/14/2021		96		\$232.95
Medium	Work In Progress				10/14/2021 2:47:37 PM				
Hernandez, Carlos		Assistant Principals request our drop off circle area the red paint around the loop and the middle circle need to be repainted again paint is dry and peeling off please and thank you.				ordered paint			
Sandra Mora									
249049	Army Building				8/9/2021		162		\$0.00
High	Work In Progress	Portable # 609			8/9/2021 10:47:13 AM				
Marquez, Gerardo		Socorro Lerma/PE Teacher, needs classroom door hinge and stopper put on asap teacher had accident on finger.. please and thank you.				Transfer to Jerry - Rafa			
Sandra Mora									
252644					10/12/2021		98		\$0.00
Medium	Work In Progress				10/12/2021 10:42:22				
Marquez, Gerardo		Need key made for box in vault.							
Sandra Mora									
249309	Army Building				8/11/2021		160		\$0.00
Medium	Work In Progress	Portable # 609			8/11/2021 2:33:31 PM				
Marquez, Gerardo		Inside door in portable # 609 door needs closer replacement please and thank you.				Pending asp report 9/13/21 - 281			
Sandra Mora									
251255		Kitchen			9/14/2021		126		\$0.00
High	Work In Progress				9/14/2021 7:24:15 AM				
Tellez, Hector		Power surge ovens and warmers on than they completely all turned off now wont turn back on							
Dino Facio									
Count: 6 Work Orders			Avg. Age of WO's 117			Total for Mesquite ES		0	\$232.95

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: North Valley ES									
253104					10/22/2021		88		\$0.00
Medium	Work In Progress				10/22/2021 7:52:07 AM				
Appelzoller, Fred		storage tank on boiler is out and need to replace it							
Fred Appelzoller									
253072					10/21/2021		89		\$0.00
Medium	Work In Progress				10/21/2021 10:34:31				
Hernandez, Carlos		If possible we need some holes covered up and painted in rooms where the Smart Boards were removed. Rooms: 101,103,104,105,106,107,108,201,202,203,204,205,206,207,208,209,210,212,300,301,302,303,304,305,306,307,308,309,310. Thank You.				summer project			
Gloria Reyes									
254012		Mechanical			11/10/2021		69		\$0.00
Medium	Work In Progress				11/10/2021 9:21:40 AM				
Ambriz, Jose		The Communications Room is not working.							
Gloria Reyes									
251254		Athletic Field			9/14/2021		126		\$0.00
Medium	Work In Progress				9/14/2021 7:19:57 AM				
Vasquez, Jose		We have a tree near the staff parking lot that a large branch broke off.							
Gloria Reyes									
Count: 4 Work Orders			Avg. Age of WO's	93		Total for North Valley ES	0		\$0.00

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs	
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken				
Assigned To	Description									
Requester Name										
Location: Northern On-Track Pre-K (LM)										
254508					11/30/2021		13	11	\$275.00	
Medium	Work In Progress			11/30/2021 6:57:54 AM	12/13/2021					
Ambriz, Jose	The heaters from all the rooms on one side of the building are not working		cleared alarms and set temp at 72							
Viola Ramos										
252667					10/12/2021		98		\$253.52	
Medium	Work In Progress			10/12/2021 2:24:32 PM						
Hernandez, Carlos	The exhaust fan in the bathroom of RM 114 (Daycare) is not working. Please send someone to check it out. Thanks :)		fan on order.							
Viola Ramos										
Count: 2 Work Orders		Avg. Age of WO's 56		Total for Northern On-Track Pre-K (LM)				11	\$528.52	

267 - Work Orders In Progress (Fiscal Year)

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WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Physical Plant Complex									
253794					11/4/2021		75		\$0.00
Medium	Work In Progress				11/4/2021 2:05:43 PM				
Hernandez, Guillermo		Need to order proximity cards.							
Guillermo Hernandez									
252855					10/15/2021		82	0.15	\$746.50
Medium	Work In Progress				10/15/2021 12:48:07	1/5/2022			
Carrasco, Danny		10/15/2021 Requesting replacement of ladders. Replacement of hammer drill. Thank you				issue			
Federico Flores									
254970					12/7/2021		42		\$0.00
Medium	Work In Progress				12/7/2021 1:19:36 PM				
Lara, Ralph		Need 10 PAD LOCKS KEYED FOR 7GM KEY. FOR ELECTRICAL LOAD CENTERS LOCATED OUTSIDE. FOR STUDENT SAFETY.							
Santos Chavez									
251126					9/10/2021		130		\$61.00
Medium	Work In Progress				9/10/2021 1:20:33 PM				
Gonzalez, Salvador		Requesting mesh for installation on waste water plant							
Salvador Gonzalez									
255310					12/16/2021		33		\$0.00
Medium	Work In Progress				12/16/2021 3:38:05 PM				
Gonzalez, Salvador		As per Guillermo Install panels on marquee in GES							
Salvador Gonzalez									
253598	Motor Vehicle				11/1/2021		78		\$0.00
Medium	Work In Progress				11/1/2021 3:48:42 PM				
Villalobos, Jose		Tractor # 0506 front tire needs to be repaired							
Ramiro Holguin									
250241					8/25/2021		146		\$0.00
Medium	Work In Progress				8/25/2021 1:27:55 PM				
Avila, Jesus		Requesting tools/sign for welding shop use.							
Jesus Avila									
254301					11/18/2021		61		\$0.00
Medium	Work In Progress	Instructional			11/18/2021 8:42:51 AM				
Marquez, Gerardo		Please adjust door handle for entrance door at IM							
Rosa Gamon									
1/18/2022 1:15:21 PM									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: Physical Plant Complex									
254352					11/19/2021		60		\$0.00
Medium	Work In Progress	Instructional			11/19/2021 9:06:23 AM				
Marquez, Gerardo	Please change door handle for it to be locked from the inside of main entrance of IM								
Rosa Gamon									
255252	Main Warehouse	Athletic Field			12/15/2021		34		\$0.00
Medium	Work In Progress				12/15/2021 9:02:21 AM				
Vasquez, Jose	Need white and black paint for STH, GHS, CHS, STM, CMS. and GMS.								
Jose Vasquez									
251949	Main Warehouse				9/29/2021		111		\$17.93
Medium	Work In Progress				9/29/2021 3:13:39 PM				
Tellez, Hector	Please adjust lights on the warehouse the are to be on from dusk to dawn and are currently running 24/7. Also please replace light to the left of the warehouse sign that is brunt out. Please see email for picture. For questions please see Mr. Gallegos in the Construction Office. Thank You								
Dominique Esparza									
253353					10/28/2021		82		\$1,095.99
Medium	Work In Progress				10/28/2021 3:53:23 PM				
Tellez, Hector	Need 11 LED flat panels for nurses portable								
Hector Tellez									
Count: 12 Work Orders			Avg. Age of WO's	78	Total for Physical Plant Complex		0.15000	\$1,921.42	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Riverside ES

253752					11/4/2021		75	\$0.00	
High	Work In Progress	6th grade boys			11/4/2021 9:58:39 AM				
Deveau, David		Please replace bracket/bar that holds handicap restroom dividers due to student hanging on bar to break it intentionally. Bar was removed and needs to be replaced to secure restroom dividers. Sunland Park PD requesting estimate on damages please provide estimate via email to namartinez@gisd.k12.nm.us (Mrs. Martinez)				Pending asp report 11/18/21			

Norma Martinez

Count: 1 Work Orders		Avg. Age of WO's	75			Total for Riverside ES	0	\$0.00	
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267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		RTC - Alliance							
247446					7/14/2021		188	\$21.74	
Medium	Work In Progress				7/14/2021 2:57:48 PM				
Vasquez, Jose		need our campus clean before students start on Aug 2,2021							
Gloria Delgado									
Count: 1 Work Orders		Avg. Age of WO's	188			Total for RTC - Alliance	0	\$21.74	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To	Description		Action Taken						
Requester Name									
Location: San Miguel Special Services									
247757					7/22/2021		180		\$20.81
Medium	Work In Progress				7/22/2021 9:19:39 AM				
Vasquez, Jose	Please trim all dead branches from all trees. Should you have any questions please see Mr. Gallegos in the Construction Office. Thank You.								
Dominique Esparza									
248548					8/2/2021		7	32	\$840.08
Medium	Work In Progress				8/2/2021 2:29:41 PM	8/9/2021			
Vasquez, Jose	Please send a crew to install 3 poles with cables to the gravel area so that people will stop parking in there. Thank you.		installed ballards						
Susie Ramos Lara									
254031	Main Building	Hallway/Corridor			11/10/2021		69		\$0.00
Medium	Work In Progress				11/10/2021 1:27:35 PM				
Ambriz, Jose	Water fountain needs to be fixed or replaced, makes extremely loud noises and leaks water periodically.								
Delilah Appelzoller									
Count: 3 Work Orders			Avg. Age of WO's	85	Total for San Miguel Special Services			32	\$860.89

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa ES									
251338		Classroom			9/15/2021		125		\$0.00
Medium	Work In Progress				9/15/2021 9:49:58 AM				
Ambriz, Jose		Need to repair pvc condensation line							
Jose Ambriz									
252422	Main Building	Classroom			10/7/2021		103		\$0.00
Medium	Work In Progress	room 306 Mr.			10/7/2021 12:57:07 PM				
Chavez, Santos		Please replace the lights that have burned out. Thank you				The classroom number is actually 304			
Rita Mendez									
252213	Main Building	Classroom			10/4/2021		106		\$0.00
Medium	Work In Progress	Room 103 Ms.			10/4/2021 3:08:46 PM				
Chavez, Santos		Please check lights in the classroom-water was coming in through the lights. Thank you							
Rita Mendez									
254733					12/3/2021		46		\$82.68
Medium	Work In Progress				12/3/2021 1:39:18 PM				
Chavez, Santos		2 lights at STE Entrance Lobby, they are out & need to be fixed. Please see e-mail with picture of lights. Should you have any questions please see Mr. Gallegos in the Construction Office Thank You							
Dominique Esparza									
248252	Main Building	Portables			7/30/2021		172		\$0.00
Medium	Work In Progress	portable F Mrs.			7/30/2021 1:07:17 PM				
Lara, Ralph		Door to portable F unable to be opened-bottom part gets stuck. Please check. Thank you.							
Rita Mendez									
Count: 5 Work Orders			Avg. Age of WO's	110		Total for Santa Teresa ES	0		\$82.68

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

249433	Main Building	Classroom			8/13/2021		158		\$590.00
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Medium	Work In Progress	Different Areas			8/13/2021 10:00:37 AM				
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Deveau, David
8/12 due to all the rain there are several areas in the school that have water damage. Ceiling tiles need to be replaced around the school. This includes classrooms in the 500, main back hallway, classrooms in the 400

Gema Suggs

250045	Main Building	Classroom			8/23/2021		148		\$472.00
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Medium	Work In Progress	500 Hallway			8/23/2021 10:09:01 AM				
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Deveau, David
Water leakage and damage in different areas of the 500 Hallway

Raul Villagrana

255192	Cafeteria (2005)	Auditorium			12/14/2021		35		\$0.00
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Medium	Work In Progress	Stage			12/14/2021 8:24:12 AM				
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Deveau, David
Need black paint so that Theater teacher can paint the stage.

Gema Suggs

255097					12/10/2021		39		\$0.00
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Medium	Work In Progress				12/10/2021 1:28:55 PM				
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Deveau, David
Arroyo gate needs a new post installed. Please see security officer Porter for specifics. Thank you!

Aida Gentzler

254898					12/6/2021		43		\$0.00
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Medium	Work In Progress				12/6/2021 8:06:23 AM				
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Lara, Ralph
In need of 5 new master keys for STHS. Thank you!

Aida Gentzler

251453		Classroom			9/17/2021		123		\$0.00
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Medium	Work In Progress	505			9/17/2021 10:56:53 AM				
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Lara, Ralph
"Various locks on cabinets do not work. Various handles on cabinets are loose"

Aida Gentzler

254729		Kitchen			12/3/2021		46		\$0.00
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Medium	Work In Progress				12/3/2021 12:17:08 PM				
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Lara, Ralph
Curtain to stand 3 does not go up.

Maritza Gonzalez

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
254715					12/3/2021		46		\$0.00
Medium	Work In Progress	Exterior Doors			12/3/2021 11:08:18 AM				
Lara, Ralph		Handicap door button still not working. main entrance and 200 hall entrance.							
Aida Gentzler									
251017	GYM (2009)	Gym			9/9/2021		131		\$0.00
Medium	Work In Progress	New Gym			9/9/2021 7:59:51 AM				
Chavez, Santos		Need 2 light bulbs replaced in the new gym. Thank you!							
Aida Gentzler									
251031	Vocational				9/9/2021		131		\$0.00
Medium	Work In Progress	707			9/9/2021 9:52:40 AM				
Chavez, Santos		clean overhead light outside of front door replace bulbs and install cover on ceiling light in classroom							
Aida Gentzler									
251032	Main Building	Hallway/Corridor			9/9/2021		131		\$1,446.66
Medium	Work In Progress	300 Hall			9/9/2021 9:54:16 AM				
Chavez, Santos		Light are OUT at the end of the 300 Hall-Need replacement bulbs							
Aida Gentzler									
250377	Vocational	Classroom			8/27/2021		144		\$0.00
Medium	Work In Progress	707			8/27/2021 11:25:56 AM				
Chavez, Santos		need two light bulbs in Rm. 707; and to replace light covers							
Aida Gentzler									
250257	Main Building	Classroom			8/25/2021		146		\$0.00
Medium	Work In Progress	705			8/25/2021 3:20:21 PM				
Chavez, Santos		Electrical outs do not have power.							
Raul Villagrana									
255194	Cafeteria (2005)	Auditorium			12/14/2021		35		\$0.00
Medium	Work In Progress	Stage			12/14/2021 8:26:39 AM				
Chavez, Santos		Replace the non working outlets							
Gema Suggs									
254716					12/3/2021		46		\$0.00
Medium	Work In Progress	Outside Lights			12/3/2021 11:09:46 AM				
Chavez, Santos		Outside lights are not working. See Mr. Villagrana							
Aida Gentzler									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
254721		Classroom			12/3/2021		46		\$0.00
Medium	Work In Progress	306			12/3/2021 11:21:15 AM				
Chavez, Santos		All but 2 of the electrical outlets in my room are not working.							
Aida Gentzler									
254549	Cafeteria (2005)	Choral			11/30/2021		49		\$0.00
Medium	Work In Progress	Choir Room			11/30/2021 2:30:43 PM				
Chavez, Santos		Install a 220 plug in Choir room, check on plugs on floor that work							
Gema Suggs									
254712		Classroom			12/3/2021		46		\$0.00
Medium	Work In Progress	502			12/3/2021 11:04:32 AM				
Chavez, Santos		Light bulb flickering in classroom. Please replace.							
Aida Gentzler									
254713		Classroom			12/3/2021		46		\$0.00
Medium	Work In Progress	Choir room			12/3/2021 11:06:06 AM				
Chavez, Santos		need a 220v outlet moved from prop room next to stage to choir room.							
Aida Gentzler									
252429	Main Building				10/7/2021		103		\$0.00
Medium	Work In Progress	gsuggs@gisd.k1			10/7/2021 2:50:12 PM				
Chavez, Santos		There was a short in room 306 causing outlets to go out in room 306 and 308. The short was caused by plugging in a chromebook charger into the wall.							
Gema Suggs									
253187	Main Building	Restroom (Girls)			10/26/2021		84		\$209.15
Medium	Work In Progress	RR next to main			10/26/2021 7:57:45 AM				
Pacheco, Hector		As per conversation with secretary to replace 2 lavatory faucet at staff restroom next to main office.							
Hector Pacheco									
255076	Main Building	Classroom			12/9/2021		40		\$0.00
Medium	Work In Progress	Choir			12/9/2021 4:59:14 PM				
Chavez, Santos		Installing a 220v outlet for conveyor dryer							
Raul Villagrana									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa HS

248028	Vocational	Classroom			7/27/2021		175		\$0.00
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High	Work In Progress	707			7/27/2021 11:13:37 AM				
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Ambriz, Jose		Fix air conditioning							
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Aida Gentzler

need to re-route to Sergio Guardado swamp a/c. There's no swamp a/c need to re route to joe ambriz. Thank u by sergio guardado

252229	Cafeteria (2005)	Choral			10/4/2021		2	3	\$121.00
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Medium	Work In Progress	gsuggs@gisd.k1			10/4/2021 4:58:58 PM	10/6/2021			
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Ambriz, Jose

Gema Suggs

252324		Kitchen			10/6/2021		104		\$0.00
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Medium	Work In Progress	culinary kitchen			10/6/2021 7:49:47 AM				
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Ambriz, Jose

Jose Ambriz

253741	Annex Building				11/4/2021		75		\$0.00
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Medium	Work In Progress				11/4/2021 7:51:46 AM				
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Ambriz, Jose

Rudy Ramos

254990		Football Field			12/8/2021		41		\$338.40
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Medium	Work In Progress				12/8/2021 7:50:08 AM				
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Vasquez, Jose

Jose Vasquez

255059	Main Building	Athletic Field			12/9/2021		40		\$0.00
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Medium	Work In Progress	Coach			12/9/2021 1:16:43 PM				
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Vasquez, Jose

GROUNDS: PLEASE DELIVER 1 SET OF RED TRIGON CAGES FOR SANTA TERESA HS BASEBALL. COACH BAILON HAS THE NETS FOR THE CAGES AND HE WILL ALSO KNOW WHERE THEY WANT THEM SETUP. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT KAREN IN ATHLETICS.

THANKS, TERRY

Terry Alvarado

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Santa Teresa HS									
248442					8/1/2021		170		\$0.00
Medium	Work In Progress	JTP Portable			8/1/2021 6:13:08 PM				
Ambriz, Jose		AC Unit is not Cooling							
Aida Gentzler									
250451		Classroom			8/30/2021		141		\$0.00
Medium	Work In Progress	205			8/30/2021 3:13:16 PM				
Ambriz, Jose		Air conditioner was fixed but then it broke or something. Hot air is still coming out. It only worked for a few hours.							
Aida Gentzler									
Count: 30 Work Orders			Avg. Age of WO's	85		Total for Santa Teresa HS	3	\$3,177.21	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Santa Teresa MS

250918	North Building	Exterior			9/7/2021		133		\$0.00
Medium	Work In Progress	JULIO			9/7/2021 2:09:51 PM				
Vasquez, Jose		NEED 4 LOADS OF FILL DIRT							

Laura Parra

254272	North Building	Electrical Room			11/17/2021		62		\$0.00
Medium	Work In Progress				11/17/2021 1:38:59 PM				
Ambriz, Jose		CHECAR PORFAVOR LA UNIDAD DE EL ELECTRIC ROOM DE EL EDIFICIO NORTE DOWN LEVEL PORFAVOR							

Cristian Martinez

254656		Electrical Room			12/2/2021		47		\$0.00
Medium	Work In Progress				12/2/2021 11:53:28 AM				
Ambriz, Jose		12/2/21. Air is not working in electrical room very hot inside, need to check.							

Julio Alvarado

247178	South Building	Classroom			7/8/2021		0	6	\$150.00
Medium	Work In Progress				7/8/2021 1:34:26 PM	7/8/2021			
Ambriz, Jose		Need to check office unit and room 21 .				problems with the condensation line, relocated			

Jose Ambriz

249261	Gym (1997)	Gym			8/11/2021		160		\$0.00
Medium	Work In Progress	BOYS LOCKER			8/11/2021 9:52:12 AM				
Ambriz, Jose		LEAVE AC ON UNTIL 6 PM DAILY. STUDENTS ARE STAYING AFTER SCHOOL TO PRACTICE AND LOCKER ROOMS GET TOO HOT IN THE AFTERNOONS							

Laura Parra

252828		Kitchen			10/15/2021		95		\$0.00
High	Work In Progress				10/15/2021 7:16:50 AM				
Chavez, Santos		Two ceiling lights in kitchen area are out							

Dino Facio

252988	Gym (1997)	Gym			10/19/2021		91		\$0.00
Medium	Work In Progress	BASKETBALL			10/19/2021 12:52:05				
Chavez, Santos		SOUTHEAST GOAL IS NOT WORKING. BELT FELL OFF MOTOR, MR BATISTA HAS THE BELT IN HIS OFFICE.				Forward to Maintenance - Santos			

Laura Parra

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason	Created Date/Time	Actual Comp Date	Action Taken			
Assigned To	Description								
Requester Name									
Location: Santa Teresa MS									
254011	North Building	Restroom			11/10/2021		69		\$0.00
Medium	Work In Progress			11/10/2021 9:07:08 AM					
Chavez, Santos	PORFAVOR DE CHECAR LAS LUCES DEL BOYS RESTROOM SE APAGARON Y SOLO ESTA PRENDIDA LA LUZ DE EMERGENCIA GRACIAS								
Cristian Martinez									
248733	North Building	Classroom			8/4/2021		167		\$0.00
Medium	Work In Progress	20- JOSH		8/4/2021 9:20:21 AM					
Tellez, Hector	OUTLET NEXT TO SCREEN DOES NOT WORK								
Laura Parra									
255158	Gym (1997)	Storage			12/13/2021		2	1	\$25.00
Medium	Work In Progress	JANITORS		12/13/2021 11:19:21	12/15/2021				
Chavez, Santos	REPLACE LIGHTS IN JANITOR'S CLOSET		Re-route to Electrician as per B.M.						
Laura Parra									
251290					9/14/2021		126		\$0.00
Medium	Work In Progress			9/14/2021 2:04:59 PM					
Chavez, Santos	Classroom S49 needs a replacement 2x4 light								
Santos Chavez									
254971		Kitchen			12/7/2021		42		\$0.00
High	Work In Progress			12/7/2021 1:56:44 PM					
Lara, Ralph	Need roll up gate in middle of dinning room serving area secured right its staying open and students can go in there a hazard								
Dino Facio									
255165	Gym (1997)	Exterior			12/13/2021		36		\$14.99
Medium	Work In Progress			12/13/2021 1:27:42 PM					
Vasquez, Jose	SI PORFAVOR ME PODRIAN CHECAR EN EL AREA EXTERIOR DEL GYM PORQUE AMANECE MUCHA AGUA ALREDEDOER URGE GRACIAS								
Cristian Martinez									
Count: 13 Work Orders			Avg. Age of WO's	79	Total for Santa Teresa MS		7	7	\$189.99

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: SNP Complex									
250206					8/25/2021		146		\$87.28
Medium	Work In Progress				8/25/2021 10:42:00 AM				
Hernandez, Guillermo		Portables 1 & 4 - Roof Leaks due to storm.							
Guillermo Hernandez									
253189		Office			10/26/2021		84		\$0.00
High	Work In Progress				10/26/2021 8:07:59 AM				
Hernandez, Guillermo		Need wall in adm in building where water fountains were removed redone. Remove existing old tile and redo wall plug water lines etc...							
Dino Facio									
254972					12/7/2021		42		\$0.00
High	Work In Progress				12/7/2021 2:11:34 PM				
Chavez, Santos		Need to check power inverter on safety light in vualt							
Dino Facio									
252991		Office			10/19/2021		91		\$0.00
High	Work In Progress				10/19/2021 1:30:49 PM				
Chavez, Santos		Need electrical plugs installed in copy room for copier and one on hallway wall of main office							
Dino Facio									
252750		Office			10/14/2021		96		\$2,805.35
High	Work In Progress				10/14/2021 7:59:14 AM				
Ambriz, Jose		AC unit in server room not working properly Hot							
Dino Facio									
Count: 5 Work Orders			Avg. Age of WO's	92		Total for SNP Complex	0	\$2,892.63	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunland Park ES

248181					7/29/2021		173		\$0.00
Medium	Work In Progress	40			7/29/2021 9:57:59 AM				
Ambriz, Jose		A/C NOT WORKING							
Ivette Rios									
254156	Main Building	Office			11/15/2021		64		\$0.00
Medium	Work In Progress				11/15/2021 2:05:02 PM				
Ambriz, Jose		Ice machine in the teachers lounge is not working. Ice melted.							
Vanessa Davila									
254163					11/15/2021		64		\$0.00
Medium	Work In Progress				11/15/2021 3:27:15 PM				
Chavez, Santos		Need to order support for feeder for portable E							
Santos Chavez									
247903		Exterior			7/26/2021		176		\$0.00
Medium	Work In Progress				7/26/2021 9:14:33 AM				
Vasquez, Jose		please trim tree branches in teachers parking lot.							
Ivette Rios									
255297	Main Building	Restroom (Girls)			12/16/2021		33		\$0.00
Medium	Work In Progress				12/16/2021 11:24:11				
Deveau, David		a door hinge of one of the bathroom stalls is jammed. please check and thank you							
Vanessa Davila									
252340	Main Building	Classroom			10/6/2021		104		\$0.00
Medium	Work In Progress				10/6/2021 10:25:44 AM				
Lara, Ralph		Please provide keys for IA's for rooms 21, 22, 23							
Maria Barraza									
254183					11/16/2021		63		\$121.92
Medium	Work In Progress				11/16/2021 7:48:47 AM				
Avila, Jesus		Need new mast for electrical service							
Santos Chavez									
255265	Main Building	Portables			12/15/2021		34		\$0.00
Medium	Work In Progress				12/15/2021 1:40:08 PM				
Villalobos, Margret		bee's are coming into portable A through the tiles on roof. Please check and thank you.				12/15/21 Approved and em Bennie			
Vanessa Davila									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location:		Sunland Park ES							
250034	Main Building	Hallway/Corridor			8/23/2021		148		\$0.00
Medium	Work In Progress	Hallway Doors			8/23/2021 9:34:24 AM				
Lara, Ralph		Please provide a key for PE coach that opens the side doors to the playground the side door to the portables, the storage room in the gym and Portable E.				RE-ROUTE TO LOCKSMITH			
Maria Barraza									
Count: 9 Work Orders		Avg. Age of WO's		95	Total for Sunland Park ES			0	\$121.92

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Sunrise ES

250947	Main Building	Classroom			9/8/2021		132		\$0.00
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Medium	Work In Progress	Resourse			9/8/2021 7:48:23 AM				
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Marquez, Gerardo
Please change name of room called "Resouce" to room 300.
Thank You!

Joanna Rodriguez

248739	Main Building	Hallway/Corridor			8/4/2021		167		\$0.00
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Medium	Work In Progress				8/4/2021 9:42:03 AM				
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Marquez, Gerardo
As per Mrs. Williams we need an automatic door opener. Pending Quote asp report 9/13/21 - 281

Joanna Rodriguez

255019	Main Building	Classroom			12/8/2021		41		\$18.34
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Medium	Work In Progress	Nurses office			12/8/2021 2:12:03 PM				
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Marquez, Gerardo
The lock in the nurses office isnt working properly and also the door stopper wont stay up

Joanna Rodriguez

250571	Main Building	Exterior			9/1/2021		139		\$1,299.70
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Medium	Work In Progress				9/1/2021 8:17:15 AM				
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Acuna, Johnny
Pavilion poles need to be cleaned, premiered, and painted. They are rusting at the base.
Spray for ants
Paint on order.

Joanna Rodriguez

247845	Main Building	Classroom			7/23/2021		179		\$0.00
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Medium	Work In Progress				7/23/2021 9:11:43 AM				
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Acuna, Johnny
As per Mrs. Williams she would like to change the room number that is currently labled as Resource to room 300
On Order

Joanna Rodriguez

251500	Main Building	Restroom			9/17/2021		123		\$188.40
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Medium	Work In Progress	300			9/17/2021 3:59:47 PM				
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Acuna, Johnny
In the boys restroom on Luna Hallway there is vandalism. Ugly words are carved in bathroom stalls.
Thank You!!
Paint on order

Joanna Rodriguez

252403	Main Building	Classroom			10/7/2021		103		\$452.89
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Medium	Work In Progress				10/7/2021 9:36:51 AM				
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Acuna, Johnny
Signage for parent drop off, such as no drop zone and drop zone to avoid safety issues.
Signs on order

Cathy Williams

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Sunrise ES									
250204					8/25/2021		146		\$0.00
Medium	Work In Progress				8/25/2021 10:38:48 AM				
Hernandez, Guillermo		Portable 4- Roof Leaks due to storm.							
Guillermo Hernandez									
252962		Kitchen			10/19/2021		91		\$0.00
High	Work In Progress				10/19/2021 7:37:30 AM				
Hernandez, Guillermo		Water sprinklers in chemical room are leaking							
Dino Facio									
253248	Main Building	Athletic Field			10/27/2021		83		\$0.00
Medium	Work In Progress				10/27/2021 7:38:58 AM				
Vasquez, Jose		Would you please anchor down all soccer goals.							
Jose Vasquez									
251216		Classroom			9/13/2021		127		\$369.00
Medium	Work In Progress	Resource			9/13/2021 1:25:51 PM				
Ambriz, Jose		Counselor's office is very hot, seems like the heater is on							
		Room # Resource							
Joanna Rodriguez									
255203	Main Building	Athletic Field			12/14/2021		35		\$0.00
Medium	Work In Progress				12/14/2021 10:01:13				
Vasquez, Jose		Good morning as per Mrs. Williams can you please Fix the holes and lumps and bumps in the field for safety concerns. We start flag football on January 14th and would hate to have an accident.				Transfer to Grounds Dept.			
Joanna Rodriguez									
Count: 12 Work Orders		Avg. Age of WO's 114		Total for Sunrise ES		0		\$2,328.33	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Support Services									
253664		Portables			11/2/2021		77		\$0.00
Medium	Work In Progress	athletics			11/2/2021 2:50:23 PM				
Ambriz, Jose		Need to replace a 3 ton package unit.							
Jose Ambriz									
248091		Office			7/28/2021		174		\$0.00
Medium	Work In Progress				7/28/2021 8:58:32 AM				
Ambriz, Jose		good morning, there is an like oily substance coming out of my ac unit on the wall....would greatly appreciate assistance in this matter... thank you....							
Loraine Gandara									
Count: 2 Work Orders			Avg. Age of WO's	126		Total for Support Services	0		\$0.00

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									
Location: Vado ES									
255016	Main Building	Classroom			12/8/2021		41	\$2,045.38	
Medium	Work In Progress	Casa roja			12/8/2021 1:28:55 PM				
Ambriz, Jose		Casa roja classrooms and cafeteria and hallways very cold. Can you please check temperature/thermostat? Thank you!							
Sylvia Cary									
255250	Main Building	Classroom			12/15/2021		34	\$0.00	
Medium	Work In Progress				12/15/2021 8:00:29 AM				
Ambriz, Jose		Room 307 - water from a/c unite is fall in light fixer !				Informed Carlos at 8:42 am, no room number provided on work order.			
		Asp Juan Ambriz, cir pump is leaking turned off water and reroute to HVAC.							
Armando Diaz									
252837	Main Building	Exterior			10/15/2021		95	\$13.98	
Medium	Work In Progress	Front Office			10/15/2021 10:44:51				
Avila, Jesus		Ms. Coyle is requesting a mailbox to be install somewhere by the back door of kitchen, for more details please stop by the office to talk to Ms. Coyle.				forward to memo (welders were going to make one)			
Sylvia Cary									
254638	Main Building	Classroom			12/2/2021		47	\$0.00	
Medium	Work In Progress				12/2/2021 7:54:55 AM				
Marquez, Gerardo		Principal request 2 chains one 18' and the other 15' for outside tables !							
Armando Diaz									
Count: 4 Work Orders		Avg. Age of WO's 54		Total for Vado ES		0		\$2,059.38	

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location:		Yucca Heights ES							
254457					11/29/2021		50	\$0.00	
Medium	Work In Progress				11/29/2021 10:37:33				
Marquez, Gerardo		Doors that go to playground area are missing the trim. They also need to be adjusted they slam when they close				Transfer to locksmith			
Rocio Rodriguez									
255304					12/16/2021		33	\$0.00	
Medium	Work In Progress				12/16/2021 2:44:10 PM				
Marquez, Gerardo		Perez, Delilah lost master key in the trash							
Rocio Rodriguez									
254068					11/12/2021		67	\$0.00	
Medium	Work In Progress				11/12/2021 9:04:54 AM				
Marquez, Gerardo		Need to check Keys from Yucca Elementary.							
253245		Parking Lot			10/27/2021		83	\$0.00	
Medium	Work In Progress				10/27/2021 5:41:58 AM				
Marquez, Gerardo		Need to lubricate all locks at front gates. Thank you!							
Ernesto Diaz									
248125		Exterior			7/28/2021		174	\$0.00	
Medium	Work In Progress				7/28/2021 2:04:56 PM				
Vasquez, Jose		Asper Mrs. Pargas, we need wood chips in the play ground, please				Transfer to Grounds Dept.			
Ernesto Diaz									
248071		Restroom (Girls)			7/28/2021		174	\$0.00	
Medium	Work In Progress				7/28/2021 6:40:39 AM				
Acuna, Johnny		We need some screws for the restroom stalls for the door latches. Johnny Acuna has sample.				On order			
Ernesto Diaz									
254458					11/29/2021		50	\$0.00	
Medium	Work In Progress				11/29/2021 10:39:32				
Vasquez, Jose		Need playground area and front palm tree to get trim.							
Rocio Rodriguez									
255303					12/16/2021		33	\$6.99	
Medium	Work In Progress				12/16/2021 1:43:15 PM				
Vasquez, Jose		Need playground area and front of school palm tree to get trim.							
Rocio Rodriguez									

267 - Work Orders In Progress (Fiscal Year)

Selected Date Range for Request Dates: 7/1/2021 - 12/31/2021 Order By Location, Status

WOID	Building	Area	Deferred By	Until	Request Date	Target Comp Date	Days Aged	Labor Hours	Total Costs
Priority	Status	Area Number	Reason		Created Date/Time	Actual Comp Date			
Assigned To		Description				Action Taken			
Requester Name									

Location: Yucca Heights ES

252859 10/15/2021 95 \$0.00

Medium Work In Progress Playground 10/15/2021 1:33:02 PM

Vasquez, Jose Please remove cement footing in playground area.
There is an orange cone on top of cement.

Johnny Acuna

252860 10/15/2021 95 \$0.00

Medium Work In Progress Playground 10/15/2021 1:35:26 PM

Vasquez, Jose Need to fill in playground area with more wood chips.

Johnny Acuna

Count: 10 Work Orders Avg. Age of WO's 85 Total for Yucca Heights ES 0 \$6.99

Count: 267 Work Orders Avg. Age of WO's 90 Grand Total 63.1500000 \$24,365.26