



Gadsden Independent School District
P.O. Drawer 70
Anthony, New Mexico 88021

Date: June 2, 2022

School Board Agenda Items

Title of Agenda Item: Bid No.: 21-22-85 Bulk Paper

- Consent Agenda
- Action
- Discussion Items

Board Meeting Date: June 9, 2022

Submitted By: Originator – Georgina Galvan, CPO
Department – Finance Department
Date – June 2, 2022

To Be Presented By: Ludym Martinez, Assoc. Superintendent for Finance

Approved By: Ludym Martinez, Assoc. Superintendent for Finance Date – June 2, 2022

Background and Summary:

The Finance Department requested bids for Bulk Paper for use throughout the District. Source of funds is various. Invitations to bids were sent to six vendors. Bids were received from three vendors. The following vendors: Sandia Paper Co., Inc., Shelby Distributions, Inc., and Spectrum Paper per the attached tabulation sheet. The company awarded is Spectrum Paper for letter size paper (8 1/2 x 11) and Sandia Paper Co., Inc. legal size paper (8 1/2 x 14).

Recommendation:

Approval: Purchasing recommendation is to approve Spectrum Paper and Sandia Paper Co., Inc. as our provider for Bulk Paper.

Assigned to Board Agenda for Meeting of (Date): June 9, 2022